



**MINUTES OF MUNICIPAL DEVELOPMENT DISTRICT
MEETING FOR THE TOWN OF CROSS ROADS
MARCH 11, 2021 AT 7:00 P.M.**

Call to Order – 7:01 P.M.

1. Roll Call:
President Knox; Members Vann, Neubauer, Killfoil; Montazeri joined at 7:16 P.M.
2. Citizen Input for Items ON the Agenda
None.
3. Citizen Input for Items NOT on the Agenda
 - **Knox asked about town email addresses for board members.**
 - **Neubauer asked about how mailing addresses might affect sales tax income.**
 - **Vann gave a brief history regarding mailing addresses and the post office.**
 - **Knox explained that there is company who captures sales tax data, and Kristi Gilbert stated this company will be making a presentation at the April MDD meeting to fully explain the process and data.**
4. Discuss and consider action regarding meeting minutes:
 - a. February 11, 2021 regular meeting minutes
 - b. February 25, 2021 special called meeting minutes.
Motion to approve made by Vann;
Second by Montazeri;
Roll Call Vote:
Knox – Yes
Montazeri – Yes
Vann – Yes
Neubauer – Yes
Killfoil – Yes
Passed unanimously.
5. Updates:
 - a. Review of Budget Versus Income and Expense Actuals
 - b. Local Development Update – Staff
Interim Town Administrator Gilbert gave the financial and development updates:
There have not been a lot of expenses, so there are not many changes in the financial reports; the reports do reflect MDD's recent budget amendment; sales tax revenue is at about 55% even though we are not quite at the half year mark; as the new website gets under way they will see those expenses reflected in the reports.

The comprehensive plan went to P&Z last week and they recommended approval. It will go before Council next week. Raising Cane's has been pushed to the April Council meeting. Several applications were submitted on Monday that will be on May agendas. There was a preliminary plat application for Greenway Cross Roads in the ETJ, possibly for a Murphy's Oil. Bank of America submitted for a building permit and site plan. They also requested a variance for landscape setbacks to be heard at the March meeting. 29 Acres has requested two new residential facilities. There's a preliminary plat application in a residential area in the ETJ. There's a request for a zoning change at 7200 E US 380, the property just east of the Shell station.

6. Discuss and consider professional services provided by EDP Best Practices.
Greg Last with EDP Best Practices gave a presentation regarding updating the traffic counts, a sites and buildings summary, and website enhancement.
 - a. Motion to approve an amount not to exceed \$4,600.00 from the planning and consulting services line item for the traffic count report made by Montazeri;
Second by Neubauer;
Roll Call Vote:
Knox – Yes
Montazeri – Yes
Vann – Yes
Neubauer – Yes
Killfoil – Yes
Passed unanimously.
 - b. Motion to approve an amount not to exceed \$5,000.00 for the site summary and site flyers made by Neubauer;
Second by Montazeri;
Roll Call Vote:
Knox – Yes
Montazeri – Yes
Vann – Yes
Neubauer – Yes
Killfoil – Yes
Passed unanimously.
 - c. Motion to approve an amount not to exceed \$3,000.00 from already budgeted website project for website information services made by Montazeri;
Second by Vann;
Roll Call Vote:
Knox – Yes
Montazeri – Yes
Vann – Yes
Neubauer – Yes
Killfoil – Yes
Passed unanimously.

7. Discuss and consider a vision and mission statement for the MDD and future planning projects.

Greg Last stated he could speak to this, as well. It was decided that it would be put on the next agenda in order for MDD as the town is currently working on this as a whole, and they want to see how this might fit into what the town determines.

8. Request for future agenda items.
Update on the current items.

Adjourn – **8:27 P.M.**

CERTIFICATION:

John Knox, MDD President

Donna Butler, Town Secretary