

Town of CrossRoads Universal Application

Date: _____

Permit # _____

Type of Application (Please Check One)

Plats

- _____ Administrative
- _____ Preliminary
- _____ Final
- _____ Replat
- _____ Amending

Other

- _____ Zoning Change
- _____ Technical Site Plan
- _____ Misc. Development
- _____ Re-Approval
- _____ Clearing, Grading & Fill
- _____ Other

Applicant Information

Current Land Owner/Applicant or Agent of Owner (circle one)

_____ Signature _____

Land Owner Name

_____ Signature _____

Applicant Name

Mailing Address

City

State

Zip

Phone Number

Fax Number

Email Address

Project Information

Proposed Project Name

Location

Existing Zoning

Proposed Zoning

Subdivision/Survey Name

Block/Abstract No.: _____ Lot/Tract No.: _____

Acreage: _____ Number of lots created: _____

Mapsco Page: _____

Application Approved by _____ Date _____

1401 FM 424 CrossRoads TX 76227
Ph: 940 365-9693 Fax 1- 940 665-6898
www.crossroadstx.gov

Town of CrossRoads Universal Application

Application Explanation

Explanation and Description of Request or Project.

Submission Requirements per Town of Cross Roads Code of Ordinances see www.lpdirect.net/franklinlegal/crossroads

(Subdivision Application/Zone Change) Application submission needs to be filed with the Town Secretary at least fifteen (15) but not more than twenty one (21) consecutive days before the next available meeting of the Planning and Zoning Commission at which the request is to be considered.

Before preparing an application, the applicant should consult with the Town Secretary to discuss the feasibility of the request and any additional requirements.

The following list of submission requirements should be used by the applicant as a guide in preparing a complete application, and will be used by the Planning Department to ensure the completeness of the application. *If any of the following information is missing, inaccurate, or incomplete, the case will not be scheduled for a Planning and Zoning Commission meeting unless the requirements are waived by the Chairman of Planning and Zoning Commission.*

- 1) Legal Description and plat of the subject site.
Two (2) copies of field note description typed and attached on a separate sheet (plain bond paper) or the subdivision name with lot and block number.
- 2) Map A location map clearly showing the site in relation to adjacent streets and distance to nearest thoroughfare.
- 3) Filing Fee – Application Fee – Review Fee
- 4) Names and Addresses of legal property owners within 200 feet of property and the property ID number.
- 5) Stamped addressed envelopes of the property owners within 200 feet.

NOTE: The Planning and Zoning Commission encourages you to meet with your neighbors prior to the public hearing.

For Office Use Only

REVIEW FEE: Date _____ Amount _____ CK# _____ Receipt # _____ Rec'd By _____

APPLICATION FEE: Date _____ Amount _____ CK# _____ Receipt # _____ Rec'd By _____

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