



**MINUTES FOR PARKS AND RECREATION BOARD MEETING
FOR THE TOWN OF CROSS ROADS
WEDNESDAY, MARCH 5, 2024 AT 6:00 P.M.
LOCATION: 1401 FM 424, CROSS ROADS, TEXAS**

1. Roll Call – meeting called to order 6:00 pm
 - a. Paula Paus (Chair - Seat 6) – present
 - b. Stephanie Housewright (Vice Chair – Seat 1) – present
 - c. Dave Hancock (Secretary – Seat 3) – present
 - d. Ron Zohfeld (Seat 2) – present
 - e. Erica Cook (Seat 5) – absent
 - f. Eric Martinez (Alternate Seat 2) – absent
 - g. Damaris Combs (Seat 7) – present
 - h. (Seat 4) – vacant
 - i. (Alternate Seat 1) – vacant
2. Citizen Input for Items ON and OFF the Agenda.
3. Announcements and Updates:
 - a. Chair announcements
 - i. Shelves installed in the storage shed. Possibly need more storage
 - b. Board Member announcements
 - i. Ron Zohfeld will not run again for re-appointment
 - c. Liaison announcements – not present
4. Consider and approve Board Meeting Minutes from February 7, 2024
 - a. RZ motioned to approve
 - b. SH 2nd
 - c. unanimously approved
5. Report and discuss Parks and Rec Board finances – none at this time
6. Discuss and take appropriate new volunteer for SEAT 4 – Laura Spurger
 - a. Waiting to hear back from Laura – tabled for now
7. Subcommittees.
 - a. Farmers and Artisan Markets discuss and take appropriate actions for 2024 Markets.
 - i. Summer Market Activities
 1. Markets - Begin first week of May 2024 and run through August 2024
 - a. Increase to \$75 for the year for all markets and \$35 for just the Fall markets
 - b. Community Market application covers the entire year; separate application for just the Fall Markets
 - c. Board to review, update, then approve 2024 applications
 2. First art event discussed for to happen during May (3rd week?) Community Market; need to start communicating and asking for participants and materials
 - b. Maintenance and Landscape – discuss and take appropriate action pertaining to park maintenance.
 - i. Trees maintenance – ask maintenance to cut back dead limbs
 1. Bodark Tree – arborist said there is significant decay and recommends we remove it. Can treat it, but not likely to save the tree
 - a. RZ – motion to remove the bodark tree, grind the stump, and leave the larger pieces for local wood workers

- b. DC – 2nd
 - c. Unanimously approved
 - ii. Park maintenance/watering
 - 1. Need to get Maintenance a new schedule for the spring. Ideally mow on Thursdays
 - 2. Requesting first cleanup the week before Easter holiday
 - c. Park improvements – discuss and take appropriate actions on park improvement projects.
 - i. Bathroom building – no updates at this time; need to look for grants
 - ii. Dumpster enclosure styles – sending quotes to town council for decision on vendor
 - iii. Playgrounds – with decision on bodark tree, need to go back to vendors to get revised quotes for connected playground
 - iv. Chainsaw Sculpture – artist scheduled to start March 13 and will take approximately one week; open to allow community to watch the work live
 - d. Events -- discuss and take appropriate action pertaining to park events.
 - i. Eggstravaganza status update, issues
 - 1. Northrock Church is hosting
 - 2. Plans coming together and schedule is being developed; March 23 from 9-12
 - 3. Looking for volunteers to help with event.
 - 4. Communications starting to go out
 - ii. Event schedule for 2024 and special events
 - 1. End of school year movie night in planning
 - e. Grants – discuss and take appropriate action pertaining to grants for park projects.
- 8. Request for future Agenda items for November's Board meeting.

Adjourn – 7:01pm

Paula Paus, Chairman

Stephanie Housewright, Vice-Chair