



T. LYNN TOMPKINS, JR.
MAYOR

DAVE MEEK
MAYOR PRO-TEM

GREG GAALEMA
COUNCIL MEMBER

RON KING
COUNCIL MEMBER

BOBBY PHILLIPS
COUNCIL MEMBER

**WENDY WHITE-
STEVENS**
COUNCIL MEMBER

**THE TOWN OF
CROSS ROADS
ASSESSES NO AD
VALOREM
(PROPERTY) TAX.**

KRISTI GILBERT
TOWN ADMINISTRATOR

SHAUN SHORT
POLICE CHIEF

CROSSROADSTX.GOV

FY 2021-2022 BUDGET

ADOPTED SEPTEMBER 20, 2021

	FY22 Approved
Income	
1000 Sales Tax Collections	2,753,132.00
Sales tax collected from Commercial Entities	
1004 Beverage Tax Collections	18,375.00
Sales Tax collected on Alcoholic Beverages; FY22 5% increase	
1006 Franchise Tax-Telecom	4,750.00
Remains constant as some franchise fees are going away, but there will be some additional customers	
1008 Franchise Tax- Waste	24,750.00
Historical average increase of 11.4% - budgeted at 10%	
1010 Franchise Tax-Electric/Gas	102,375.00
CoServ & Texas-New Mexico; FY 22 8% increase	
1018 Franchise Tax- Mustang SUD	17,820.00
Franchise Fees for Mustang Water; FY22 7.5% increase	
2000 Development/Platting Permit Fees	20,000.00
Professional Service Deposit for Civil Engineering, increase fees	
200X Inspection Fees - Infrastructure	60,000.00
New charge, covers engineer inspection on infrastructure	
2002 Residential/Commercial Building Permits and Inspections	360,000.00
FY 21 anticipated a OHR, Phase 1, actual permits paid for were 64 (73 submitted) of the 142 lots (\$190,000) as of 5.28.21. Includes 9 commercial and 3TFO. OHR Ph 2 (113) lots anticipates permit issuance beginning Summer 2022. Project 20 permits for OHR, Ph2, 7 other SFR, 8 comm, 2 TFO in FY22 - Application fees to increase in FY22, 60 OHR, Ph2,10 SFR, 9 comm, 3 TFO in FY 23; 23 OHR, Ph2 and 20 (of 136) OHR Ph3, and 12 SFR, 10 comm 4 TFO in FY 24; 80 OHR, Ph3, 10 SFR, 10 Com & 4 TFO in FY25; 36 OHR, Ph3, 10 SFR, 8 Com & 4 TFO in FY 26	
2004 Septic Permits and Fees	8,000.00
FY 21 based on 16 permits. FY 22 based on 15 permits with increase in application fees	
2006 Health Inspection and Fees	11,500.00
Based on 38 permits with increase in application fees	
2008 Signs Permit and Fees	4,250.00
FY 21 based on 36 permits. FY 22 based on 36 permits, with increase in application fees	
3000 Administrative Fees	2,000.00
3001 Un-Permitted Tree Kill Fine	-
Misc Permit Fees, Tree- Mitigation/Unpermitted Kills	
3004 MDD Contribution	24,363.00
FY 21 Transferred for Street, FY 22 Reimbursement of administrative/staff/equipment expenses	
3006 Interest Income	7,000.00
3014 Credit Card Processing Fee	1,000.00
Pass through account for PayPal - Credit Card Processing Fee of 3.24%	
4100 Court Receipts, Fines	190,000.00
estimate of current collections	
Total Income	3,609,315.00

Expenses	
6001 Accounting and Auditing Fees	7,500.00
Audit Fee	
6002 Advertising and Promotion	12,000.00
Volunteer Appreciation Event \$4,000, quarterly mailers (\$2,000/quarter)	
6004 Software	27,000.00
General Software expense \$25,000; New Finance Software FY 21 Budget Amendment \$28K; FY22 8% increase	
6006 Codification Services	2,000.00
Franklin Legal Publishing - Ordinance Updates on Web Page - Based on # of ordinances adopted	
6008 Election Costs	8,000.00
Fees to Denton County for Election Services/Costs, based on 1 election if FY22	
6010 TML Insurance	8,500.00
Liability Insurance for Town Hall/PD, Storage, Park Pavilion; coverage increased mid-FY21 from \$500K/\$1M to \$1M/\$2M GL	
6012 Legal Fees	48,000.00
6014 Office Expenses	8,000.00
Office Supplies and Small Equipment (FY21 incl cleaning)	
6016 Public Notices/Dues	1,200.00
Fees for Publishing Legal Notices/Dues in the Paper	
6018 Repair and Maintenance	-
Repair/Maintenace of Town Hall: Mowing, Weedeating, etc	
6020 Vehicles Maintenance - Admin	2,300.00
Inspection Report/Registration/Tires/Oil Change/Etc	
6022 Training	12,000.00
Training/Travel Expenses for Staff Continuing Education \$6,000; Team Building; Council Training/TML \$4,000	
60XX Lease & CAM Payments - Town Hall	68,900.00
3034 sf x\$22.70 7/13/21-7/12/23; 3034 x \$23.20 7/13/23-7/12/25; \$23.70 7/13/25-7/12/26	
6024 Utilities	6,600.00
FY 21 Water, Electric, Internet and Phone Payments; FY22 Internet & Phone	
6028 Lovetts 380 Agreement	-
Walmart Development - Portion of Sales Tax Generated is Paid Back to the Developer per the Agreement	
6030 Paypal Charge	1,000.00
Pass through account for PayPal - Credit Card Processing Fee of 3.24%	
6100 Prosecutor	16,000.00
6120 Court Supplies	6,000.00
Office supplies, officer handouts, ticket writer paper	
6140 Training	500.00
Court Employee/Bailiff	
6080 Jury	500.00
6150 Interpreter	750.00
6095 Arrest/Jail Fees	1,250.00

7002 Interlocal Ambulance	27,830.00
Aubrey Area Ambulance -Emergency Ambulance Services; waiting on est,FY23 5% increase	
7004 Interlocal Fire	425,000.00
City of Aubrey for Emergency Fire Services; FY22 no change, FY 23 expecting 5% increase	
8000 A Park Maintenance	12,500.00
Park Board Req \$10K, Staff recommends \$12,500	
8002 Park Events	15,000.00
Funds for Park Events - Town Clean Up, Farmers Market; Park Board Requested \$20,000 for events for FY22, MDD will fund special requests, not regular requests, Staff Rec \$15K and encourage sponsorship	
8006 Careflite Services	2,575.00
Benefit offered to Citizens at no cost for Careflite Insurance (\$11 per household) 3.5% increase each year	
8007 Capital Additions	15,000.00
FY 21 General \$15K, FY 21 Amendments: Remodel Town Hall \$10K, Furniture \$15K, Opticoms \$39K, Networking New Building \$17,500 hardware & labor, \$40K for desktops/laptops/monitors	
8008 City of Aubrey Library Fund	21,500.00
Funds to City of Aubrey for Library Services/Contributions to the Aubrey Area Library	
8500 Street Materials and Signs	8,000.00
Funds to Purchase Street Materials for Repair and Signs	
8502 Street and Row Cleanup	40,000.00
Funds to Mow, Weed Eat, Pick Up Trash and Cut Limbs on Streets/ ROW	
8504 Street Contract/Repairs - Transfer to Road Improvements	393,422.56
Transfer to Road Improvement Fund (minimum of .1429 of Sales Tax Revenue (.25/1.75)	
9000 Engineering Services	60,000.00
Engineering for General Projects (Not Capital Road Repairs	
9002 Res & Com Building Review & Insp.	65,000.00
Fees Paid for Fire Inspections/Cover Rodney on Vacation/Proposed 3rd Party Inspections last quarter FY22 (paid for through permit fees)	
9004 Other Professional Services	40,000.00
FY 21 Fees Paid to SGR for Interim Town Administrator (KG through 6/8 +\$10,000 placement fee +\$10,000 PD Services +\$2,500 add'l services related to Chief Search). \$10K for Finance Consulting for software and projects; FY 22 \$10K for Finance Consultant; \$20K Misc	
9006 Code Enforcement Services	2,000.00
Fees Paid for Code Enforcement Officer Inspections	
9008 Sanitarian Services	6,000.00
Fees Paid to John Glover for Health Inspections (Paid for through permit fees)	
9010 Animal Control	14,500.00
All American Dogs for Animal Control Services	
9506 Admin Employee Health Benefits/Wellness	44,000.00
Estimate 5% increase 1/1/22	
9502 Admin Taxes	49,000.00
FY 21 Payroll Taxes only 7.65%; FY 22 Payroll and SS; WC	
9504 Admin Wages	426,400.00
Includes All Staff & Judge; Hiring Permit Tech 7/15/21	

95XX Overtime	500.00
9500 Admin Retirement - TMRS	32,150.00
Retirement Plan 7.6%	
P-8025 Law Enforcement Supplies	\$ 5,000.00
Taser Cartridges, OC Spray, Duty Gear, Weapon Maint., Traffic Safety, Test Kits, Applicant testing	
P-8050 Uniforms	\$ 10,000.00
FY21 \$750/officer for uniform & \$750/officer body armor, does not include weapons (capital purchase);	
P-8067 Evidence Supplies	\$ 2,000.00
P-8070 Office Supplies	\$ 3,000.00
P-8075 Postage	\$ 1,250.00
P-8094 Office Equip - Rental	\$ 3,500.00
Copier & Printers	
P-8095 IT Support - Police	\$ 22,500.00
P-8130 Training / Travel	\$ 11,500.00
added ammunition to line item	
P-8140 Dues & Subscriptions	\$ 1,500.00
P-8160 Contract Services	\$ 22,800.00
was audit services; racial profiling \$2,500, Radios \$1,300, Backgrounds/Poly/Psych \$7,000, Evidendence Mgt \$12,000	
P-8300 Legal	\$ 2,500.00
P-8410 Community Events	\$ 5,000.00
Changed from National Night Out	
P-8076 Landscaping	\$ 2,000.00
P-8152 Electricity	\$ 2,100.00
P-8153 Water	\$ 350.00
P-8155 Bldg Maint/Cleaning	\$ 20,000.00
P-8110 Telephone (cell phone)	\$ 13,000.00
P-8154 DCSO - Dispatch Fees	\$ 25,000.00
FY22: Dispatch \$25,000,	
P-8170 Software/Upgrade/Maint.	\$ 18,400.00
LEEDS online \$2,100, LexisNexis \$1,200, CAD/RMS \$5,000, Brazos Citation Maintenance \$3,200, MiFi \$1,000, Guardian \$900, Central Square \$5,000	
P-8005 Payroll Holiday	\$ -
FY21 Holiday; FY 22 combine holiday and OT	
P-8006 Payroll Overtime	\$ 45,000.00
FY 21 OT; FY 22 Includes holiday & OT	
P-8010 Officer Wages	\$ 831,580.96
P-8015 Workers Comp	\$ 32,431.66

~3.8%	
P-8020 Payroll Taxes SS/Med	\$ 65,524.42
~7.65%	
P-8030 Quickbooks Payroll Fee	\$ 1,900.00
P-8035 TMRS	\$ 63,615.94
~7.65%	
P-8040 Medical Ins. (All Insurance)	\$ 104,000.00
10% increase each year	
P-8041 Longevity	\$ 2,000.00
P-8042 Incentive Pay	\$ 6,000.00
FY 21 was shift pay	
P-8045 Liability	\$ 20,000.00
P-8085 Gas	\$ 20,000.00
P-8090 Vehicle & Equipment Maintenance	\$ 15,000.00
Vehicles ~ \$13K, Equipment ~ \$2K	
Total Operating Expenses	\$ 3,316,830.55
Less Expenses for Decision Packages	\$ 0.00
Balance	\$ 292,484.45
Other Income	
3500 PASS THROUGH INCOME	
Other Income Developer Contribution (OHR, Ph2 - \$90k Txfr to Cap, \$249 in GF)	\$ 339,000.00
Other Income NEPD Disbandment	\$ 118,500.00
Other Income NEMC Disbandment	\$ 155,000.00
Total Other Income	\$ 612,500.00
Total Other Income & Balance	\$ 904,984.45
Transfer Out to Vehicle Replacement Fund	\$ 180,000.00
Transfer Out to Public Safety Building Fund	\$ -
Transfer Out to Park Improvement Fund	\$ 75,000.00
Transfer Out to Road Improvement Fund	\$ 175,000.00
Transfer Out to Capital Improvement Fund	\$ 100,000.00
Total Transfers Out	\$ 530,000.00
Net Income	\$ 374,984.45
Beginning Balance	\$ 997,345.00
Ending Balance	\$ 1,372,329.45
% Reserve	41%
Days of Reserve	151

BUDGET SUMMARY

		FY 22 APPROVED
CAPITAL IMPROVEMENT FUND		
	<i>Beginning Fund Balance</i>	-
Income		100,000.00
Expenses		30,000.00
Balance		70,000.00
	<i>Ending Fund Balance</i>	70,000.00

ROAD IMPROVEMENT FUND		
	<i>Beginning Fund Balance</i>	475,201.03
Income		569,422.56
Expenses		550,000.00
Balance		19,422.56
	<i>Ending Fund Balance</i>	494,623.59

VEHICLE & EQUIPMENT REPLACEMENT FUND		
	<i>Beginning Fund Balance</i>	-
Income		180,250.00
Expenses		-
Balance		180,250.00
	<i>Ending Fund Balance</i>	180,250.00

PUBLIC SAFETY BUILDING FUND		
	<i>Beginning Fund Balance</i>	684,417.15
Income		1,500.00
Expenses		-
Balance		-
	<i>Ending Fund Balance</i>	685,917.15

PARK IMPROVEMENT FUND		
	<i>Beginning Fund Balance</i>	23,025.00
Income		75,020.00
Expenses		-
Balance		-
	<i>Ending Fund Balance</i>	98,045.00

LEGAL CONTINGENCY FUND		
	<i>Beginning Fund Balance</i>	254,902.67
Income		1,200.00
Expenses		-
Balance		1,200.00
	<i>Ending Fund Balance</i>	256,102.67

BUDGET SUMMARY

		FY 22 APPROVED
COVID FUND		
	<i>Beginning Fund Balance</i>	873.48
Income		187,871.75
Expenses		-
Balance		187,871.75
	<i>Ending Fund Balance</i>	188,745.23
POLICE DONATIONS FUND		
	<i>Beginning Fund Balance</i>	700.00
Income		700.00
Expenses		1,500.00
Balance		1,000.00
	<i>Ending Fund Balance</i>	1,700.00
LEOSE FUND		
	<i>Beginning Fund Balance</i>	-
Income		750.00
Expenses		-
Balance		750.00
	<i>Ending Fund Balance</i>	750.00
COURT SECURITY FUND		
	<i>Beginning Fund Balance</i>	20,190.79
Income		4,525.00
Expenses		12,550.00
Balance		(8,025.00)
	<i>Ending Fund Balance</i>	12,165.79
COURT TECHNOLOGY FUND		
	<i>Beginning Fund Balance</i>	10,000.00
Income		6,025.00
Expenses		6,900.00
Balance		(875.00)
	<i>Ending Fund Balance</i>	9,125.00
MUNICIPAL DEVELOPMENT DISTRICT		
	<i>Beginning Fund Balance</i>	-
Income		391,000.00
Expenses		380,088.00
Balance		10,912.00
	<i>Ending Fund Balance</i>	-