



# COUNCIL AGENDA BRIEFING SHEET

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Meeting Date:

April 18, 2022

Agenda Item:

Consider action on the Town's monthly financial reports – March 2022.

Prepared by:

Kristi Gilbert, Town Administrator

Budget versus Actuals Report:

The attached financials are the unaudited financials as of March 31, 2022. The report is reflective of six months (50%) of the fiscal year. Most revenues should be tracking at 50% or lower, indicative of revenues at or exceeding budget projections. Most expenses should be tracking at 50% or higher, indicative of expenses at or lower than budget projections. Overall, general fund revenues are tracking at 44.73% and expenses are tracking at 61.46% with \$716,658.42 in excess revenue over expenditures.

The following are exceptions of note:

- Sales tax revenue is tracking better than expected.
- Revenues received on an annual or semi-annual basis include franchise fees. The annual gas franchise fee payments were received this month and were higher than anticipated.
- Items paid on an annual basis which include workers compensation, liability insurance, dues and software subscriptions.
- Items paid on a quarterly basis which include Fire/EMS and dispatch services.
- Residential permits are slightly lower than budgeted. The FY2022 budget contemplated Bloomfield issuing a small handful of permits towards the end of the fiscal year with the completion of Phase 2. Authorization to construct has not been authorized since the developer has not provided construction plans for the east-west collector. Therefore, Staff does not anticipate the issuance of any more permits for Oak Hill Ranch in this fiscal year.
- Commercial building permits are tracking at 75%, we do not anticipate any issues due to known permits that have been submitted for review.
- Municipal Court revenue is tracking at 61%. From October 2021 to February 2022, the average monthly income was approximately \$10,750. In March, collections were over \$19,500. In mid-January, Court Staff began utilizing additional collection methods that had not been available to us during COVID which has resulted in increased collections. We anticipate this number to continue to increase.
- There are a handful of individual line items that are over budget due to unanticipated needs. These include:
  - Administration Software: Includes a \$2,218 charge for "finders fee" for uncollected sales tax revenue and Quickbooks fees that will be charged back to NEPD and NEMC.
  - Police Uniforms: The uniforms overage is primarily attributable to the body armor. They were ordered in FY 21 and anticipated delivery before the year closed out (typically 6 weeks). That did not occur, so we had roughly



## COUNCIL AGENDA BRIEFING SHEET

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6,500 hit this budget. Additionally, we have spent some money for the funeral – hats, class A shirts, ties – some things staff would have anticipated buying as our workforce stabilized.

- Police Utilities: The initial budget was low in that it based the utilities off of previous years when the building was occupied for 40 hours per week. The phone system was more than anticipated, but provides additional features that allow officers to be contacted in the field easier from a customer service perspective.
- We have yet to receive any infrastructure inspection fees as this is a new item that will be applicable as new projects come on line.

### Recommended Action:

Staff recommends approval.

### Attachments:

March Finance Report

Transaction Detail

1<sup>st</sup> Quarter 2022 Sales Tax Report

Town of Cross Roads  
Revenue And Expense Report  
As of March 31, 2022

4/4/2022 4:45 PM

<b>100 - General</b>	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<b>Revenue Summary</b>							
-	310,605.91	1,994,820.23	3,609,315.00	1,614,494.77	44.73%	1,901,891.47	3,806,822.12
Revenue Totals	<u>310,605.91</u>	<u>1,994,820.23</u>	<u>3,609,315.00</u>	<u>1,614,494.77</u>	<u>44.73%</u>	<u>1,901,891.47</u>	<u>3,806,822.12</u>
<b>Expense Summary</b>							
110-Administration	62,591.90	653,192.79	1,360,855.00	707,662.21	52.00%	632,309.76	1,396,627.49
210-Municipal Court	962.29	11,035.51	25,000.00	13,964.49	55.86%	0.00	0.00
310-Police	87,829.76	601,964.57	1,391,052.98	789,088.41	56.73%	498,222.00	1,133,597.33
410-Parks & Recreation	53.88	2,579.72	27,500.00	24,920.28	90.62%	9,531.50	19,875.95
510-Community Development	0.00	50.00	0.00	(50.00)	0.00%	0.00	950.00
520-Inspection	1,800.00	6,580.00	71,000.00	64,420.00	90.73%	6,612.00	16,122.00
610-Public Works	1,494.17	9,731.64	441,422.56	431,690.92	97.80%	299,912.04	316,734.93
710-Transfers Out	(371.20)	(6,972.42)	0.00	6,972.42	0.00%	0.00	0.00
Expense Totals	<u>154,360.80</u>	<u>1,278,161.81</u>	<u>3,316,830.54</u>	<u>2,038,668.73</u>	<u>61.46%</u>	<u>1,446,587.30</u>	<u>2,883,907.70</u>
Revenues Over(Under) Expenditures	<u>156,245.11</u>	<u>716,658.42</u>	<u>292,484.46</u>	<u>0.00</u>	<u>0.00%</u>	<u>455,304.17</u>	<u>922,914.42</u>

Notes:

- \* Municipal Court was included with Northeast Municipal Court in FY 2021
- \* Difference in Police is due to the transition from NEPD to CRPD
- \* Public Works lower in FY 22 due to no major street improvement projects yet.

# Town of Cross Roads

## Revenue and Expense Report

### As of March 31, 2022

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100 - General	Department Reven	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining
<b>-----</b>						
<u>Sales Taxes</u>						
-40100 Sales Tax Revenue		253,418.44	1,621,809.28	2,753,132.00	1,131,322.72	41.09%
-40110 Mixed Beverage Tax Revenue		1,752.18	9,533.33	18,375.00	8,841.67	48.12%
Total Sales Taxes		<u>255,170.62</u>	<u>1,631,342.61</u>	<u>2,771,507.00</u>	<u>1,140,164.39</u>	<u>41.14%</u>
<u>Franchise Taxes</u>						
-40120 Franchise Tax Telecom		52.11	1,924.49	4,750.00	2,825.51	59.48%
-40121 Franchise Tax Waste		0.00	11,613.95	24,750.00	13,136.05	53.07%
-40122 Franchise Tax Electric		6,851.98	96,360.49	90,000.00	(6,360.49)	(7.07%)
-40123 Franchise Tax Gas		19,466.82	19,466.82	12,375.00	(7,091.82)	(57.31%)
-40124 Franchise Tax Mustang SUD		0.00	10,703.36	17,820.00	7,116.64	39.94%
Total Franchise Taxes		<u>26,370.91</u>	<u>140,069.11</u>	<u>149,695.00</u>	<u>9,625.89</u>	<u>6.43%</u>
<u>Licenses &amp; Permits</u>						
-40200 Development/Platting/Permit Fees		520.00	10,590.00	20,000.00	9,410.00	47.05%
-40201 Infrastructure Inspection Fees		0.00	0.00	60,000.00	60,000.00	100.00%
-40202 Residential Bldg Permits and Inspections		2,775.00	76,089.10	240,000.00	163,910.90	68.30%
-40203 Commercial Bldg Permits and Inspections		1,125.00	30,526.96	120,000.00	89,473.04	74.56%
-40204 Septic Permits and Fees		1,950.00	4,410.00	8,000.00	3,590.00	44.88%
-40206 Health Inspection and Fees		1,475.00	14,650.00	11,500.00	(3,150.00)	(27.39%)
-40207 Alcohol Permit/License		30.00	665.00	0.00	(665.00)	0.00%
-40208 Signs Permit and Fees		100.00	2,450.00	4,250.00	1,800.00	42.35%
Total Licenses & Permits		<u>7,975.00</u>	<u>139,381.06</u>	<u>463,750.00</u>	<u>324,368.94</u>	<u>69.94%</u>
<u>Court Revenue</u>						
-40210 Municipal Court Fines		19,596.60	73,560.61	190,000.00	116,439.39	61.28%
Total Court Revenue		<u>19,596.60</u>	<u>73,560.61</u>	<u>190,000.00</u>	<u>116,439.39</u>	<u>61.28%</u>

<u>Fines and Fees</u>					
-40300 Administrative Fees	426.35	2,276.35	2,000.00	(276.35)	(13.82%)
-40314 Credit Card Processing Fee	166.40	1,128.57	1,000.00	(128.57)	(12.86%)
Total Fines and Fees	592.75	3,404.92	3,000.00	(404.92)	(13.50%)
<u>Contributions</u>					
-40304 MDD Contribution	0.00	6,090.75	24,363.00	18,272.25	75.00%
Total Contributions	0.00	6,090.75	24,363.00	18,272.25	75.00%
<u>Investment Income</u>					
-40306 Interest Revenue	647.74	3,849.36	7,000.00	3,150.64	45.01%
Total Investment Income	647.74	3,849.36	7,000.00	3,150.64	45.01%
<u>Miscellaneous</u>					
-40315 Miscellaneous Income	302.29	1,581.04	0.00	(1,581.04)	0.00%
Total Miscellaneous	302.29	1,581.04	0.00	(1,581.04)	0.00%
<u>Intergovernmental</u>					
-40410 Intergovernmental Revenue	0.00	192.27	0.00	(192.27)	0.00%
-40419 NEMC Personnel Reimbursement	0.00	1,748.00	0.00	(1,748.00)	0.00%
Total Intergovernmental	0.00	1,940.27	0.00	(1,940.27)	0.00%
<u>Transfers</u>					
-40910 Transfers In	(50.00)	(6,399.50)	0.00	6,399.50	0.00%
Total Transfers	(50.00)	(6,399.50)	0.00	6,399.50	0.00%
Total	310,605.91	1,994,820.23	3,609,315.00	1,614,494.77	44.73%
Total Revenue	310,605.91	1,994,820.23	3,609,315.00	1,614,494.77	44.73%

100 - General	Department Expen	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining
<b>110-Administration</b> _ _ _ _ _ .						
<u>Personnel and Benefits</u>						
110-51101 Payroll Expenses: Wages		30,672.71	205,043.15	424,600.00	219,556.85	51.71%
110-51102 Overtime		0.00	0.00	500.00	500.00	100.00%
110-51105 Longevity Pay		0.00	795.00	0.00	(795.00)	0.00%
110-51109 Auto Allowance		150.00	900.00	1,800.00	900.00	50.00%
110-51210 Payroll Expenses: Company Contributions: Retirement		2,327.12	15,438.49	32,150.00	16,711.51	51.98%
110-51215 Payroll Expenses: Taxes		2,357.91	15,803.19	37,050.00	21,246.81	57.35%
110-51216 Employee Health Benefits		3,691.42	21,823.04	44,000.00	22,176.96	50.40%
110-51220 Workers Compensation		0.00	4,460.96	11,950.00	7,489.04	62.67%
110-51230 Unemployment		53.56	344.17	0.00	(344.17)	0.00%
Total Personnel and Benefits		<u>39,252.72</u>	<u>264,608.00</u>	<u>552,050.00</u>	<u>287,442.00</u>	<u>52.07%</u>
<u>Supplies</u>						
110-52014 Office Supplies		611.14	3,724.13	4,000.00	275.87	6.90%
110-52030 Postage		0.00	432.73	1,000.00	567.27	56.73%
110-52100 Minor Tools and Equipment		1,422.14	1,521.85	0.00	(1,521.85)	0.00%
Total Supplies		<u>2,033.28</u>	<u>5,678.71</u>	<u>5,000.00</u>	<u>(678.71)</u>	<u>(13.57%)</u>
<u>Contractual Services</u>						
110-53001 Accounting and Auditing Fees		0.00	673.45	7,500.00	6,826.55	91.02%
110-53002 Advertising and Promotion		0.00	2,613.34	12,000.00	9,386.66	78.22%
110-53004 Software		1,467.41	30,595.57	27,000.00	(3,595.57)	(13.32%)
110-53006 Codification Services		0.00	0.00	2,000.00	2,000.00	100.00%
110-53010 Property and Liability Insurance		0.00	6,895.28	8,500.00	1,604.72	18.88%
110-53012 Legal Fees		4,702.49	23,686.03	48,000.00	24,313.97	50.65%
110-53015 Dues and Subscriptions		0.00	133.00	900.00	767.00	85.22%
110-53016 Public Notices/Dues		69.50	465.50	1,200.00	734.50	61.21%
110-53022 Training and Travel		360.00	1,890.00	12,000.00	10,110.00	84.25%
110-53030 PayPal Charge		161.62	1,213.14	1,000.00	(213.14)	(21.31%)
110-53045 Lease and CAM Pmts - Town Hall		4,851.77	30,380.87	68,900.00	38,519.13	55.91%

110-53050 Careflite Services	0.00	1,944.00	2,575.00	631.00	24.50%
110-53055 City of Aubrey Library Fund	0.00	0.00	21,500.00	21,500.00	100.00%
110-53080 Engineering Services	7,117.37	38,320.85	60,000.00	21,679.15	36.13%
110-53083 Professional Services	722.97	7,186.47	40,000.00	32,813.53	82.03%
110-53084 Code Enforcement Services	0.00	0.00	2,000.00	2,000.00	100.00%
110-53110 Utilities	339.89	2,439.00	6,600.00	4,161.00	63.05%
110-53225 Interlocal Fire	0.00	226,150.00	452,830.00	226,680.00	50.06%
110-53610 Election Expense	0.00	0.00	8,000.00	8,000.00	100.00%
Total Contractual Services	<u>19,793.02</u>	<u>374,586.50</u>	<u>782,505.00</u>	<u>407,918.50</u>	<u>52.13%</u>
<b><u>Maintenance</u></b>					
110-54010 Building Maintenance/Cleaning	888.01	2,218.01	0.00	(2,218.01)	0.00%
110-54018 Repair and Maintenance	19.96	779.54	4,000.00	3,220.46	80.51%
110-54020 Vehicles Maintenance	107.21	667.12	2,300.00	1,632.88	70.99%
Total Maintenance	<u>1,015.18</u>	<u>3,664.67</u>	<u>6,300.00</u>	<u>2,635.33</u>	<u>41.83%</u>
<b><u>Capital Outlay</u></b>					
110-58007 Capital Improvements	497.70	4,654.91	15,000.00	10,345.09	68.97%
Total Capital Outlay	<u>497.70</u>	<u>4,654.91</u>	<u>15,000.00</u>	<u>10,345.09</u>	<u>68.97%</u>
Total Administration	<u>62,591.90</u>	<u>653,192.79</u>	<u>1,360,855.00</u>	<u>707,662.21</u>	<u>52.00%</u>
<b><u>210-Municipal Court</u></b>					
<b><u>Personnel and Benefits</u></b>					
210-51101 Payroll Expenses: Wages	800.00	1,800.00	0.00	(1,800.00)	0.00%
210-51215 Payroll Expenses: Taxes	53.55	130.05	0.00	(130.05)	0.00%
210-51230 Unemployment	2.50	2.50	0.00	(2.50)	0.00%
Total Personnel and Benefits	<u>856.05</u>	<u>1,932.55</u>	<u>0.00</u>	<u>(1,932.55)</u>	<u>0.00%</u>
<b><u>Supplies</u></b>					
210-52014 Office Supplies	80.00	1,780.83	3,000.00	1,219.17	40.64%
210-52020 Court Supplies	0.00	220.00	3,000.00	2,780.00	92.67%
210-52030 Postage	0.00	232.00	0.00	(232.00)	0.00%
210-52100 Minor Tools and Equipment	(47.51)	82.42	0.00	(82.42)	0.00%
Total Supplies	<u>32.49</u>	<u>2,315.25</u>	<u>6,000.00</u>	<u>3,684.75</u>	<u>61.41%</u>

<u>Contractual Services</u>					
210-53004 Software	48.75	474.71	0.00	(474.71)	0.00%
210-53015 Dues and Subscriptions	0.00	13.00	0.00	(13.00)	0.00%
210-53022 Training and Travel	0.00	0.00	500.00	500.00	100.00%
210-53075 Prosecutor	25.00	5,050.00	16,000.00	10,950.00	68.44%
210-53076 Jury	0.00	0.00	500.00	500.00	100.00%
210-53077 Interpreter	0.00	0.00	750.00	750.00	100.00%
210-53078 Arrest/Jail Fees	0.00	0.00	1,250.00	1,250.00	100.00%
Total Contractual Services	<u>73.75</u>	<u>5,537.71</u>	<u>19,000.00</u>	<u>13,462.29</u>	<u>70.85%</u>
<u>Capital Outlay</u>					
210-58010 Capital Equipment	0.00	1,250.00	0.00	(1,250.00)	0.00%
Total Capital Outlay	<u>0.00</u>	<u>1,250.00</u>	<u>0.00</u>	<u>(1,250.00)</u>	<u>0.00%</u>
Total Municipal Court	<u>962.29</u>	<u>11,035.51</u>	<u>25,000.00</u>	<u>13,964.49</u>	<u>55.86%</u>
<b><u>310-Police</u></b> - - - - -					
<u>Personnel and Benefits</u>					
310-51101 Payroll Expenses: Wages	54,389.39	368,763.34	831,580.96	462,817.62	55.66%
310-51102 Overtime	846.59	9,694.49	45,000.00	35,305.51	78.46%
310-51105 Longevity Pay	0.00	400.00	2,000.00	1,600.00	80.00%
310-51108 Incentive Pay	0.00	0.00	6,000.00	6,000.00	100.00%
310-51210 Payroll Expenses: Company Contributions: Retirement	4,170.30	28,331.24	63,615.94	35,284.70	55.47%
310-51215 Payroll Expenses: Taxes	4,225.55	28,982.61	65,524.42	36,541.81	55.77%
310-51216 Employee Health Benefits	6,353.88	41,611.50	104,000.00	62,388.50	59.99%
310-51220 Workers Compensation	0.00	3,238.90	32,431.66	29,192.76	90.01%
310-51230 Unemployment	81.00	2,151.23	0.00	(2,151.23)	0.00%
Total Personnel and Benefits	<u>70,066.71</u>	<u>483,173.31</u>	<u>1,150,152.98</u>	<u>666,979.67</u>	<u>57.99%</u>



<u>Supplies</u>					
310-52005 Uniforms	313.23	11,948.95	10,000.00	(1,948.95)	(19.49%)
310-52010 Law Enforcement Supplies	0.00	1,227.39	5,000.00	3,772.61	75.45%
310-52014 Office Supplies	872.22	2,291.51	3,000.00	708.49	23.62%
310-52015 Evidence Supplies	125.00	1,508.19	2,000.00	491.81	24.59%
310-52030 Postage	251.46	607.15	1,250.00	642.85	51.43%
310-52050 Fuel	2,192.73	11,496.14	20,000.00	8,503.86	42.52%
310-52100 Minor Tools and Equipment	472.24	2,520.44	3,500.00	979.56	27.99%
Total Supplies	4,226.88	31,599.77	44,750.00	13,150.23	29.39%
<u>Contractual Services</u>					
310-53004 Software	0.00	1,371.92	18,400.00	17,028.08	92.54%
310-53010 Property and Liability Insurance	0.00	5,634.02	20,000.00	14,365.98	71.83%
310-53012 Legal Fees	68.75	206.25	2,500.00	2,293.75	91.75%
310-53015 Dues and Subscriptions	95.00	285.00	1,500.00	1,215.00	81.00%
310-53022 Training and Travel	38.93	2,236.71	11,500.00	9,263.29	80.55%
310-53033 Community Events	1,092.30	2,485.29	5,000.00	2,514.71	50.29%
310-53081 Information Technology Services	625.00	17,623.99	22,500.00	4,876.01	21.67%
310-53083 Professional Services	1,700.00	9,511.00	22,800.00	13,289.00	58.29%
310-53091 Landscaping	0.00	0.00	2,000.00	2,000.00	100.00%
310-53110 Utilities	709.78	3,289.11	2,450.00	(839.11)	(34.25%)
310-53130 Telephone Mobile	0.00	4,768.06	13,000.00	8,231.94	63.32%
310-53210 Animal Control	0.00	6,900.00	14,500.00	7,600.00	52.41%
310-53230 Dispatch Fees	6,157.25	18,471.75	25,000.00	6,528.25	26.11%
Total Contractual Services	10,487.01	72,783.10	161,150.00	88,366.90	54.84%
<u>Maintenance</u>					
310-54010 Building Maintenance/Cleaning	580.00	5,470.11	20,000.00	14,529.89	72.65%
310-54018 Repair and Maintenance	0.00	1,139.77	0.00	(1,139.77)	0.00%
310-54020 Vehicles Maintenance	2,469.16	7,798.51	15,000.00	7,201.49	48.01%
Total Maintenance	3,049.16	14,408.39	35,000.00	20,591.61	58.83%
Total Police	87,829.76	601,964.57	1,391,052.98	789,088.41	56.73%

**410-Parks & Recreation \_ \_ \_ \_ \_**Contractual Services

410-53035 Park Events	0.00	1,895.37	15,000.00	13,104.63	87.36%
410-53110 Utilities	53.88	311.85	1,000.00	688.15	68.82%
Total Contractual Services	53.88	2,207.22	16,000.00	13,792.78	86.20%

Maintenance

410-54030 Park Maintenance	0.00	372.50	11,500.00	11,127.50	96.76%
Total Maintenance	0.00	372.50	11,500.00	11,127.50	96.76%
Total Parks & Recreation	53.88	2,579.72	27,500.00	24,920.28	90.62%

**510-Community Development \_ \_ \_ \_ \_**Contractual Services

510-53084 Code Enforcement Services	0.00	50.00	0.00	(50.00)	0.00%
Total Contractual Services	0.00	50.00	0.00	(50.00)	0.00%
Total Community Development	0.00	50.00	0.00	(50.00)	0.00%

**520-Inspection \_ \_ \_ \_ \_**Contractual Services

520-53085 Res & Com Building Review & Insp	0.00	350.00	65,000.00	64,650.00	99.46%
520-53090 Sanitation Services	1,800.00	6,230.00	6,000.00	(230.00)	(3.83%)
Total Contractual Services	1,800.00	6,580.00	71,000.00	64,420.00	90.73%
Total Inspection	1,800.00	6,580.00	71,000.00	64,420.00	90.73%

**610-Public Works \_ \_ \_ \_ \_**Personnel and Benefits

610-51103 Certification Pay	0.00	396.00	0.00	(396.00)	0.00%
Total Personnel and Benefits	0.00	396.00	0.00	(396.00)	0.00%

Contractual Services

610-53060 Street Materials and Signs	103.86	955.32	8,000.00	7,044.68	88.06%
610-53065 Mowing and ROW Cleanup	1,203.37	7,342.48	38,500.00	31,157.52	80.93%
610-53070 Street Contract/Repairs	0.00	0.00	393,422.56	393,422.56	100.00%
610-53110 Utilities	186.94	1,037.84	1,500.00	462.16	30.81%
Total Contractual Services	1,494.17	9,335.64	441,422.56	432,086.92	97.89%
Total Public Works	1,494.17	9,731.64	441,422.56	431,690.92	97.80%

**710-Transfers Out - - - - -**Capital Outlay

710-59100 Transfers Out	(371.20)	(6,972.42)	0.00	6,972.42	0.00%
Total Capital Outlay	(371.20)	(6,972.42)	0.00	6,972.42	0.00%
Total Transfers Out	(371.20)	(6,972.42)	0.00	6,972.42	0.00%
<hr/>					
Total Expense	154,360.80	1,278,161.81	3,316,830.54	2,038,668.73	61.46%

Town of Cross Roads  
Transaction Detail Report  
3/1/2022 - 3/31/2022

4/8/2022 12:46 PM

**100 - General**

**Account 100-110-52014**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/9/2022	3/9/2022	Feb 2022 chg - Envelopes, forms, printer paper, paper towels	Amazon Capital Services	Feb 2022	10740	193.39	0.00	193.39
3/14/2022	3/14/2022	Shred papers in 52 boxes - Inv 43827	Magic Shred	43827	10749	248.00	0.00	441.39
3/22/2022	3/24/2022	Wal Mart, Smart Sign				146.35	0.00	587.74
					Total	587.74	0.00	

**100 - General**

**Account 100-110-52100**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/18/2022	3/17/2022	*VOID* 1 ink 1 cleaning kit acct 0018464310 02162022 - Postage Meter supplies	Pitney Bowes Inc.	Acct 0018464310	10710	0.00	36.46	(36.46)
3/22/2022	3/22/2022	Loaner copier-7 months usage-Town Hall Acct M-T0034	Metro Centre LP	Min38674	10756	1,458.60	0.00	1,422.14
3/22/2022	4/6/2022	Adjust A-P coding to share cost 60% Admin 40% Court for Copy machine usage				0.00	583.44	838.70
					Total	1,458.60	619.90	

**100 - General**

**Account 100-110-53004**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/9/2022	3/9/2022	April 2022 to March 2023 annual Website Domain Listing charge	Domain Listings	crossroadstx.gov	10738	288.00	0.00	288.00
3/22/2022	3/24/2022	Intuit, Msft, Apple				1,179.41	0.00	1,467.41
					Total	1,467.41	0.00	

**100 - General**

**Account 100-110-53012**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/8/2022	3/8/2022	General-Legal Bill Stmt to 02-25-22	Boyle & Lowry, L.L.P.	stmt to 02-25-202	10730	2,527.49	0.00	2,527.49
3/8/2022	3/8/2022	Litigation-Legal Bill Stmt to 02-25-22	Boyle & Lowry, L.L.P.	stmt to 02-25-202	10730	2,175.00	0.00	4,702.49
					Total	4,702.49	0.00	

**100 - General****Account 100-110-53016**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/7/2022	3/7/2022	Inv 95483 - Legal Notice Public Hearing Board of Adj Hearing Affidavit	Pilot Point Post Signal	95483	10727	69.50	0.00	69.50
Total						69.50	0.00	

**100 - General****Account 100-110-53022**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/22/2022	3/24/2022	Texas Municipal League				360.00	0.00	360.00
Total						360.00	0.00	

**100 - General****Account 100-110-53030**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/10/2022	3/10/2022	PP \$509.60 less \$18.58 fees so transfer to cash will be \$491.02				18.58	0.00	18.58
3/24/2022	3/24/2022	Paypal fees 3-10 to 3-23 \$143.04 gross CR's \$4061.20				143.04	0.00	161.62
Total						161.62	0.00	

**100 - General****Account 100-110-53045**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/22/2022	3/22/2022	Lease pmt April 2022 Town Hall reduce for cleaning cost	West Crossroads LTD	2112	10757	0.00	365.00	(365.00)
3/22/2022	3/22/2022	Lease pmt April 2022 OP'g Exp April 2022	West Crossroads LTD	2112	10757	1,769.27	0.00	1,404.27
3/22/2022	3/22/2022	Lease & Cam Pmt - Town Hall Rent - April 2022	West Crossroads LTD	2112	10757	3,447.50	0.00	4,851.77
Total						5,216.77	365.00	

**100 - General****Account 100-110-53080**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/8/2022	3/8/2022	General Engineering various to 12-31-21	Halff Associates, Inc.	10065350	10733	951.30	0.00	951.30
3/8/2022	3/8/2022	Engineering Services - inv dated 02-09-2022 - General Engineering thru 01-31-22	Halff Associates, Inc.	10066873	10734	4,678.25	0.00	5,629.55
3/15/2022	3/15/2022	Inv 10068776 Engineering - General	Halff Associates, Inc.	10068776	10751	1,487.82	0.00	7,117.37
Total						7,117.37	0.00	

**100 - General****Account 100-110-53083**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/9/2022	3/9/2022	IT Services Feb 2022 PC's and Cloud Backup - Admin	Local Circuit	3306	10739	150.00	0.00	150.00
3/9/2022	3/9/2022	IT Services Feb 2022 City Hall	Local Circuit	3306	10739	572.97	0.00	722.97
Total						722.97	0.00	

**100 - General****Account 100-110-53110**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/15/2022	3/15/2022	Monthly Chg March 6 to April 5 Internet for Town Hall	AT&T	314371029 to Apr 10753		155.15	0.00	155.15
3/22/2022	3/24/2022	Intermedia				184.74	0.00	339.89
Total						339.89	0.00	

**100 - General****Account 100-110-53800**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/11/2022	4/5/2022	Record 100-40100 Rev with Sales Tax Overpmt Payback - March 2022 Rev and Payback				1,692.00	0.00	1,692.00
Total						1,692.00	0.00	

**100 - General****Account 100-110-54010**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/9/2022	3/9/2022	Bldg Maint/Cleaning Town Hall 02-20-2022	Amanda Escovedo	156325	10742	190.00	0.00	190.00
3/14/2022	3/14/2022	Contract: 02-21-22-Boxes to storage	Billy Joe Lerma	156326/156327	10746	93.00	0.00	283.00
3/14/2022	3/14/2022	Contract: 02-17-22-work in storage room-added to rafters for storage	Billy Joe Lerma	156326/156327	10746	201.50	0.00	484.50
3/14/2022	3/14/2022	Contract: 02-15-22-moved boxes - all for shredding	Billy Joe Lerma	156326/156327	10746	139.50	0.00	624.00
3/22/2022	3/22/2022	Inv 995677 03-09-22 clean Town Hall	Amanda Escovedo	995677	10758	190.00	0.00	814.00
3/22/2022	3/24/2022	Home Depot				74.01	0.00	888.01
Total						888.01	0.00	

**100 - General****Account 100-110-54018**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/22/2022	3/24/2022	Lowes				19.96	0.00	19.96
Total						19.96	0.00	

**100 - General****Account 100-110-54020**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/8/2022	3/8/2022	Wex charges thru Feb 2022 - Town of CR portion of Bill	WEX Bank	to Feb 2022 Wex	10735	107.21	0.00	107.21
Total						107.21	0.00	

**100 - General****Account 100-110-58007**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/24/2022	3/24/2022	Town Hall - Monitoring, access control - 4 Doors / alarms Inv 64647 - Qrtly Mar to May 2022	Parker Security Services Inc	63029-64647	10761	248.85	0.00	248.85
3/24/2022	3/24/2022	Town Hall - Monitoring, access control - 4 Doors / alarms Inv 63029 - Qrtly Dec to Feb 2022	Parker Security Services Inc	63029-64647	10761	248.85	0.00	497.70
Total						497.70	0.00	

**100 - General****Account 100-210-51101**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/8/2022	3/9/2022	Gillan Chenault-payck void-ckg debited so now ckg credit for CL ck \$92.35				92.35	0.00	92.35
3/9/2022	3/9/2022	03-04-2022 payck crctn s/not be paid as Employee s/be paid as a vendor and \$7.65 PR tax still due to vendor-not direct deposited by system	Gilland A. Chenault	03-04-2022 payck	10743	7.65	0.00	100.00
Total						100.00	0.00	

**100 - General****Account 100-210-52014**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/22/2022	3/24/2022	Intuit				80.00	0.00	80.00
Total						80.00	0.00	

**100 - General****Account 100-210-52100**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/18/2022	3/17/2022	*VOID* 1 ink 1 cleaning kit acct 0018464310 02162022 - Postage Meter supplies	Pitney Bowes Inc.	Acct 0018464310	10710	0.00	47.51	(47.51)
3/22/2022	4/6/2022	Adjust A-P coding to share cost 60% Admin 40% Court for Copy machine usage				583.44	0.00	535.93
Total						583.44	47.51	

**100 - General****Account 100-210-53004**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/8/2022	3/8/2022	Remote Desktop Issue - Mac Mini - Inv 12234	The Core Technology Group	12234	10732	48.75	0.00	48.75
Total						48.75	0.00	

**100 - General****Account 100-210-53075**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/8/2022	3/8/2022	Court-Legal Bill Stmt to 02-25-22	Boyle & Lowry, L.L.P.	stmt to 02-25-202	10730	25.00	0.00	25.00
Total						25.00	0.00	

**100 - General****Account 100-310-52005**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/24/2022	3/24/2022	acct 100308738 - Inv 20695909 - Belt (1)	Galls LLC	20639516/206959	10765	23.38	0.00	23.38
3/24/2022	3/24/2022	acct 100308738 - Inv 20695909 - Belt (1)	Galls LLC	20639516/206959	10765	60.35	0.00	83.73
3/24/2022	3/24/2022	acct 100308738 - Inv 20695909 - Supershirt (1)	Galls LLC	20639516/206959	10765	72.25	0.00	155.98
3/24/2022	3/24/2022	acct 100308738 - Inv 20695909 - Tactical Pant - Qty 2	Galls LLC	20639516/206959	10765	153.00	0.00	308.98
3/24/2022	3/24/2022	acct 100308738 - Inv 20639516 - Nameplate - Qty 1	Galls LLC	20639516/206959	10765	4.25	0.00	313.23
Total						313.23	0.00	

**100 - General****Account 100-310-52014**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/9/2022	3/9/2022	Feb 2022 chg - Monitor Dock, portable hard drive (2) office supplies, 50 pak Flash drives	Amazon Capital Services	Feb 2022	10740	453.29	0.00	453.29
3/14/2022	3/14/2022	Contract: delivered water	Billy Joe Lerma	156326/156327	10746	25.00	0.00	478.29
3/22/2022	3/24/2022	Vistaprint, Wal Mart, AMZN				340.75	0.00	819.04
3/22/2022	3/24/2022	Wal Mart				53.18	0.00	872.22
Total						872.22	0.00	

**100 - General****Account 100-310-52015**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/22/2022	3/24/2022	Law Enforcmt System				125.00	0.00	125.00
Total						125.00	0.00	



**100 - General****Account 100-310-52030**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/22/2022	3/24/2022	UPS, USPS				251.46	0.00	251.46
					Total	251.46	0.00	

**100 - General****Account 100-310-52050**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/8/2022	3/8/2022	Wex charges thru Feb 2022 - CRPD gas - auto	WEX Bank	to Feb 2022 Wex	10735	2,192.73	0.00	2,192.73
					Total	2,192.73	0.00	

**100 - General****Account 100-310-52100**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/7/2022	3/7/2022	Meter Reading copies to 1-21-2022 January printing - Inv 015431593	Xerox Corporation	15431593	10726	223.05	0.00	223.05
3/7/2022	3/7/2022	Repair covered under warranty but freight chg are not part of warranty agreement	Entenmann-Rovin Co.	164265	10728	16.00	0.00	239.05
3/8/2022	3/8/2022	Meter Reading CRPD printer to 02-21-2022	Xerox Corporation	015650921	10736	244.20	0.00	483.25
3/18/2022	3/17/2022	*VOID* 1 ink 1 cleaning kit acct 0018464310 02162022 - Postage Meter supplies	Pitney Bowes Inc.	Acct 0018464310	10710	0.00	26.51	456.74
3/22/2022	3/24/2022	Entenmann				15.50	0.00	472.24
					Total	498.75	26.51	

**100 - General****Account 100-310-53012**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/8/2022	3/8/2022	CRPD - Legal Stmt to 02-25-22	Boyle & Lowry, L.L.P.	stmt to 02-25-202	10730	68.75	0.00	68.75
					Total	68.75	0.00	

**100 - General****Account 100-310-53015**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/22/2022	3/24/2022	FBI Nat'l Academy				95.00	0.00	95.00
					Total	95.00	0.00	

**100 - General****Account 100-310-53022**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/22/2022	3/24/2022	Palio's				38.93	0.00	38.93
					Total	38.93	0.00	

**100 - General****Account 100-310-53033**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/22/2022	3/24/2022	Hello Flowers, NMG Restland				898.21	0.00	898.21
3/22/2022	3/24/2022	Michael's, Discount Trophy				76.60	0.00	974.81
3/22/2022	3/24/2022	Vistaprint				117.49	0.00	1,092.30
					Total	1,092.30	0.00	

**100 - General****Account 100-310-53081**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/9/2022	3/9/2022	IT Services Feb 2022 CRPD	Local Circuit	3306	10739	625.00	0.00	625.00
					Total	625.00	0.00	

**100 - General****Account 100-310-53083**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/9/2022	3/9/2022	Test Applicant - 03-02-2022 (J. Wright)	Pro Wellness Services PLLC	002-CRPD	10741	300.00	0.00	300.00
3/9/2022	3/9/2022	Test Applicant - 01-26-2022 (Gotthardt)	Pro Wellness Services PLLC	002-CRPD	10741	300.00	0.00	600.00
3/14/2022	3/14/2022	Inv 2022-003 15 hours 3-1 to 3-8-22 Property/Evidence	Joshua Wayne Lyon	2022-003	10747	600.00	0.00	1,200.00
3/24/2022	3/24/2022	Background investigation-Jason Wright - Inv 001-CRPD-2022	Wayne Eichel	001-CRPD-2022	10763	500.00	0.00	1,700.00
					Total	1,700.00	0.00	

**100 - General****Account 100-310-53110**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/9/2022	3/9/2022	Electric to 02/28/2022 CRPD offices	CoServ	01-26 to 02-25-20	10737	388.67	0.00	388.67
3/9/2022	3/9/2022	Service for Feb 2022 - Internet CRPD	ACC Business	220590465	10744	165.00	0.00	553.67
3/10/2022	3/10/2022	Service 1/18/22 to 2/14/22 CRPD	Mustang Special Utility District	2 accts	10745	32.95	0.00	586.62
3/22/2022	3/24/2022	Intermedia				123.16	0.00	709.78
					Total	709.78	0.00	

**100 - General****Account 100-310-53230**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/14/2022	3/14/2022	Pmt 3 of 4-FY 2022 Dispatch Fees - Sheriff's office Communications Agreement	Denton County	Pmt 3 of 4-FY 202	10748	6,157.25	0.00	6,157.25
					Total	6,157.25	0.00	

**100 - General****Account 100-310-54010**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/9/2022	3/9/2022	Bldg Maint/Cleaning CRPD 03-04-2022	Amanda Escovedo	156325	10742	145.00	0.00	145.00
3/9/2022	3/9/2022	Bldg Maint/Cleaning CRPD 02-25-2022	Amanda Escovedo	156325	10742	145.00	0.00	290.00
3/9/2022	3/9/2022	Bldg Maint/Cleaning CRPD 02-18-2022	Amanda Escovedo	156325	10742	145.00	0.00	435.00
3/22/2022	3/22/2022	Inv 995677 03-10-22 clean CRPD	Amanda Escovedo	995677	10758	145.00	0.00	580.00
Total						580.00	0.00	

**100 - General****Account 100-310-54020**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/22/2022	3/24/2022	Autozone, Car Wash				1,153.53	0.00	1,153.53
3/24/2022	3/24/2022	First inv's new acct 58871233A - Firestone Inv 44784022 oil - 2020 Chev Tahoe	BSRO Natl Accts	44762920, 44762	10764	76.89	0.00	1,230.42
3/24/2022	3/24/2022	First inv's new acct 58871233A - Firestone Inv 44784021 oil - 2020 Chev Tahoe	BSRO Natl Accts	44762920, 44762	10764	76.89	0.00	1,307.31
3/24/2022	3/24/2022	First inv's new acct 58871233A - Firestone Inv 44769209 various engine work - 2018 Chev Tahoe	BSRO Natl Accts	44762920, 44762	10764	923.28	0.00	2,230.59
3/24/2022	3/24/2022	First inv's new acct 58871233A - Firestone Inv 44762923 Oil, Tire rotation - 2019 Ford Taurus	BSRO Natl Accts	44762920, 44762	10764	64.29	0.00	2,294.88
3/24/2022	3/24/2022	First inv's new acct 58871233A - Firestone Inv 44762922 oil, tire repair - 2020 Chev Tahoe	BSRO Natl Accts	44762920, 44762	10764	97.39	0.00	2,392.27
3/24/2022	3/24/2022	First inv's new acct 58871233A - Firestone Inv 44762920 oil - 2016 Chev Tahoe	BSRO Natl Accts	44762920, 44762	10764	76.89	0.00	2,469.16
Total						2,469.16	0.00	

**100 - General****Account 100-410-53110**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/8/2022	3/8/2022	Elec to 02-28-22 Parks Dept FM 424	CoServ	9000272764 to 2-	10731	25.36	0.00	25.36
3/10/2022	3/10/2022	Service 1/18/22 to 2/14/22 Parks	Mustang Special Utility District	2 accts	10745	28.52	0.00	53.88
Total						53.88	0.00	

**100 - General****Account 100-520-53090**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/24/2022	3/24/2022	Plan Review - Inv 83813 - 1900 Forest Hills Dr.	SAFEbuilt LLC	83813	10762	450.00	0.00	450.00
3/24/2022	3/24/2022	Plan Review - Inv 83813 - 4100 Dr. Griffin Rd	SAFEbuilt LLC	83813	10762	450.00	0.00	900.00
3/24/2022	3/24/2022	Plan Review - Inv 83813 - 1265 Stone Trail Ln	SAFEbuilt LLC	83813	10762	450.00	0.00	1,350.00
3/24/2022	3/24/2022	Plan Review - Inv 83813 - 1085 Forest Hill	SAFEbuilt LLC	83813	10762	450.00	0.00	1,800.00
Total						1,800.00	0.00	

**100 - General**

**Account 100-610-53060**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/22/2022	3/24/2022	Ace				103.86	0.00	103.86
Total						103.86	0.00	

**100 - General**

**Account 100-610-53065**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/14/2022	3/14/2022	Contract: Batteries for road signs/ck'd roads after storm	Billy Joe Lerma	156326/156327	10746	352.00	0.00	352.00
3/22/2022	3/24/2022	Home Depot, Landfill, Lowes, WM, 7-11, Ken Owen Batteries				851.37	0.00	1,203.37
Total						1,203.37	0.00	

**100 - General**

**Account 100-610-53110**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/9/2022	3/9/2022	Electric to 02/28/2022 Lights 380 WalMart	CoServ	01-26 to 02-25-20	10737	15.95	0.00	15.95
3/9/2022	3/9/2022	Electric to 02/28/2022 Lights Fishtrap Rd	CoServ	01-26 to 02-25-20	10737	31.90	0.00	47.85
3/9/2022	3/9/2022	Electric to 02/28/2022 Lights FM 424 Wal Mart	CoServ	01-26 to 02-25-20	10737	15.95	0.00	63.80
3/9/2022	3/9/2022	Electric to 02/28/2022 Lights-HWY 377 & Griffin	CoServ	01-26 to 02-25-20	10737	11.49	0.00	75.29
3/15/2022	3/15/2022	Electric at Naylor Rd lights to 3-9-22	CoServ	Naylor lights to 3-9-	10754	111.65	0.00	186.94
Total						186.94	0.00	

**100 - General**

**Account 100-710-59100**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
3/31/2022	4/4/2022	March dep into op'g cash ckg but s/be fund 510-will JE and transfer April to crct acct				0.00	371.20	(371.20)
Total						0.00	371.20	

## 1<sup>ST</sup> QUARTER 2022 SALES TAX REVENUE

**Dates of Transaction:** November 2021 – January 2022

**Dates of Collection:** January 2022 – March 2022

**Revenue to Town 1<sup>st</sup> Quarter 2021:** \$710,732

**Revenue to Town 1<sup>st</sup> Quarter 2022:** \$845,050 increase of 18.9%

The above dollars indicates actual revenue received less the 2% State Comptroller service fee and amounts retained by the Comptrollers office to insure payment.

