



**ADMINISTRATIVE STAFF MEETING OUTLINE
MARCH 6, 2012 -9:00 AM
REPORTING & DISCUSSION ITEMS OUTLINE**

1. **2ND QRT 2012 NEWSLETTER EDITORIAL MEETING** – Editor Jeanie Burch
 2. **COMMITTEES, BOARDS, AND COMMISSIONS UPDATES**
 3. **TOWN ENGINEER'S UPDATE** – Town Engineer Jason Pool
 4. **ADMINISTRATIVE REPORT** – Town Secretary Katherine M. Ritchie
 - A. Animal Complaint and control service contract vs a la carte service.
 - B. Town Survey Update
 - C. March 13th at 7:00 pm a joint meeting of all committees chairs to view a presentation by Director Wilkins of the University of Texas at Arlington School of Urban and Rural Development.
 - D. Discuss the Town Website and the posting of email addresses.
 - E. Tabled Discussion - The need to review and/or revise the code regarding responsibility of private property right of way.
 5. **TOWN ATTORNEY QUESTION AND ANSWER SESSION** - Attorney David Berman
 - A. Mayor Inquiry – Would it be wise to contact OSHA and /or EPA regarding Ruf Nek violations, what would it take to sue Ruf-Nek for its continued violation of the town's codes?
 - B. Town blanket zoning Hwy 380 , Hwy 377 and portions of FM 424 commercial.
 6. **UPDATE ON MEETING WITH ETJ RESIDENTS REGARDING HUFFINES PROVIDENCE DEVELOPMENT** - Enforcement of agreement between Town of Cross Roads and Huffines Development to release ETJ – ETJ resident complaint that Huffines has not complied with agreement.
 7. **UPDATE MUNICIPAL COURT & CODE ENFORCEMENT** – Code Officer Mike Carroll
 - A. Rustic Furniture compliance issues
- 11:30 AM -12:00 PM LOVETT COMMERCIAL REQUESTED TO ADDRESS STAFF REGARDING ITEMS 9 & 10**
9. **LOVETT COMMERCIAL REQUEST TO PRESENT PROPOSAL TO RESOLVE THE VILLAGE AT CROSS ROADS PLANNED DEVELOPMENT ORDINANCE TREE MITIGATION ISSUE.** Lovett Commercial David Foor and Frank Lu
 8. **LOVETT COMMERCIAL REQUEST TO DISCUSS THE 380 AGREEMENT BETWEEN THE TOWN OF CROSS ROADS AND LOVETT COMMERCIAL.** Lovett Commercial David Foor and Frank Lu
 9. **BANKERS BANK SYNDICATED SERVICES INC. (BBSI) THE PROPERTY OWNER OF THE VILLAGE AT CROSS ROADS HAS REQUESTED TO PRESENT VALIDATION OF EXPENSES MADE TO THE VILLAGE OF CROSS ROADS PUBLIC IMPROVEMENT DISTRICT #1.** BBSI Representative Michael Coker
 10. **MAYOR & COMMITTEE CHAIR REPORTS**
 11. **BUILDING & OPEN RECORDS UPDATE** – Building Clerk - J. Moudy

TIME AND DATE OF NEXT MEETINGS

Planning & Zoning Commission Meeting – Tuesday, March 6, 2012

Economic Development Meeting – Monday, March 12, 2012

Park Board Committee Meeting – Tuesday, March 13, 2012

Comprehensive Planning Meeting – Wednesday, March 14, 2012

Road Repair Committee Meeting – Thursday, March 15, 2012

Council Meeting - Monday, March 19, 2012

A QUORUM OF COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION BY THE TOWN COUNCIL WILL BE TAKEN AT THIS MEETING.

I, the undersigned authority, do hereby certify that his Public Meeting Notice was posted on the official bulletin board, at the Town Hall of the Town of Cross Roads, Texas. As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney on any agenda item listed herein. This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at (940) 365-9693.

POSTED March 2, 2012, 4:00 PM, BY K. M. RITCHIE