



**NOTICE OF TOWN COUNCIL MEETING
FOR THE TOWN OF CROSS ROADS
MONDAY, JANUARY 24, 2022 at 7:00 P.M.**

**LOCATION: IN PERSON at
1401 FM 424, CROSSROADS, TEXAS 76227**

Or

View via Zoom Meeting

<https://us02web.zoom.us/j/82699867759>

Meeting ID: 826 9986 7759

One tap mobile

+13462487799,,82699867759# US (Houston)

***Note: All applicants should attend in person.**

1. Call to Order.
2. Roll Call.
3. Invocation – John Theise, Midway Church
4. Pledge of Allegiance – Kristi Gilbert
5. Council Member’s announcements and updates.
6. Mayor’s announcements and updates.
7. Citizens Input (Items on the agenda and not on the agenda)
If commenting via Zoom, please use the Raise Your Hand feature. Please state your full name before speaking. Please limit your comments to three minutes in duration. You are restricted from passing your time or any portion of unused minutes to another citizen for comment.
8. Updates; Discussion of Same.
 - Town Administrator Announcements, Updates, Financial Reports, including 1st Quarter FY 2021 Sales Tax Report – Town Administrator Kristi Gilbert
 - Building Permits and Development
 - Law Enforcement – Chief Shaun Short
 - Fire Department – Chief Paul Rust
 - Parks and Recreation Board/Connectivity Committee/Municipal Development District
9. Receive a presentation from Salvation Army representatives regarding the 2021 Red Kettle Challenge.

CONSENT AGENDA

10. Consider approval of the December 13, 2021, Council Meeting Minutes.
11. Consider approval of the December 2021 Financials.
12. Consider approval of an ordinance ordering the May 7, 2022, General Election for Municipal Officers.

REGULAR BUSINESS

13. Discuss and consider an application for a preliminary plat application for property located at 8801 US HWY 380, within the Town of Cross Roads. (2021-1108-02PPLAT)
14. Discuss and consider action on a request from Todd Petty (Greenway), on behalf of the owner, TAROL 35 LLC, appealing the Building Official's denial of a sign permit and requesting a variance from the sign regulations to allow for a 35 foot tall by 23.5 foot wide off premise sign to be located at the north east corner of the drive located between 11751 US Hwy 380 (Caliber Collision) and 11851 US Hwy 380 (Chick-fil-A). (2021-1206-01)
15. Discuss and consider action on a request from Todd Petty (Greenway), on behalf of the tenant, Chick-fil-A, appealing the Building Official's denial of a sign permit and requesting a variance from the sign regulations to allow for a Freestanding Business sign to be located within 2.5' of the side property line at the northeast corner of the lot at 11851 US Hwy 380 (Chick-fil-A). (2021-1206-02)
16. Discuss and consider a resolution regarding the disposition of Apple laptops.

EXECUTIVE SESSION

17. The Town Council will convene into Executive Session pursuant Texas Government Code, annotated, Chapter 551, Subchapter D for the following:
 - a. Section 551.071 Consultation with Attorney – Pending litigation James Edland v. Town of Cross Roads, Texas, Case No. 22-0056-362.
 - b. Texas Government Code, Section 551.074 deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: Planning and Zoning Commissioner(s)
18. Take action as may be necessary or appropriate on matters discussed in Executive session.

ADJOURN

Future Meetings and Events:

All citizens are invited to participate; schedule may change.

- *Planning and Zoning Commission Meeting – Tuesday, February 1st, 2022 at 7:00 p.m.*
- *Parks and Recreation Board Meeting – Wednesday, February 2nd, 2022 at 7:00 p.m.*
- *Town Council Meeting – Monday, February 7th, 2022 at 7:00 p.m.*
- *Municipal Development District Meeting – Thursday, February 10th, 2022 at 7:00 p.m.*
- *Town Council Meeting – Tuesday, February 22nd, 2022 at 7:00 p.m. – Moved due to President’s Day holiday*

CERTIFICATION

I, the undersigned authority, do hereby certify that this Public Meeting Notice was posted on the official bulletin board at the Town Hall of the Town of Cross Roads, Texas on or before Friday, January 21st, 2022 by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney on any agenda item listed herein. This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at 940-365-9693. Reasonable accommodations will be made to assist your needs.

Donna Butler, Town Secretary

I certify that the attached notice and agenda of items to be considered by the Town Council of the Town of Cross Roads was removed by me from the front window of the Town of Cross Roads Town Hall, 1401 FM 424, Cross Roads, Texas, on the _____ day of _____, 2022.
_____, Title: _____

CROSS ROADS POLICE DEPARTMENT



Police Department Council Report

Chief Shaun Short

January 24, 2022

January 24, 2022 Agenda Packet 4 of 62

Police – Administrative

- **Participated with 29 Acres in Christmas celebration with residents**
- **Participated with Aubrey PD in Shop with a Cop**
- **Served as a drop off spot for Toys for Tots**
- **Training**
 - Hosted LIDAR speed detection training Cross Roads and Aubrey Officers
 - Sgt Tyler completed Concept 2 Rower testing training Arlington PD
 - Officer Draut completed SFST Instructor training at TCC
 - Two Officers completed training on detecting fictitious temporary registrations.
- **Initiated dialog with area agencies regarding pursuit policy**
- **Continuing Needs Assessment equipment condition**
 - Pistols/Rifles
 - Tasers
 - In Car and Body Worn Video Systems
 - In car computers

Police Operations

➤ December Police Reports:

➤ 11 Crash Investigations

➤ 7 - US380

➤ 4 - Other

➤ 0 Persons Crimes

➤ 4 Property Crime

➤ 1 Stolen/Recovered construction equipment.

➤ 3 Retail Theft

➤ 14 Society

➤ 3 Intoxicated Driving

➤ 1 Pos Controlled Substance

➤ 10 Drug Paraphernalia / MIP / PI

Alarm Date 2021-12-01 to 2021-12-31

District - Cross Roads

Incident Count	Incident Date	NFIRS Number	Incident Address	Incident Type	Auto or Mutual Aid	Apparatus	Apparatus Type	Canceled	PSAP Received Date	Dispatched Time	En Route Time	Arrival Time	Clear Time	Call Processing Time	Response Time
1	12/2/2021	0004914	11750 E UNIVERSITY DR	Alarm system activation, no fire - unintentional	None	LEBAT1	Chief officer car	YES	6:27:54 PM	6:30:42 PM	6:31:41 PM		6:43:12 PM	02:48	07:42
						LEE1	Engine	NA	6:27:54 PM	6:30:42 PM	6:31:17 PM	6:39:26 PM	6:47:30 PM		
						LEQ3	Quint	NA	6:27:54 PM	6:30:42 PM	6:31:41 PM	6:38:24 PM	6:48:55 PM		
2	12/4/2021	0004928	4001 KEYES LN	EMS call, excluding vehicle accident with injury	None	LEM1	ALS unit	NA	8:18:22 AM	8:21:44 AM	8:22:35 AM	8:32:03 AM	8:41:35 AM	00:26	13:00
						LEQ3	Quint	NA	8:18:22 AM	8:18:48 AM	8:19:43 AM	8:31:48 AM	8:41:17 AM		
3	12/4/2021	0004931	FISHTRAP RD / HWY 377	Motor vehicle accident with no injuries.	None	LEBAT1	Chief officer car	YES	11:29:17 AM	11:32:54 AM	11:33:00 AM		11:42:49 AM	02:10	08:28
						LEE1	Engine	YES	11:29:17 AM	11:31:47 AM	11:33:11 AM		11:42:54 AM		
						LEM3	ALS unit	NA	11:29:17 AM	11:31:27 AM	11:32:14 AM	11:39:55 AM	12:01:14 PM		
4	12/6/2021	0004949	2401 E UNIVERSITY DR	EMS call, excluding vehicle accident with injury	None	LEM3	ALS unit	NA	7:38:30 AM	7:39:50 AM	7:40:42 AM	7:56:39 AM	8:28:01 AM	01:20	08:32
						LEQ3	Quint	NA	7:38:30 AM	7:39:50 AM	7:40:49 AM	7:48:22 AM	7:56:57 AM		
						LEBAT1	Chief officer car	YES	10:41:07 PM	10:44:53 PM	10:44:53 PM		10:57:42 PM		
5	12/6/2021	0004955	3000 MOSELEY RD	Alarm system activation, no fire - unintentional	None	LEE1	Engine	YES	10:41:07 PM	10:44:53 PM	10:45:52 PM		10:57:42 PM	03:46	10:16
						LEQ3	Quint	NA	10:41:07 PM	10:44:53 PM	10:45:52 PM	10:55:09 PM	11:01:09 PM		
						LEBAT1	Chief officer car	YES	7:41:53 PM	7:43:40 PM	7:44:35 PM	7:56:13 PM	8:03:49 PM		
6	12/7/2021	0004969	E UNIVERSITY DR / MOSELEY RD	Motor vehicle accident with no injuries.	None	LEM1	ALS unit	NA	7:41:53 PM	7:43:40 PM	7:44:35 PM	8:05:24 PM	8:05:31 PM	01:47	10:29
						LEQ3	Quint	NA	7:41:53 PM	7:43:40 PM	7:44:33 PM	7:54:09 PM	8:04:46 PM		
						LEBAT1	Chief officer car	NA	6:55:50 PM	6:58:36 PM	6:58:46 PM	7:07:58 PM	7:48:45 PM		
7	12/9/2021	0005004	FISHTRAP RD / FM 424	Passenger vehicle fire	None	LEM2	ALS unit	NA	6:55:50 PM	6:56:53 PM	6:58:16 PM	7:24:28 PM	8:23:30 PM	01:03	07:17
						LEQ3	Quint	NA	6:55:50 PM	6:56:53 PM	6:58:10 PM	7:04:10 PM	7:45:07 PM		
						LEBAT1	Chief officer car	YES	2:53:40 PM	2:54:39 PM	2:55:21 PM		3:06:09 PM		
8	12/10/2021	0005015	E UNIVERSITY DR / MOSELEY RD	Motor vehicle accident with injuries	None	LEE1	Engine	YES	2:53:40 PM	2:56:56 PM	2:57:02 PM		3:06:28 PM	00:58	09:59
						LEM3	ALS unit	NA	2:53:40 PM	2:54:39 PM	2:55:21 PM	3:04:38 PM	3:25:01 PM		
						LEQ3	Quint	NA	2:53:40 PM	2:54:38 PM	2:55:26 PM	3:04:53 PM	3:27:42 PM		
9	12/10/2021	0005016	11350 -100 E UNIVERSITY DR	EMS call, excluding vehicle accident with injury	None	LET2	Truck or aerial	YES	2:53:40 PM	2:54:39 PM	2:55:21 PM		2:57:25 PM	00:39	00:49
						LEE1	Engine	NA	2:58:31 PM	2:59:10 PM	3:00:40 PM	3:12:15 PM	4:00:44 PM		
						LEM3	ALS unit	NA	7:50:43 AM	7:51:21 AM	7:51:46 AM	8:01:01 AM	8:52:22 AM		
10	12/11/2021	0005025	1270 WATERSTONE	EMS call, excluding vehicle accident with injury	None	LEQ3	Quint	NA	7:50:43 AM	7:51:21 AM	7:52:18 AM	8:00:42 AM	8:14:34 AM	00:38	09:21
						LEBAT1	Chief officer car	YES	4:02:20 PM	4:03:11 PM	4:04:05 PM		4:11:08 PM		
						LEE1	Engine	NA	4:02:20 PM	4:03:11 PM	4:04:55 PM	4:10:17 PM	4:10:23 PM		
11	12/11/2021	0005030	E UNIVERSITY DR / FM 424	Motor vehicle accident with no injuries.	None	LEM3	ALS unit	NA	4:02:20 PM	4:03:11 PM	4:03:44 PM	4:10:00 PM	4:18:54 PM	00:51	06:49
						LEQ3	Quint	NA	4:02:20 PM	4:03:11 PM	4:04:10 PM	4:16:29 PM	4:21:57 PM		
						LEBAT1	Chief officer car	YES	12:55:35 PM	12:56:18 PM	12:58:22 PM		1:01:43 PM		
12	12/12/2021	0005040	3000 MOSELEY RD	Dispatched & canceled en route	None	LEQ3	Quint	YES	12:55:35 PM	12:56:18 PM	12:58:22 PM		1:01:43 PM	00:43	
13	12/14/2021	0005070	E UNIVERSITY DR / FM 424	Motor vehicle accident with injuries	None	LEE1	Engine	NA	3:19:05 PM	3:21:57 PM	3:21:57 PM	3:24:46 PM	4:09:00 PM	02:52	02:49
						LEM3	ALS unit	NA	3:19:05 PM	3:33:52 PM	3:33:55 PM	3:47:02 PM	4:23:11 PM		
						LEBAT1	Chief officer car	YES	10:07:05 AM	10:07:24 AM	10:07:24 AM	10:07:24 AM	10:12:00 AM		
14	12/15/2021	0005079	11700 E UNIVERSITY DR	Lock-out	None	LEE3	Engine	NA	10:07:05 AM	10:07:24 AM	10:07:24 AM	10:07:24 AM	10:12:00 AM	00:19	00:00
						LEM1	ALS unit	NA	11:12:40 AM	11:13:41 AM	11:14:12 AM	11:25:31 AM	11:42:41 AM		
						LEBAT1	Chief officer car	YES	11:12:40 AM	11:13:41 AM	11:14:12 AM	11:25:31 AM	11:42:41 AM		
15	12/15/2021	0005081	NAYLOR RD / E UNIVERSITY DR	Motor vehicle accident with no injuries.	None	LEE1	Engine	YES	11:12:40 AM	11:13:41 AM	11:14:12 AM	11:25:31 AM	11:42:41 AM	01:01	07:47
						LEM1	ALS unit	NA	11:12:40 AM	11:13:41 AM	11:14:12 AM	11:25:31 AM	11:42:41 AM		
						LEBAT1	Chief officer car	YES	1:10:32 PM	1:13:01 PM	1:14:43 PM		1:20:21 PM		
16	12/17/2021	0005107	E UNIVERSITY DR / OAK GROVE PKY	EMS call, excluding vehicle accident with injury	None	LEE1	Engine	YES	1:10:32 PM	1:13:01 PM	1:14:00 PM		1:22:17 PM	02:29	05:54
						LEE3	Engine	NA	1:10:32 PM	1:13:01 PM	1:14:00 PM	1:20:04 PM	1:29:26 PM		
						LEM3	ALS unit	NA	1:10:32 PM	1:13:01 PM	1:13:53 PM	1:18:55 PM	2:10:46 PM		
17	12/19/2021	0005140	1521 KEYES LN	EMS call, excluding vehicle accident with injury	None	LEE3	Engine	NA	7:40:09 PM	7:41:02 PM	7:41:46 PM	7:52:07 PM	8:16:11 PM	00:53	10:53
						LEM3	ALS unit	NA	7:40:09 PM	7:41:02 PM	7:41:26 PM	7:51:55 PM	8:27:43 PM		
						LEB1	Brush truck	NA	3:54:30 PM	3:57:32 PM	4:05:32 PM	4:17:48 PM	5:25:28 PM		
18	12/21/2021	0005160	4801 S HWY 377	Grass fire	Aubrey FD, Oak Point FD	LEBAT1	Chief officer car	NA	3:54:30 PM	3:55:59 PM	3:58:17 PM	4:12:53 PM	5:25:17 PM	01:29	09:10
						LEE3	Engine	NA	3:54:30 PM	4:02:40 PM	4:03:25 PM	4:11:50 PM	5:22:56 PM		
						LEE3	Engine	NA	1:52:51 PM	1:53:28 PM	1:54:27 PM	2:05:48 PM	2:12:57 PM		
19	12/23/2021	0005186	11700 E UNIVERSITY DR	EMS call, excluding vehicle accident with injury	None	LEM3	ALS unit	NA	1:52:51 PM	1:53:28 PM	1:54:17 PM	2:01:32 PM	3:04:27 PM	00:37	08:04
						LEE3	Engine	NA	7:23:32 AM	7:24:49 AM	7:26:08 AM	7:32:16 AM	7:47:51 AM		
						LEM3	ALS unit	NA	7:23:32 AM	7:24:49 AM	7:25:54 AM	7:32:58 AM	8:21:22 AM		
20	12/27/2021	0005240	11650 -150 E UNIVERSITY DR	EMS call, excluding vehicle accident with injury	None	LEE3	Engine	NA	7:23:32 AM	7:24:49 AM	7:25:54 AM	7:32:58 AM	8:21:22 AM	01:17	07:27
						LEM3	ALS unit	NA	7:23:32 AM	7:24:49 AM	7:25:54 AM	7:32:58 AM	8:21:22 AM		
						LEE3	Engine	NA	7:23:32 AM	7:24:49 AM	7:25:54 AM	7:32:58 AM	8:21:22 AM		

Incident Count	Incident Date	NFIRS Number	Incident Address	Incident Type	Auto or Mutual Aid	Apparatus	Apparatus Type	Canceled	PSAP Received Date	Dispatched Time	En Route Time	Arrival Time	Clear Time	Call Processing Time	Response Time
21	12/27/2021	0005252	11101 E UNIVERSITY DR	EMS call, excluding vehicle accident with injury	None	LEE3	Engine	NA	10:59:58 PM	11:02:49 PM	11:04:23 PM	11:10:04 PM	11:15:58 PM	02:51	07:00
						LEM3	ALS unit	NA	10:59:58 PM	11:02:49 PM	11:04:06 PM	11:09:49 PM	11:36:09 PM		
22	12/28/2021	0005262	11350 -150 E UNIVERSITY DR	Dispatched & canceled en route	None	LEE3	Engine	YES	10:53:45 AM	10:54:37 AM	10:55:42 AM		11:00:20 AM	00:52	
						LEM3	ALS unit	YES	10:53:45 AM	10:54:37 AM	10:55:58 AM		11:00:20 AM		
23	12/28/2021	0005269	168 LAS COLINAS TRL	EMS call, excluding vehicle accident with injury	None	LEE3	Engine	NA	4:56:53 PM	4:57:48 PM	4:58:43 PM	5:08:07 PM	5:19:41 PM	00:55	10:17
						LEM3	ALS unit	NA	4:56:53 PM	4:57:48 PM	4:58:50 PM	5:08:05 PM	6:12:00 PM		
24	12/29/2021	0005285	12000 E UNIVERSITY DR	EMS call, excluding vehicle accident with injury	None	LEE3	Engine	NA	2:40:26 PM	2:41:36 PM	2:42:24 PM	2:47:00 PM	2:56:44 PM	01:10	05:24
						LEM3	ALS unit	NA	2:40:26 PM	2:41:36 PM	2:41:58 PM	2:47:00 PM	3:35:15 PM		
25	12/29/2021	0005287	11501 NORCROSS DR	Smoke detector activation, no fire - unintentional	None	LEE3	Engine	NA	2:58:02 PM	2:58:40 PM	2:59:39 PM	3:02:41 PM	3:06:50 PM	00:38	04:01
26	12/30/2021	0005304	11501 NORCROSS DR	Dispatched & canceled en route	None	LEE1	Engine	YES	2:46:44 PM	2:48:24 PM	2:50:23 PM		2:51:30 PM	01:40	
													Averages	01:24	07:27



**MINUTES OF TOWN COUNCIL MEETING
FOR THE TOWN OF CROSS ROADS
MONDAY, DECEMBER 13, 2021 at 7:00 P.M.**

**LOCATION: IN PERSON at
1401 FM 424, CROSSROADS, TEXAS 76227
Or Virtually Via Zoom**

1. Call to Order – **7:00 P.M.**
2. Roll Call: **Mayor Tompkins; Council Members Phillips, Meek, King, Gaalema, and White-Stevens**
3. Invocation – Mike Spencer, Denton Bible Church
4. Pledge of Allegiance – Chief Shaun Short
5. Council Member’s announcements and updates.
White-Stevens: The November 29th Special Called MDD meeting was not held under a cloak of secrecy. Council Members Phillips and Gaalema and Mayor Tompkins’ seats are up election on May 7th. The first date to file for a place on the ballot is January 19th, and the last day is February 18th. Everyone has the same opportunity to create the change they want to see by running for a place on Council. As of November 1st, the agenda item allowing Council to request future agenda items was removed and she would like it to be replaced permanently. She would like any Council Member requests with support of another Council Member be place on the following agenda. She requests the purchasing policy be put on the agenda for action in January.
Phillips: The Salvation Army Bell Ringing was a lot of fun and there was a lot of support for which he was thankful.
6. Mayor’s announcements and updates.
Thanked Council Members Meek and Phillips for making the motion to have one meeting in December. Presented the 25% increase in sales tax. Noted the special edition of the Town Newsletter focusing on the Cross Roads Police Department and Little Elm Fire and EMS. Announcements regarding the US 380 meetings, updates, and options to submit feedback, stating the January 19th expanded deadline. He has drafted a letter to TXDOT in opposition to the right of way dedication on the south side of 380 that would affect businesses, and he is requesting an economic impact study. Santa Around Town by Little Elm Fire was appreciated. The Salvation Army Red Kettle Challenge goal was raised to \$3000.00. Bell Ringers on Saturday were the Mayor and his wife, Shiryl, Council Member Meek and wife, Theresa, Council Member Phillips and his wife, Shirley, MDD Member LQ Vann, Park Board Member Herman Oosteriwik and his wife,

Johanna. Town Hall will be closed on December 23rd and 27th for the Christmas holiday. Offices will be closed on January 31st in observance of New Years. If Council Members have something they would like on the agenda, they may email the Mayor and state their case.

7. Citizens Input (Items on the agenda and not on the agenda)

Email:

- Virden and Elva Seybold were against Items 15 and 18

In-Person:

- Kelly Berry, Las Colinas Trail, questions regarding car crashes and number of Cross Roads Police officers on duty, land purchase; against excess spending and ad valorem tax

- Bill Berry, Las Colinas Trail, 21-22 budget, NEPD reimbursement, Fire and EMS costs, asked for financial codes, street repairs, Covid funds, sale of NEPD building

- Randy Wicker, W Oak Shores, thanked the Mayor and Council, Chief Short, and Chief Rust for their service and jobs well-done

- Bob Gorton, W Oak Shores, financial expenses; what about loss of sales tax due to the 380 expansion and widening

- John Knox, W Oak Shores, for Item 20, he recommended LQ Vann be reappointed to the Municipal Development District, stating several professional accomplishments, adding Vann has served on MDD since its inception

- Chris Paus, Clear Spring Trail, against Item 15 due to location and outdoor storage; against Item 17 due to how the structure looks; for Item 18 but for a maximum of 25 for 30 square feet

8. Updates; Discussion of Same.

• Town Administrator Announcements and Updates – Kristi Gilbert

• Financial Reports

• Building Permits and Development

Town Administrator Gilbert stated audits have begun, encouraged citizens to make comments to TXDOT feasibility study, County road bond update, explained financials will look different with new software and gave an overview of reports, explained finances regarding sale of NEPD building, gave permit update: In Review are 7 residential, 8 sign, and 4 tree; Issued are 3 residential, 8 sign, 3 tree, 9 miscellaneous, 1 commercial for Rustic Furniture Warehouse, and 1 tenant finish out for Mod Pizza; Anticipated Openings are Dunkin Donuts/Baskin Robbins in January, Fire House Subs by March, Bank of America in April; Rustic Furniture had a preconstruction meeting; the pre-con for Oak Hill Ranch is on hold for the plans showing a two-lane collector road

• Law Enforcement – Chief Shaun Short

Chief Short gave a detailed review for November

• Fire Department – Chief Paul Rust

Chief Rust gave a detailed review for November

• Parks and Recreation Board/Connectivity Committee/Municipal Development District

- Parks and Recreation Board Chairperson Zohfeld announced the final Holiday Pop-Up Market on Saturday, December 18th, stating Santa Claus will be there

- Municipal Development District President Knox gave a brief overview of MDD

and how the board is funded by sales tax income; noted the MDD funded the new Town website and is currently working on steps to build business retention

CONSENT AGENDA

9. Consider approval of the November 15, 2021 Council Meeting Minutes.
10. Consider approval of the November 2021 Financials.
11. Consider approval of an application for a tree removal permit submitted by Robert Poorman, for residential property located at 1030 E. Oak Shores Drive.
12. Consider approval of an application for a tree removal permit submitted by Janine Sprecher, for residential property located at 1071 E. Oak Shores Drive.
13. Consider approval of an application for a tree removal permit submitted by Reed Fiegenger, for property located at 2000 E. Oak Shores Drive.
14. Consider approval of an ordinance establishing a construction work zone speed limit of 50 mph on US 380 within the corporate limits of the Town of Cross Roads.

**Motion to approve the Consent Agenda made by Gaalema;
Second by Phillips;
Passed unanimously.**

REGULAR BUSINESS

15. CONDUCT A PUBLIC HEARING, discuss, and consider a request by Larry Coker on behalf of owner Anthony Cimino for a change in zoning from A-Agricultural to C2-Commerical 2 and request a Special Use Permit to allow for outdoor retail sales for Tract 87B, of the J. Bridges Abstract A0036A, generally located at 5400 FM 424, Cross Roads, Denton County, Texas. (2021-0809-01ZC, 2021-0809-03SUP)

Opened Public Hearing at 8:08 P.M.

- **Steve Uzcategui, representative for Ewing, answered questions from Council**
- **Paula Paus, Clear Springs Trail, against SUP, stating it goes against the Town Vision and land use plan**
- **Steve Zuczek, Oak Shores, against SUP due to outdoor storage and provided Council with aerial photos of other Ewing locations**
- **Kelly Berry, Las Colinas Trail, against SUP due to the outdoor storage and its proximity to residential areas**
- **Jenna Hyde, working with applicant, in favor of SUP, stating this project is a good use of the property and a miss for the Town if denied**
- **Randy Wicker, Oak Shores, against SUP stating it's disingenuous to submit plans then not follow those plans; he would like to see how much sales tax would be brought to the Town from the project**

Closed Public Hearing at 8:33 P.M.

- White-Stevens in favor of the SUP outlining sanctions: against any outdoor storage, supplies not to exceed the height of the screening device, Staff's recommendations,

engineering requirements, require screening

- Meek noted plans call for improved surface using concrete or asphalt and a landscape buffer between the fence and 424; expressed interest in the potential sales tax based on determining the best use of the property

- Phillips pointed out the amount and look of outside storage

- Tompkins noted that the outside storage is not nice to look at; stated the Town does not want to be driven solely by money

Motion to deny both the Zone Change and the SUP made by Gaalema;

Second by King;

Meek and White-Stevens voted no;

Passed 3 to 2.

16. Discuss and consider approval of an application for a tree removal permit submitted by Century Custom Homes, for property located at 5601 Foothills Dr. to remove trees greater than eighteen (18) inches in diameter at breast height.

Motion to approve made by Phillips;

Second by Gaalema;

Passed unanimously.

17. Discuss and consider action on a commercial building permit application for property generally located at the southeast corner of FM 424 and US 380 for CVS Covid Testing Building. (2021-1108-04C)

Motion to deny made by White-Stevens;

No second;

Motion failed.

Motion to approve for one year made by Meek;

Second by Phillips;

Gaalema and White-Stevens voted no;

Passed 3 to 2.

18. Discuss and consider action on a request from K&P Signs, on behalf of Mod Pizza, appealing the Building Official's denial of a sign permit and requesting a variance from the sign regulations to allow for approximately 47.25 total square feet of signage on the rear of a strip building.

Motion to deny made by White-Stevens;

No second;

Motion failed.

Motion to approve up to 25 square feet made by Gaalema;

Second by Meek;

Passed unanimously.

19. Discuss and consider action on Amendment One of the Professional Services Agreement between the Town of Cross Roads and SAFEbuilt, Texas, LLC.

Motion to approve made by Phillips;

**Second by White-Stevens;
Passed unanimously.**

20. Discuss and consider approval of a resolution authorizing appointments to the Cross Roads Municipal Development District.
**Motion to reappoint John Knox and appoint Bill Berry to seats 2 and 4 made by White-Stevens;
Second by Phillips;
Gaalema voted no;
Passed 4 to 1.**

EXECUTIVE SESSION – 9:11 P.M.

21. The Town Council will convene into Executive Session pursuant Texas Government Code, annotated, Chapter 551, Subchapter D for the following:
- a. Texas Government Code, Section 551.074 Deliberation Regarding Personnel Matters
– to discuss the duties of a public officer: Police Chief duties
Reconvened – 9:42 P.M.
22. Take action as may be necessary or appropriate on matters discussed in Executive session.
No action.

ADJOURN – 9:43 P.M.

T. Lynn Tompkins, Jr., Town Mayor

Donna Butler, Town Secretary



COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

January 24, 2022

Agenda Item:

Consider action on the Town's monthly financial reports – December 2021.

Prepared by:

Kristi Gilbert, Town Administrator

Description:

The attached financials are the unaudited financials as of December 31, 2021. The report is reflective of three months (75%) of the fiscal year. Most revenues should be tracking at 75% or lower, indicative of revenues at or exceeding budget projections. Most expenses should be tracking at 75% or higher, indicative of expenses at or lower than budget projections. Overall, general fund revenues are tracking at 73.81% and expenses are tracking at 74.7% with \$292,484.46 in revenue over expenditures.

The following are exceptions of note:

- Sales tax revenue is tracking better than expected. Included is a quarterly sales tax report that will be provided four times a year to provide additional data.
- Revenues received on an annual or semi-annual basis include franchise fees. The annual electric franchise fee payment is typically received in late January.
- Items paid on an annual basis which include workers compensation, liability insurance, dues and software subscriptions.
- Items paid on a quarterly basis which include Fire/EMS and dispatch services.
- Residential permits are back on track, primarily due Bloomfield releasing the lots surrounding the model home in Phase 1 for construction. While commercial building permits are tracking at 82%, we do not anticipate any issues due to known permits to be submitted in the next few months.
- Municipal Court revenue is tracking at 84%. In mid-January, Court Staff began utilizing additional collection methods that had not been available to us during COVID. We anticipate this number to increase.
- We have yet to receive any infrastructure inspection fees as this is a new item that will be applicable as new projects come on line.
- Staff is currently researching the expenses related to employee health benefits to confirm their accuracy.
- Engineering services is at 52.45% of budgeted expenses due to the Road Improvement Plan (\$21,632.40) and research on the Oak Shores drainage issues (\$6,057.50).
- Uniforms for the Police Department is at 15.77% of budgeted expenses due to the need to purchase uniforms at an officer's hire date.
- Sanitation Inspection Services is tracking higher than expected at 44.67% of budgeted expenses, this is primarily resulting from final inspections for permits issued in FY 2021. Staff expects this number to be offset by septic permit revenues in the next few months.



COUNCIL AGENDA BRIEFING SHEET

Recommended Action:

Staff recommends approval.

Attachments:

December 2021 Finance Report

4th Quarter 2021 Sales Tax Report

Town of Cross Roads
 Revenue And Expense Report
 As of December 31, 2021

1/12/2022 12:41 PM

100 - General	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
-	356,332.03	945,327.57	3,609,315.00	2,663,987.43	73.81%	0.00	3,591,202.67
Revenue Totals	<u>356,332.03</u>	<u>945,327.57</u>	<u>3,609,315.00</u>	<u>2,663,987.43</u>	<u>73.81%</u>	<u>0.00</u>	<u>3,591,202.67</u>
Expense Summary							
110-Administration	180,384.94	479,867.53	1,360,855.00	880,987.47	64.74%	0.00	1,400,687.26
210-Municipal Court	5,205.63	8,910.58	25,000.00	16,089.42	64.36%	0.00	0.00
310-Police	115,886.47	339,790.69	1,391,052.98	1,051,262.29	75.57%	(1,184.15)	57,659.62
410-Parks & Recreation	786.78	1,972.75	27,500.00	25,527.25	92.83%	0.00	(37.88)
510-Community Development	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
520-Inspection	2,870.00	3,320.00	71,000.00	67,680.00	95.32%	0.00	0.00
610-Public Works	1,862.63	5,374.59	441,422.56	436,047.97	98.78%	0.00	339.89
Expense Totals	<u>306,996.45</u>	<u>839,286.14</u>	<u>3,316,830.54</u>	<u>2,477,544.40</u>	<u>74.70%</u>	<u>(1,184.15)</u>	<u>1,458,648.89</u>
Revenues Over(Under) Expenditures	<u>49,335.58</u>	<u>106,041.43</u>	<u>292,484.46</u>	<u>0.00</u>	<u>0.00%</u>	<u>1,184.15</u>	<u>2,132,553.78</u>

Town of Cross Roads
 Revenue and Expense Report
 As of December 31, 2021

1/12/2022 12:41 PM

100 - General Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<hr/>							
Sales Taxes							
-40100 Sales Tax Revenue	261,321.06	786,760.19	2,753,132.00	1,966,371.81	71.42%	0.00	2,778,147.24
-40110 Mixed Beverage Tax Revenue	2,091.14	4,027.16	18,375.00	14,347.84	78.08%	0.00	23,965.73
Total Sales Taxes	<u>263,412.20</u>	<u>790,787.35</u>	<u>2,771,507.00</u>	<u>1,980,719.65</u>	<u>71.47%</u>	<u>0.00</u>	<u>2,802,112.97</u>
Franchise Taxes							
-40120 Franchise Tax Telecom	4.41	1,939.30	4,750.00	2,810.70	59.17%	0.00	5,313.03
-40121 Franchise Tax Waste	0.00	5,981.97	24,750.00	18,768.03	75.83%	0.00	22,370.15
-40122 Franchise Tax Electric	0.00	0.00	90,000.00	90,000.00	100.00%	0.00	97,833.96
-40123 Franchise Tax Gas	0.00	0.00	12,375.00	12,375.00	100.00%	0.00	14,762.29
-40124 Franchise Tax Mustang SUD	5,310.66	5,310.66	17,820.00	12,509.34	70.20%	0.00	0.00
Total Franchise Taxes	<u>5,315.07</u>	<u>13,231.93</u>	<u>149,695.00</u>	<u>136,463.07</u>	<u>91.16%</u>	<u>0.00</u>	<u>140,279.43</u>
Licenses & Permits							
-40200 Development/Platting/Permit Fees	240.00	9,820.00	20,000.00	10,180.00	50.90%	0.00	19,488.30
-40201 Infrastructure Inspection Fees	0.00	0.00	60,000.00	60,000.00	100.00%	0.00	0.00
-40202 Residential Bldg Permits and Inspections	47,064.43	59,859.15	240,000.00	180,140.85	75.06%	0.00	0.00
-40203 Commercial Bldg Permits and Inspections	18,734.00	21,491.96	120,000.00	98,508.04	82.09%	0.00	0.00
-40204 Septic Permits and Fees	650.00	1,810.00	8,000.00	6,190.00	77.38%	0.00	339,696.16
-40206 Health Inspection and Fees	9,930.00	10,715.00	11,500.00	785.00	6.83%	0.00	10,385.00
-40207 Alcohol Permit/License	635.00	635.00	0.00	(635.00)	0.00%	0.00	0.00
-40208 Signs Permit and Fees	100.00	2,350.00	4,250.00	1,900.00	44.71%	0.00	7,025.00
Total Licenses & Permits	<u>77,353.43</u>	<u>106,681.11</u>	<u>463,750.00</u>	<u>357,068.89</u>	<u>77.00%</u>	<u>0.00</u>	<u>376,594.46</u>
Court Revenue							

Town of Cross Roads
 Revenue and Expense Report
 As of December 31, 2021

1/12/2022 12:41 PM

100 - General Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
-40210 Municipal Court Fines	9,798.09	29,602.04	190,000.00	160,397.96	84.42%	0.00	0.00
Total Court Revenue	9,798.09	29,602.04	190,000.00	160,397.96	84.42%	0.00	0.00
<u>Fines and Fees</u>							
-40300 Administrative Fees	252.00	980.00	2,000.00	1,020.00	51.00%	0.00	2,398.03
-40314 Credit Card Processing Fee	201.24	664.17	1,000.00	335.83	33.58%	0.00	1,213.23
Total Fines and Fees	453.24	1,644.17	3,000.00	1,355.83	45.19%	0.00	3,611.26
<u>Contributions</u>							
-40304 MDD Contribution	0.00	0.00	24,363.00	24,363.00	100.00%	0.00	240,000.00
Total Contributions	0.00	0.00	24,363.00	24,363.00	100.00%	0.00	240,000.00
<u>Investment Income</u>							
-40306 Interest Revenue	0.00	1,440.70	7,000.00	5,559.30	79.42%	0.00	11,729.55
Total Investment Income	0.00	1,440.70	7,000.00	5,559.30	79.42%	0.00	11,729.55
<u>Intergovernmental</u>							
-40410 Intergovernmental Revenue	0.00	192.27	0.00	(192.27)	0.00%	0.00	0.00
-40419 NEMC Personnel Reimbursement	0.00	1,748.00	0.00	(1,748.00)	0.00%	0.00	16,875.00
Total Intergovernmental	0.00	1,940.27	0.00	(1,940.27)	0.00%	0.00	16,875.00
Total	356,332.03	945,327.57	3,609,315.00	2,663,987.43	73.81%	0.00	3,591,202.67
Total Revenue	356,332.03	945,327.57	3,609,315.00	2,663,987.43	73.81%	0.00	3,591,202.67

Town of Cross Roads
 Revenue and Expense Report
 As of December 31, 2021

1/12/2022 12:41 PM

100 - General Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
110-Administration							
<u>Personnel and Benefits</u>							
110-51101 Payroll Expenses: Wages	33,152.08	110,395.36	424,600.00	314,204.64	74.00%	0.00	410,390.79
110-51102 Overtime	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
110-51105 Longevity Pay	795.00	795.00	0.00	(795.00)	0.00%	0.00	0.00
110-51109 Auto Allowance	150.00	450.00	1,800.00	1,350.00	75.00%	0.00	692.30
110-51210 Payroll Expenses: Company Contributions: Retirement	2,563.23	8,402.27	32,150.00	23,747.73	73.87%	0.00	25,095.16
110-51215 Payroll Expenses: Taxes	2,604.08	8,536.14	37,050.00	28,513.86	76.96%	0.00	33,806.16
110-51216 Employee Health Benefits	7,511.04	18,120.82	44,000.00	25,879.18	58.82%	0.00	39,335.42
110-51220 Workers Compensation	0.00	4,460.96	11,950.00	7,489.04	62.67%	0.00	0.00
110-51230 Unemployment	0.00	290.61	0.00	(290.61)	0.00%	0.00	0.00
Total Personnel and Benefits	<u>46,775.43</u>	<u>151,451.16</u>	<u>552,050.00</u>	<u>400,598.84</u>	<u>72.57%</u>	<u>0.00</u>	<u>509,319.83</u>
<u>Supplies</u>							
110-52014 Office Supplies	1,569.63	2,666.45	4,000.00	1,333.55	33.34%	0.00	12,628.67
110-52030 Postage	157.73	357.73	1,000.00	642.27	64.23%	0.00	0.00
Total Supplies	<u>1,727.36</u>	<u>3,024.18</u>	<u>5,000.00</u>	<u>1,975.82</u>	<u>39.52%</u>	<u>0.00</u>	<u>12,628.67</u>
<u>Contractual Services</u>							
110-53001 Accounting and Auditing Fees	0.00	673.45	7,500.00	6,826.55	91.02%	0.00	4,500.00
110-53002 Advertising and Promotion	877.38	1,719.40	12,000.00	10,280.60	85.67%	0.00	3,463.88
110-53004 Software	1,097.51	23,975.63	27,000.00	3,024.37	11.20%	0.00	36,984.85
110-53006 Codification Services	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	3,169.00
110-53010 Property and Liability Insurance	0.00	6,895.28	8,500.00	1,604.72	18.88%	0.00	6,851.08
110-53012 Legal Fees	4,495.40	10,817.91	48,000.00	37,182.09	77.46%	0.00	73,028.73

Town of Cross Roads
 Revenue and Expense Report
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1/12/2022 12:41 PM

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110-53015 Dues and Subscriptions	0.00	0.00	900.00	900.00	100.00%	0.00	0.00
110-53016 Public Notices/Dues	0.00	492.50	1,200.00	707.50	58.96%	0.00	1,278.85
110-53022 Training and Travel	520.00	930.00	12,000.00	11,070.00	92.25%	0.00	3,686.23
110-53030 PayPal Charge	195.00	784.28	1,000.00	215.72	21.57%	0.00	1,220.59
110-53045 Lease and CAM Pmts - Town Hall	4,836.77	15,810.56	68,900.00	53,089.44	77.05%	0.00	20,799.56
110-53050 Careflite Services	0.00	0.00	2,575.00	2,575.00	100.00%	0.00	1,944.00
110-53055 City of Aubrey Library Fund	0.00	0.00	21,500.00	21,500.00	100.00%	0.00	20,285.86
110-53080 Engineering Services	5,502.10	28,532.97	60,000.00	31,467.03	52.45%	0.00	58,388.25
110-53083 Professional Services	339.00	1,393.00	40,000.00	38,607.00	96.52%	0.00	76,805.98
110-53084 Code Enforcement Services	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
110-53110 Utilities	602.20	1,435.23	6,600.00	5,164.77	78.25%	0.00	15,292.02
110-53225 Interlocal Fire	113,075.00	226,150.00	452,830.00	226,680.00	50.06%	0.00	425,000.00
110-53610 Election Expense	0.00	0.00	8,000.00	8,000.00	100.00%	0.00	8,371.30
Total Contractual Services	<u>131,540.36</u>	<u>319,610.21</u>	<u>782,505.00</u>	<u>462,894.79</u>	<u>59.16%</u>	<u>0.00</u>	<u>761,070.18</u>
<u>Maintenance</u>							
110-54018 Repair and Maintenance	341.79	1,222.78	4,000.00	2,777.22	69.43%	0.00	20,282.47
110-54020 Vehicles Maintenance	0.00	401.99	2,300.00	1,898.01	82.52%	0.00	3,349.38
Total Maintenance	<u>341.79</u>	<u>1,624.77</u>	<u>6,300.00</u>	<u>4,675.23</u>	<u>74.21%</u>	<u>0.00</u>	<u>23,631.85</u>
<u>Capital Outlay</u>							
110-58007 Capital Improvements	0.00	4,157.21	15,000.00	10,842.79	72.29%	0.00	94,036.73
Total Capital Outlay	<u>0.00</u>	<u>4,157.21</u>	<u>15,000.00</u>	<u>10,842.79</u>	<u>72.29%</u>	<u>0.00</u>	<u>94,036.73</u>
Total Administration	<u>180,384.94</u>	<u>479,867.53</u>	<u>1,360,855.00</u>	<u>880,987.47</u>	<u>64.74%</u>	<u>0.00</u>	<u>1,400,687.26</u>
<u>210-Municipal Court</u>							

Town of Cross Roads
 Revenue and Expense Report
 As of December 31, 2021

1/12/2022 12:41 PM

100 - General Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<u>Personnel and Benefits</u>							
210-51101 Payroll Expenses: Wages	1,000.00	1,000.00	0.00	(1,000.00)	0.00%	0.00	0.00
210-51215 Payroll Expenses: Taxes	76.50	76.50	0.00	(76.50)	0.00%	0.00	0.00
Total Personnel and Benefits	<u>1,076.50</u>	<u>1,076.50</u>	<u>0.00</u>	<u>(1,076.50)</u>	<u>0.00%</u>	<u>0.00</u>	<u>0.00</u>
<u>Supplies</u>							
210-52014 Office Supplies	804.13	986.40	3,000.00	2,013.60	67.12%	0.00	0.00
210-52020 Court Supplies	0.00	220.00	3,000.00	2,780.00	92.67%	0.00	0.00
210-52030 Postage	0.00	232.00	0.00	(232.00)	0.00%	0.00	0.00
Total Supplies	<u>804.13</u>	<u>1,438.40</u>	<u>6,000.00</u>	<u>4,561.60</u>	<u>76.03%</u>	<u>0.00</u>	<u>0.00</u>
<u>Contractual Services</u>							
210-53004 Software	0.00	620.68	0.00	(620.68)	0.00%	0.00	0.00
210-53022 Training and Travel	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
210-53075 Prosecutor	3,325.00	4,525.00	16,000.00	11,475.00	71.72%	0.00	0.00
210-53076 Jury	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
210-53077 Interpreter	0.00	0.00	750.00	750.00	100.00%	0.00	0.00
210-53078 Arrest/Jail Fees	0.00	0.00	1,250.00	1,250.00	100.00%	0.00	0.00
Total Contractual Services	<u>3,325.00</u>	<u>5,145.68</u>	<u>19,000.00</u>	<u>13,854.32</u>	<u>72.92%</u>	<u>0.00</u>	<u>0.00</u>
<u>Capital Outlay</u>							
210-58010 Capital Equipment	0.00	1,250.00	0.00	(1,250.00)	0.00%	0.00	0.00
Total Capital Outlay	<u>0.00</u>	<u>1,250.00</u>	<u>0.00</u>	<u>(1,250.00)</u>	<u>0.00%</u>	<u>0.00</u>	<u>0.00</u>
Total Municipal Court	<u>5,205.63</u>	<u>8,910.58</u>	<u>25,000.00</u>	<u>16,089.42</u>	<u>64.36%</u>	<u>0.00</u>	<u>0.00</u>
310-Police							
<u>Personnel and Benefits</u>							

Town of Cross Roads
 Revenue and Expense Report
 As of December 31, 2021

1/12/2022 12:41 PM

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310-51101 Payroll Expenses: Wages	64,204.50	190,615.07	831,580.96	640,965.89	77.08%	(1,100.00)	(1,100.00)
310-51102 Overtime	1,964.73	4,525.58	45,000.00	40,474.42	89.94%	0.00	0.00
310-51105 Longevity Pay	400.00	400.00	2,000.00	1,600.00	80.00%	0.00	0.00
310-51108 Incentive Pay	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	0.00
310-51210 Payroll Expenses: Company Contributions: Retirement	5,012.64	14,490.78	63,615.94	49,125.16	77.22%	0.00	999.18
310-51215 Payroll Expenses: Taxes	5,092.56	14,958.84	65,524.42	50,565.58	77.17%	(84.15)	(84.15)
310-51216 Employee Health Benefits	15,203.33	35,479.99	104,000.00	68,520.01	65.88%	0.00	3,964.82
310-51220 Workers Compensation	0.00	3,238.90	32,431.66	29,192.76	90.01%	0.00	0.00
310-51230 Unemployment	109.38	2,061.23	0.00	(2,061.23)	0.00%	0.00	0.00
Total Personnel and Benefits	<u>91,987.14</u>	<u>265,770.39</u>	<u>1,150,152.98</u>	<u>884,382.59</u>	<u>76.89%</u>	<u>(1,184.15)</u>	<u>3,779.85</u>
<u>Supplies</u>							
310-52005 Uniforms	1,212.57	8,422.80	10,000.00	1,577.20	15.77%	0.00	12,837.78
310-52010 Law Enforcement Supplies	0.00	634.75	5,000.00	4,365.25	87.31%	0.00	3,078.58
310-52014 Office Supplies	930.96	2,004.72	3,000.00	995.28	33.18%	0.00	452.16
310-52015 Evidence Supplies	344.93	873.51	2,000.00	1,126.49	56.32%	0.00	3,683.40
310-52030 Postage	104.51	162.06	1,250.00	1,087.94	87.04%	0.00	145.00
310-52050 Fuel	2,590.11	4,787.20	20,000.00	15,212.80	76.06%	0.00	286.33
310-52100 Minor Tools and Equipment	1,279.64	2,777.01	3,500.00	722.99	20.66%	0.00	454.15
Total Supplies	<u>6,462.72</u>	<u>19,662.05</u>	<u>44,750.00</u>	<u>25,087.95</u>	<u>56.06%</u>	<u>0.00</u>	<u>20,937.40</u>
<u>Contractual Services</u>							
310-53004 Software	190.40	1,250.40	18,400.00	17,149.60	93.20%	0.00	0.00
310-53010 Property and Liability Insurance	0.00	5,634.02	20,000.00	14,365.98	71.83%	0.00	0.00
310-53012 Legal Fees	137.50	137.50	2,500.00	2,362.50	94.50%	0.00	275.00

Town of Cross Roads
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1/12/2022 12:41 PM

100 - General Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
310-53015 Dues and Subscriptions	0.00	0.00	1,500.00	1,500.00	100.00%	0.00	1,168.00
310-53022 Training and Travel	245.00	1,339.78	11,500.00	10,160.22	88.35%	0.00	1,632.00
310-53033 Community Events	586.04	992.49	5,000.00	4,007.51	80.15%	0.00	3,147.93
310-53081 Information Technology Services	2,650.00	12,949.99	22,500.00	9,550.01	42.44%	0.00	4,447.50
310-53083 Professional Services	1,190.00	3,290.00	22,800.00	19,510.00	85.57%	0.00	11,677.97
310-53091 Landscaping	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	1,177.16
310-53110 Utilities	321.78	1,096.66	2,450.00	1,353.34	55.24%	0.00	0.00
310-53130 Telephone Mobile	1,706.98	4,117.30	13,000.00	8,882.70	68.33%	0.00	1,921.07
310-53210 Animal Control	1,150.00	3,450.00	14,500.00	11,050.00	76.21%	0.00	0.00
310-53230 Dispatch Fees	6,157.25	12,314.50	25,000.00	12,685.50	50.74%	0.00	0.00
Total Contractual Services	<u>14,334.95</u>	<u>46,572.64</u>	<u>161,150.00</u>	<u>114,577.36</u>	<u>71.10%</u>	<u>0.00</u>	<u>25,446.63</u>
<u>Maintenance</u>							
310-54010 Building Maintenance/Cleaning	2,244.50	3,051.36	20,000.00	16,948.64	84.74%	0.00	4,167.89
310-54018 Repair and Maintenance	0.00	1,139.77	0.00	(1,139.77)	0.00%	0.00	0.00
310-54020 Vehicles Maintenance	857.16	3,594.48	15,000.00	11,405.52	76.04%	0.00	3,327.85
Total Maintenance	<u>3,101.66</u>	<u>7,785.61</u>	<u>35,000.00</u>	<u>27,214.39</u>	<u>77.76%</u>	<u>0.00</u>	<u>7,495.74</u>
Total Police	<u>115,886.47</u>	<u>339,790.69</u>	<u>1,391,052.98</u>	<u>1,051,262.29</u>	<u>75.57%</u>	<u>(1,184.15)</u>	<u>57,659.62</u>
<u>410-Parks & Recreation</u>							
<u>Contractual Services</u>							
410-53035 Park Events	583.67	1,473.33	15,000.00	13,526.67	90.18%	0.00	(37.88)
410-53110 Utilities	55.61	126.92	1,000.00	873.08	87.31%	0.00	0.00
Total Contractual Services	<u>639.28</u>	<u>1,600.25</u>	<u>16,000.00</u>	<u>14,399.75</u>	<u>90.00%</u>	<u>0.00</u>	<u>(37.88)</u>

Town of Cross Roads
 Revenue and Expense Report
 As of December 31, 2021

1/12/2022 12:41 PM

100 - General Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Maintenance							
410-54030 Park Maintenance	147.50	372.50	11,500.00	11,127.50	96.76%	0.00	0.00
Total Maintenance	147.50	372.50	11,500.00	11,127.50	96.76%	0.00	0.00
Total Parks & Recreation	786.78	1,972.75	27,500.00	25,527.25	92.83%	0.00	(37.88)
510-Community Development							
Contractual Services							
510-53084 Code Enforcement Services	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
Total Contractual Services	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
Total Community Development	0.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
520-Inspection							
Contractual Services							
520-53085 Res & Com Building Review & Insp	0.00	0.00	65,000.00	65,000.00	100.00%	0.00	0.00
520-53090 Sanitation Services	2,870.00	3,320.00	6,000.00	2,680.00	44.67%	0.00	0.00
Total Contractual Services	2,870.00	3,320.00	71,000.00	67,680.00	95.32%	0.00	0.00
Total Inspection	2,870.00	3,320.00	71,000.00	67,680.00	95.32%	0.00	0.00
610-Public Works							
Contractual Services							
610-53060 Street Materials and Signs	789.08	789.08	8,000.00	7,210.92	90.14%	0.00	0.00
610-53065 Mowing and ROW Cleanup	886.61	4,108.49	38,500.00	34,391.51	89.33%	0.00	339.89
610-53070 Street Contract/Repairs	0.00	0.00	393,422.56	393,422.56	100.00%	0.00	0.00
610-53110 Utilities	186.94	477.02	1,500.00	1,022.98	68.20%	0.00	0.00
Total Contractual Services	1,862.63	5,374.59	441,422.56	436,047.97	98.78%	0.00	339.89

Town of Cross Roads
 Revenue and Expense Report
 As of December 31, 2021

1/12/2022 12:41 PM

100 - General Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Public Works	1,862.63	5,374.59	441,422.56	436,047.97	98.78%	0.00	339.89
Total Expense	306,996.45	839,286.14	3,316,830.54	2,477,544.40	74.70%	(1,184.15)	1,458,648.89

Town of Cross Roads
 Transaction Detail Report
 12/1/2021 - 12/31/2021

1/14/2022 12:36 PM

100 - General

Account 100-110-51101

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/7/2021	12/7/2021	Inv 117135-maps printed (Qty 7)	Alphagraphics	117135	10593	56.70	0.00	56.70
Total						<u>56.70</u>	<u>0.00</u>	

100 - General

Account 100-110-51216

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/7/2021	12/7/2021	Inv 472901132 Final billing Sept 2021 - Admin - Karen	Humana Compbenefits Ins Co	472901132-Sept 2	10595	139.00	0.00	7,068.16
12/20/2021	12/20/2021	January 2022 coverage-Admin-ER share	Metlife	Cust # 5392016	10615	243.50	0.00	7,311.66
12/29/2021	12/29/2021	Jan 2022 coverage-ER Admin - Qty 2	Blue Cross Blue Shield	Acct 92928-01/2021	10625	1,400.00	0.00	8,711.66
12/29/2021	12/29/2021	Jan 2022 coverage-Admin - Qty 3	Blue Cross Blue Shield	Acct 92928-01/2021	10625	2,037.12	0.00	10,748.78
Total						<u>3,819.62</u>	<u>0.00</u>	

100 - General

Account 100-110-52014

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	Clean Town Hall 11/14/21 11/26/21	Amanda Escovedo	156311 99564	10582	380.00	0.00	1,297.99
12/3/2021	12/3/2021	Admin - various supplies \$289.97 Oct 2021 and offset with (173.59) credits not taken yet per Amazon	Amazon Capital Services	Nov 2021	10587	116.38	0.00	1,414.37
12/3/2021	12/3/2021	Supplies - office - Karen	Amazon Capital Services	Nov 2021	10587	55.45	0.00	1,469.82
12/3/2021	12/3/2021	Supplies - Karen more envelopes for year end	Amazon Capital Services	Nov 2021	10587	8.99	0.00	1,478.81
12/3/2021	12/3/2021	Supplies - Karen envelopes for year end	Amazon Capital Services	Nov 2021	10587	17.98	0.00	1,496.79
12/3/2021	12/3/2021	Supplies - Kristi - for office	Amazon Capital Services	Nov 2021	10587	92.37	0.00	1,589.16
12/17/2021	12/17/2021	Color Map Print Qty 1 - Inv 117539	Alphagraphics	117539	10611	129.00	0.00	1,718.16
12/20/2021	12/20/2021	Cleaned Town Hall 12/14/2021	Amanda Escovedo	156315	10621	190.00	0.00	1,908.16
12/22/2021	12/21/2021	4Imprint				109.16	0.00	2,017.32
12/22/2021	12/21/2021	Wal Mart, Soundcloud, Canva, Intuit				442.30	0.00	2,459.62
Total						<u>1,541.63</u>	<u>0.00</u>	

100 - General**Account 100-110-52030**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/13/2021	12/13/2021	Acct 52704038 Nov 2021-postage meter usage - Admin	U.S. Postal Service	Acct 52704038	10601	58.47	0.00	258.47
12/22/2021	12/21/2021	Pitney Bowes				80.74	0.00	339.21
12/29/2021	12/29/2021	\$130.55 December refill postage - Admin share of cost	U.S. Postal Service	refill \$130.55	10626	18.52	0.00	357.73
Total						<u>157.73</u>	<u>0.00</u>	

100 - General**Account 100-110-53002**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/6/2021	12/6/2021	Print newsletters Qty 800 Inv 117239	Alphagraphics	117239	10591	848.38	0.00	1,690.40
12/22/2021	12/21/2021	Lands End				29.00	0.00	1,719.40
Total						<u>877.38</u>	<u>0.00</u>	

100 - General**Account 100-110-53004**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/3/2021	12/3/2021	Inv 21-2303 Training on Bank Recon	FAST Inc	21-2303	10586	750.00	0.00	22,718.08
12/22/2021	12/21/2021	Intuit, Microsoft, Drop Box, Adobe				347.51	0.00	23,065.59
Total						<u>1,097.51</u>	<u>0.00</u>	

100 - General**Account 100-110-53012**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	Stmt to 11-25-21 October 2021 Corrected Invoice dollars on this Nov 2021 stmt	Boyle & Lowry, L.L.P.	stmt to 11-25-202	10579	0.00	1,538.35	4,784.16
12/1/2021	12/1/2021	Stmt to 11-25-21 General Legal Bill	Boyle & Lowry, L.L.P.	stmt to 11-25-202	10579	3,202.50	0.00	7,986.66
12/1/2021	12/1/2021	Stmt to 11-25-21 NEPD related	Boyle & Lowry, L.L.P.	stmt to 11-25-202	10579	700.00	0.00	8,686.66
12/29/2021	12/29/2021	Stmt to 12-25-2021 General Legal Bill charges	Boyle & Lowry, L.L.P.	to 12-25-2021 str	10628	2,131.25	0.00	10,817.91
Total						<u>6,033.75</u>	<u>1,538.35</u>	

100 - General**Account 100-110-53022**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/22/2021	12/21/2021	Superior Home Inspection				520.00	0.00	930.00
Total						<u>520.00</u>	<u>0.00</u>	

100 - General**Account 100-110-53030**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/10/2021	12/10/2021	Paypal fee various trans's 12-01-2021 thru 12-09-2021				119.89	0.00	719.17

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/20/2021	12/20/2021	2021 thru 12-09-2021 \$1577.68 gross \$56.26 fee				56.26	0.00	775.43
12/22/2021	12/30/2021	\$1521.42 transfer to 12-20-2021 \$10 bank chg for returned ck from Feast TX \$400 ck amt				10.00	0.00	785.43
12/28/2021	12/28/2021	Paypal fee 12-21 to 12-22-21 \$8.85				8.85	0.00	794.28
Total						<u>195.00</u>	<u>0.00</u>	

100 - General Account 100-110-53045

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/28/2021	12/28/2021	Jan 2022 rent reduced for SF crctn and reduced for \$380 Cleaning cost paid in Dec 2021 - Town Hall	West Crossroads LTD	2108	10624	1,389.27	0.00	12,363.06
12/28/2021	12/28/2021	Jan 2022 rent reduced for SF crctn and reduced for \$380 Cleaning cost paid in Dec 2021 - Town Hall	West Crossroads LTD	2108	10624	3,447.50	0.00	15,810.56
Total						<u>4,836.77</u>	<u>0.00</u>	

100 - General Account 100-110-53080

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/16/2021	12/16/2021	Engineering Services Inv 10063787- CIP Street Ranking	Halff Associates, Inc.	10063787	10607	4,982.40	0.00	28,013.27
12/16/2021	12/16/2021	Oak Shores Entrance - Drainage Review Inv DECTOC062521E	K. J. Environmental Management Inc.	DECTOC062521E	10609	455.00	0.00	28,468.27
12/16/2021	12/16/2021	Developer Bidding Doc Research	Halff Associates, Inc.	10063786	10610	64.70	0.00	28,532.97
Total						<u>5,502.10</u>	<u>0.00</u>	

100 - General Account 100-110-53083

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	Inv 3122- IT Services Nov 2021 City Hall	Local Circuit	3122	10580	339.00	0.00	1,393.00
Total						<u>339.00</u>	<u>0.00</u>	

100 - General Account 100-110-53110

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/16/2021	12/16/2021	Internet Nov 6 - Dec 5 acct 314371029	AT&T	314371029 Nov	10608	155.15	0.00	988.18
12/20/2021	12/20/2021	Phones/Hot spots Nov 8 to Dec 7 - Admin Dept - (Qty 1)	AT&T Mobility	287310473254X12	10620	45.84	0.00	1,034.02
12/22/2021	12/21/2021	Intermedia				401.21	0.00	1,435.23
Total						<u>602.20</u>	<u>0.00</u>	

100 - General Account 100-110-53225

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/6/2021	12/6/2021	Fire/EMS Jan - Mar 2022 Pmt 2 of 4	Town of Little Elm	Fire/EMS Jan - Mar 10592		113,075.00	0.00	226,150.00
					Total	113,075.00	0.00	

100 - General Account 100-110-54018

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/22/2021	12/21/2021	Atwoods, Home Depot, Wal Mart, Puls				311.79	0.00	1,192.78
12/29/2021	12/29/2021	Dec 2021 - New brackets installed to install Billboard sign	Billy Joe Lerma	156317	10627	30.00	0.00	1,222.78
					Total	341.79	0.00	

100 - General Account 100-210-52014

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/7/2021	12/7/2021	Software-Provide Historical view all Court cases-Inv 127767	Cardinal Tracking Inc	127767	10596	562.95	0.00	745.22
12/13/2021	12/13/2021	Acct 52704038 Nov 2021 postage meter usage - Court	U.S. Postal Service	Acct 52704038	10601	27.03	0.00	772.25
12/22/2021	12/21/2021	Amazon, USPS				61.54	0.00	833.79
12/22/2021	12/21/2021	Intuit				80.00	0.00	913.79
12/29/2021	12/29/2021	\$130.55 December refill postage - Court share of cost	U.S. Postal Service	refill \$130.55	10626	72.61	0.00	986.40
					Total	804.13	0.00	

100 - General Account 100-210-53075

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	Stmnt to 11-25-21 Municipal Court	Boyle & Lowry, L.L.P.	stmt to 11-25-202	10579	1,800.00	0.00	3,000.00
12/29/2021	12/29/2021	Stmnt to 12-25-2021 Municipal court	Boyle & Lowry, L.L.P.	to 12-25-2021 str	10628	1,525.00	0.00	4,525.00
					Total	3,325.00	0.00	

100 - General Account 100-310-51216

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/7/2021	12/7/2021	Inv 472901132 Final billing Sept 2021 - PD Chief Short	Humana Compbenefits Ins Co	472901132-Sept 2	10595	173.00	0.00	14,028.14
12/7/2021	12/7/2021	Inv 472901132 Final billing Sept 2021 - PD - Madison	Humana Compbenefits Ins Co	472901132-Sept 2	10595	54.50	0.00	14,082.64
12/20/2021	12/20/2021	Dec Adjmt - Martinez-PD-ER share	Metlife	Cust # 5392016 Jz	10615	46.85	0.00	14,129.49
12/20/2021	12/20/2021	January 2022 coverage-PD-ER share	Metlife	Cust # 5392016 Jz	10615	468.50	0.00	14,597.99
12/29/2021	12/29/2021	Jan 2022 coverage-ER PD - Qty 3	Blue Cross Blue Shield	Acct 92928-01/20	10625	1,841.79	0.00	16,439.78
12/29/2021	12/29/2021	Jan 2022 coverage-PD - Bardwell Qty 1	Blue Cross Blue Shield	Acct 92928-01/20	10625	700.00	0.00	17,139.78

12/29/2021	12/29/2021	Jan 2022 coverage-ER PD - Qty 6	Blue Cross Blue Shield	Acct 92928-01/20:10625		4,074.24	0.00	21,214.02
12/29/2021	12/29/2021	ER Retro Adj-PD Martinez Dec 2021	Blue Cross Blue Shield	Acct 92928-01/20:10625		679.04	0.00	21,893.06
Total						<u>8,037.92</u>	<u>0.00</u>	

100 - General Account 100-310-52005

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	Inv 019857436 Armorskin (Qty 2)	Galls LLC	Nov 197-198 serie	10576	200.00	0.00	7,410.23
12/1/2021	12/1/2021	Inv 019857308 Pants (Qty 3)	Galls LLC	Nov 197-198 serie	10576	219.42	0.00	7,629.65
12/1/2021	12/1/2021	Inv 019791919 Belt (Qty 2)	Galls LLC	Nov 197-198 serie	10576	81.30	0.00	7,710.95
12/6/2021	12/6/2021	Inv 019909077 Armorskin - Qty 1	Galls LLC	019872050	10588	100.00	0.00	7,810.95
12/6/2021	12/6/2021	Inv 019886119 Shirt - Qty 2	Galls LLC	019872050	10588	111.85	0.00	7,922.80
12/6/2021	12/6/2021	Inv 019872050 Armorskin - Qty 5	Galls LLC	019872050	10588	500.00	0.00	8,422.80
Total						<u>1,212.57</u>	<u>0.00</u>	

100 - General Account 100-310-52014

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/3/2021	12/3/2021	Supplies - PD	Amazon Capital Services	Nov 2021	10587	343.37	0.00	1,396.71
12/22/2021	12/21/2021	Wal Mart, Rosa's, Atwoods				533.59	0.00	1,930.30
12/22/2021	12/21/2021	Canva				54.00	0.00	1,984.30
Total						<u>930.96</u>	<u>0.00</u>	

100 - General Account 100-310-52015

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/3/2021	12/3/2021	Evidence related -- 11-04-21 Amazon order	Amazon Capital Services	Nov 2021	10587	84.93	0.00	613.51
12/13/2021	12/13/2021	Inv PINV0183974 Qty 20 Blood Alcohol Drug Test Kit	WorkQuest	PINV0183974	10599	130.00	0.00	743.51
12/22/2021	12/21/2021	Workquest				130.00	0.00	873.51
Total						<u>344.93</u>	<u>0.00</u>	

100 - General Account 100-310-52030

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/13/2021	12/13/2021	Acct 52704038 Nov 2021 postage meter usage - PD	U.S. Postal Service	Acct 52704038	10601	17.49	0.00	75.04
12/22/2021	12/21/2021	USPS				47.60	0.00	122.64
12/29/2021	12/29/2021	\$130.55 December refill postage - PD share of cost	U.S. Postal Service	refill \$130.55	10626	39.42	0.00	162.06
Total						<u>104.51</u>	<u>0.00</u>	

100 - General**Account 100-310-52050**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/22/2021	12/21/2021	Circle K, 7-Eleven, QT, Wal-Mart, Shell				2,590.11	0.00	4,787.20
					Total	2,590.11	0.00	

100 - General**Account 100-310-52100**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	Inv 019849418 Carrier (Qty 1)	Galls LLC	Nov 197-198 serie	10576	1,040.00	0.00	2,537.37
12/13/2021	12/13/2021	Xerox printer meter reading November 2021 - Inv 101342699	Xerox Corporation	101342699	10600	239.64	0.00	2,777.01
					Total	1,279.64	0.00	

100 - General**Account 100-310-53004**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/22/2021	12/21/2021	Microsoft, Adobe				190.40	0.00	1,250.40
					Total	190.40	0.00	

100 - General**Account 100-310-53012**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	Stmnt to 11-25-21 Cross Roads Police Dept	Boyle & Lowry, L.L.P.	stmt to 11-25-202	10579	137.50	0.00	137.50
					Total	137.50	0.00	

100 - General**Account 100-310-53022**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/20/2021	12/20/2021	First Responder Training - Kris Taylor	Echelon Front LLC	289491	10619	245.00	0.00	1,339.78
					Total	245.00	0.00	

100 - General**Account 100-310-53033**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/20/2021	12/20/2021	Shoulder Patches (Qty 299) Community Events	Galls LLC	020021739	10618	586.04	0.00	992.49
					Total	586.04	0.00	

100 - General**Account 100-310-53081**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	Inv 3122- IT Services Nov 2021 Police Dept	Local Circuit	3122	10580	650.00	0.00	10,949.99
12/3/2021	12/3/2021	Inv 25602 Tech Services 1 month- part of transition and install of windows for Town and PD	Protel	25602	10585	2,000.00	0.00	12,949.99

Total 2,650.00 0.00

100 - General

Account 100-310-53083

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	Property/Evidence Services (14 hours) Inv 2021-005	Joshua Wayne Lyon	2021-005	10578	560.00	0.00	2,660.00
12/13/2021	12/13/2021	Property/Evidence (14 hours) Inv 2021-006	Joshua Wayne Lyon	2021-006	10598	560.00	0.00	3,220.00
12/22/2021	12/21/2021	National Medical Services				70.00	0.00	3,290.00
Total						<u>1,190.00</u>	<u>0.00</u>	

100 - General

Account 100-310-53110

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/13/2021	12/13/2021	acct 0020077400-001 PD - Oct 2021	Mustang Special Utility District	acct 7400-001/140	10602	31.07	0.00	805.95
12/13/2021	12/13/2021	Service 10-28-21 to 11-29-21 Cross Roads PD electric	CoServ	various accts	10603	125.71	0.00	931.66
12/20/2021	12/20/2021	Internet 11-01-2021 to 11-30-2021	ACC Business	213340465	10617	165.00	0.00	1,096.66
Total						<u>321.78</u>	<u>0.00</u>	

100 - General

Account 100-310-53130

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/3/2021	12/3/2021	Service 10-19-21 to 11-18-21 Disconnect notice to AT&T 12-01-2021	AT&T	Service to 11-18-21	10584	887.48	0.00	3,297.80
12/17/2021	12/17/2021	Phone, Hot spots 10/1/21 to 10/26/21 - see email requesting Reimbmt since City of Krugerville paid Verizon	City of Krugerville	Verizon Oct 11 - N	10614	121.10	0.00	3,418.90
12/20/2021	12/20/2021	Phones/Hot spots Nov 8 to Dec 7 - CRPD 16 phones/hotspots	AT&T Mobility	287310473254X12	10620	698.40	0.00	4,117.30
Total						<u>1,706.98</u>	<u>0.00</u>	

100 - General

Account 100-310-53210

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	Inv 4554 12-01-2021 Animal control	All American Dogs	4554	10577	1,150.00	0.00	3,450.00
Total						<u>1,150.00</u>	<u>0.00</u>	

100 - General

Account 100-310-53230

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/9/2021	12/9/2021	Pmt 2 of 4 Due 1-05-2022 - Dispatch Fees - sheriff's office Communications Agreement	Denton County	Pmt 2 of 4 Due 1-	10597	6,157.25	0.00	12,314.50

Total 6,157.25 0.00

100 - General Account 100-310-54010

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	10/29/2021 thru 11/23/2021 Changed Lights/Rearrange Storage / Haul Trash	Billy Joe Lerma	10-29-2021 to 11-	10581	262.50	0.00	1,069.36
12/1/2021	12/1/2021	10/29/2021 thru 11/23/2021 2 Mowings - PD on 11-09-21 and on 11-23-21	Billy Joe Lerma	10-29-2021 to 11-	10581	200.00	0.00	1,269.36
12/1/2021	12/1/2021	10/29/2021 thru 11/23/2021 Reimburse for Parts-Disposal Repair	Billy Joe Lerma	10-29-2021 to 11-	10581	25.73	0.00	1,295.09
12/1/2021	12/1/2021	Clean PD offices 11/04 11/12 11/26	Amanda Escovedo	156311 99564	10582	435.00	0.00	1,730.09
12/17/2021	12/17/2021	Add 120 V Dedicated Circuit to Server room plus 1 additnl outlet	C & G Electric Inc	39469	10612	782.00	0.00	2,512.09
12/17/2021	12/17/2021	Clean PD office on 12-10-21	Amanda Escovedo	995665	10613	145.00	0.00	2,657.09
12/17/2021	12/17/2021	Clean PD office on 12-03-21	Amanda Escovedo	995665	10613	145.00	0.00	2,802.09
12/20/2021	12/20/2021	Cleaned CRPD 12/17/2021	Amanda Escovedo	156315	10621	145.00	0.00	2,947.09
12/22/2021	12/21/2021	Atwoods				36.77	0.00	2,983.86
12/29/2021	12/29/2021	Dec 2021 - Air filters changed in PD Bldg	Billy Joe Lerma	156317	10627	67.50	0.00	3,051.36
Total						<u>2,244.50</u>	<u>0.00</u>	

100 - General Account 100-310-54020

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/6/2021	12/6/2021	Inv 2008717 Vehicle Maint. - Oil Change	Integrity Car Care	2008717	10589	81.09	0.00	2,818.41
12/22/2021	12/21/2021	James Wood Auto, Integrity Car Care				686.07	0.00	3,504.48
12/29/2021	12/29/2021	Dec 2021 - Haul trash from PD / tree from storage bldg	Billy Joe Lerma	156317	10627	90.00	0.00	3,594.48
Total						<u>857.16</u>	<u>0.00</u>	

100 - General Account 100-410-53035

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/7/2021	12/7/2021	12-7-21 Reimbmt for Flyers sent thru Peachjar cost	Angela Gorton	12-7-21 Reimbmt	10594	225.00	0.00	1,114.66
12/16/2021	12/16/2021	Reimbmt - to Ron Zohfeld for Parks Dept event	Ronald Zohfeld	12-01-2021	10604	144.69	0.00	1,259.35
12/16/2021	12/16/2021	Banner - Park & Rec Qty 1-Holiday Market Santa	FastSigns	480-57073	10606	126.00	0.00	1,385.35
12/23/2021	12/23/2021	Service 12-10-21 thru 01-07-22 Inv A-93648	Texas Johns	A-93648	10622	87.98	0.00	1,473.33
Total						<u>583.67</u>	<u>0.00</u>	

100 - General**Account 100-410-53110**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/13/2021	12/13/2021	acct 0020081400-002 Parks Oct 2021	Mustang Special Utility District	acct 7400-001/140	10602	28.24	0.00	99.55
12/13/2021	12/13/2021	Service 10-28-21 to 11-29-21 Park - FM 424 Electric	CoServ	various accts	10603	27.37	0.00	126.92
Total						<u>55.61</u>	<u>0.00</u>	

100 - General**Account 100-410-54030**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	Park and around gazebo mowing 11-19-2021	Billy Joe Lerma	156308	10575	87.50	0.00	312.50
12/1/2021	12/1/2021	10/29/2021 thru 11/23/2021 Tables taken down after event 10-29-21	Billy Joe Lerma	10-29-2021 to 11-	10581	60.00	0.00	372.50
Total						<u>147.50</u>	<u>0.00</u>	

100 - General**Account 100-520-53090**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/3/2021	12/3/2021	Health Inspection 11-7 to 11-11 (Qty 4)	John Glover	12-1-21	10583	280.00	0.00	730.00
12/3/2021	12/3/2021	Health Inspection 11-6 (Qty 5)	John Glover	12-1-21	10583	350.00	0.00	1,080.00
12/3/2021	12/3/2021	Health Inspection 11-20 (Qty 8)	John Glover	12-1-21	10583	560.00	0.00	1,640.00
12/3/2021	12/3/2021	Health Inspection 11-13 (Qty 6)	John Glover	12-1-21	10583	420.00	0.00	2,060.00
12/3/2021	12/3/2021	Health Inspection 11-4 (Qty 8)	John Glover	12-1-21	10583	560.00	0.00	2,620.00
12/3/2021	12/3/2021	Health Inspection 11-7 (Qty 7)	John Glover	12-1-21	10583	490.00	0.00	3,110.00
12/3/2021	12/3/2021	Health Inspection 9-6 9-10 9-21 (Qty 3)	John Glover	12-1-21	10583	210.00	0.00	3,320.00
Total						<u>2,870.00</u>	<u>0.00</u>	

100 - General**Account 100-610-53060**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/22/2021	12/21/2021	Home Depot, Highway Traffic				458.88	0.00	458.88
12/22/2021	12/21/2021	Home Depot				85.20	0.00	544.08
12/29/2021	12/29/2021	Dec 2021 - Various signs replaced / New sign No trucks installed	Billy Joe Lerma	156317	10627	245.00	0.00	789.08
Total						<u>789.08</u>	<u>0.00</u>	

100 - General**Account 100-610-53065**

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/1/2021	12/1/2021	10/29/2021 thru 11/23/2021 Asphalt - Pottershop / Moseley	Billy Joe Lerma	10-29-2021 to 11-	10581	262.50	0.00	3,484.38

12/22/2021	12/21/2021	O'Reilly, 7-Eleven, Car Wash, Racetrac, Autozone, Circle K				379.11	0.00	3,863.49
12/29/2021	12/29/2021	Dec 2021 - Picked up brush from Bar Ditch	Billy Joe Lerma	156317	10627	105.00	0.00	3,968.49
12/29/2021	12/29/2021	Dec 2021 - Sofa removed from street	Billy Joe Lerma	156317	10627	140.00	0.00	4,108.49
Total						<u>886.61</u>	<u>0.00</u>	

100 - General

Account 100-610-53110

Post Date	Tran Date	Line Description	Vendor	Invoice #	Check #	Debit	Credit	Balance
12/6/2021	12/6/2021	Nov 2021 Electric Hwy 377 & Griffin Rd Light	CoServ	9000272769-Nov	10590	11.49	0.00	301.57
12/13/2021	12/13/2021	Service 10-28-21 to 11-29-21 Fishtrap Rd lights	CoServ	various accts	10603	31.90	0.00	333.47
12/13/2021	12/13/2021	Service 10-28-21 to 11-29-21 FM 424 Wal Mart lights	CoServ	various accts	10603	15.95	0.00	349.42
12/13/2021	12/13/2021	Service 10-28-21 to 11-29-21 Hwy 380 Wal Mart lights	CoServ	various accts	10603	15.95	0.00	365.37
12/20/2021	12/20/2021	Lights-Naylor Rd 11-08-21 to 12-08- 21	CoServ	9000272768 to 12	10616	111.65	0.00	477.02
Total						<u>186.94</u>	<u>0.00</u>	

4th QUARTER 2021 SALES TAX REVENUE

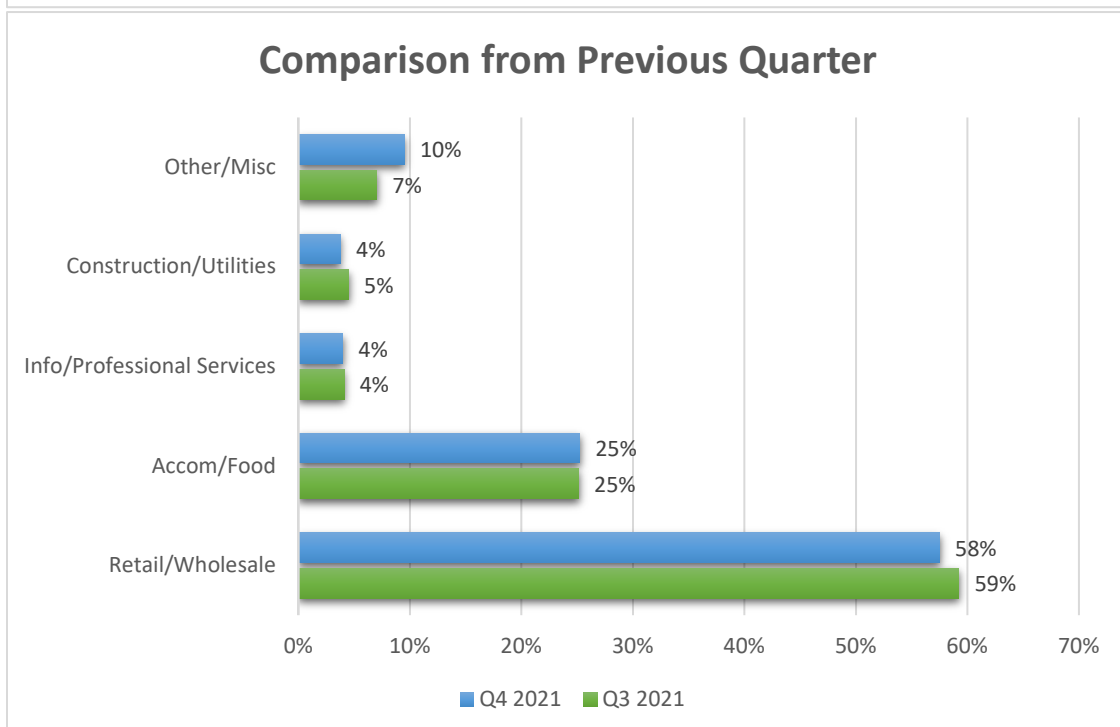
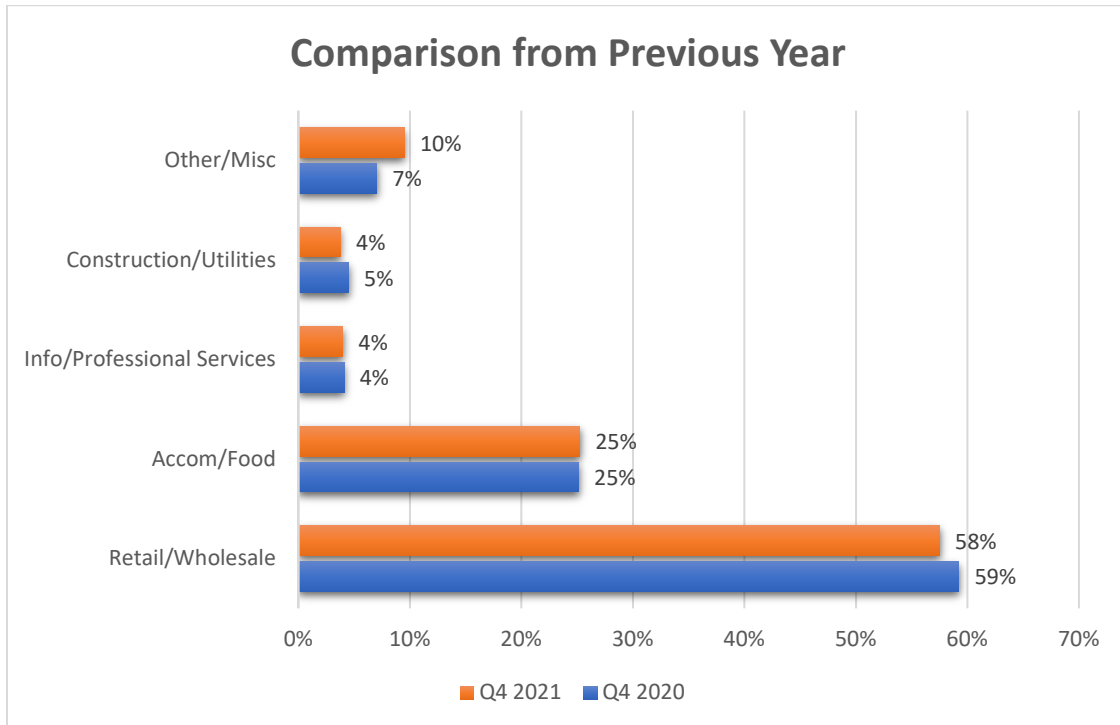
Dates of Transaction: July 2021 – October 2021

Dates of Collection: October 2021 – December 2021

Revenue to Town 4th Quarter 2020: \$634,768

Revenue to Town 4th Quarter 2021: \$786,760 increase of 23.9%

The above dollars indicates actual revenue received less the 2% State Comptroller service fee and amounts retained by the Comptrollers office to insure payment.





COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

January 24, 2022

Agenda Item:

Consider approval of an ordinance ordering the May 7, 2022, General Election for Municipal Officers.

Prepared by:

Kristi Gilbert, Town Administrator

Description:

Local Government Code Section 22.003 states an election will be held annually. The Texas Election Code 3.004 states the Council of a General Law municipality will order the election.

Recommended Action:

Staff recommends approval of an ordinance calling a general election.

Attachments:

Ordinance

ORDINANCE NO. 2022-0124-01

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF CROSS ROADS, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 7, 2022, FOR THE PURPOSE OF ELECTING A MAYOR AND TWO TOWN COUNCIL MEMBERS; PROVIDING FOR THE PUBLICATION AND POSTING OF NOTICES; PROVIDING FOR EARLY VOTING; PROVIDING FOR THE APPOINTMENT OF ELECTIONS ADMINISTRATORS AND JUDGES; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Cross Roads, Texas, herein determines that it shall call a general election to elect a Mayor and two Council Members at large for two-year terms each; and

WHEREAS, the Town Council hereby calls for an election to be held on May 7, 2022, in accordance with State law. Now, Therefore,

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CROSS ROADS, TEXAS:

SECTION 1. That a general election is hereby ordered to be held in the Town of Cross Roads, Texas on the 7th day of May 2022, the same being the first Saturday of said month, for the purpose of electing a Mayor and two Council Members, all of whom shall be elected at large, each to serve for a two-year term. The candidates receiving the highest number of votes cast shall be elected for two-year terms.

SECTION 2. The Town Council hereby authorizes the approval of an interlocal agreement for election administration services between the Town and the Denton County Elections Administrator and authorizes the Town Administrator to execute any contracts necessary for the conduction of the election.

SECTION 3. The Election Day polling place for said election shall be determined by the Denton County Elections Administrator in accordance with any executed contracts. The polls on election day shall be open from 7:00 a.m. to 7:00 p.m. None but legally qualified voters of the Town shall be entitled to vote at said election.

SECTION 4. Notice of said election shall be published once in the official newspaper of

the Town not earlier than the 30th day before Election Day, and not later than the 10th day before Election Day. Such notice shall also be posted on the bulletin board used to publish notice of the Town Council meeting not later than the 21st day before Election Day.

SECTION 5. A copy of the published notice that contains the name of the newspaper and the date of the publication shall be retained as a record of such notice, and the person posting the notice shall make a record at the time of posting stating the date and place of posting and deliver a copy of each notice posted to the Mayor of the Town of Cross Roads after the last posting is made.

SECTION 6. The County Elections Administrator shall appoint an Election Judge and an Alternate Presiding Election Judge shall be appointed, to serve at the polling place during the election. The Alternate Presiding Judge shall serve as Presiding Judge if the regularly appointed Presiding Judge cannot serve and where the election is conducted by the regularly appointed Judge, the Presiding Judge shall appoint the Alternate Presiding Judge as one of the clerks.

SECTION 7. That an early voting ballot board is hereby created. The Presiding Election Judge shall also serve as the Presiding Judge of the early voting ballot board. The other members of the early voting ballot board shall be appointed by the Presiding Judge in the same manner as the Presiding Election Judge appoints election clerks. All judges and clerks appointed by the Presiding Election Judge shall be qualified voters in the Town.

SECTION 8. The County Elections Administrator shall be the Early Voting Clerk for said election. Early voting polling locations for the above designated election shall be determined by the County Elections Administrator and said place of early voting shall remain open on each day of early voting which is not a Saturday, Sunday, or legal State holiday, beginning on or before the 12th day before the Election and continuing through the 4th day preceding the date of said election.

SECTION 9. Applications for ballot by mail shall be mailed to 701 Kimberly Drive, Suite A101, Denton, Texas, 76208 or PO Box 1720, Denton, Texas 76202. Applications for Ballot by Mail and Federal Post Card Applications must be received no later than the close of business on the 11th day before Election Day. Applications may be submitted by fax to 940-349-3201 or by email to elections@dentoncounty.gov, but must be followed by the original application by mail received by the Early Voting Clerk no later than the 4th business day after receipt of the faxed or emailed copy.

SECTION 10. After holding the election, the Presiding Election Judge shall promptly deliver the original of the election returns in person to the Mayor or if the Mayor is unavailable, to

the Town Secretary. The Town Secretary shall present the returns to the Town Council for the canvassing of said election. The canvass of said election returns shall be conducted by the Town Council not earlier than the 3rd day nor later than the 11th day after the election.

SECTION 11. Should any part, section, subsection, paragraph, sentence, clause or phrase contained in this ordinance be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this ordinance, but in all respects said remaining portion shall be and remain in full force and effect.

SECTION 12. This Ordinance shall take effect immediately from and after its passage and the publication of the caption as the law in such cases provides.

DULY PASSED by the Town Council of the Town of Cross Roads, Texas, on the **24th** day of **January, 2022**.

APPROVED:

MAYOR

ATTEST:

TOWN SECRETARY

APPROVED AS TO FORM:

TOWN ATTORNEY



COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

January 24, 2022

Agenda Item:

Discuss and consider an application for a preliminary plat application for property located at 8801 US HWY 380, within the Town of Cross Roads. (2021-1108-02PPLAT)

Prepared by:

Rodney Patterson, Building Official

Description:

Applicant Andrew Burke submitted a preliminary plat application on behalf of property owner Margarito Espinoza for the Espinoza 380 Addition on November 8, 2021, to plat five (5) previously un-platted tracts of land totaling 3.476 acres generally located at 8801 US Hwy 380 to create a single commercial lot. The Town Engineer performed a technical review of the preliminary plat application and construction drawings on November 18, 2021 and had several comments that the applicant failed to address by the December 7th Planning and Zoning meeting. As a result, the applicant asked that the item be tabled to the January 24, 2022 meeting.

There are a couple of comments outstanding, however, the Town Engineer has indicated that she is ok with moving forward with approval of the Preliminary Plat with the stipulation that the remaining comments must be addressed prior to submittal of the final plat.

Staff Recommended Action:

Staff recommends approval contingent on the following:

- Submission of a tree survey/protection plan (Section 10.04.003(17))
- Showing the existing water and sewer mains within 200 feet of the property (Section 10.04.002(3))
- Providing a utility plan (Section 10.04.003(11))
- Providing a drainage area map and runoff computations for pre and post project conditions (Section 10.04.005)

Planning and Zoning Recommendation

The Planning and Zoning Commission will consider the preliminary plat at a special meeting scheduled for January 18, 2022. Their recommendation will be provided to the Town Council after the meeting.

Attachments:

Engineer Markups – 12/20/21
Preliminary Plat Application
Legal Description

TOWN OF CROSS ROADS
PLATTING APPLICATION



DATE: 11/04/21

APPLICATION # **2021-1108-02PPLAT**

PROJECT: Imperial Products Supply, LLC

Completed applications will be considered received on the due date specified on the yearly Submission Schedule.
PLEASE VERIFY MEETING DATES.

TYPE OF PLAT

Preliminary _____ Replat _____
Final _____ Administrative/Amending _____

PLEASE SPECIFY THE PRIMARY CONTACT

Land Owner Name Margarito Espinoza Signature 

Applicant Name Andrew Burke Signature 

Project Contact Mailing Address P.O.BOX 177 Aubrey, TX 76227

Project Contact Phone 817-994-6012 Email delma@imperialprosupply.com

Proposed Project Name Imperial Products Supply, LLC Location 8801 E. US 380

Lot/Block Tract of Land Abstract 803

DCAD ID 38339,121912, 178717,38337, 77737

Number of Lots Created 1

SUBMISSION DOCUMENTS

Fee _____ Legal Description _____
Map _____ List of Neighbors _____

Site Plan (Commercial) _____ Stamped/Addressed _____
Envelopes _____

Drawings (4 full, 2 half) _____
OTHER (Specify) _____

APPLICATION EXPLANATION

Explanation and Description of Request or Project

Call Ramon Arranda @ 972-754-1745 for detail development information

Before submitting an application, the applicant should consult with the Town Administrator to discuss the feasibility of the request and any additional requirements.









Preliminary Plat Application

Final Audit Report

2021-11-05

Created:	2021-11-04
By:	Delma Saavedra (Imperialdfw@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAArP7GaESYqC6lz9UOyP8c0UiojH--Y5Q7

"Preliminary Plat Application" History

-  Document created by Delma Saavedra (Imperialdfw@gmail.com)
2021-11-04 - 4:49:19 PM GMT- IP address: 172.58.176.86
-  Document emailed to Margarito Espinoza (margarito@lmslonestar.com) for signature
2021-11-04 - 4:50:15 PM GMT
-  Email viewed by Margarito Espinoza (margarito@lmslonestar.com)
2021-11-04 - 5:27:21 PM GMT- IP address: 70.122.9.82
-  Document e-signed by Margarito Espinoza (margarito@lmslonestar.com)
Signature Date: 2021-11-05 - 3:31:31 AM GMT - Time Source: server- IP address: 74.192.26.219
-  Document emailed to Andrew Burke (andrew@sanfelipestone.com) for signature
2021-11-05 - 3:31:33 AM GMT
-  Email viewed by Andrew Burke (andrew@sanfelipestone.com)
2021-11-05 - 12:03:46 PM GMT- IP address: 76.225.143.157
-  Document e-signed by Andrew Burke (andrew@sanfelipestone.com)
Signature Date: 2021-11-05 - 12:04:42 PM GMT - Time Source: server- IP address: 76.225.143.157
-  Agreement completed.
2021-11-05 - 12:04:42 PM GMT

OWNER'S CERTIFICATE

STATE OF TEXAS
COUNTY OF DENTON

Whereas, Margarito Espinoza is the owner of a tract of land situated in the R.J. Mosley Survey, Abstract No. 803, Town of Cross Roads, Denton County, Texas, and being the same 3.48 acre tract of land conveyed to Margarito Espinoza by deed recorded in Document No. 2021-16313, Real Property Records, Denton County, Texas, and being more particularly described as follows:

Beginning at a TxDot monument found for the northwest corner of said 3.48 acre tract, a northeast corner of a 113.85 acre tract of land conveyed to Crossroads 380 LP by deed recorded in Document No. 2021-19376, Real Property Records, Denton County, Texas and being on the southeasterly right-of-way line of U.S. Highway 380 (variable width R.O.W.);

Thence, southeasterly, along the northeasterly lines of said 3.48 acre tract and the southwesterly right-of-way line of U.S. Highway 380 (variable width R.O.W.) the following:

South 74°27'30" East, a distance of 102.62 feet to a TxDot monument found for corner;

South 68°29'15" East, a distance of 437.13 feet to a 1/2" iron pin found with cap stamped "KHA" for corner;

South 62°55'14" East, a distance of 123.74 feet to a p.k. nail found with shiner stamped "KHA" for corner;

South 68°40'35" East, a distance of 87.01 feet to a 1/2" iron pin found with cap stamped "KAZ" for corner;

South 62°59'03" East, a distance of 111.35 feet to a 1/2" iron pin found with cap stamped "KAZ" for corner;

South 68°40'30" East, a distance of 73.58 feet to a 1/2" iron pin found with cap stamped "KAZ" for the east corner of said 3.48 acre tract and being on a north line of said 113.85 acre tract;

Thence, North 88°05'57" West, along the south line of said 3.48 acre tract and a north line of said 113.85 acre tract, a distance of 638.16 feet to a 3/8" iron pin found for corner;

Thence, North 88°05'34" West, along the south line of said 3.48 acre tract and a north line of said 113.85 acre tract, a distance of 237.41 feet to a 3/8" iron pin found for the southwest corner of said 3.48 acre tract and a re-entrant corner of said 113.85 acre tract;

Thence, North 01°52'08" East, along the west line of said 3.48 acre tract and an east line of said 113.85 acre tract, a distance of 324.20 feet to the Point of Beginning and containing 151,422 square feet or 3.476 acres of land.

NOW, THEREFORE KNOW ALL MEN BY THESE PRESENTS:

That Margarito Espinoza, owner, acting herein by and through its duly authorized officer, does hereby adopt this plat designating the herein described property as ESPINOSA 380 ADDITION, an addition to the Town of Cross Roads, Texas (the "Town"), and does hereby dedicate to the town the easements for the purposes shown on this plat and for the mutual benefit, use, and accommodation of all public utility entities including the Town providing services to the addition created hereby and desiring to use or using the same.

No buildings or structures shall be constructed or placed upon, or across the easements dedicated herein. The Town and public utility entities shall have the right to remove and keep removed all or parts of any buildings or structures which may in any way endanger or interfere with their respective easements.

This plat approved subject to all plotting ordinances, rules, regulations, and resolutions of the Town of Cross Roads, Texas
WITNESS MY hand this the ____ day of _____, 2021.

Margarito Espinoza, Owner

STATE OF TEXAS
COUNTY OF COLLIN

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas on this date personally appeared Margarito Espinoza, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for purpose and considerations therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS ____ DAY OF _____, 2021.

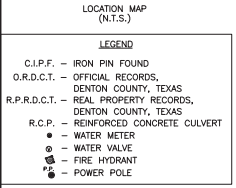
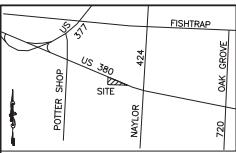
Notary Public for the State of Texas
My Commission expires _____

Provide tree survey/protection plan - 10.04.003(17)
Show existing water and sewer mains within 200 feet of the property - 10.04.002(3)
Provide utility plan - 10.04.005 - or show location of existing service lines to remain.
Provide preliminary grading plan - 10.04.003(11)
Provide drainage area map and runoff computations for pre and post project conditions. Show points of concentration (if any) and plan to address increase in runoff to any point offsite if required. 10.04.005 - A plan showing that the removal of existing concrete is more than the proposed concrete being constructed and grading plan illustrates adherence to existing drainage patterns, would be sufficient. If concrete removal does not exceed amount of concrete constructed, then full drainage calculations will be required.

AT

ESPINOZA 380 ADDITION
3.476 ACRES OF LAND
R.J. MOSLEY SURVEY, ABSTRACT NO. 803
TOWN OF CROSS ROADS
DENTON COUNTY, TEXAS

CARROLL CONSULTING GROUP, INC.			
P.O. BOX 11	972-742-4411		
LAVON, TEXAS 75166	TEXAS FIRM REGISTRATION NO.:	10007200	
JOB No.	SCALE:	DATE PREPARED:	DRAWN BY:
2976-21	1"=60'	DECEMBER 16, 2021	CP



"Selling a portion of this addition by metes and bounds is a violation of City ordinance and state law and is subject to fines and withholding of utilities and building permits."
Bearings based on the south line of deed recorded in Document No. 2021-16313, Real Property Records, Denton County, Texas. (N88°09'47"W)

FLOOD NOTE:
ACCORDING TO MY INTERPRETATIONS OF COMMUNITY PANEL NO. 4812104050, DATED APRIL 18, 2011, OF THE NATIONAL FLOOD INSURANCE RATE MAPS FOR DENTON COUNTY, TEXAS, THE SUBJECT PROPERTY LIES WITHIN ZONE "X" AND IS NOT SHOWN TO BE WITHIN A SPECIAL FLOOD HAZARD AREA. THIS STATEMENT DOES NOT IMPLY THAT THE PROPERTY AND/OR STRUCTURES THEREON WILL BE FREE FROM FLOODING OR FLOOD DAMAGE. ON RARE OCCASIONS, GREATER FLOODS CAN AND WILL OCCUR AND FLOOD HEIGHTS MAY BE INCREASED BY MAN-MADE OR NATURAL CAUSES. THIS FLOOD STATEMENT SHALL NOT CREATE LIABILITY ON THE PART OF THE SURVEYOR.

Illustrate no increase in runoff to adjacent property due to improvements 10.04.005
Illustrate through a proposed grading plan that existing flow patterns are being maintained.

existing building is set within the building line setback. Will need a variance.

SURVEYOR CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS:
I, the undersigned, hereby certify that the plat hereon, depicts and describes the results of an actual on the ground survey made under my supervision and all corners were as found or set in accordance with the Town of Cross Roads plotting rules and regulations.

Preliminary, this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document.

James Bart Carroll
Texas Registered Professional Land Surveyor No. 5129

NOTARY CERTIFICATE

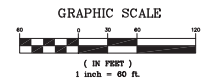
STATE OF TEXAS
COUNTY OF COLLIN

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared James Bart Carroll, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same in the capacity therein stated.

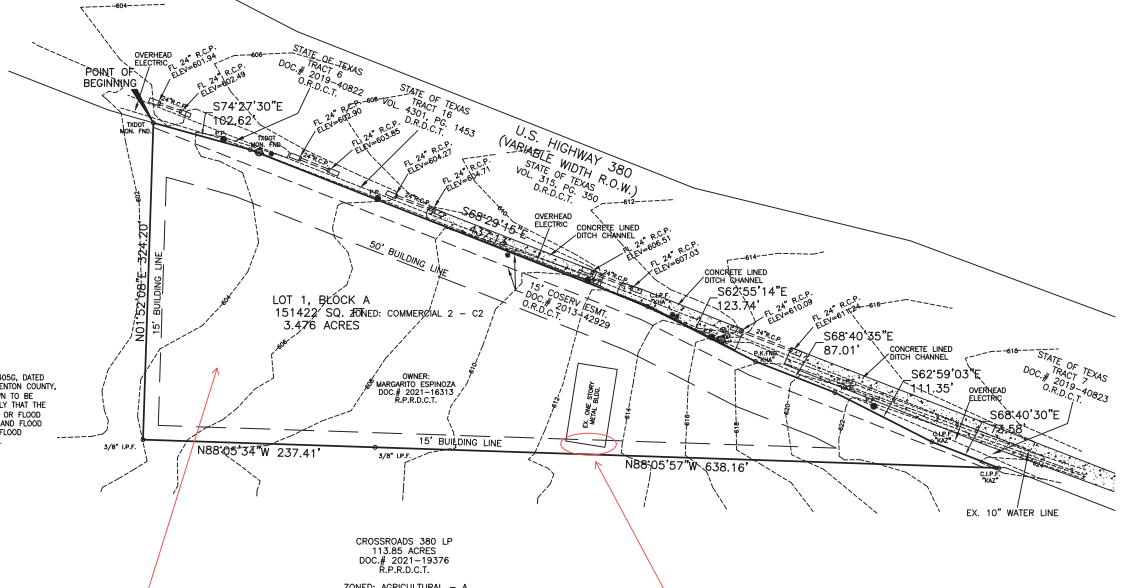
Given under my hand and seal of office, this ____ day of _____, 2021.

Notary Public in and for the State of Texas
My commission expires: _____

"Preliminary Plat for Review Purposes Only"
The following certificates shall be placed on the preliminary plat by the subdivider:
Recommended for Approval _____
Chairperson, Planning and Zoning Commission Date _____
Town of Cross Roads, Texas
Approved For Preparation of Final Plat _____
Mayor, Town of Cross Roads Date _____



OWNER:
MARGARITO ESPINOZA
5855 COUNTY ROAD 258
LIBERTY HILL, TEXAS 78642





COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

January 24, 2022

Agenda Item:

Discuss and consider action on a request from Todd Petty (Greenway), on behalf of the owner, TAROL 35 LLC, appealing the Building Official's denial of a sign permit and requesting a variance from the sign regulations to allow for a 35 foot tall by 23.5 foot wide off premise sign to be located at the north east corner of the drive located between 11751 US Hwy 380 (Caliber Collision) and 11851 US Hwy 380 (Chick-fil-A).

Prepared by:

Rodney Patterson, Building Official

Description:

The applicant, Todd Petty (Greenway), is requesting a variance on behalf of the owner, TAROL 35 LLC. The owner of the property would like to install an 822.5 sq. ft. Freestanding Business sign at this location where a maximum 160 sq. ft. sign is allowed. Also, the proposed sign height of 35 feet exceeds the maximum height for a Freestanding Business sign which is 18 feet. The application was denied due to numerous factors including: 1.) Sign exceeds both the maximum allowed sign area and the maximum height for a Freestanding Business Sign. 2.) Sign does not meet the required side yard setback (25' and setback shown is 13.4'). 3.) Sign is considered an Off Premise Sign which is prohibited. 4.) Sign is located within an area that is shown as a future Collector Rd. on the Town of Cross Roads Thoroughfare Plan.

In accordance with Section 4.05.011, the Applicant has the ability to appeal the decision of the Building Official and request a variance. The Town Council shall have the power to authorize upon appeal in specific cases such variances from the terms of this article as will not be contrary to the public interest, where owing to special conditions, a literal enforcement of the provisions of this section will result in unnecessary hardship, and so that the spirit of this article shall be observed and substantial justice done.

During preliminary meetings the applicant expressed an interest in constructing signage at the entry to the property in question that would mirror the signage located at the Villages Commercial development located on the North side of US Hwy 380 across from this location. The applicant was advised that the signage in question was allowed as part of a Planned Development District which would also be the appropriate avenue to allow for the type of sign that they were seeking to install. However, applicant stated that they were not currently at a point in the development of the property where adequate information on tenants is available to move forward with this type of application.

Recommended Action:

Staff is recommending denial.



COUNCIL AGENDA BRIEFING SHEET

Attachments:

Building Official Review Letter – 01/03/22

Application

Plans

Town of Cross Roads Thoroughfare Plan



Town of Cross Roads
3201 US Hwy 380, Suite 105
Cross Roads, Texas 76227
940-365-9693 office | 469-375-5905 fax
crossroadstx.gov

Plan Review Comments for Freestanding Business Sign on
Undeveloped Property Located across from the intersection of US
Hwy 380 and Walmart Dr.

1-03-22

Denied

Comments to be Addressed Before Permit Will be Issued

1. Minimum side yard setback is 25'. This sign is 13.4' from East property line adjacent to Chick-fil-A.
2. Sign exceeds the maximum allowable area for a Freestanding Business sign.
3. Sign exceeds the maximum allowed height for a Freestanding Business sign.
4. Sign is considered an off premise sign.
5. Sign is located in an area designated as a future Collector Rd. on the Town of Cross Roads Thoroughfare Plan.

Variances required: 1. Sign does not meet minimum side yard setback. 2. Sign exceeds maximum height and maximum square footage allowed. 3. Sign is considered an off-premise sign.

Items to be Addressed During Construction

1. Comments cover an in-depth look at plans as submitted. However, omission of specific plan comments does not absolve the contractor of the responsibility for insuring that all construction complies with the Sign Ordinance for the Town of Cross Roads.
2. Final inspection for sign required prior to calling for final for tenant finish-out.
3. Max allowed square footage of sign is 160 square feet. Signage area for this sign is 822.5 sq. ft.

If you have any questions or comments, please feel free to contact me at (940)368-4519 or contact the Town of Cross Roads at (940)365-9693.

Thank You,

Rodney Patterson
Plans Examiner/Inspector

2021-1206-02 Variance



Universal Variance Application
THERE IS A FEE FOR FILING FOR A VARIANCE

Date of Application: November 1, 2021 Property Address: 11851 US Hwy 380, Cross Roads, TX
Duration of Request: TEMPORARY (DATES _____) PERMANENT

Land Owners Name: 720 & 380, Ltd. By: Greenway-720 Inc. Phone No: 972-591-5941
By: Todd Petty, V.P.
email: TBond@greenwayinvestment.com Mailing Address: 2808 Fairmount St., Suite 100, Dallas 75201

If you are not the Land Owner- Status of Applicant (Owner/Agent): _____
Applicant's Name: _____ Phone No: _____

Applicant's email: _____ Applicant's Address: _____

Description and reason for request: _____
See attached Exhibit A.

Signature of Owner: By: Greenway-720 Inc. 720 & 380 LTD Date: 12/6/2021
Signature of Applicant: By: Greenway-720 Inc. 720 & 380 LTD Date: 12/6/2021

The following must be submitted before processing and scheduling for Board of Adjustment.

- 1. Application and fee w/any drawings, maps, etc to support the request
- 2. Site plan or graphic depiction of what the variance is for

For Office Use Only
Section of Code 4.05.007 (1) 3.405.008 (2)
Description of Variance Sought Off Premise Signage, Sign exceeding maximum height and square footage, Setback from adjacent property.
Completed Application (Date) 12-30-21 Check # 996 Receipt # 102
Approval Date _____ Signature _____

1401 FM 424 Cross Roads, TX 76227
TEL 940/365-9693 FAX 469/375-5905
CrossRoadsTX.gov

Exhibit A

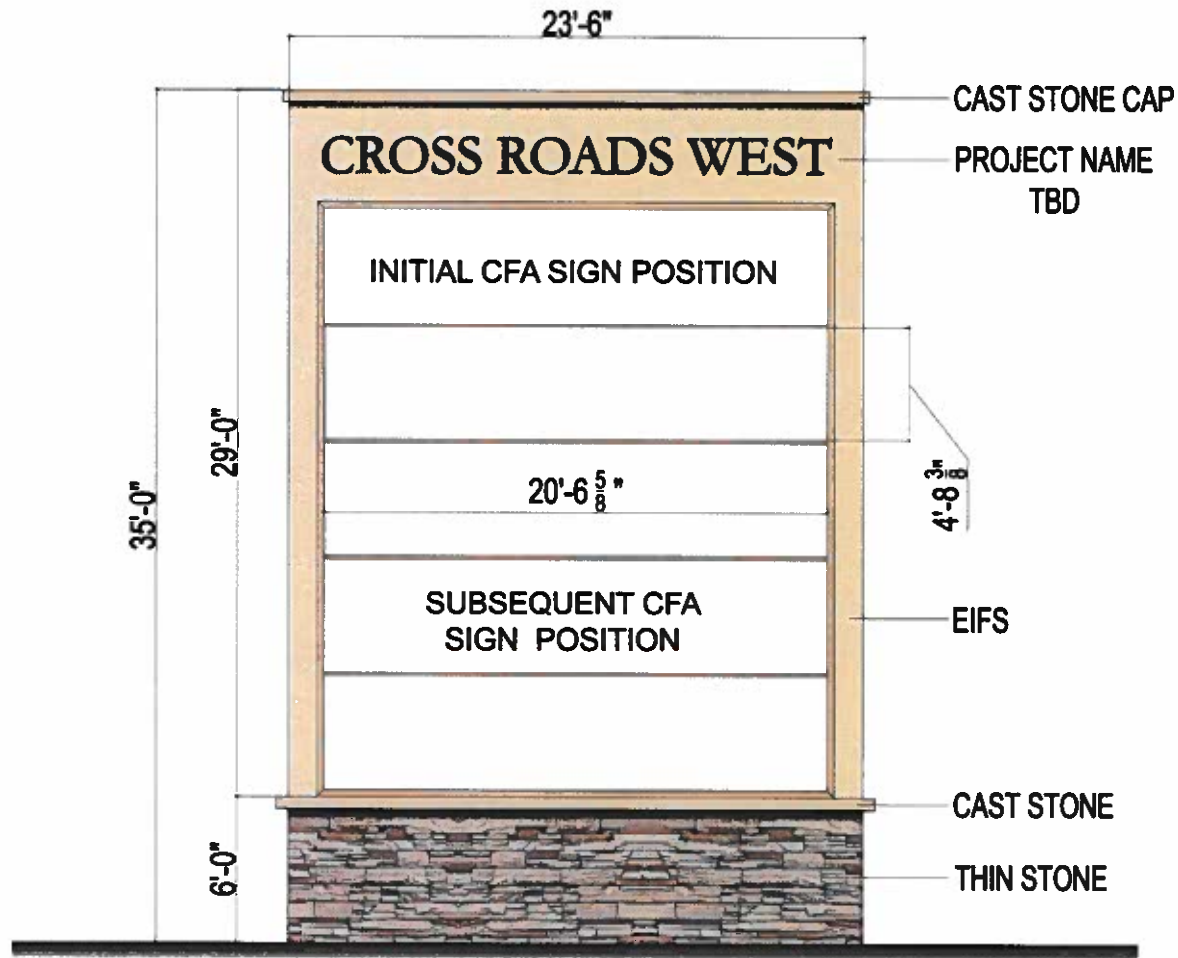
Applicant requests a variance to construct one multi-use freestanding sign on U.S. Hwy. 380 to identify tenants of Applicant's commercial development.

Applicant owns approximately 29 acres of undeveloped and unplatted land in the City of Cross Roads, which is zoned for commercial development. Applicant's land has a small amount of undevelopable frontage on U.S. Hwy 380 but is mostly separated from U.S. Hwy 380 and screened from view by three existing restaurants: Chick-fil-a, Burger King, and Rosa's Café. The restaurants are developed on Lots 1, 2 and 3, Block A, Greenway CrossRoads Addition. Businesses on Applicant's property will have limited visibility from U.S. Hwy 380. Applicant's property and the three platted pad sites occupied by the existing restaurants are shown on page 1 of the attachment.

Applicant requests a variance to construct the multi-use freestanding sign on U.S. Hwy 380 in the western portion of Applicant's property, west of Lot 1, Block A, which is occupied by Chick-fil-a. The design and dimensions of the proposed sign are shown on page 2 of the attachment. The requested height of 35 feet and width of 23.5 feet are consistent with two monument signs approved by the City Council for the commercial development north of U.S. Hwy 380 across from Applicant's property in Ordinance No. 2012-0716-02 dated July 16, 2012. Applicant requests a variance to construct the sign approximately thirteen (13') feet from the western boundary of Applicant's property and thirteen feet four inches (13'4") from the western boundary of Lot 1, Block A, as shown on page 3 of the attachment.

TAROL 35, LLC, the owner of Lot 1, Block A, has filed a companion variance application requesting approval to move the existing Chick-fil-a sign from the western portion of Lot 1 to the eastern portion of Lot 1 to provide for separation from Applicant's proposed multi-use freestanding sign.

The purpose of the multi-use sign is to identify businesses to be located on Applicant's property to the traveling public on U.S. Hwy 380 in order to attract and retain such businesses. Without the opportunity to erect a directory sign on U.S. Hwy 380, the financial viability of businesses on Applicant's property and the City's opportunity for sales tax revenue will be significantly reduced, particularly considering the permitted vehicle speeds on U.S. Hwy 380. A literal enforcement of the City's sign code restricting the size and placement of signs will result in unnecessary hardship to Applicant. The requested sign is consistent with other commercial signs in the U.S. Hwy 380 corridor and is not contrary to the public interest.



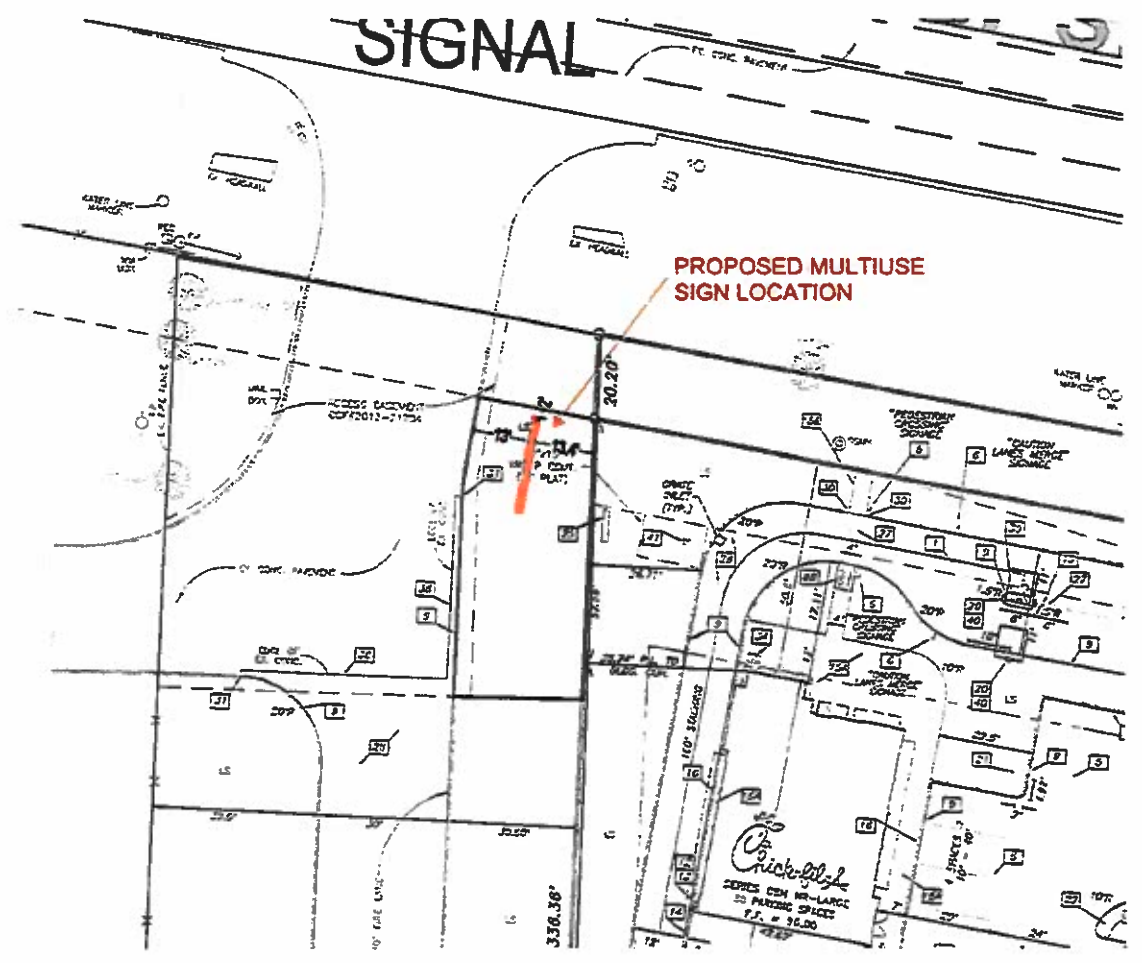
01 MULTITUSE SIGN

1/2" = 1'-0"



FM 720 & HWY 380
 CROSSROADS, TEXAS
GREENWAY INVESTMENT COMPANY

PRELIMINARY PLAN
 NOT FOR CONSTRUCTION
MULTITUSE SIGN
 JOB NO: 19-000
 ISSUE DATE: 10/20/21
 SCALE: AS NOTED



SIGNAL

PROPOSED MULTIUSE SIGN LOCATION

01 SITE PLAN NORTH
3/8" = 1'-0"

FM 720 & HWY 380

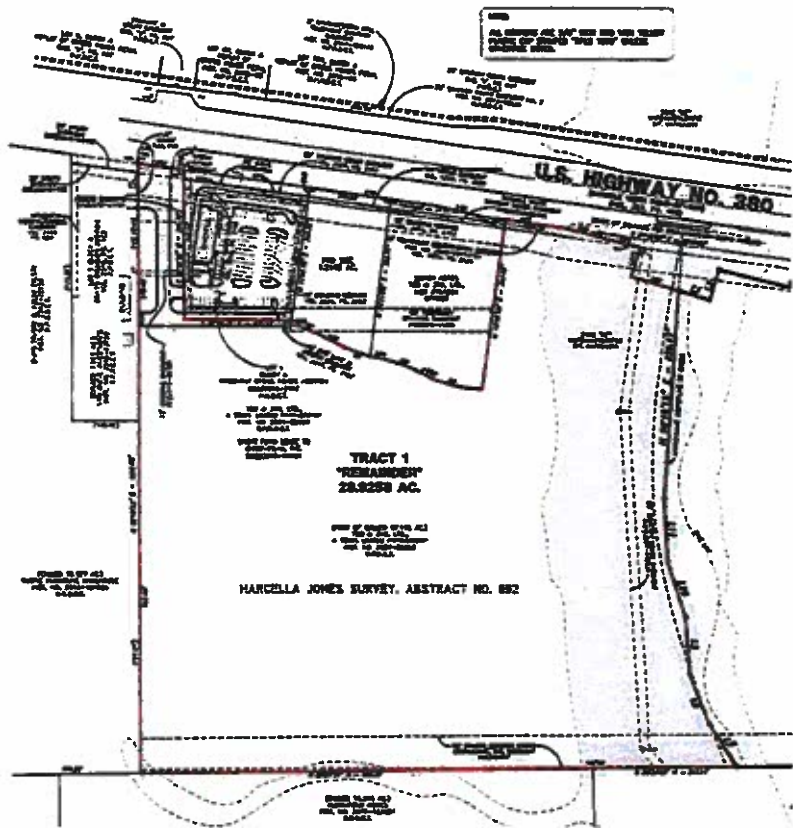
CROSSROADS, TEXAS
GREENWAY INVESTMENT COMPANY

THIS SIGNIFY PLAN
NOT FOR CONSTRUCTION

MULTIUSE SIGN

SHOWS THE
PROPOSED SIGN
SITE LOCATIONS





01 **SITE PLAN** NORTH
1" = 100'-0"

FM 720 & HWY 380
 CROSSROADS, TEXAS
GREENWAY INVESTMENT COMPANY

PRELIMINARY PLAN
 NOT FOR CONSTRUCTION
SITEPLAN
OWNER: GREENWAY INVESTMENT COMPANY
 DATE: 01/20/22





COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

January 24, 2022

Agenda Item:

Discuss and consider action on a request from Todd Petty (Greenway), on behalf of the tenant, Chick-fil-A, appealing the Building Official's denial of a sign permit and requesting a variance from the sign regulations to allow for a Freestanding Business sign to be located within 2.5' of the side property line at the northeast corner of the lot at 11851 US Hwy 380 (Chick-fil-A).

Prepared by:

Rodney Patterson, Building Official

Description:

The applicant, Todd Petty (Greenway), is requesting a variance on behalf of the tenant, Chick-fil-A. The applicant would like to relocate an existing Freestanding Business sign at the northwest corner of the property to the northeast corner of the property in order to allow for the construction of an additional sign on the adjacent property to the west and be able to meet the code required minimum separation distance of 50' between signs. The new location is 2.5' from the side property line at the northeast corner of the lot at 11851 US Hwy 380 (Chick-fil-A). The minimum required side yard setback is 25'. The proposed location would meet the required 50' separation distance between ground signs for the property to the west (current drive/future right-of-way), as well as the property to the east (Burger King).

The application was denied due to the fact that the sign does not meet the required side yard setback. Note: The location of the current sign was allowed due to the fact that the adjacent land was shown as a future collector road on the Town's thoroughfare plan and the sign met the setback requirement for signs adjacent to a right of way. (minimum 2')

In accordance with Section 4.05.011, the applicant has the ability to appeal the decision of the Building Official and request a variance. The Town Council shall have the power to authorize upon appeal in specific cases such variances from the terms of this article as will not be contrary to the public interest, where owing to special conditions, a literal enforcement of the provisions of this section will result in unnecessary hardship, and so that the spirit of this article shall be observed and substantial justice done.

Recommended Action:

Staff is recommending denial.

Attachments:

Building Official Review Letter – 01/03/22

Application

Plans



Town of Cross Roads
3201 US Hwy 380, Suite 105
Cross Roads, Texas 76227
940-365-9693 office | 469-375-5905 fax
crossroadstx.gov

Plan Review Comments for Freestanding Business Sign at Chick-fil-

A

11851 US Hwy 380

1-03-22

Denied

Comments to be Addressed Before Permit Will be Issued

1. Minimum side yard setback is 25'. This sign is 2.5 feet from East property line adjacent to Burger King.

Variance required: Sign does not meet minimum side yard setback.

Items to be Addressed During Construction

1. Comments cover an in-depth look at plans as submitted. However, omission of specific plan comments does not absolve the contractor of the responsibility for insuring that all construction complies with the Sign Ordinance for the Town of Cross Roads.
2. Final inspection for sign required prior to calling for final for tenant finish-out.
3. Max allowed square footage of sign is 160 square feet. Signage area for this sign is 86.4 sq. ft.

If you have any questions or comments, please feel free to contact me at (940)368-4519 or contact the Town of Cross Roads at (940)365-9693.

Thank You,

Rodney Patterson
Plans Examiner/Inspector
North Central Texas Inspection and Plan Review Services

2021-1206-01 Variance



Universal Variance Application
THERE IS A FEE FOR FILING FOR A VARIANCE

Date of Application: November 1, 2021 Property Address: 11851 US Hwy 380, Cross Roads, TX
Duration of Request: TEMPORARY (DATES _____) PERMANENT

Land Owners Name: TAROL 35, LLC Phone No: 917-528-1623

email : Kochenilana@gmail.com Mailing Address: 45 E. 89th St., Ste 4E, New York, NY 10128

If you are not the Land Owner- Status of Applicant (Owner/Agent): Agent
Applicant's Name: 720 & 380, Ltd. Phone No: 972-591-5941

By: Greenway-720 Inc; By: Todd Petty V.P.
Applicant's email: TBond@greenwayinvestment.com Applicant's Address: 2800 Fairland St., Suite 100, Dallas 75201

Description and reason for request: _____
See attached Exhibit A.

Signature of Owner: Mane Kaban for Tarol 35 LLC Date: 11/4/21
720 & 380 LTD

Signature of Applicant: By: Greenway-720 Inc [Signature] Date: 12/6/2021

The following must be submitted before processing and scheduling for Board of Adjustment.

1. Application and fee w/any drawings, maps, etc to support the request
2. Site plan or graphic depiction of what the variance is for

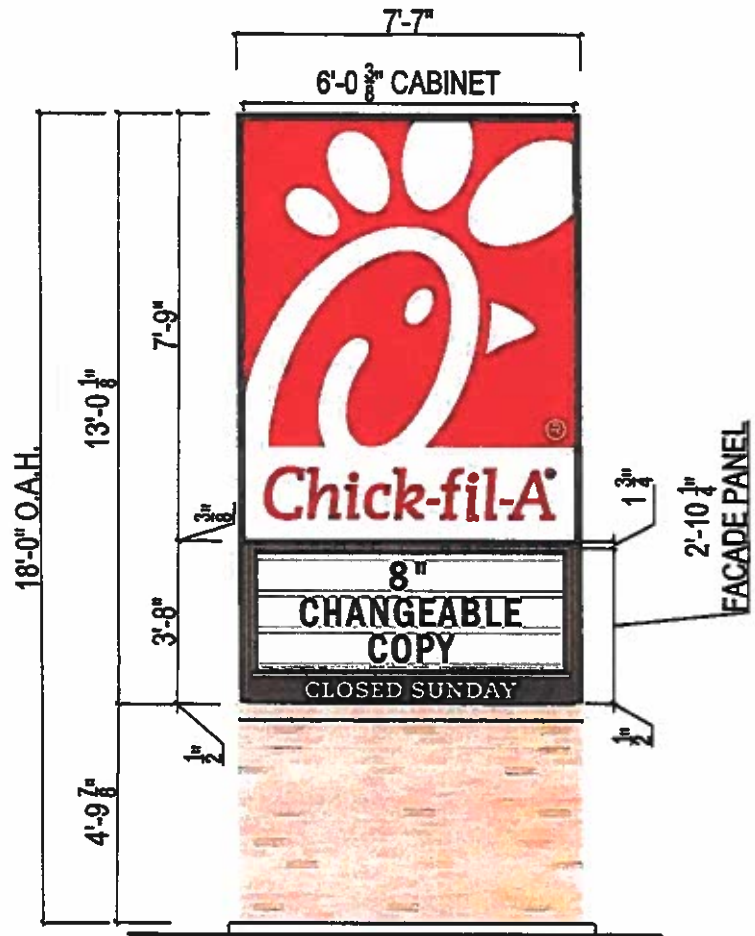
For Office Use Only			
Section of Code	<u>4.05.008(e)5</u>		
Description of Variance Sought	<u>Set back from adjacent property,</u>		
Completed Application (Date)	<u>12-30-21</u>	Check #	<u>995</u>
Approval Date		Signature	<u>101</u>

1401 FM 424 Cross Roads, TX 76227
TEL 940/365-9693 FAX 469/375-5905
CrossRoadsTX.gov

Exhibit A

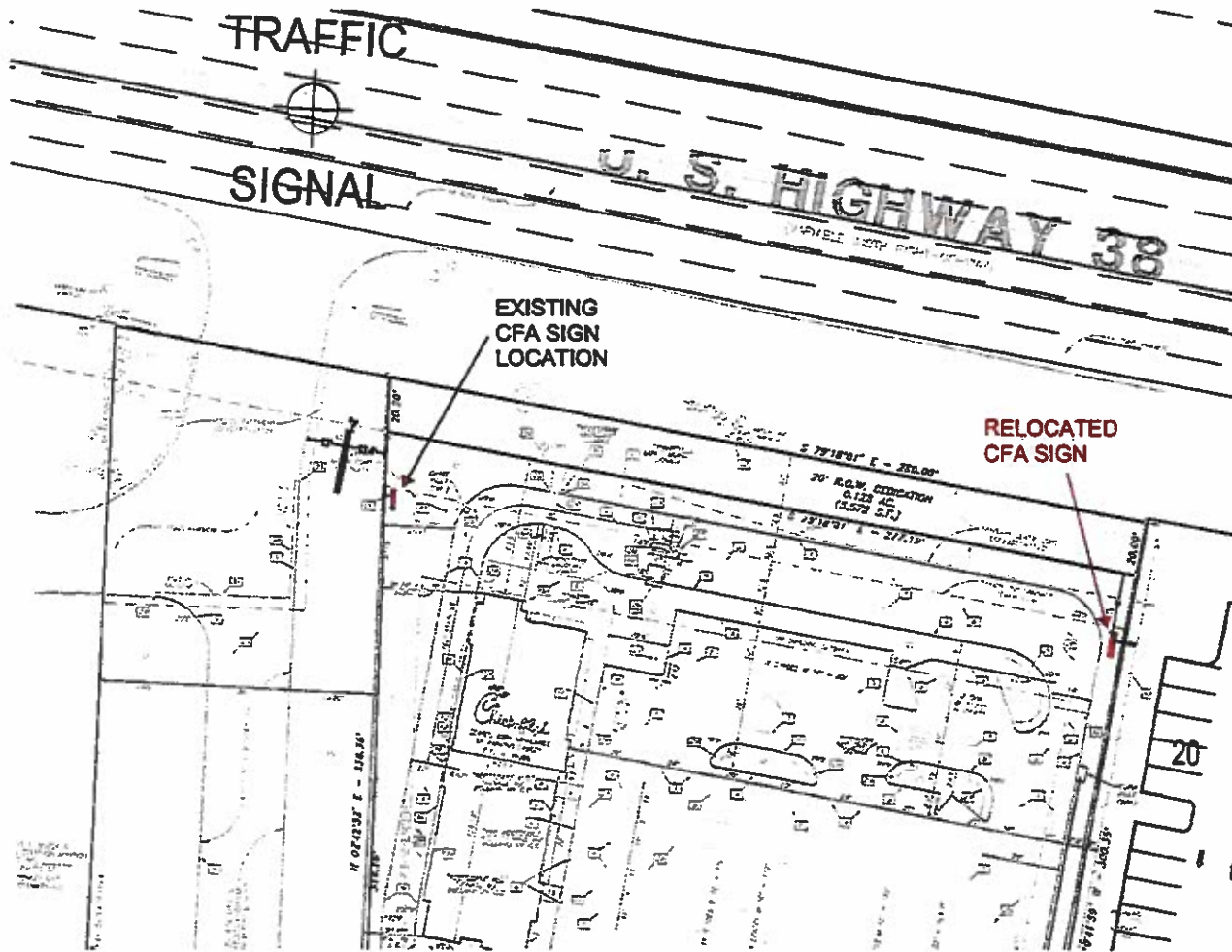
Applicant currently has an existing on-premise single-tenant sign on Lot 1, Block A, Greenway Cross Roads Addition, on U.S. Hwy 380. The sign is depicted on page 1 of the attachment. The sign currently identifies Chick-fil-a, the Lot 1, Block A tenant, and is erected approximately two feet six inches (2'6") from the western boundary of Lot 1, Block A. Applicant requests a variance to move the existing sign from the western edge of Lot 1, Block A, to approximately two feet, six inches (2'6") from the eastern boundary of Lot 1, Block A. The current location and proposed new location of the sign are shown on page 2 of the attachment.

The variance is needed in light of a variance request submitted by 720 & 380, Ltd. in a companion case to allow construction of a multi-use sign on U.S. Hwy 380 west of Lot 1, Block A. Granting this variance to allow the single-tenant sign to be moved near the eastern edge of Lot 1, Block A, will provide separation between this sign and the multi-use sign and will not be contrary to the public interest. The sign identifying the adjacent tenant, Burger King, on Lot 2, Block A Greenway Cross Roads Addition, is erected on the eastern portion of the lot. There will be an approximately 150-foot separation between the relocated sign and the Burger King sign.



01 CFA FREESTANDING SIGN

1-1-0



01 SITE PLAN NORTH
1" = 1'-0"



FM 720 & HWY 380
CROSSROADS, TEXAS
GREENWAY INVESTMENT COMPANY

PRELIMINARY PLAN NOT FOR CONSTRUCTION CFA SIGN SP <small>DATE: 01/24/22 DRAWN BY: [unreadable] CHECKED BY: [unreadable]</small>



COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

January 24, 2022

Agenda Item:

Discuss and consider a resolution regarding the disposition of Apple laptops.

Prepared by:

Kristi Gilbert, Town Administrator

Description:

In September 2021, the Town transitioned away from Apple laptops to Microsoft laptops to allow for more streamlined activities with the creation of the new Police Department. There are currently four laptops that are not being used, two are still being used for some Municipal Court activities and one is being used for Zoom streaming of Council meetings.

Per Section 51.015 of the Texas Local Government Code, the governing body has the authority to surplus personal property that still has some usefulness but is no longer needed by the Town. Considering the items to surplus is a small number of electronics, Staff is recommending that they be sold utilizing Gazelle.com. Alternatively, the Resolution provides that a staff member may purchase one of the laptops as long as they pay the same amount the Town would have sold it for on Gazelle.com.

As of January 13, 2022, Gazelle.com is pricing the computers as indicated below based on "good" condition:

Serial #	Description	Gazelle Offer Amount
C02TN920G8WN	MacBook Pro i7 2.2GHz 15" (mid 2015) 256GB SSD	\$239.00
C02K60ZYFFT0	MacBook Pro i7 2.4GHz 15" (early 2013) 256GB SSD	\$112.00
C02P55NPG3QC	MacBook Pro i7 2.2GHz 15" (mid 2014) 256GB SSD	\$145.00
C02L96AZFFT0	MacBook Pro i7 2.4GHz 15" (early 2013) 256GB SSD	\$112.00

Another option would be to auction all four computers through Rene Bates Auctioneers, Inc. who typically receives payment through a 10% buyer's premium.

Recommended Action:

Staff recommends approval of a resolution authorizing the sale of surplus property through Gazelle.com or to employees.

Attachments:

Resolution

**TOWN OF CROSS ROADS
RESOLUTION NO. 2022-0124-__**

**A RESOLUTION OF THE TOWN OF CROSS ROADS, TEXAS,
DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING
THE MAYOR, OR DESIGNEE TO EXECUTE SALE OR DISPOSAL OF
SAID PROPERTY.**

WHEREAS, the Town of Cross Roads, Texas (“Town”) is the owner of certain items of personal property more particularly described herein; and,

WHEREAS, it has been determined that the aforesaid personal property is not needed or required for the Town’s foreseeable needs, but still has some usefulness for the purpose it was originally intended and may or may not have valued and therefore is determined to be surplus property; and,

WHEREAS, the Town of Cross Roads desires to dispose of the surplus property identified herein and authorize the mayor or designee to sell or dispose of said property.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CROSS ROADS, TEXAS:

Section 1. The above and foregoing premises are true and correct legislative findings, and they are incorporated herein and made a part hereof for all purposes.

Section 2. The Town declares the person property described in Exhibit A is not needed or required for the Town’s foreseeable future but finds still has some usefulness for the purpose it was originally intended and may or may not have value and therefore declared as surplus property of the Town.

Section 3. The mayor, or designee, is hereby authorized to sell or dispose of said personal property described in Section 2. through selling the items utilizing Gazelle. Employees have the option to purchase devices at the same price the Town would have received through Gazelle utilizing the “good” condition option. All devices must be restored to the original factory condition prior to sale.

Section 4. If any section, paragraph, sentence, clause, phrase or word of this Resolution or the application thereof to any person or circumstance is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portions of this Resolution, and the Town Council hereby declares that it would have passed such portions remaining despite invalidity or unconstitutionality.

Section 5. That this resolution, and the removal and appointment herein, shall take effective immediately from and after the date of its passage.

DULY PASSED by the Town Council of the Town of Cross Roads, Texas, on **the 24th day of January 2022.**

TOWN OF CROSS ROADS, TEXAS

T. Lynn Tompkins, Jr., Mayor

ATTEST

Donna Butler, Town Secretary

APPROVED AS TO FORM

Matthew C.G. Boyle, Town Attorney

EXHIBIT "A"

Serial #	Description
C02TN920G8WN	MacBook Pro i7 2.2GHz 15" (mid 2015) 256GB SSD
C02K60ZYFFT0	MacBook Pro i7 2.4GHz 15" (early 2013) 256GB SSD
C02P55NPG3QC	MacBook Pro i7 2.2GHz 15" (mid 2014) 256GB SSD
C02L96AZFFT0	MacBook Pro i7 2.4GHz (early 2013) 256GB SSD