



**NOTICE OF PARKS AND RECREATION BOARD MEETING  
FOR THE TOWN OF CROSS ROADS  
WEDNESDAY, MAY 1, 2024 AT 6:00 P.M.  
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS 76227**

Call to Order

1. Roll Call.
2. Citizen Input for Items ON and OFF the Agenda.  
*Please limit your comments to three minutes in duration, and you are restricted from passing your time or any portion of unused minute to another citizen for comment. The Board is restricted from discussing or taking action on items not posted on the agenda. Action on your statement may be taken only at a future meeting.*
3. Announcements and Updates:
  - Chair announcements.
  - Board Member announcements.
  - Liaison announcements.
4. Consider and approve Board Meeting Minutes from April 3, 2023.
5. Discuss and take appropriate actions for Parks and Rec Board 23-24 budget.
6. Discuss and take appropriate action new volunteer for SEAT 4 – Laura Spurger.
7. Subcommittees.
  - a. Farmers and Artisan Markets discuss and take appropriate actions for 2024 Markets.
    - i. Summer Market Activities - Weaving
  - b. Maintenance and Landscape – discuss and take appropriate action pertaining to park maintenance.
    - i. Trees maintenance
    - ii. Park maintenance work list
    - iii. Storage
  - c. Park improvements – discuss and take appropriate actions on park improvement projects.
    - i. Bathroom building – progress updates
    - ii. Dumpster enclosure styles – Plan, Players
    - iii. Playgrounds – 2 to 3 options with estimated cost intended to present to council for their decision
  - d. Events -- discuss and take appropriate action pertaining to park events.
    - i. Movie Night
  - e. Grants – discuss and take appropriate action pertaining to grants for park projects.
8. Request for future Agenda items for May's Board meeting.

Adjourn

Future Meetings and Events:

*Schedule may change.*

- *Town Council Meeting – Monday, May 6, 2024 at 6:00 p.m.*
- *Planning and Zoning Commission Meeting - Tuesday, May 7, 2024 at 7:00 p.m.*

- *Municipal District Development Meeting – Thursday, May 9, 2024 at 6:00 p.m.*
- *Town Council Meeting - Wednesday, May 13, 2024 at 6:00 p.m.*
- *Town Council Meeting – Monday, June 3, 2024 at 6:00 p.m.*
- *Planning and Zoning Commission Meeting – Tuesday, June 4, 2024 at 7:00 p.m.*
- *Parks and Recreation Meeting – Wednesday, June 5, 2024 at 6:00 p.m.*

**A QUORUM OF COUNCIL MEMBERS MAY BE PRESENT.  
NO ACTION BY THE TOWN COUNCIL WILL BE TAKEN AT THIS MEETING.**

**CERTIFICATION:**

I, the undersigned authority, do hereby certify that this Public Meeting Notice was posted on the official bulletin board, at the Town Hall of Cross Roads, 3201 US HWY 380, STE 105, Cross Roads, Texas on or before April 26th, 2024 by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at 940-365-9693. Reasonable accommodations will be made to assist your needs. This facility is wheelchair accessible and accessible parking spaces are available.

\_\_\_\_\_  
Donna Butler, Town Secretary

I certify that this notice was removed by me from the official bulletin board on the \_\_\_\_ day of \_\_\_\_, 2024.

\_\_\_\_\_, Title: \_\_\_\_\_



**NOTICE OF PARKS AND RECREATION BOARD MEETING  
FOR THE TOWN OF CROSS ROADS  
WEDNESDAY, APRIL 3, 2024 AT 6:00 P.M.  
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS**

Call to Order - **meeting called to order 6:00 P.M.**

1. Roll Call.

- **Paula Paus (Chair - Seat 6) – present**
- **Stephanie Housewright (Vice Chair – Seat 1) – present**
- **Dave Hancock (Secretary – Seat 3) – present**
- **Ron Zohfeld (Seat 2) – not present**
- **Erica Cook (Seat 5) – present**
- **Eric Martinez (Alternate Seat 2) – present at 6:06 pm**
- **Damaris Combs (Seat 7) – present**
- **(Seat 4) – vacant**
- **(Alternate Seat 1) – vacant**

2. Citizen Input for Items ON and OFF the Agenda.

**None.**

3. Announcements and Updates:

- Chair announcements.
  - **Want to thank everyone who helped and supported the Eggstravaganza.**
  - **Want to make sure there is a good balance on work assigned in order to make sure folks do not burn out.**
- Board Member announcements.
- Liaison announcements

4. Consider and approve Board Meeting Minutes from March 6, 2023.

**Hancock motioned to approve as is;**  
**Combs 2nd;**  
**Unanimously approved.**

5. Report and discuss Parks and Rec Board finances.

- **Maintenance costs - Estimated \$2,750.00 at this time.**
- **Events - Eggstravaganza cost was less than \$1,000.00; \$3,500 estimated for Town Spring Clean Up in April.**

6. Discuss and take appropriate action new volunteer for SEAT 4 – Laura Spurger.

**Tabled.**

7. Subcommittees.

- a. Farmers and Artisan Markets discuss and take appropriate actions for 2024 Markets.
  - i. Summer Market Activities, Arts & Crafts in the Park.
    - **Dave to step back from Market and Paula to take over for now.**
    - **Fall/Holiday Markets changed from 3<sup>rd</sup> week of the month to the 2<sup>nd</sup> week of the month.**
    - **Damaris Combs presented plan for 3 different events.**
    - **Board is supportive of idea; estimates of cost and materials will be gathered; possible donations from local retailers.**

- b. Maintenance and Landscape – discuss and take appropriate action pertaining to park maintenance.
    - i. Trees maintenance.
      - **Bodark Tree – lot of wood from tree still needs to be removed; open to anyone.**
    - ii. Park maintenance/watering.
      - **Port a potty enclosure and Bulletin board structure – needs to be power washed and resealed.**
  - c. Park improvements – discuss and take appropriate actions on park improvement projects.
    - i. Bathroom building – progress updates.
    - ii. Dumpster enclosure styles – Plan, Players
      - **Quotes sent to Town Council, waiting on decision for pad, walls, and doors.**
      - **Potential to have board do a working a day with the community to build the dumpster walls.**
      - **Then would need to get a separate quote for just the gate.**
    - iii. Playgrounds – 2 to 3 options with estimated cost intended to present to council for their decision.
      - **2 to 3 options with estimated cost intended to present to council for their decision; Dave to present 3 estimates at next meeting.**
    - iv. Chainsaw Sculpture
      - **End result turned out really well.**
      - **Need to create a web page of all the animals; add a QR code for people to scan to get to page.**
  - d. Events -- discuss and take appropriate action pertaining to park events.
    - i. Eggstravaganza status update, issues
    - ii. Event schedule for 2024 and special events: Movie Night, Chainsaw Art Festival
      - **Movie night - need to pick a date so we can start to advertise on April 20<sup>th</sup> - June 1<sup>st</sup> Eric to take point on set up. Work with town to set up Facebook poll for movie.**
  - e. Grants – discuss and take appropriate action pertaining to grants for park projects.  
**No action.**
8. Request for future Agenda items for May's Board meeting.  
**None.**

Adjourn - **7:16 P.M.**

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Paula Paus, Chairperson

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David Hancock, Secretary