

**NOTICE OF TOWN COUNCIL MEETING AND WORKSHOP  
FOR THE TOWN OF CROSS ROADS  
LOCATION: VIRTUAL MEETING ONLY  
MONDAY, DECEMBER 7, 2020 AT 7:00 P.M.**



**Topic: December 7, 2020 Town Council Meeting and Workshop  
Time: Dec 7, 2020, 07:00 PM Central Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/85105889288>**

**Meeting ID: 851 0588 9288**

**One tap mobile**

**+13462487799,,85105889288# US (Houston)**

1. Call to order.
2. Invocation.
3. Pledge of Allegiance.
4. Mayor Announcements/Updates.
5. Council Member Announcements/Updates.
6. Committee and Commissions Announcements/Updates.
7. Citizens Input for Items NOT on the Agenda.  
*Use the "Raise Your Hand" feature on Zoom, and then state your first and last name. Please limit your comments to three minutes in duration: you are restricted from passing your time or any portion of unused minutes to another citizen for comment. Town Council is restricted from discussing or taking action on items not posted on the agenda. Action/Discussion on your statement may only be taken at a future meeting.*
8. Citizens Input for Items ON the Agenda.  
*Use the "Raise Your Hand" feature on Zoom, and then state your first and last name. Please limit your comments to three minutes in duration: you are restricted from passing your time or any portion of unused minutes to another citizen for comment. Town Council is restricted from discussing or taking action on items not posted on the agenda. Action/Discussion on your statement may only be taken at a future meeting.*
9. Updates; Discussion of Same.
  - Town Administrator Announcements and Updates – Becky Ross
  - Finance Director – Susan Zambrano
  - Law Enforcement – Chief Edland
  - Building Permits – Rodney Patterson
  - Town Engineer – Jason Pool
10. Discussion regarding plat ordinances.
11. Discussion regarding employee contact log.

12. Discussion regarding Comprehensive Plan Update Committee update.
13. Consider and take action regarding application 2020-1130-02TREE to remove two trees greater than 18 inches DBH located at 9182 Liberty Road.
14. Discussion of Committees, Boards and Commissions to canvass current members for each established committee, board or commission on intention to continue serving.
15. Consider and take appropriate action regarding Resolution 2020-1207-01 establishing a Public Safety Advisory Board.
16. Consider and take appropriate action regarding the nomination and appointment of members to the Parks Board.
17. Notice of TXDOT public meeting regarding US 380:  
The Texas Department of Transportation (TxDOT) is conducting a feasibility study for improvements to US 380 from I-35 to the Collin County Line in Denton County, Texas. This notice advises the public that TxDOT will be conducting an online virtual public meeting on the proposed project. **The virtual public meeting materials will be posted to [www.keepitmovingdallas.com/US380DentonPM2](http://www.keepitmovingdallas.com/US380DentonPM2) on Wednesday December 2, 2020 and will remain available online through the comment period deadline of Thursday, December 17, 2020.**
18. Notice of TXDOT public meeting regarding US 377:  
The Texas Department of Transportation (TxDOT) is proposing to widen and reconstruct US 377 from north of BUS 377E to US 380 in Denton County, Texas. This notice advises the public that a draft environmental assessment (EA) is available for public review and that TxDOT will be conducting an online virtual public hearing on the proposed project with an in-person option. The pre-recorded virtual hearing will begin on Thursday, Nov. 19, 2020 at 6 p.m. and remain online through Friday, Dec. 4, 2020 at 11:59 p.m. address indicated above until Friday, Dec 4, 2020 at 11:59 p.m. If you do not have internet access, you may call (214) 320-6628 between the hours of 8 a.m. and 5 p.m., Monday through Friday, to ask questions and access project materials during the project development process. **The virtual public meeting and materials are posted to <http://www.keepitmovingdallas.com/US377> and will remain available online through Friday, December 4, 2020 at 11:59 p.m.**
19. Discussion regarding the nomination of Cross Roads Citizen of the Year for 2020.
20. Discussion regarding the establishment of Cross Roads Community Lifetime Achievement Award.
21. Consider and take appropriate action regarding Resolution 2020-1207-02 appointing a Northeast Police Department Commissioner.
22. Consider and take appropriate action regarding Resolution 2020-1207-03 designating bank signers to the Northeast Police Department Commission.

### **EXECUTIVE SESSION**

23. Executive Session: The Council will convene in executive session pursuant to Texas Government Code Sec. 551.074 (Personnel) and Sec. 551.071 (Consultation with Attorney),

to deliberate the employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, specifically, the Town Administrator, and to receive legal advice from the Town Attorney regarding the foregoing.

**RECONVENE INTO REGULAR SESSION**

- 24. Take appropriate action on matters discussed in Executive Session.
- 25. Council requests for future agenda items.

Adjourn

*Future Events and Meetings:*

~~All scheduled meetings are held at Town Hall.~~ All scheduled meetings are currently being held virtually by Zoom. All citizens are invited to participate; schedule may change.

- *Municipal Development Meeting – Thursday, December 10<sup>th</sup>, 2020 at 7:pm*
- *Holiday Pop-Up Market – Saturday, December 12<sup>th</sup>, 2020 from 9:am to 2:pm*
- *NEPD Commission Meeting – Thursday, December 17<sup>th</sup>, 2020 at 7:pm*
- *Town Council Meeting – Monday, December 21<sup>st</sup>, 2020 at 7:pm*
- *Town Council Meeting – Monday, January 4<sup>th</sup>, 2020 at 7:pm*
- *Planning and Zoning Commission Meeting – Wednesday, January 5<sup>th</sup>, 2020 at 7:pm*

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this Public Meeting Notice was posted on the official bulletin board at the Town Hall of the Town of Cross Roads, Texas on Tuesday, December 1, 2020 by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

\_\_\_\_\_  
Donna Butler  
Town Secretary

I certify that the attached notice and agenda of items to be considered by the Town Council of the Town of Cross Roads was removed by me from the front window of the Town of Cross Roads Town Hall, 1401 FM 424, Cross Roads, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_, Title: \_\_\_\_\_

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney on any agenda item listed herein.

This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at 940-365-9693. Reasonable accommodations will be made to assist your needs. This facility is wheelchair accessible and accessible parking spaces are available. \*MEETINGS ARE CURRENTLY BEING HELD VIRTUALLY.



TREE REMOVAL PERMIT APPLICATION

Based on Town of Cross Roads Code of Ordinances

2020-1130-02 TREE

Date: 11/29/2020

Applicant Name: Tyler Buck

Property Owner Name and Signature: Tyler Buck

Property Address: 9182 Liberty Rd, Cross Roads, Tx 76227

Phone: 940-453-1367 email: Tyler@crossgraincabinets.net

REASON FOR PERMIT REQUEST

A Tree Preservation and Protection permit is required for the following:

- I have a tree/s 18 inches or greater DBH... I am a contractor... I own or represent an owner... I am developing a commercial property... Dead trees over 6" DBH... THERE ARE NO TREES ON MY PROPERTY

Description of Action: Remove two trees larger than 18 in DBH for the construction of a drainage swale to intercept storm water to reduce erosion of my driveway.

(Please attach an additional sheet if more space needed)

DOCUMENTATION ATTACHED

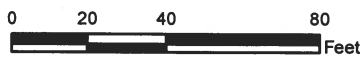
- Photos, Tree Preservation Plan, Tree Location, Map, Signed Affidavit, Other

OFFICE USE ONLY
Rec'd by: [Signature] Date 12-01-2020 Time 12:00pm
Signature:
Date:
Reason:



Landmark GIS © Denton County

# 9182 Liberty Rd



<https://gis.dentoncounty.com>

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. Denton County does not guarantee the correctness or accuracy of any features on this product and assumes no responsibility in connection therewith. This product may be revised at any time without notification to any user.





**RESOLUTION NO. 2020-1207-01**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CROSS ROADS, TEXAS, CREATING AND ESTABLISHING A PUBLIC SAFETY ADVISORY BOARD; SPECIFYING THE BOARD'S POWERS AND DUTIES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town Council of the Town of Cross Roads, Texas, finds and determines that it is advisable and in the best interest of the citizens of the Town to create and establish a Public Safety Advisory Board to serve in an advisory manner and does so by this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CROSS ROADS, TEXAS:**

**SECTION 1.** That the Town Council does hereby create and establish the Public Safety Advisory Board (the "Board") of the Town of Cross Roads, Texas, to serve in an advisory capacity, and to assume the duties and perform the functions enumerated hereinafter.

**SECTION 2.** That the Board shall consist of \_\_\_\_\_ regular members and \_\_\_\_ alternate members, each of whom shall be appointed by the Town Council. Alternate members may participate in deliberations but shall not vote unless serving in the place of an absent regular member at the request of the Board's chairperson or the mayor. A quorum shall be a simple majority of members present. The Board shall be comprised of a representative from each subdivision and grouping of non-subdivisions based on geographies. All members shall serve at the pleasure of the Town Council. The Board shall have the following powers and duties:

- 1) To act only in an advisory capacity to the town council and town staff in all matters pertaining to public safety;
- 2) To acquaint itself with and make a continuous study and inspection of the complete public safety system;
- 3) To provide balanced input into the building of a public safety building regarding priorities of services, building location, and budget.
- 4) To provide input into other public safety matters regarding traffic, and other resident concerns;
- 5) To gather, analyze, and provide consolidated resident input to the Town Council and Mayor to inform decisions;
- 6) To advise the Town Council and Town Administrator of recommendations and their reasons;
- 7) To actively participate in Public Safety Advisory Board meetings; and
- 8) To perform such other duties as the town council may prescribe.

**SECTION 3.** That the Board shall meet at least on a quarterly basis and shall follow the guidelines set forth in the Boards, Committees and Commissions Policy of the Town.



**SECTION 4.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Resolution be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said Resolution which shall remain in full force and effect.

**SECTION 5.** That this resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

**DULY PASSED** by the Town Council of the Town of Cross Roads, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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Mayor

ATTEST:

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Town Secretary

**TOWN OF CROSS ROADS  
RESOLUTION NO. 2020-1207-02**

**A RESOLUTION OF THE TOWN OF CROSS ROADS, TEXAS, APPOINTING A  
NEW COMMISSIONER TO THE BOARD OF COMMISSIONERS OF THE  
NORTHEAST POLICE DEPARTMENT; AND PROVIDING AN EFFECTIVE  
DATE.**

**WHEREAS**, on August 19, 2013, the Town of Cross Roads, Texas ("Cross Roads"), entered into the Northeast Police Department Agreement ("Agreement") with the Town of Krugerville, Texas ("Krugerville "), creating the Northeast Police Department ("Department"), which Department has jurisdiction over police matters in both Krugerville and Cross Roads; and

**WHEREAS**, the Agreement, as amended, provides that the Department will be governed by a six (6) member Board of Commissioners ("Board"), and that each Town may appoint certain members to serve on the Board; and

**WHEREAS**, the Town of Cross Roads desires to designate the person named herein to serve as a member of the Board immediately upon adoption of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE  
TOWN OF CROSS ROADS, TEXAS:**

**Section 1.** The above and foregoing premises are true and correct legislative findings and they are incorporated herein and made a part hereof for all purposes.

**Section 2:** The following individual be and is hereby appointed as Commissioner to the Board of Commissioners of the Northeast Police Department, to preside in the place of Bob Gorton, who is hereby removed:

Commissioner T. Lynn Thompkins

**Section 3.** That this resolution, and the removal and appointment herein, shall take effective immediately from and after the date of its passage.

**DULY PASSED** by the Town Council of the Town of Cross Roads, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Secretary

**RESOLUTION NO. 2020-1207-03**

**A RESOLUTION OF THE NORTHEAST POLICE DEPARTMENT, A JOINT DEPARTMENT CREATED BY THE TOWN OF KRUGERVILLE, TEXAS, AND THE TOWN OF CROSS ROADS, TEXAS, DESIGNATING PERSONS AUTHORIZED TO SIGN FOR FUNDS FOR THE NORTHEAST POLICE DEPARTMENT BANKING AND FINANCIAL ACCOUNTS.**

**WHEREAS**, the Town Council of the Town of Cross Roads must designate persons authorized to sign on behalf of the Northeast Police Department for funds available.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Cross Roads, Texas, as follows:

**SECTION 1.** That the following persons are hereby approve and designate as the authorized signatories for the Northeast Police Department banking and financial accounts:

1. Jeff Parrent
2. T. Lynn Tompkins, Jr.
3. Susan Zambrano
4. Donna Butler

**SECTION 2.** The Finance Manager and Town Administrator shall have inquiry and transfer authority and capabilities regarding any accounts established.

**PASSED AND APPROVED** this 7th day of December 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
T. Lynn Tompkins, Jr., Mayor

\_\_\_\_\_  
Donna Butler, Town Secretary