



**NOTICE OF PARKS AND RECREATION BOARD MEETING
FOR THE TOWN OF CROSS ROADS
WEDNESDAY, FEBRUARY 7th, 2024 AT 6:00 P.M.
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS**

Call to Order

1. Roll Call.
2. Citizen Input for Items ON and OFF the Agenda.
Please limit your comments to three minutes in duration, and you are restricted from passing your time or any portion of unused minute to another citizen for comment. The Board is restricted from discussing or taking action on items not posted on the agenda. Action on your statement may be taken only at a future meeting.
3. Announcements and Updates:
 - Chair announcements
 - Board Member announcements
 - Liaison announcements
4. Consider and approve Board Meeting Minutes from January 10, 2023.
5. Report and discuss Parks and Rec Board finances.
6. Discuss and take appropriate action replacing Vice-Chair – looking for anyone interested.
7. Subcommittees.
 - a. Farmers and Artisan Markets discuss and take appropriate actions for 2024 Markets.
 - i. Summer Market Activities
 - b. Maintenance and Landscape – discuss and take appropriate action pertaining to park maintenance.
 - i. Trees maintenance
 - ii. Park maintenance/watering
 - c. Park improvements – discuss and take appropriate actions on park improvement projects.
 - i. Bathroom building – progress updates
 - ii. Dumpster enclosure styles – bids
 - iii. Playgrounds – 2 to 3 options with estimated cost intended to present to council for their decision
 - iv. Chainsaw Sculpture
 - d. Events -- discuss and take appropriate action pertaining to park events.
 - i. Eggstravaganza status update, issues
 - ii. Event schedule for 2024 and special events
 - e. Grants – discuss and take appropriate action pertaining to grants for park projects.
8. Request for future Agenda items for March's Board meeting.

Adjourn

Future Meetings and Events:
Schedule may change.

- *Municipal Development District Meeting – Thursday, February 8, 2024 at 6:00 p.m.*

- *Town Council Meeting - Tuesday, February 20, 2024 at 6:00 p.m. – Moved to holiday*
- *Town Council Meeting – Monday, March 4, 2024 at 6:00 p.m.*
- *Planning and Zoning Commission Meeting – Tuesday, March 5, 2024 at 7:00 p.m.*
- *Parks and Recreation Board Meeting - Wednesday, March 6, 2024 at 6:00 p.m.*

**A QUORUM OF COUNCIL MEMBERS MAY BE PRESENT.
NO ACTION BY THE TOWN COUNCIL WILL BE TAKEN AT THIS MEETING.**

CERTIFICATION:

I, the undersigned authority, do hereby certify that this Public Meeting Notice was posted on the official bulletin board, at the Town Hall of Cross Roads, 3201 US HWY 380, STE 105, Cross Roads, Texas on or before Friday, February 2nd, 2024 by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at 940-365-9693. Reasonable accommodation will be made to assist your needs. This facility is wheelchair accessible and accessible parking spaces are available.

Donna Butler, Town Secretary

I certify that this notice was removed by me from the official bulletin board on the ____ day of ____, 2024.

_____, Title: Town Secretary



**MINUTES OF PARKS AND RECREATION BOARD MEETING
FOR THE TOWN OF CROSS ROADS
WEDNESDAY, JANUARY 10th, 2024 AT 6:00 P.M.
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS**

Call to Order

1. Roll Call.

- Paula Paus (Chair - Seat 6) – Here
- Stephanie Housewright (Vice Chair – Seat 1) – Here
- Dave Hancock (Secretary – Seat 3) – Absent
- Ron Zohfeld (Seat 2) – Here
- Erica Cook (Seat 5) - Here
- Eric Martinez (Alternate Seat 2) – Here – arrived 4 minutes late
- Damaris Combs (Seat 7) – Here
- (Seat 4) – vacant
- (Alternate Seat 1) – vacant

2. Citizen Input for Items ON and OFF the Agenda.

Cynthia Faris – (Cyndi) – Pilot Point – site manager for meals on wheels - 972-838-3259

On parks, library and cultural arts board, PP community opera house board, city center churches committee, friends of the library committee, and friends of the opera house committee

- Goes to every PP city council meeting she can get it and tries to go to every event they put on
- Holds fundraisers through the library
- Site manager for meals on wheels in PP – they serve hot meals and when COVID hit they went to frozen meals 1 time a week in July 2022 – they reopened it at the community center next to the library and currently have 40 people on the rolls who receive hot meals – October 2023 – they started the congregate meal program at the senior center – PP reopened city center last year – Congregate meal is where seniors come together and have a meal together. They now have around 25-30 people who are signed up for the meals – average is between 7-12 people per day that they serve. Always needing drivers – route comes up to Fishtrap Road up to the Lake – Aubrey, Cross Roads, Pilot Point, areas
- Little Elm site is the one who serves to the Cross Roads drivers
- Cyndi is here looking for drivers to volunteer for meals on wheels
- Loneliness is the biggest killer in our country

3. Announcements and Updates:

- Chair announcements
 - If you have set up a new email that you want us to use for contacting you – please let us know
 - WinterFest was a hit – Santa/Grinch/Chick-fil-A Cow – decorating the ornaments was a big hit
 - Vacancies on the board – ask them to fill out the volunteer form on the Town of Cross Roads website
 - Still looking for a Vice Chair to replace Stephanie – if interested let Paula know
 - Decorations removed from park from holidays and placed in storage unit
 - Paula found water in the storage unit and reported it
- Board Member announcements
 - NONE
- Liaison announcements
 - Ron King not present

4. Consider and approve Board Meeting Minutes from December 6, 2023
 - Damaris motioned to approve – Ron 2nd – approved unanimously
5. Discussion with Kevin Roach plan for chainsaw carving of dead tree in park.
 - Kevin – you start off with ideas and see if the tree can yield the ideas – for example there may be some ideas that can't come to fruition however the tree in question is large enough for just about any ideas that come up
 - We could do a bench and he could provide another log to have a sculpture built on top of it
 - His process is to look at ideas and just go from there – he isn't a great drawing artist – Paula asked for 3 ideas to have available for the council retreat coming up
 - Able to incorporate some 2-d animals throughout the log – it's called a relief carving – not super deep
 - Concept that Kevin uses is the 3-D sculpture up top and do the relief 2-D pieces below
 - Kevin has asked for a list of ideas with a budget and could try to get everything in but there are always some pieces that don't fit
 - Ron King has asked if Paula/him/Kevin can meet – need to come up with a date and reach out
 - Kevin – would take at least 3 days to complete – depends on the design too
 - If we do a Bench – will need to be flat or another piece will need to be brought in
 - Scaffolding and design – will be in the cost
 - Doing big project for the city of Garland, a neighborhood that had a lot of trees die.
 - provided what he could do within the 20 ft. starting around \$10k determines about what is included
 - Includes painting and sealing it for the around \$10k price point could probably include the bench
 - Sealer included on it? – Question from Ron – Kevin recommends resealing once per year – when it starts to look dry – spray it with a pump sprayer
 - If we decide to keep the branches on – we can do some of the relief carvings and bolt them into the base so they are permanent – squirrel, hawk, etc.
 - Creative freedom – works best for Kevin – will have a couple of ideas to offer for the council to review at the upcoming retreat
6. Report and discuss Parks and Rec Board finances.
 - skipping over it
7. Discuss and take appropriate action replacing Vice-Chair – looking for anyone interested.
 - No takers
8. Subcommittees.
 - a. Farmers and Artisan Markets discuss and take appropriate actions for 2024 Markets.
 - 380 Rotary Club Cinco de Mayo event May 4th 2024
 - b. Maintenance and Landscape – discuss and take appropriate action pertaining to park maintenance.
 - Trees maintenance

- Park maintenance/watering
 - need to get a schedule together for Billy? Verify with Kristi
- Gopher/Mole problem
 - Mr. Pitts came out and apparently trapped 5 more – Stephanie

c. Park improvements – discuss and take appropriate actions on park improvement projects.

- Bathroom building – progress updates
- Dumpster enclosure styles – bids
 - Ron has 2 of the 3 bids – aiming to have all 3 to turn in for the council retreat to review
 - one of the bid is all inclusive - another bid has the gate as separate and Ron has a bid on that which is separate -
- Playgrounds – 2 to 3 options with estimated cost intended to present to council for their decision.

d. Events -- discuss and take appropriate action pertaining to park events.

- Event schedule for 2024 and special events
 - Eggstravaganza
 - Eric/Damaris/Stephanie
 - Get a flyer together and share with Eric and he can send out on the e-blasts and Oak Hill Ranch
 - Eric offered he son to play the Easter Bunny this year
 - Justine – from Pilot Point – Water Color Class? Friend of Steve
 - Damaris – Thistle is a 2nd hand art store that she has a relationship with
 - April 20th - is town clean up date
 - Summer Markets
 - Dunn Farming availability drives the markets
 - No September market – Founder's Day
 - Winter Fest
 - Steve Kilfoil is looking at a church contact he has to do caroling – he has also offered him and Maddy

e. Grants – discuss and take appropriate action pertaining to grants for park projects.

9. Request for future Agenda items for November's Board meeting.

Adjourn – 7:21pm

Future Meetings and Events:

CONFIRMATION

Paula Paus, Chairman

Stephanie Housewright, Vice-Chair