



**TOWN OF CROSS ROADS**  
**SIGN PERMIT APPLICATION**  
3201 US HWY 380, STE 105, Cross Roads, Texas 76227  
[applications@crossroadstx.gov](mailto:applications@crossroadstx.gov)  
940-365-9693



Date Submitted: \_\_\_\_\_

**ONE APPLICATION PER SIGN IS REQUIRED.**

**SIGN INFORMATION**

Name of Proposed Sign: \_\_\_\_\_

Address & Location of Proposed Sign: \_\_\_\_\_

Temporary: ☐

Permanent: ☐

**Type of Sign:**

**Style of Sign:**

Commercial: ☐

Construction: ☐

Wall: ☐

Political: ☐

Special Event: ☐

Free Standing: ☐

Real Estate: ☐

Monument: ☐

Banner (Temporary only; no charge): ☐

**BUSINESS / PROPERTY INFORMATION**

Business Name: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Owners Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

**APPLICANT INFORMATION**

Name: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Status of Applicant: Owner ☐ Agent ☐

**ITEMS REQUIRED AT TIME OF SUBMISSION**

1. A separate application and **a separate set of plans** for each sign.
2. Map - a 1/4" scaled location map clearly showing the placement of **only the proposed sign** in relation to adjacent streets and distance to adjacent streets.
3. 1/4" Scaled colored drawing with dimensions, including wall dimensions for wall signs.
4. Description of materials used in construction of sign.
5. Digital copy of ALL submitted items.
6. Application fee.

**Application fee is due at time of submission. Application fee is non-refundable.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Office Use Only**

Date completed application received: \_\_\_\_\_

Amount Due: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_