



ADMINISTRATIVE STAFF MEETING OUTLINE FEBRUARY 7, 2012 -9:00 AM REPORTING & DISCUSSION ITEMS OUTLINE

1. **COMMITTEES, BOARDS, AND COMMISSIONS UPDATES**
 - A. **DISCUSS** - scheduling joint meeting of all committees regarding University of Texas at Irving presentation on urban and rural development services.
 - B. **DISCUSS** – EDC proposal for a Economic Development Corporation Tax Election.
 - C. **DISCUSS** - possible engagement for services from Buxton Analytical Services.
2. **10:00 AM - MUSTANG WATER Q & A** – General Manager Chris Boyd will discuss sanitary sewer extension and easement acquisition processes for the US 380, FM 424, and US 377 corridors.
3. **TOWN ENGINEER'S UPDATE** – Town Engineer Jason Pool
 - A. **BBSI** annexation update
4. **ADMINISTRATIVE REPORT** – Town Secretary Katherine M. Ritchie
 - A. Animal complaints – Pat Waddle, Silva Phillips, and Roy Gossett
 - B. Town Survey Update
5. **TOWN ATTORNEY QUESTION AND ANSWER SESSION** - Attorney David Berman
 - A. Mayor Inquiry – Would it be wise to contact OSHA and /or EPA regarding Ruf Nek violations, what would it take to sue Ruf Nek for its continued violation of the town's codes?
 - B. Citizen Request - Animal Control Ordinance and Services Contract
 - C. Citizen Inquiry – Is it legal to discharge a firearm within town limits (Poorman)
 - D. Discuss (PD) Planned Development zoning amendments, minor vs.major change requirements
 - E. Enforcement of agreement between Town of Cross Roads and Huffines Development to release ETJ – ETJ resident complaint that Huffines has not complied with agreement.
 - F. Citizen Inquiry – Who is responsible to trim the right-of-way of trees to allow moving a prefab structure.
6. **MUNICIPAL COURT & CODE ENFORCEMENT UPDATE** – Code Officer Mike Carroll
 - A. Rustic Furniture compliance issues¹
 - B. Wood for Sale west end of town.
7. **CITY OF AUBREY FIRE DEPARTMENTS REQUEST** – help funding new fire truck.
8. **DISCUSS LOVETT COMMERCIAL INQUIRY** – to the (PD) whether major or minor regarding tree mitigation amendment to the commercial portion of the Village at Cross Roads (PD) planned development ordinance and size and number of parking spaces for the proposed Walmart .
9. **MAYOR & COMMITTEE CHAIR REPORTS**
10. **BUILDING & OPEN RECORDS UPDATE** – Building Clerk - J. Moudy

TIME AND DATE OF NEXT MEETINGS

Planning & Zoning Commission Meeting – Tuesday, February 7, 2012

Comprehensive Planning Meeting – Wednesday, February 8, 2012

Re-Scheduled Road Repair Committee Meeting – Thursday, February 11, 2012

Economic Development Meeting – Monday, February 13, 2012

Re-Scheduled Park Board Committee Meeting – Tuesday, February 16, 2012

Council Meeting - Monday, February 20, 2012

A QUORUM OF COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION BY THE TOWN COUNCIL WILL BE TAKEN AT THIS MEETING.

I, the undersigned authority, do hereby certify that his Public Meeting Notice was posted on the official bulletin board, at the Town Hall of the Town of Cross Roads, Texas. As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney on any agenda item listed herein. This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at (940) 365-9693.

POSTED February 3, 2012, 4:00 PM, BY K. M. RITCHIE
