



**NOTICE OF TOWN COUNCIL MEETING
FOR THE TOWN OF CROSS ROADS
MONDAY, NOVEMBER 15, 2021 at 7:00 P.M.**

**LOCATION: IN PERSON at
1401 FM 424, CROSSROADS, TEXAS 76227
Or**

View via Zoom Meeting

<https://us02web.zoom.us/j/83982529524>

Meeting ID: 839 8252 9524

One tap mobile

+13462487799,,83982529524# US (Houston)

1. Call to Order.
2. Roll Call.
3. Invocation – Clarence Dalrymple, Aubrey Faith Assembly
4. Pledge of Allegiance – Scoutmaster Stewart and Boy Scout Troup 1811
5. Council Member’s announcements and updates.
6. Mayor’s announcements and updates.
7. Citizens Input (Items on the agenda and not on the agenda)
If commenting via Zoom, please use the Raise Your Hand feature. Please state your full name before speaking. Please limit your comments to three minutes in duration: you are restricted from passing your time or any portion of unused minutes to another citizen for comment.

CONSENT AGENDA

8. Consider action on the Town’s monthly financial reports – October 2021.
9. Consider approval of the November 1, 2021 Council Meeting Minutes.
10. Consider approval of an ordinance revising the FY 2020-2021 and FY 2021-2022 budgets to indicate new account numbers for line items.
11. Consider approval of an ordinance granting to Oncor Electric Delivery Company an electric power franchise in the Town of Cross Roads.

REGULAR BUSINESS

12. CONDUCT A PUBLIC HEARING, discuss, and consider a request by Larry Coker on behalf of owner Anthony Cimino for a change in zoning from A-Agricultural to C2-Commerical 2 for Tract 87B, of the J. Bridges Abstract A0036A, generally located at 5400 FM 424, Cross Roads, Denton County, Texas. (2021-0809-01ZC)
13. CONDUCT A PUBLIC HEARING, discuss, and consider a request by Larry Coker on behalf of owner Anthony Cimino for a special use permit to allow for outdoor retail sales for Tract 87B,

of the J. Bridges Abstract A0036A, generally located at 5400 FM 424, Cross Roads, Denton County, Texas. (2021-0809-03SUP)

NOTE: This request was tabled by the Planning and Zoning Commission, therefore, Council is unable to take action. This item is being posted for informational purposes only as it was advertised for a public hearing.

14. Discuss and consider a recommendation on a preliminary plat application for property located at 7557 US HWY 377, within the Town of Cross Roads. (2021-0907-01PPLAT)
15. Receive a presentation, discuss and consider the Preliminary CIP Street Ranking and Estimate Report.
16. Discuss and consider action on a request from City Sign Service Inc., on behalf of Firehouse Subs, appealing the Building Official's denial of a sign permit and requesting a variance from the sign regulations to allow for approximately 25 total square feet of signage on the rear of a strip building.

EXECUTIVE SESSION

17. The Town Council will convene into Executive Session pursuant to the following:
 - a. Section 551.071 Consultation with Attorney – Consultation with and legal advice from the Town Attorney regarding sales tax.
18. Take action as may be necessary or appropriate on matters discussed in Executive session.

ADJOURN

Future Meetings and Events:

All citizens are invited to participate; schedule may change.

- *Holiday Pop-Up Market – Saturday, November 20th, 2021 from 9:00 a.m. to 2:00 p.m.*
- *Parks and Recreation Board Meeting – Wednesday, December 1st, 2021 at 7:00 p.m.*
- *Planning and Zoning Commission Meeting – December 7th, 2021 at 7:00 p.m.*
- *Municipal Development District Meeting – December 9th, 2021 at 7:00 p.m.*
- *Town Council Meeting – December 13th, 2021 at 7:00 p.m.*
- *Holiday Pop-up Market – Saturday, December 18th, 2021 from 9:00 a.m. to 2:00 p.m.*

CERTIFICATION

I, the undersigned authority, do hereby certify that this Public Meeting Notice was posted on the official bulletin board at the Town Hall of the Town of Cross Roads, Texas on or before Friday, November 12th, 2021 by 5:00 p.m., in accordance with Chapter 551, Texas Government Code.

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for seeking confidential legal advice from the Town Attorney on any agenda item listed herein.

This facility is wheelchair accessible and accessible parking spaces are available. For requests, please contact Town Hall at 940-365-9693. Reasonable accommodations will be made to assist your needs.

Donna Butler, Town Secretary

I certify that the attached notice and agenda of items to be considered by the Town Council of the Town of Cross Roads was removed by me from the front window of the Town of Cross Roads Town Hall, 1401 FM 424, Cross Roads, Texas, on the _____ day of _____, 2021.

_____, Title: _____



COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

November 15, 2021

Agenda Item:

Consider action on the Town's monthly financial reports – October 2021.

Prepared by:

Kristi Gilbert, Town Administrator

Description:

Attached is the format of the new finance reports as a result of our transition to FundView. The financials are as of October 31, 2021 and are based on the assumption that the Council will approve the new account numbers as presented on this agenda. A couple of items to note:

- This is reflective of one month of the fiscal year so most expense accounts should indicate 91% of budget remaining or better with a couple of exceptions:
 - Staff wages – We pay based on 26 pay periods and there were three pay periods in October so any expenditures based on wages will be at approximately 88% or higher.
 - Items paid on an annual basis which include workers compensation, liability insurance, dues and software subscriptions.
 - Items paid on a quarterly basis which include Fire/EMS and dispatch services which are paid in October, January, April, and July.
- Anomalies with this month's report include:
 - A \$10,000 transfer out for earnest money for a land purchase by the Municipal Development District.
 - A revenue of \$192.27 to account 100-40410 which is revenue from a Cross Roads citation that was paid to Northeast Municipal Court by credit card after the September 30th dissolution date.
 - Revenue of \$1,748 from NEMC as the final payment for personnel reimbursement through September 30, 2021.

Recommended Action:

Staff recommends approval.

Attachments:

October 2021 Finance Report

Town of Cross Roads
 Revenue And Expense Report
 As of October 31, 2021

11/9/2021 10:20 AM

100 - General	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
-	268,388.61	268,388.61	3,609,315.00	3,340,926.39	92.56%	0.00	3,591,202.67
Revenue Totals	<u>268,388.61</u>	<u>268,388.61</u>	<u>3,609,315.00</u>	<u>3,340,926.39</u>	<u>92.56%</u>	<u>0.00</u>	<u>3,591,202.67</u>
Expense Summary							
110-Administration	201,087.66	201,087.66	1,360,855.00	1,159,767.34	85.22%	0.00	1,400,687.26
210-Municipal Court	2,500.00	2,500.00	25,000.00	22,500.00	90.00%	0.00	0.00
310-Police	118,024.22	118,024.22	1,391,052.98	1,273,028.76	91.52%	0.00	57,659.62
410-Parks & Recreation	262.36	262.36	27,500.00	27,237.64	99.05%	0.00	(37.88)
510-Community Development	50.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
520-Inspection	0.00	0.00	71,000.00	71,000.00	100.00%	0.00	0.00
610-Public Works	167.92	167.92	441,422.56	441,254.64	99.96%	0.00	339.89
710-Transfers Out	10,000.00	10,000.00	0.00	(10,000.00)	0.00%	0.00	0.00
Expense Totals	<u>332,092.16</u>	<u>332,092.16</u>	<u>3,316,830.54</u>	<u>2,984,738.38</u>	<u>89.99%</u>	<u>0.00</u>	<u>1,458,648.89</u>
Revenues Over(Under) Expenditures	<u>(63,703.55)</u>	<u>(63,703.55)</u>	<u>292,484.46</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>	<u>2,132,553.78</u>

Town of Cross Roads
 Revenue and Expense Report
 As of October 31, 2021

11/9/2021 10:20 AM

100 - General Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
<hr/>							
Sales Taxes							
-40100 Sales Tax Revenue	240,919.18	240,919.18	2,753,132.00	2,512,212.82	91.25%	0.00	2,778,147.24
-40110 Mixed Beverage Tax Revenue	1,936.02	1,936.02	18,375.00	16,438.98	89.46%	0.00	23,965.73
Total Sales Taxes	<u>242,855.20</u>	<u>242,855.20</u>	<u>2,771,507.00</u>	<u>2,528,651.80</u>	<u>91.24%</u>	<u>0.00</u>	<u>2,802,112.97</u>
Franchise Taxes							
-40120 Franchise Tax Telecom	913.73	913.73	4,750.00	3,836.27	80.76%	0.00	5,313.03
-40121 Franchise Tax Waste	5,981.97	5,981.97	24,750.00	18,768.03	75.83%	0.00	22,370.15
-40122 Franchise Tax Electric	0.00	0.00	90,000.00	90,000.00	100.00%	0.00	97,833.96
-40123 Franchise Tax Gas	0.00	0.00	12,375.00	12,375.00	100.00%	0.00	14,762.29
-40124 Franchise Tax Mustang SUD	0.00	0.00	17,820.00	17,820.00	100.00%	0.00	0.00
Total Franchise Taxes	<u>6,895.70</u>	<u>6,895.70</u>	<u>149,695.00</u>	<u>142,799.30</u>	<u>95.39%</u>	<u>0.00</u>	<u>140,279.43</u>
Licenses & Permits							
-40200 Development/Platng/Permit Fees	0.00	0.00	20,000.00	20,000.00	100.00%	0.00	19,488.30
-40201 Infrastructure Inspection Fees	0.00	0.00	60,000.00	60,000.00	100.00%	0.00	0.00
-40202 Residential Bldg Permits and Inspections	4,826.00	4,826.00	240,000.00	235,174.00	97.99%	0.00	0.00
-40203 Commercial Bldg Permits and Inspections	2,757.96	2,757.96	120,000.00	117,242.04	97.70%	0.00	0.00
-40204 Septic Permits and Fees	0.00	0.00	8,000.00	8,000.00	100.00%	0.00	339,696.16
-40206 Health Inspection and Fees	400.00	400.00	11,500.00	11,100.00	96.52%	0.00	10,385.00
-40208 Signs Permit and Fees	340.00	340.00	4,250.00	3,910.00	92.00%	0.00	7,025.00
Total Licenses & Permits	<u>8,323.96</u>	<u>8,323.96</u>	<u>463,750.00</u>	<u>455,426.04</u>	<u>98.21%</u>	<u>0.00</u>	<u>376,594.46</u>
Court Revenue							
-40210 Municipal Court Fines	8,184.43	8,184.43	190,000.00	181,815.57	95.69%	0.00	0.00

Town of Cross Roads
Revenue and Expense Report
As of October 31, 2021

11/9/2021 10:20 AM

100 - General Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Court Revenue	8,184.43	8,184.43	190,000.00	181,815.57	95.69%	0.00	0.00
<u>Fines and Fees</u>							
-40300 Administrative Fees	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	2,398.03
-40314 Credit Card Processing Fee	189.05	189.05	1,000.00	810.95	81.10%	0.00	1,213.23
Total Fines and Fees	189.05	189.05	3,000.00	2,810.95	93.70%	0.00	3,611.26
<u>Contributions</u>							
-40304 MDD Contribution	0.00	0.00	24,363.00	24,363.00	100.00%	0.00	240,000.00
Total Contributions	0.00	0.00	24,363.00	24,363.00	100.00%	0.00	240,000.00
<u>Investment Income</u>							
-40306 Interest Revenue	0.00	0.00	7,000.00	7,000.00	100.00%	0.00	11,729.55
Total Investment Income	0.00	0.00	7,000.00	7,000.00	100.00%	0.00	11,729.55
<u>Intergovernmental</u>							
-40410 Intergovernmental Revenue	192.27	192.27	0.00	(192.27)	0.00%	0.00	0.00
-40419 NEMC Personnel Reimbursement	1,748.00	1,748.00	0.00	(1,748.00)	0.00%	0.00	16,875.00
Total Intergovernmental	1,940.27	1,940.27	0.00	(1,940.27)	0.00%	0.00	16,875.00
Total	268,388.61	268,388.61	3,609,315.00	3,340,926.39	92.56%	0.00	3,591,202.67
Total Revenue	268,388.61	268,388.61	3,609,315.00	3,340,926.39	92.56%	0.00	3,591,202.67

Town of Cross Roads
 Revenue and Expense Report
 As of October 31, 2021

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110-Administration							
<u>Personnel and Benefits</u>							
110-51101 Payroll Expenses: Wages	46,410.70	46,410.70	424,600.00	378,189.30	89.07%	0.00	410,390.79
110-51102 Overtime	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
110-51109 Auto Allowance	150.00	150.00	1,800.00	1,650.00	91.67%	0.00	692.30
110-51210 Payroll Expenses: Company Contributions: Retirement	3,506.04	3,506.04	32,150.00	28,643.96	89.09%	0.00	25,095.16
110-51215 Payroll Expenses: Taxes	3,561.89	3,561.89	37,050.00	33,488.11	90.39%	0.00	33,806.16
110-51216 Employee Health Benefits	3,099.33	3,099.33	44,000.00	40,900.67	92.96%	0.00	39,335.42
110-51220 Workers Compensation	4,460.96	4,460.96	11,950.00	7,489.04	62.67%	0.00	0.00
110-51230 Unemployment	284.40	284.40	0.00	(284.40)	0.00%	0.00	0.00
Total Personnel and Benefits	<u>61,473.32</u>	<u>61,473.32</u>	<u>552,050.00</u>	<u>490,576.68</u>	<u>88.86%</u>	<u>0.00</u>	<u>509,319.83</u>
<u>Supplies</u>							
110-52014 Office Supplies	329.07	329.07	4,000.00	3,670.93	91.77%	0.00	12,628.67
110-52030 Postage	200.00	200.00	1,000.00	800.00	80.00%	0.00	0.00
Total Supplies	<u>529.07</u>	<u>529.07</u>	<u>5,000.00</u>	<u>4,470.93</u>	<u>89.42%</u>	<u>0.00</u>	<u>12,628.67</u>
<u>Contractual Services</u>							
110-53001 Accounting and Auditing Fees	0.00	0.00	7,500.00	7,500.00	100.00%	0.00	4,500.00
110-53002 Advertising and Promotion	842.02	842.02	12,000.00	11,157.98	92.98%	0.00	3,463.88
110-53004 Software	9,132.44	9,132.44	27,000.00	17,867.56	66.18%	0.00	36,984.85
110-53006 Codification Services	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	3,169.00
110-53010 Property and Liability Insurance	6,895.28	6,895.28	8,500.00	1,604.72	18.88%	0.00	6,851.08
110-53012 Legal Fees	0.00	0.00	48,000.00	48,000.00	100.00%	0.00	73,028.73
110-53015 Dues and Subscriptions	0.00	0.00	900.00	900.00	100.00%	0.00	0.00

Town of Cross Roads
 Revenue and Expense Report
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110-53016 Public Notices/Dues	355.25	355.25	1,200.00	844.75	70.40%	0.00	1,278.85
110-53022 Training and Travel	0.00	0.00	12,000.00	12,000.00	100.00%	0.00	3,686.23
110-53030 PayPal Charge	212.26	212.26	1,000.00	787.74	78.77%	0.00	1,220.59
110-53045 Lease and CAM Pmts - Town Hall	5,757.02	5,757.02	68,900.00	63,142.98	91.64%	0.00	20,799.56
110-53050 Careflite Services	0.00	0.00	2,575.00	2,575.00	100.00%	0.00	1,944.00
110-53055 City of Aubrey Library Fund	0.00	0.00	21,500.00	21,500.00	100.00%	0.00	20,285.86
110-53080 Engineering Services	1,787.50	1,787.50	60,000.00	58,212.50	97.02%	0.00	58,388.25
110-53083 Professional Services	0.00	0.00	40,000.00	40,000.00	100.00%	0.00	76,805.98
110-53084 Code Enforcement Services	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
110-53110 Utilities	174.13	174.13	6,600.00	6,425.87	97.36%	0.00	15,292.02
110-53225 Interlocal Fire	113,075.00	113,075.00	452,830.00	339,755.00	75.03%	0.00	425,000.00
110-53610 Election Expense	0.00	0.00	8,000.00	8,000.00	100.00%	0.00	8,371.30
Total Contractual Services	138,230.90	138,230.90	782,505.00	644,274.10	82.33%	0.00	761,070.18
Maintenance							
110-54018 Repair and Maintenance	591.00	591.00	4,000.00	3,409.00	85.23%	0.00	20,282.47
110-54020 Vehicles Maintenance	263.37	263.37	2,300.00	2,036.63	88.55%	0.00	3,349.38
Total Maintenance	854.37	854.37	6,300.00	5,445.63	86.44%	0.00	23,631.85
Capital Outlay							
110-58007 Capital Improvements	0.00	0.00	15,000.00	15,000.00	100.00%	0.00	94,036.73
Total Capital Outlay	0.00	0.00	15,000.00	15,000.00	100.00%	0.00	94,036.73
Total Administration	201,087.66	201,087.66	1,360,855.00	1,159,767.34	85.22%	0.00	1,400,687.26

210-Municipal Court

 Supplies

Town of Cross Roads
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 As of October 31, 2021

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210-52014 Office Supplies	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
210-52020 Court Supplies	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
Total Supplies	<u>0.00</u>	<u>0.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>0.00</u>
<u>Contractual Services</u>							
210-53022 Training and Travel	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
210-53075 Prosecutor	0.00	0.00	16,000.00	16,000.00	100.00%	0.00	0.00
210-53076 Jury	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
210-53077 Interpreter	0.00	0.00	750.00	750.00	100.00%	0.00	0.00
210-53078 Arrest/Jail Fees	0.00	0.00	1,250.00	1,250.00	100.00%	0.00	0.00
Total Contractual Services	<u>0.00</u>	<u>0.00</u>	<u>19,000.00</u>	<u>19,000.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>0.00</u>
<u>Capital Outlay</u>							
210-58010 Capital Equipment	2,500.00	2,500.00	0.00	(2,500.00)	0.00%	0.00	0.00
Total Capital Outlay	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>(2,500.00)</u>	<u>0.00%</u>	<u>0.00</u>	<u>0.00</u>
Total Municipal Court	<u>2,500.00</u>	<u>2,500.00</u>	<u>25,000.00</u>	<u>22,500.00</u>	<u>90.00%</u>	<u>0.00</u>	<u>0.00</u>
310-Police							
<u>Personnel and Benefits</u>							
310-51101 Payroll Expenses: Wages	70,396.83	70,396.83	831,580.96	761,184.13	91.53%	0.00	(1,100.00)
310-51102 Overtime	1,995.49	1,995.49	45,000.00	43,004.51	95.57%	0.00	0.00
310-51105 Longevity Pay	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	0.00
310-51108 Incentive Pay	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	0.00
310-51210 Payroll Expenses: Company Contributions: Retirement	5,330.67	5,330.67	63,615.94	58,285.27	91.62%	0.00	999.18
310-51215 Payroll Expenses: Taxes	5,537.98	5,537.98	65,524.42	59,986.44	91.55%	0.00	(84.15)
310-51216 Employee Health Benefits	6,173.78	6,173.78	104,000.00	97,826.22	94.06%	0.00	3,964.82

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310-51220 Workers Compensation	3,238.90	3,238.90	32,431.66	29,192.76	90.01%	0.00	0.00
310-51230 Unemployment	1,502.91	1,502.91	0.00	(1,502.91)	0.00%	0.00	0.00
Total Personnel and Benefits	<u>94,176.56</u>	<u>94,176.56</u>	<u>1,150,152.98</u>	<u>1,055,976.42</u>	<u>91.81%</u>	<u>0.00</u>	<u>3,779.85</u>
<u>Supplies</u>							
310-52005 Uniforms	634.97	634.97	10,000.00	9,365.03	93.65%	0.00	12,837.78
310-52010 Law Enforcement Supplies	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	3,078.58
310-52014 Office Supplies	20.42	20.42	3,000.00	2,979.58	99.32%	0.00	452.16
310-52015 Evidence Supplies	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	3,683.40
310-52030 Postage	0.00	0.00	1,250.00	1,250.00	100.00%	0.00	145.00
310-52050 Fuel	0.00	0.00	20,000.00	20,000.00	100.00%	0.00	286.33
310-52100 Minor Tools and Equipment	0.00	0.00	3,500.00	3,500.00	100.00%	0.00	454.15
Total Supplies	<u>655.39</u>	<u>655.39</u>	<u>44,750.00</u>	<u>44,094.61</u>	<u>98.54%</u>	<u>0.00</u>	<u>20,937.40</u>
<u>Contractual Services</u>							
310-53004 Software	1,060.00	1,060.00	18,400.00	17,340.00	94.24%	0.00	0.00
310-53010 Property and Liability Insurance	5,634.02	5,634.02	20,000.00	14,365.98	71.83%	0.00	0.00
310-53012 Legal Fees	0.00	0.00	2,500.00	2,500.00	100.00%	0.00	275.00
310-53015 Dues and Subscriptions	0.00	0.00	1,500.00	1,500.00	100.00%	0.00	1,168.00
310-53022 Training and Travel	0.00	0.00	11,500.00	11,500.00	100.00%	0.00	1,632.00
310-53033 Community Events	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	3,147.93
310-53081 Information Technology Services	0.00	0.00	22,500.00	22,500.00	100.00%	0.00	4,447.50
310-53083 Professional Services	480.00	480.00	22,800.00	22,320.00	97.89%	0.00	11,677.97
310-53091 Landscaping	0.00	0.00	2,000.00	2,000.00	100.00%	0.00	1,177.16
310-53110 Utilities	410.52	410.52	2,450.00	2,039.48	83.24%	0.00	0.00

Town of Cross Roads
 Revenue and Expense Report
 As of October 31, 2021

11/9/2021 10:20 AM

100 - General Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
310-53130 Telephone Mobile	15.48	15.48	13,000.00	12,984.52	99.88%	0.00	1,921.07
310-53210 Animal Control	1,150.00	1,150.00	14,500.00	13,350.00	92.07%	0.00	0.00
310-53230 Dispatch Fees	6,157.25	6,157.25	25,000.00	18,842.75	75.37%	0.00	0.00
Total Contractual Services	<u>14,907.27</u>	<u>14,907.27</u>	<u>161,150.00</u>	<u>146,242.73</u>	<u>90.75%</u>	<u>0.00</u>	<u>25,446.63</u>
<u>Maintenance</u>							
310-54010 Building Maintenance/Cleaning	145.00	145.00	20,000.00	19,855.00	99.28%	0.00	4,167.89
310-54018 Repair and Maintenance	1,090.00	1,090.00	0.00	(1,090.00)	0.00%	0.00	0.00
310-54020 Vehicles Maintenance	2,550.00	2,550.00	15,000.00	12,450.00	83.00%	0.00	3,327.85
Total Maintenance	<u>3,785.00</u>	<u>3,785.00</u>	<u>35,000.00</u>	<u>31,215.00</u>	<u>89.19%</u>	<u>0.00</u>	<u>7,495.74</u>
<u>Capital Outlay</u>							
310-58010 Capital Equipment	4,500.00	4,500.00	0.00	(4,500.00)	0.00%	0.00	0.00
Total Capital Outlay	<u>4,500.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>(4,500.00)</u>	<u>0.00%</u>	<u>0.00</u>	<u>0.00</u>
Total Police	<u>118,024.22</u>	<u>118,024.22</u>	<u>1,391,052.98</u>	<u>1,273,028.76</u>	<u>91.52%</u>	<u>0.00</u>	<u>57,659.62</u>
<u>410-Parks & Recreation</u>							
<u>Contractual Services</u>							
410-53035 Park Events	0.00	0.00	15,000.00	15,000.00	100.00%	0.00	(37.88)
410-53110 Utilities	37.36	37.36	1,000.00	962.64	96.26%	0.00	0.00
Total Contractual Services	<u>37.36</u>	<u>37.36</u>	<u>16,000.00</u>	<u>15,962.64</u>	<u>99.77%</u>	<u>0.00</u>	<u>(37.88)</u>
<u>Maintenance</u>							
410-54030 Park Maintenance	225.00	225.00	11,500.00	11,275.00	98.04%	0.00	0.00
Total Maintenance	<u>225.00</u>	<u>225.00</u>	<u>11,500.00</u>	<u>11,275.00</u>	<u>98.04%</u>	<u>0.00</u>	<u>0.00</u>
Total Parks & Recreation	<u>262.36</u>	<u>262.36</u>	<u>27,500.00</u>	<u>27,237.64</u>	<u>99.05%</u>	<u>0.00</u>	<u>(37.88)</u>

Town of Cross Roads
 Revenue and Expense Report
 As of October 31, 2021

11/9/2021 10:20 AM

100 - General Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
510-Community Development							
<u>Contractual Services</u>							
510-53084 Code Enforcement Services	50.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
Total Contractual Services	50.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
Total Community Development	50.00	50.00	0.00	(50.00)	0.00%	0.00	0.00
520-Inspection							
<u>Contractual Services</u>							
520-53085 Res & Com Building Review & Insp	0.00	0.00	65,000.00	65,000.00	100.00%	0.00	0.00
520-53090 Sanitation Services	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	0.00
Total Contractual Services	0.00	0.00	71,000.00	71,000.00	100.00%	0.00	0.00
Total Inspection	0.00	0.00	71,000.00	71,000.00	100.00%	0.00	0.00
610-Public Works							
<u>Contractual Services</u>							
610-53060 Street Materials and Signs	0.00	0.00	8,000.00	8,000.00	100.00%	0.00	0.00
610-53065 Mowing and ROW Cleanup	57.24	57.24	38,500.00	38,442.76	99.85%	0.00	339.89
610-53070 Street Contract/Repairs	0.00	0.00	393,422.56	393,422.56	100.00%	0.00	0.00
610-53110 Utilities	110.68	110.68	1,500.00	1,389.32	92.62%	0.00	0.00
Total Contractual Services	167.92	167.92	441,422.56	441,254.64	99.96%	0.00	339.89
Total Public Works	167.92	167.92	441,422.56	441,254.64	99.96%	0.00	339.89
710-Transfers Out							
<u>Capital Outlay</u>							
710-59100 Transfers Out	10,000.00	10,000.00	0.00	(10,000.00)	0.00%	0.00	0.00
Total Capital Outlay	10,000.00	10,000.00	0.00	(10,000.00)	0.00%	0.00	0.00

Town of Cross Roads
 Revenue and Expense Report
 As of October 31, 2021

11/9/2021 10:20 AM

100 - General Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Transfers Out	10,000.00	10,000.00	0.00	(10,000.00)	0.00%	0.00	0.00
Total Expense	332,092.16	332,092.16	3,316,830.54	2,984,738.38	89.99%	0.00	1,458,648.89



**NOTICE OF TOWN COUNCIL MEETING
FOR THE TOWN OF CROSS ROADS
MONDAY, NOVEMBER 1, 2021 at 7:00 P.M.
LOCATION: IN PERSON at
1401 FM 424, CROSSROADS, TEXAS 76227
Or By Virtually by Zoom**

1. Call to Order – 7:00 P.M.
2. Roll Call – **Mayor Tompkins; Council Members Phillips, Meek, King, Gaalema, and White-Stevens**
3. Invocation – **Led by Clarence Dalrymple, Aubrey Faith Assembly**
4. Pledge of Allegiance – **Led by Fire Chief Paul Rust**
5. Council Member’s announcements and updates. **None.**
6. Mayor’s announcements and updates.
Binford Supply opened, Bank of America construction under way, Cane’s opening soon, sale of NEPD building and all proceeds pending the audit, and Ray Roberts Greenbelt Trail is now open
7. Citizens Input (Items on the agenda and not on the agenda)
Bill Berry had budget questions that could not be addressed as the budget was not on the agenda.
8. Updates; Discussion of Same.
 - **Town Administrator Announcements and Updates – Kristi Gilbert – current fiscal year update, first of two American Rescue Plan payments received, Halff Engineering working on road repair report and plan for Council review and adoption in November or December, permits currently under review: tenant finish out for Mod Pizza, one residential and eleven signs, commercial projects under construction: Dunkin Donuts, Bank of America, Vet IQ, Firehouse Subs, and two residences for 29 Acres; requests for preconstruction meetings: Oak Hill Ranch – Phase Two and Rustic Furniture; Monday is the deadline for development applications; Planning and Zoning will meet tomorrow night to discuss Ewing Irrigation’s request for zoning change and special use permit, as well as Brigg’s preliminary plat; the Potter Shop Manor final plat has been pushed to the December meeting at the request of the applicant**
 - **Financial Reports – see above**
 - **Building Permits and Development – see above**
 - **Law Enforcement – Chief Shaun Short – connected to state crash system for crash reports; ticket writers up and running; making progress on video system; Administrative Assistant, Madison, received property and evidence technician certification; working on destruction of old evidence; NEPD records have been received and organized; receiving and evaluating equipment; continuing to update**

training and policies and procedures; summary of October's activity: twelve crashes, no crimes against persons, three burglary of vehicles, three retail theft, one fraud, and nine victimless crimes

- Fire Department – Chief Paul Rust – added eight full-time positions the fire department; station updates; transferred communications to County; switched software; working on replacing Knox boxes; finalized routes for Santa Around Town to visit every subdivision in Cross Roads; gave October data report
- Parks and Recreation Board/Connectivity Committee/Municipal Development District John Knox, MDD President, applauded Kristi on new Town website; MDD is working to enhance the website; announced MDD moved regular meeting to November 4th due to the regular meeting falling on Veteran's Day and invited citizens to attend

CONSENT AGENDA

9. Consider approval of the October 4, 2021 Council Meeting Minutes.
10. Consider approval of a resolution establishing a regular meeting schedule for 2022.
11. Consider approval of a resolution establishing the 2022 Holiday Schedule.
12. Discuss and consider action on proposed easement dedication for public sewer extension into Town Property located adjacent to Oak Hill Ranch Phase II.

**Motion to approve the Consent Agenda made by Meek;
Second by Phillips;
Passed unanimously.**

CONVENE INTO BOARD OF ADJUSTMENTS – 7:37 P.M.

13. Conduct a public hearing and consider action on an application submitted on behalf of Chick-fil-a for property generally located at 11851 US HWY, 380 for a variance from the required 50 foot front yard setback as set forth in Section 14.03.076(d)(3) of the Code of Ordinances. If granted, the variance would allow for a reduced front yard setback of seventeen (17) feet for the purpose of the installation of a canopy in the drive thru lane.

- Representatives for Chick-Fil-A were available

- Randy Wicker, Oak Shores resident; concerned the widening of US 380 could created a dangerous situation; concerned other businesses

- John Knox, Oak Shores resident; stated the concrete drive is already there even with the widening of US 380

- Mr. Hickman, for Chick-fil-A, joined by Zoom but could not be heard

Motion to deny the variance made by White-Stevens;

No second.

Motion to approve the variance contingent upon canopy meeting safety standards and Rodney's approval of the drawings made by King;

Second by Meek;

White-Stevens voted no;

Passed 4 to 1.

RECONVENE INTO REGULAR TOWN COUNCIL MEETING – 7:57 P.M.

REGULAR BUSINESS

14. Discuss and consider a resolution amending Resolution 2020-0921-03 to specify the powers and duties of the Parks and Recreation Board.

Motion to approve the resolution with the following additions in Section 2:

4) to include approval of Council

7) to include members are actively participating in events

Made by White-Stevens;

Second by Gaalema;

Passed unanimously.

EXECUTIVE SESSION – 8:02 P.M. to 8:29 P.M.

15. The Town Council will convene into Executive Session pursuant to the following:

a. Texas Government Code, Section 551.071 Consultation with Attorney – Consultation with and legal advice from the Town Attorney regarding sales tax.

b. Texas Government Code, Section 551.072 - Deliberation Regarding Real Property; to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person: FM 424

16. Take action as may be necessary or appropriate on matters discussed in Executive session.

No action.

ADJOURNED at 8:29 P.M.

T. Lynn Tompkins, Jr., Town Mayor

Donna Butler, Town Secretary



COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

November 15, 2021

Agenda Item:

Consider approval of an ordinance revising the FY 2020-2021 and FY 2021-2022 budgets to indicate new account numbers for line items.

Prepared by:

Kristi Gilbert, Town Administrator

Description:

Staff is completing the transition to the new financial software as approved by the Town Council. As part of the transition, new account numbers have been assigned to line items. The purpose of this item is to formalize the new account numbering structure for both the Fiscal Year 2020-2021 and 2021-2022 to provide for transparency in future reporting and comparing historical expenditures. Note, there are some accounts that have been split for transparency in expenditures. This includes breaking out utilities for the park and street lights; separating postage and cleaning from office supplies; separating residential and commercial permits and wages and auto allowance. With these changes, the revenues and expenditures are still the same as what was adopted on September 20, 2021 for the FY 2022 budget.

Recommended Action:

Staff recommends approval.

Attachments:

Crosswalk of New Account Structure with Old Account Structure
Ordinance with Exhibits

		2021 Budget	FY21 2nd Amendment	FY22 Adopted
Income	New Account Number			
1000 Sales Tax Collections	100-40100	2,100,000.00	2,625,000.00	2,753,132.00
1004 Beverage Tax Collections	100-40110	16,000.00	21,830.00	18,375.00
1006 Franchise Tax-Telecom	100-40120	10,000.00	5,300.00	4,750.00
1008 Franchise Tax- Waste	100-40121	24,000.00	22,500.00	24,750.00
1010 Franchise Tax-Electric/Gas	Electric \$90,000 to 100-40122 Gas \$12375 to 100-40123	107,000.00	97,500.00	102,375.00
1018 Franchise Tax- Mustang SUD	100-40124	12,000.00	14,750.00	17,820.00
2000 Development/Platting Permit Fees	100-40200	6,000.00	17,750.00	20,000.00
200X Inspection Fees - Infrastructure	100-40201	0.00	0.00	60,000.00
2002 Residential/Commercial Building Permits and Inspections	Residential \$240,000 to 100-40202 Commercial \$120,000 to 100-40203	175,000.00	325,000.00	360,000.00
2004 Septic Permits and Fees	100-40204	3,000.00	5,575.00	8,000.00
2006 Health Inspection and Fees	100-40206	9,000.00	11,000.00	11,500.00
2008 Signs Permit and Fees	100-40208	2,000.00	5,300.00	4,250.00
3000 Administrative Fees	100-40300	2,500.00	2,500.00	2,000.00
3001 Un-Permitted Tree Kill Fine	100-40301		1,232.00	-
3004 MDD Contribution	100-40304	240,000.00	240,000.00	24,363.00
3006 Interest Income	100-40306	7,000.00	10,500.00	7,000.00
3009 NEMC Personnel Reimbursement	100-40419	105,000.00	105,000.00	-
3011 NEPD Personnel Reimbursement	100-40411	13,500.00	13,500.00	-
3014 Credit Card Processing Fee	100-40314	1,000.00	1,200.00	1,000.00
4100 Court Receipts, Fines	100-40210		-	190,000.00
Total Income		\$ 2,833,000.00	3,525,437.00	3,609,315.00
Expenses				
6001 Accounting and Auditing Fees	100-110-53001	4,500.00	4,500.00	7,500.00
6002 Advertising and Promotion	100-110-53002	1,000.00	2,500.00	12,000.00
6004 Software	100-110-53004	25,000.00	53,000.00	27,000.00
6006 Codification Services	100-110-53006	1,000.00	2,225.00	2,000.00
6008 Election Costs	100-110-53610	14,000.00	8,400.00	8,000.00
6010 TML Insurance	100-110-53010	7,500.00	7,500.00	8,500.00
6012 Legal Fees	100-110-53012	12,000.00	68,000.00	48,000.00
6014 Office Expenses	\$4000 to 100-110-52014 \$4000 to 100-110-54018	10,000.00	11,500.00	8,000.00
6016 Public Notices/Dues	100-110-53016	1,000.00	1,500.00	1,200.00
6018 Repair and Maintenance	100-110-54018	20,000.00	18,000.00	-
6020 Vehicles Maintenance - Admin	100-110-54020	2,000.00	3,000.00	2,300.00
6022 Training	100-110-53022	5,000.00	5,000.00	12,000.00
60XX Lease & CAM Payments - Town Hall	100-110-53045		19,000.00	68,900.00
6024 Utilities	100-110-53110	19,000.00	18,000.00	6,600.00
6028 Lovetts 380 Agreement	100-110-53028	85,451.00	0.00	-
6030 Paypal Charge	100-110-53030	1,000.00	1,200.00	1,000.00
6100 Prosecutor	100-210-53075		0.00	16,000.00

6120 Court Supplies	\$3,000 to 100-210-52020 \$3,000 to 100-210-52014		0.00	6,000.00
6140 Training	100-210-53022		0.00	500.00
6080 Jury	100-210-53076		0.00	500.00
6150 Interpreter	100-210-53077		0.00	750.00
6095 Arrest/Jail Fees	100-210-53078		0.00	1,250.00
7000 Police Department Services		982,644.00	982,644.00	-
7002 Interlocal Ambulance	100-110-53225	27,830.00	27,830.00	27,830.00
7004 Interlocal Fire	100-110-53225	425,000.00	425,000.00	425,000.00
8000 A Park Maintenance	\$11,500 to 100-410-54030 and \$1,000 to 100-410- 53110 (utilities)	10,000.00	11,500.00	12,500.00
8002 Park Events	100-410-53035	5,000.00	5,000.00	15,000.00
8004 Park Improvement Fund	320-410-58007	5,000.00	5,000.00	-
8006 Careflite Services	100-110-53050	2,500.00	2,000.00	2,575.00
8007 Capital Additions	100-110-58007	15,000.00	97,500.00	15,000.00
8008 City of Aubrey Library Fund	100-110-53055	21,500.00	21,500.00	21,500.00
8500 Street Materials and Signs	100-610-53060	8,000.00	8,000.00	8,000.00
8502 Street and Row Cleanup	\$38,500 to 100-610-53065 and \$1,500 to 100-610- 53110 (utilities)	40,000.00	30,000.00	40,000.00
8504 Street Contract/Repairs - Transfer to Road Improvements	100-610-53070	458,000.00	308,000.00	393,422.56
9000 Engineering Services	100-110-53080	75,000.00	75,000.00	60,000.00
9002 Res & Com Building Review & Insp.	100-520-53085	9,000.00	9,000.00	65,000.00
9004 Other Professional Services	100-110-53083	1,500.00	84,000.00	40,000.00
9006 Code Enforcement Services	100-510-53084	2,000.00	1,200.00	2,000.00
9008 Sanitarian Services	100-520-53090	5,000.00	7,000.00	6,000.00
9010 Animal Control	100-310-53210	13,800.00	13,800.00	14,500.00
9506 Admin Employee Health Benefits/Wellness	100-110-51216	36,500.00	38,000.00	44,000.00
9502 Admin Taxes	\$11,950 to 100-110-51220 \$37,050 to 100-110-51215	35,000.00	34,000.00	49,000.00
9504 Admin Wages	\$424,600 to 100-110-51101 (Wages) \$1,800 to 100-110-51109 (Auto Allowance)	415,000.00	422,000.00	426,400.00
95XX Overtime	100-110-51102			500.00
9500 Admin Retirement - TMRS	100-110-51210	31,275.00	32,000.00	32,150.00
P-8025 Law Enforcement Supplies	100-310-52010	0.00	\$ 1,500.00	\$ 5,000.00
P-8050 Uniforms	100-310-52005	0.00	\$ 13,500.00	\$ 10,000.00
P-8065 Ammunition	100-310-53022	0.00	\$ 1,000.00	\$ -
P-8067 Evidence Supplies	100-310-52015	0.00	\$ 4,500.00	\$ 2,000.00
P-8070 Office Supplies	100-310-52014	0.00	\$ 7,500.00	\$ 3,000.00
P-8075 Postage	100-310-52030	0.00	\$ 200.00	\$ 1,250.00
P-8094 Office Equip - Rental	100-310-52100	0.00	\$ 600.00	\$ 3,500.00
P-8095 IT Support - Police	100-310-53081	0.00	\$ 12,000.00	\$ 22,500.00
P-8130 Training / Travel	100-310-53022	0.00	\$ 2,000.00	\$ 11,500.00
P-8140 Dues & Subscriptions	100-310-53015	0.00	\$ 1,500.00	\$ 1,500.00
P-8160 Contract Services	100-310-53083	0.00	\$ 10,000.00	\$ 22,800.00
P-8300 Legal	100-310-53012	0.00	\$ 5,000.00	\$ 2,500.00
P-8410 Community Events	100-310-53033	0.00	\$ 3,500.00	\$ 5,000.00
P-8076 Landscaping	100-310-53091	0.00	\$ 300.00	\$ 2,000.00

P-8152 Electricity	100-310-53100	0.00	\$ 400.00	\$ 2,100.00
P-8153 Water	100-310-53100	0.00	\$ 70.00	\$ 350.00
P-8155 Bldg Maint/Cleaning	100-310-54010	0.00	\$ 1,500.00	\$ 20,000.00
P-8110 Telephone (cell phone)	100-310-53130	0.00	\$ 1,875.00	\$ 13,000.00
P-8154 DCSO - Dispatch Fees	100-310-53230	0.00	\$ -	\$ 25,000.00
P-8170 Software/Upgrade/Maint.	100-310-53004	0.00	\$ 25,000.00	\$ 18,400.00
P-8005 Payroll Holiday	100-310-51101	0.00	\$ -	\$ -
P-8006 Payroll Overtime	100-310-51102	0.00	\$ -	\$ 45,000.00
P-8010 Officer Wages	100-310-51101	0.00	\$ 32,000.00	\$ 831,580.96
P-8015 Workers Comp	100-310-51220	0.00	\$ 1,400.00	\$ 32,431.66
P-8020 Payroll Taxes SS/Med	100-310-51215	0.00	\$ 2,500.00	\$ 65,524.42
P-8030 Quickbooks Payroll Fee	\$1,000 to 100-110-52030 \$900 to 100-110-53015	0.00	\$ 200.00	\$ 1,900.00
P-8035 TMRS	100-310-51210	0.00	\$ 2,500.00	\$ 63,615.94
P-8040 Medical Ins. (All Insurance)	100-310-51216	0.00	\$ 2,500.00	\$ 104,000.00
P-8041 Longevity	100-310-51105	0.00	\$ -	\$ 2,000.00
P-8042 Incentive Pay	100-310-51108	0.00	\$ 150.00	\$ 6,000.00
P-8045 Liability	100-310-53010	0.00	\$ 3,000.00	\$ 20,000.00
P-8085 Gas	100-310-52050	0.00	\$ 3,500.00	\$ 20,000.00
P-8090 Vehicle & Equipment Maintenance	100-310-54020	0.00	\$ 12,500.00	\$ 15,000.00
Total Operating Expenses		\$ 2,833,000.00	\$ 3,015,494.00	\$ 3,316,830.55
Less Expenses for Decision Packages				\$ 0.00
Balance		\$ 0.00	\$ 509,943.00	\$ 292,484.45
Other Income				
3500 PASS THROUGH INCOME				
Other Income Developer Contribution (OHR, Ph2 - \$90k Txfr to Cap, \$249 in GF)	100-40500			\$ 339,000.00
Other Income NEPD Disbandment	100-12055			\$ 118,500.00
Other Income NEMC Disbandment	100-12050			\$ 155,000.00
Total Other Income		\$ 0.00	\$ -	\$ 612,500.00
Total Other Income & Balance			\$ 509,943.00	\$ 904,984.45
Transfer Out to Vehicle Replacement Fund	100-20330			\$ 180,000.00
Transfer Out to Public Safety Building Fund	100-20350			\$ -
Transfer Out to Park Improvement Fund	100-20320		\$ 5,000.00	\$ 75,000.00
Transfer Out to Road Improvement Fund	100-20370		\$ 150,000.00	\$ 175,000.00
Transfer Out to Capital Improvement Fund (Opticom)	100-20310		\$ 39,000.00	\$ 100,000.00
Total Transfers Out			\$ 194,000.00	\$ 530,000.00
Net Income		\$ 0.00	\$ 315,943.00	\$ 374,984.45

TOWN OF CROSS ROADS

ORDINANCE NO. 2021-1115-01

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF CROSS ROADS, TEXAS, REVISING THE BUDGET FOR THE 2020-2021 FISCAL YEAR AND 2021-2022 FISCAL YEAR TO PROVIDE FOR NEW ACCOUNT NUMBERS; PROVIDING THAT THE BUDGET TO BE KEPT IN TOWN SECRETARY'S OFFICE; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council approved the Fiscal Year 2020-2021 budget at a meeting conducted on September 21, 2020 where all interested persons were given an opportunity to be heard for or against any item therein; and,

WHEREAS, the Town Council approved amendments to the Fiscal Year 2020-2021 budget at meetings conducted on June 21, 2021 and October 4, 2021 where all interested persons were given an opportunity to be heard for or against any item therein; and,

WHEREAS, the Town Council approved the Fiscal Year 2021-2022 budget at a meeting conducted on September 20, 2021 where all interested persons were given an opportunity to be heard for or against any item therein; and,

WHEREAS, the Town of Cross Roads has implemented new finance software requiring the renumbering of account numbers; and,

WHEREAS, in the interest of transparency, the Town of Cross Roads desires to revise the Fiscal Year 2020-2021 and Fiscal Year 2021-2022 budgets to provide for a clear accounting of funds; and,

WHEREAS, as required by Texas Local Government Code 102.002, the budget officer has prepared a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year; and,

WHEREAS, the Town Council finds that the passage of this Ordinance is in the best interest of the citizens of Cross Roads.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF CROSS ROADS, TEXAS:

SECTION 1: That, all matters stated in the Recitals hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety

SECTION 2: That the Council hereby adopts the revised budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021 as shown in *Exhibit "A."*

SECTION 3: That the Town Council hereby adopts the revised budget for the fiscal year beginning October 1, 2021, and ending September 30, 2021 attached as *Exhibit "B"*.

SECTION 4. That a copy of the official adopted 2020-2021 and 2021-2022 budget documents shall be kept on file in the office of the Town Secretary

SECTION 5: If any portion of this Ordinance shall, for any reason, be declared invalid by any court of competent jurisdiction, such invalidity shall not affect the remaining provisions hereof and the Council hereby determines that it would have adopted this Ordinance without the invalid provision.

SECTION 6: That this Ordinance shall become effective from and after its date of passage.

PASSED AND APPROVED ON THIS 15th DAY OF OCTOBER 2021.

ATTEST:

Mayor

Town Secretary

APPROVED AS TO FORM:

Town Attorney

EXHIBIT A
REVISED FY 2020-2021 BUDGET

		2021 Budget	FY21 2nd Amendment
Income	New Account Number		
1000 Sales Tax Collections	100-40100	2,100,000.00	2,625,000.00
1004 Beverage Tax Collections	100-40110	16,000.00	21,830.00
1006 Franchise Tax-Telecom	100-40120	10,000.00	5,300.00
1008 Franchise Tax- Waste	100-40121	24,000.00	22,500.00
1010 Franchise Tax-Electric/Gas	Electric to 100-40122 Gas to 100-40123	107,000.00	97,500.00
1018 Franchise Tax- Mustang SUD	100-40124	12,000.00	14,750.00
2000 Development/Platting Permit Fees	100-40200	6,000.00	17,750.00
200X Inspection Fees - Infrastructure	100-40201	0.00	0.00
2002 Residential/Commercial Building Permits and Inspections	Residential to 100-40202 Commercial to 100-40203	175,000.00	325,000.00
2004 Septic Permits and Fees	100-40204	3,000.00	5,575.00
2006 Health Inspection and Fees	100-40206	9,000.00	11,000.00
2008 Signs Permit and Fees	100-40208	2,000.00	5,300.00
3000 Administrative Fees	100-40300	2,500.00	2,500.00
3001 Un-Permitted Tree Kill Fine	100-40301		1,232.00
3004 MDD Contribution	100-40304	240,000.00	240,000.00
3006 Interest Income	100-40306	7,000.00	10,500.00
3009 NEMC Personnel Reimbursement	100-40419	105,000.00	105,000.00
3011 NEPD Personnel Reimbursement	100-40411	13,500.00	13,500.00
3014 Credit Card Processing Fee	100-40314	1,000.00	1,200.00
4100 Court Receipts, Fines	100-40210		-
Total Income		\$ 2,833,000.00	3,525,437.00
Expenses			
6001 Accounting and Auditing Fees	100-110-53001	4,500.00	4,500.00
6002 Advertising and Promotion	100-110-53002	1,000.00	2,500.00
6004 Software	100-110-53004	25,000.00	53,000.00
6006 Codification Services	100-110-53006	1,000.00	2,225.00
6008 Election Costs	100-110-53610	14,000.00	8,400.00
6010 TML Insurance	100-110-53010	7,500.00	7,500.00
6012 Legal Fees	100-110-53012	12,000.00	68,000.00
6014 Office Expenses	100-110-52014 and 100-110-54018	10,000.00	11,500.00
6016 Public Notices/Dues	100-110-53016	1,000.00	1,500.00
6018 Repair and Maintenance	100-110-54018	20,000.00	18,000.00
6020 Vehicles Maintenance - Admin	100-110-54020	2,000.00	3,000.00
6022 Training	100-110-53022	5,000.00	5,000.00
60XX Lease & CAM Payments - Town Hall	100-110-53045		19,000.00
6024 Utilities	100-110-53110	19,000.00	18,000.00
6028 Lovetts 380 Agreement	100-110-53028	85,451.00	0.00
6030 Paypal Charge	100-110-53030	1,000.00	1,200.00
6100 Prosecutor	100-210-53075		0.00

6120 Court Supplies	100-210-52020 and 100-210-52014		0.00
6140 Training	100-210-53022		0.00
6080 Jury	100-210-53076		0.00
6150 Interpreter	100-210-53077		0.00
6095 Arrest/Jail Fees	100-210-53078		0.00
7000 Police Department Services		982,644.00	982,644.00
7002 Interlocal Ambulance	100-110-53225	27,830.00	27,830.00
7004 Interlocal Fire	100-110-53225	425,000.00	425,000.00
8000 A Park Maintenance	100-410-54030 and 100-410-53110 (utilities)	10,000.00	11,500.00
8002 Park Events	100-410-53035	5,000.00	5,000.00
8004 Park Improvement Fund	320-410-58007	5,000.00	5,000.00
8006 Careflite Services	100-110-53050	2,500.00	2,000.00
8007 Capital Additions	100-110-58007	15,000.00	97,500.00
8008 City of Aubrey Library Fund	100-110-53055	21,500.00	21,500.00
8500 Street Materials and Signs	100-610-53060	8,000.00	8,000.00
8502 Street and Row Cleanup	100-610-53065 and 100-610-53110 (utilities)	40,000.00	30,000.00
8504 Street Contract/Repairs - Transfer to Road Improvements	100-610-53070	458,000.00	308,000.00
9000 Engineering Services	100-110-53080	75,000.00	75,000.00
9002 Res & Com Building Review & Insp.	100-520-53085	9,000.00	9,000.00
9004 Other Professional Services	100-110-53083	1,500.00	84,000.00
9006 Code Enforcement Services	100-510-53084	2,000.00	1,200.00
9008 Sanitarian Services	100-520-53090	5,000.00	7,000.00
9010 Animal Control	100-310-53210	13,800.00	13,800.00
9506 Admin Employee Health Benefits/Wellness	100-110-51216	36,500.00	38,000.00
9502 Admin Taxes	100-110-51220 and 100-110-51215	35,000.00	34,000.00
9504 Admin Wages	100-110-51101 (Wages) 100-110-51109 (Auto Allowance)	415,000.00	422,000.00
95XX Overtime	100-110-51102		
9500 Admin Retirement - TMRS	100-110-51210	31,275.00	32,000.00
P-8025 Law Enforcement Supplies	100-310-52010	0.00	\$ 1,500.00
P-8050 Uniforms	100-310-52005	0.00	\$ 13,500.00
P-8065 Ammunition	100-310-53022	0.00	\$ 1,000.00
P-8067 Evidence Supplies	100-310-52015	0.00	\$ 4,500.00
P-8070 Office Supplies	100-310-52014	0.00	\$ 7,500.00
P-8075 Postage	100-310-52030	0.00	\$ 200.00
P-8094 Office Equip - Rental	100-310-52100	0.00	\$ 600.00
P-8095 IT Support - Police	100-310-53081	0.00	\$ 12,000.00
P-8130 Training / Travel	100-310-53022	0.00	\$ 2,000.00
P-8140 Dues & Subscriptions	100-310-53015	0.00	\$ 1,500.00
P-8160 Contract Services	100-310-53083	0.00	\$ 10,000.00
P-8300 Legal	100-310-53012	0.00	\$ 5,000.00
P-8410 Community Events	100-310-53033	0.00	\$ 3,500.00
P-8076 Landscaping	100-310-53091	0.00	\$ 300.00

P-8152 Electricity	100-310-53100	0.00	\$ 400.00
P-8153 Water	100-310-53100	0.00	\$ 70.00
P-8155 Bldg Maint/Cleaning	100-310-54010	0.00	\$ 1,500.00
P-8110 Telephone (cell phone)	100-310-53130	0.00	\$ 1,875.00
P-8154 DCSO - Dispatch Fees	100-310-53230	0.00	\$ -
P-8170 Software/Upgrade/Maint.	100-310-53004	0.00	\$ 25,000.00
P-8005 Payroll Holiday	100-310-51101	0.00	\$ -
P-8006 Payroll Overtime	100-310-51102	0.00	\$ -
P-8010 Officer Wages	100-310-51101	0.00	\$ 32,000.00
P-8015 Workers Comp	100-310-51220	0.00	\$ 1,400.00
P-8020 Payroll Taxes SS/Med	100-310-51215	0.00	\$ 2,500.00
P-8030 Quickbooks Payroll Fee	100-110-52030 and 100-110-53015	0.00	\$ 200.00
P-8035 TMRS	100-310-51210	0.00	\$ 2,500.00
P-8040 Medical Ins. (All Insurance)	100-310-51216	0.00	\$ 2,500.00
P-8041 Longevity	100-310-51105	0.00	\$ -
P-8042 Incentive Pay	100-310-51108	0.00	\$ 150.00
P-8045 Liability	100-310-53010	0.00	\$ 3,000.00
P-8085 Gas	100-310-52050	0.00	\$ 3,500.00
P-8090 Vehicle & Equipment Maintenance	100-310-54020	0.00	\$ 12,500.00
Total Operating Expenses		\$ 2,833,000.00	\$ 3,015,494.00
Less Expenses for Decision Packages			
Balance		\$ 0.00	\$ 509,943.00
Other Income			
3500 PASS THROUGH INCOME			
Other Income Developer Contribution (OHR, Ph2 - \$90k Txfr to Cap, \$249 in GF)	100-40500		
Other Income NEPD Disbandment	100-12055		
Other Income NEMC Disbandment	100-12050		
Total Other Income		\$ 0.00	\$ -
Total Other Income & Balance			\$ 509,943.00
Transfer Out to Vehicle Replacement Fund	100-20330		
Transfer Out to Public Safety Building Fund	100-20350		
Transfer Out to Park Improvement Fund	100-20320		\$ 5,000.00
Transfer Out to Road Improvement Fund	100-20370		\$ 150,000.00
Transfer Out to Capital Improvement Fund (Opticom)	100-20310		\$ 39,000.00
Total Transfers Out			\$ 194,000.00
Net Income		\$ 0.00	\$ 315,943.00

EXHIBIT B
ADOPTED FY 2021-2022 BUDGET

100-GENERAL FUND

Account #	Account Description	2021-2022
REVENUES		
100-40100	Sales Tax Revenue	\$ 2,753,132.00
100-40110	Mixed Beverage Tax Revenue	\$ 18,375.00
100-40120	Franchise Tax Telecom	\$ 4,750.00
100-40121	Franchise Tax Waste	\$ 24,750.00
100-40122	Franchise Tax Electric	\$ 90,000.00
100-40123	Franchise Tax Gas	\$ 12,375.00
100-40124	Franchise Tax Mustang SUD	\$ 17,820.00
100-40200	Development/Plattng/Permit Fees	\$ 20,000.00
100-40201	Infrastructure Inspection Fees	\$ 60,000.00
100-40202	Residential Bldg Permits and Inspections	\$ 240,000.00
100-40203	Commercial Bldg Permits and Inspections	\$ 120,000.00
100-40204	Septic Permits and Fees	\$ 8,000.00
100-40206	Health Inspection and Fees	\$ 11,500.00
100-40208	Signs Permit and Fees	\$ 4,250.00
100-40210	Municipal Court Fines	\$ 190,000.00
100-40300	Administrative Fees	\$ 2,000.00
100-40301	Administrative Fees-Unpermitted Tree Kill Fine	\$ -
100-40304	MDD Contribution	\$ 24,363.00
100-40306	Interest Revenue	\$ 7,000.00
100-40314	Credit Card Processing Fee	\$ 1,000.00
100-40315	Miscellaneous Income	\$ -
100-40320	Pass Through Income	\$ -
100-40410	Intergovernmental Revenue	\$ -
100-40419	NEMC Personnel Reimbursement	\$ -
100-40450	Grant Revenue	\$ -
100-40500	Developer Contributions	\$ -
100-40910	Transfers In	\$ -
	Total General Fund Revenues	\$ 3,609,315.00

EXPENSES**Department: Administration**

100-110-51101	Payroll Expenses: Wages	\$ 424,600.00
100-110-51102	Overtime	\$ 500.00
100-110-51109	Auto Allowance	\$ 1,800.00
100-110-51210	Payroll Expenses: Company Contributions: Retirement	\$ 32,150.00
100-110-51215	Payroll Expenses: Taxes	\$ 37,050.00
100-110-51216	Employee Health Benefits	\$ 44,000.00
100-110-51220	Workers Compensation	\$ 11,950.00
100-110-51230	Unemployment	\$ -
100-110-52014	Office Supplies	\$ 4,000.00
100-110-52030	Postage	\$ 1,000.00
100-110-53001	Accounting and Auditing Fees	\$ 7,500.00
100-110-53002	Advertising and Promotion	\$ 12,000.00

Account #	Account Description	2021-2022
100-110-53004	Software	\$ 27,000.00
100-110-53006	Codification Services	\$ 2,000.00
100-110-53007	Administrative Expenses	\$ -
100-110-53010	Property and Liability Insurance	\$ 8,500.00
100-110-53012	Legal Fees	\$ 48,000.00
100-110-53015	Dues and Subscriptions	\$ 900.00
100-110-53016	Public Notices/Dues	\$ 1,200.00
100-110-53022	Training and Travel	\$ 12,000.00
100-110-53028	Lovetts 380 Agreement	\$ -
100-110-53030	PayPal Charge	\$ 1,000.00
100-110-53045	Lease and CAM Pmts - Town Hall	\$ 68,900.00
100-110-53050	Careflite Services	\$ 2,575.00
100-110-53055	City of Aubrey Library Fund	\$ 21,500.00
100-110-53080	Engineering Services	\$ 60,000.00
100-110-53083	Professional Services	\$ 40,000.00
100-110-53084	Code Enforcement Services	\$ 2,000.00
100-110-53110	Utilities	\$ 6,600.00
100-110-53225	Interlocal Fire	\$ 452,830.00
100-110-53610	Election Expense	\$ 8,000.00
100-210-54018	Repair and Maintenance	\$ 4,000.00
100-110-54020	Vehicles Maintenance	\$ 2,300.00
100-110-58007	Capital Improvements	\$ 15,000.00
	Total	\$ 1,360,855.00

Department: Municipal Court

100-210-52014	Office Supplies	\$ 3,000.00
100-210-52020	Court Supplies	\$ 3,000.00
100-210-53022	Training and Travel	\$ 500.00
100-210-53075	Prosecutor	\$ 16,000.00
100-210-53076	Jury	\$ 500.00
100-210-53077	Interpreter	\$ 750.00
100-210-53078	Arrest/Jail Fees	\$ 1,250.00
	Total	\$ 25,000.00

Department: Police

100-310-51101	Payroll Expenses: Wages	\$ 831,580.96
100-310-51102	Overtime	\$ 45,000.00
100-310-51105	Longevity Pay	\$ 2,000.00
100-310-51108	Incentive Pay	\$ 6,000.00
100-310-51210	Payroll Expenses: Company Contributions: Retirement	\$ 63,615.94
100-310-51215	Payroll Expenses: Taxes	\$ 65,524.42
100-310-51216	Employee Health Benefits	\$ 104,000.00
100-310-51220	Workers Compensation	\$ 32,431.66
100-310-51230	Unemployment	\$ -
100-310-52005	Uniforms	\$ 10,000.00
100-310-52010	Law Enforcement Supplies	\$ 5,000.00

Account #	Account Description	2021-2022
100-310-52014	Office Supplies	\$ 3,000.00
100-310-52015	Evidence Supplies	\$ 2,000.00
100-310-52030	Postage	\$ 1,250.00
100-310-52050	Fuel	\$ 20,000.00
100-310-52100	Minor Tools and Equipment	\$ 3,500.00
100-310-53004	Software	\$ 18,400.00
100-310-53010	Property and Liability Insurance	\$ 20,000.00
100-310-53012	Legal Fees	\$ 2,500.00
100-310-53015	Dues and Subscriptions	\$ 1,500.00
100-310-53022	Training and Travel	\$ 11,500.00
100-310-53033	Community Events	\$ 5,000.00
100-310-53081	Information Technology Services	\$ 22,500.00
100-310-53083	Professional Services	\$ 22,800.00
100-310-53091	Landscaping	\$ 2,000.00
100-310-53110	Utilities	\$ 2,450.00
100-310-53130	Telephone Mobile	\$ 13,000.00
100-310-53210	Animal Control	\$ 14,500.00
100-310-53230	Dispatch Fees	\$ 25,000.00
100-310-54010	Building Maintenance/Cleaning	\$ 20,000.00
100-310-54018	Repair and Maintenance	\$ -
100-310-54020	Vehicles Maintenance	\$ 15,000.00
	Total	\$ 1,391,052.98
Department: Parks & Recreation		
100-410-53035	Park Events	\$ 15,000.00
100-410-53110	Utilities	\$ 1,000.00
100-410-54030	Park Maintenance	\$ 11,500.00
	Total	\$ 27,500.00
Department: Inspection Services		
100-520-53085	Res & Com Building Review & Insp	\$ 65,000.00
100-520-53090	Sanitation Services	\$ 6,000.00
	Total	\$ 71,000.00
Department: Public Works		
100-610-53060	Street Materials and Signs	\$ 8,000.00
100-610-53065	Mowing and ROW Cleanup	\$ 38,500.00
100-610-53070	Street Contract/Repairs	\$ 393,422.56
100-610-53110	Utilities	\$ 1,500.00
	Total	\$ 441,422.56
100-710-59100	Transfers Out	\$ -
	Total	\$ -
		\$ 3,316,830.54

150-LEGAL CONTINGENCY FUND

Account #	Account Description	2021-2022	
REVENUES			
150-40306	Interest Revenue	\$	1,200.00
150-40910	Transfers In	\$	-
	Total	\$	1,200.00
EXPENSES			
150-110-53083	Professional Services	\$	-
150-110-59100	Transfers Out	\$	-
	Total	\$	-

210-MUNICIPAL DEVELOPMENT DISTRICT

Account #	Account Description		2021-2022
REVENUES			
210-40100	Sales Tax Revenue	\$	390,000.00
210-40306	Interest Revenue	\$	1,000.00
210-40910	Transfers In	\$	-
	Total	\$	391,000.00
 EXPENSES			
210-110-53002	Advertising and Promotion	\$	38,000.00
210-110-53007	Administrative Expenses	\$	24,363.00
210-110-53015	Dues and Subscriptions	\$	3,725.00
210-110-53022	Training and Travel	\$	4,000.00
210-110-53025	MDD Business Grant	\$	75,000.00
210-110-53100	Planning/Consulting	\$	65,000.00
210-110-58007	Capital Improvements	\$	170,000.00
	Total	\$	380,088.00

240-COURT TECHNOLOGY FUND

Account #	Account Description		2021-2022
REVENUES			
240-40215	Court Technology Revenue	\$	6,000.00
240-40242	Truancy Prevention Revenue	\$	-
240-40306	Interest Revenue	\$	25.00
	Total	\$	6,025.00
EXPENSES			
240-210-52510	Court Technology	\$	6,900.00
240-210-59100	Transfers Out	\$	-
	Total	\$	6,900.00

241-COURT SECURITY FUND

Account #	Account Description		2021-2022
REVENUES			
241-40220	Court Security Revenue	\$	4,500.00
241-40306	Interest Revenue	\$	25.00
	Total	\$	4,525.00
EXPENSES			
241-210-52520	Court Security	\$	9,050.00
241-210-53022	Training and Travel	\$	500.00
241-210-53072	Bailiff Fees	\$	3,000.00
241-210-59100	Transfers Out	\$	-
	Total	\$	12,550.00

242-TRUANCY PREVENTION FUND

Account #	Account Description		2021-2022
REVENUES			
242-40242	Truancy Prevention Revenue	\$	-
242-40910	Transfers In	\$	-
	Total	\$	-

243-JURY FUND

Account #	Account Description		2021-2022
REVENUES			
243-40245	Jury Fees	\$	-
	Total	\$	-
EXPENSES			
243-210-53076	Jury	\$	-
	Total	\$	-

260-LEOSE FUND

Account #	Account Description		2021-2022
REVENUES			
260-40306	Interest Revenue	\$	-
260-40460	State LEOSE Funds	\$	750.00
	Total	\$	750.00
EXPENSES			
260-310-53022	Training and Travel	\$	-
	Total	\$	-

265-POLICE DONATIONS FUND

Account #	Account Description		2021-2022
REVENUES			
265-40420	Police Donations	\$	2,500.00
265-40450	Grant Revenue	\$	-
	Total	\$	2,500.00
EXPENSES			
265-310-52014	Office Supplies	\$	-
265-310-52530	Donated Police Expenditures	\$	1,500.00
265-310-55050	Grant Expenses	\$	-
265-310-58010	Capital Equipment	\$	-
	Total	\$	1,500.00

310-CAPITAL IMPROVEMENT FUND

Account #	Account Description		2021-2022
REVENUES			
310-40306	Interest Revenue	\$	-
310-40500	Developer Contributions	\$	-
310-40910	Transfers In	\$	100,000.00
	Total	\$	100,000.00
EXPENSES			
310-610-53083	Professional Services	\$	30,000.00
310-610-58007	Capital Improvements	\$	-
	Total	\$	30,000.00

320-PARK IMPROVEMENT FUND

Account #	Account Description		2021-2022
REVENUES			
320-40301	Administrative Fees-Unpermitted Tree Kill Fine	\$	-
320-40306	Interest Revenue	\$	20.00
320-40450	Grant Revenue	\$	-
320-40455	Donations	\$	-
320-40910	Transfers In	\$	75,000.00
	Total	\$	75,020.00
EXPENSES			
320-410-53083	Professional Services	\$	-
320-410-58007	Capital Improvements	\$	-
320-410-59100	Transfers Out	\$	-
	Total	\$	-

330-VEHICLE REPLACEMENT FUND

Account #	Account Description		2021-2022
REVENUES			
330-40306	Interest Revenue	\$	250.00
330-40610	Insurance Proceeds	\$	-
330-40910	Transfers In	\$	180,000.00
	Total	\$	180,250.00
EXPENSES			
330-110-58010	Capital Equipment	\$	-
330-110-59100	Transfers Out	\$	-
	Total	\$	-

350-PUBLIC SAFETY BUILDING FUND

Account #	Account Description		2021-2022
REVENUES			
350-40306	Interest Revenue	\$	1,500.00
350-40500	Developer Contributions	\$	-
350-40910	Transfers In	\$	-
	Total	\$	1,500.00
 EXPENSES			
350-110-53083	Professional Services	\$	-
350-110-58007	Capital Improvements	\$	-
350-110-59100	Transfers Out	\$	-
	Total	\$	-

370-ROAD IMPROVEMENT FUND

Account #	Account Description		2021-2022
REVENUES			
370-40100	Sales Tax Revenue	\$	393,422.56
370-40306	Interest Revenue	\$	1,000.00
370-40410	Intergovernmental Revenue	\$	-
370-40500	Developer Contributions	\$	-
370-40910	Transfers In	\$	175,000.00
	Total	\$	569,422.56
EXPENSES			
370-610-53083	Professional Services	\$	50,000.00
370-610-58007	Capital Improvements	\$	500,000.00
	Total	\$	550,000.00

510-COVID GRANT FUND

Account #	Account Description		2021-2022
REVENUES			
510-40306	Interest Revenue	\$	-
510-40410	Intergovernmental Revenue	\$	187,821.00
510-40450	Grant Revenue	\$	-
510-40910	Transfers In	\$	-
	Total	\$	187,821.00
 EXPENSES			
510-110-53083	Professional Services	\$	-
510-110-55050	Grant Expenses	\$	-
510-110-58007	Capital Improvements	\$	-
510-110-59100	Transfers Out	\$	-
	Total	\$	-



COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

November 15, 2021

Agenda Item:

Consider approval of an ordinance granting to Oncor Electric Delivery Company an electric power franchise in the Town of Cross Roads.

Prepared by:

Kristi Gilbert, Town Administrator

Description:

The Town's current franchise agreement with Oncor Electric Delivery expires on December 31, 2021. Attached is the proposed ordinance renewing the franchise agreement for a term of 20 years maintaining the four (4) percent franchise fee.

The term "franchise fee" is synonymous with "right-of-way rental fees". Enclosed, for your reference, is an excerpt from the Texas Municipal League's *Revenue Manual for Texas Cities* explaining electric franchise fees.

Recommended Action:

Staff recommends approval of the ordinance.

Attachments:

Ordinance

Letter from Oncor Electric Delivery

Excerpt from TML's *Revenue Manual for Texas Cities*

ORDINANCE NO.2021-1115-02

AN ORDINANCE GRANTING TO ONCOR ELECTRIC DELIVERY COMPANY LLC, ITS SUCCESSORS AND ASSIGNS, AN ELECTRIC POWER FRANCHISE TO USE THE PRESENT AND FUTURE STREETS, ALLEYS, HIGHWAYS, PUBLIC UTILITY EASEMENTS, PUBLIC WAYS AND PUBLIC PROPERTY OF THE TOWN OF CROSS ROADS, TEXAS, PROVIDING FOR COMPENSATION THEREFOR, PROVIDING FOR AN EFFECTIVE DATE AND A TERM OF SAID FRANCHISE, PROVIDING FOR WRITTEN ACCEPTANCE OF THIS FRANCHISE, PROVIDING FOR THE REPEAL OF ALL EXISTING FRANCHISE ORDINANCES TO ONCOR ELECTRIC DELIVERY COMPANY LLC, ITS PREDECESSORS AND ASSIGNS, AND FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CROSS ROADS, TEXAS:

SECTION 1. GRANT OF AUTHORITY: That there is hereby granted to Oncor Electric Delivery Company LLC, its successors and assigns (herein called "Company"), the right, privilege and franchise to construct, extend, maintain and operate in, along, under and across the present and future streets, alleys, highways, easements held by the Town to which the Town holds the property rights in regard to use for utilities, public ways and other public property ("Public Rights-of-Way" or "Rights-of-Way") of the Town of Cross Roads, Texas (herein called "Town") electric power lines, with all necessary or desirable appurtenances (including underground conduits, poles, towers, wires, transmission lines, telephone and communication lines, and other structures for Company's own use), (herein called "Facilities") for the purpose of delivering electricity to the Town, the inhabitants thereof, and persons, firms and corporations beyond the corporate limits thereof, for the term set out in Section 7.

SECTION 2. Poles, towers and other structures shall be so erected as not to unreasonably interfere with traffic over streets, alleys and highways.

SECTION 3. The Town reserves the right to lay, and permit to be laid, storm, sewer, gas, water, wastewater and other pipe lines, cables, and conduits, or other improvements and to do and permit to be done any underground or overhead work that may be necessary or proper in, across, along, over, or under Public Rights-of-Way occupied by Company. The Town also reserves the right to change in any manner any curb, sidewalk, highway, alley, public way, street, utility lines (or in the case of utility line owned by Company, to require that change by Company), storm sewers, drainage basins, drainage ditches, and the like. Town shall provide Company with at least thirty (30) days' notice when requesting Company to relocate facilities and shall specify a

new location for such facilities along the Public Rights-of-Way. Company shall, except in cases of emergency conditions or work incidental in nature, obtain a permit, if required by Town ordinance, prior to performing work in the Public Rights-of-Way, except in no instance shall Company be required to pay fees or bonds related to its use of the Public Rights-of-Way, despite the Town's enactment of any ordinance providing the contrary. Company shall construct its facilities in conformance with the applicable provisions of the National Electrical Safety Code. Town-requested relocations of Company facilities in the Public Rights-of-Way shall be at the Company's expense; provided however, if the Town is the end use Retail Customer (customer who purchases electric power or energy and ultimately consumes it) requesting the removal or relocation of Company Facilities for its own benefit, or the project requiring the relocation is solely aesthetic/beautification in nature, it will be at the total expense of the Town. Provided further, if the relocation request includes, or is for, the Company to relocate above-ground facilities to an underground location, Town shall be fully responsible for the additional cost of placing the facilities underground.

If any other corporation or person (other than Town) requests Company to relocate Company facilities located in Town Rights-of-Ways, the Company shall not be bound to make such changes until such other corporation or person shall have undertaken, with good and sufficient bond, to reimburse the Company for any costs, loss, or expense which will be caused by, or arises out of such change, alteration, or relocation of Company's Facilities. Town may not request the Company to pay for any relocation which has already been requested, and paid for, by any entity other than Town.

If Town abandons any Public Rights-of-Way in which Company has facilities, such abandonment shall be conditioned on Company's right to maintain its use of the former Public Rights-of-Way and on the obligation of the party to whom the Public Rights-of-Way is abandoned to reimburse Company for all removal or relocation expenses if Company agrees to the removal or relocation of its facilities following abandonment of the Public Rights-of-Way. If the party to whom the Public Rights-of-Way is abandoned requests the Company to remove or relocate its facilities and Company agrees to such removal or relocation, such removal or relocation shall be done within a reasonable time at the expense of the party requesting the removal or relocation. If relocation cannot practically be made to another Public Rights-of-Way, the expense of any right-of-way acquisition shall be considered a relocation expense to be reimbursed by the party requesting the

relocation.

SECTION 4.

A. In consideration of the granting of this Franchise, Company shall, at its sole cost and expense, indemnify and hold the Town, and its past and present officers, agents and employees harmless against any and all liability arising from suits, actions or claims regarding injury or death to any person or persons, or damages to any property arising out of or occasioned by the intentional and/or negligent acts or omissions of Company or any of its officers, agents, or employees in connection with Company's construction, maintenance and operation of Company's Facilities in the Town Public Rights-of-Way, including any court costs, reasonable expenses and reasonable defenses thereof.

B. This indemnity shall only apply to the extent that the loss, damage or injury is attributable to the negligence or wrongful act or omission of the Company or its officers, agents or employees, and does not apply to the extent such loss, damage or injury is attributable to the negligence or wrongful act or omission of the Town or the Town's officers, agents, or employees or any other person or entity. This provision is not intended to create a cause of action or liability for the benefit of third parties but is solely for the benefit of Company and the Town.

C. In the event of joint and concurrent negligence or fault of both Company and the Town, responsibility and indemnity, if any, shall be apportioned comparatively between the Town and Company in accordance with the laws of the state of Texas without, however, waiving any governmental immunity available to the Town under Texas law and without waiving any of the defenses of the parties under Texas law. Further, in the event of joint and concurrent negligence or fault of both Company and the Town, responsibility for all costs of defense shall be apportioned between the Town and Company based upon the comparative fault of each.

D. In fulfilling its obligation to defend and indemnify Town, Company shall have the right to select defense counsel, subject to Town's approval, which will not be unreasonably withheld. Company shall retain defense counsel within seven (7) business days of Town's written notice that Town is invoking its right to indemnification under this franchise. If Company fails to retain counsel within such time period, Town shall have the right to retain defense counsel on its own behalf, and Company shall be liable for all reasonable defense costs incurred by Town, except as otherwise provided in section 4.B and 4.C.

SECTION 5. This franchise is not exclusive, and nothing herein contained shall be construed so as to prevent the Town from granting other like or similar rights, privileges and franchises to any other person, firm, or corporation. Any Franchise granted by the Town to any other person, firm, or corporation shall not unreasonably interfere with this Franchise.

SECTION 6. In consideration of the grant of said right, privilege and franchise by the Town and as full payment for the right, privilege and franchise of using and occupying the said Public Rights-of-Way, and in lieu of any and all occupation taxes, assessments, municipal charges, fees, easement taxes, franchise taxes, license, permit and inspection fees or charges, street taxes, bonds, street or alley rentals, and all other taxes, charges, levies, fees and rentals of whatsoever kind and character which the Town may impose or hereafter be authorized or empowered to levy and collect, excepting only the usual general or special ad valorem taxes which the Town is authorized to levy and impose upon real and personal property, sales and use taxes, and special assessments for public improvements, Company shall pay to the Town the following:

- A. As authorized by Section 33.008(b) of PURA, the original franchise fee factor calculated for the Town in 2002 was 0.003267 (the "Base Factor"), multiplied by each kilowatt hour of electricity delivered by Company to each retail customer whose consuming facility's point of delivery is located within the Town's municipal boundaries for determining franchise payments going forward.

Due to a 2006 agreement between Company and Town the franchise fee factor was increased to a franchise fee factor of 0.003430 (the "Current Factor"), multiplied by each kilowatt hour of electricity delivered by Company to each retail customer whose consuming facility's point of delivery is located within the Town's municipal boundaries on an annual basis.

However, consistent with the 2006 agreement, should the Public Utility Commission of Texas at any time disallow Company's recovery through rates of the higher franchise payments made under the Current Factor as compared to the Base Factor, then the franchise fee factor shall immediately revert to the Base Factor of 0.003267 and all future

payments, irrespective of the time period that is covered by the payment, will be made using the Base Factor.

1. The annual payment will be due and payable on or before April 1 of each year throughout the life of this franchise. The payment will be based on each kilowatt hour of electricity delivered by Company to each retail customer whose consuming facility's point of delivery is located within the Town's municipal boundaries during the preceding twelve month period ended December 31 (January 1 through December 31). The payment will be for the rights and privileges granted hereunder for the twelve calendar month period (January 1 through December 31) of the year in which the payment is made.
 2. The first payment hereunder shall be due and payable on or before April 1, 2022 and will cover the basis period of January 1, 2021 through December 31, 2021 for the privilege period of January 1, 2022 through December 31, 2022. The final payment under this franchise is due on or before April 1, 2041 and covers the basis period of January 1, 2040 through December 31, 2040 for the privilege period of January 1, 2041 through December 31, 2041; and
 3. After the final payment date of April 1, 2041, Company may continue to make additional annual payments in accordance with the above schedule. Town acknowledges that such continued payments will correspond to privilege periods that extend beyond the term of this Franchise and that such continued payments will be recognized in any subsequent franchise as full payment for the relevant annual periods.
- B. A sum equal to four percent (4%) of gross revenues received by Company from services identified as DD1 through DD24 in Section 6.1.2 "Discretionary Service Charges," in Oncor's Tariff for Retail Delivery Service (Tariff), effective 1/1/2002, that are for the account and benefit of an end-use retail electric consumer. Company will, upon request by Town, provide a cross reference to Discretionary Service Charge numbering changes that are contained in Company's current approved Tariff.
1. The franchise fee amounts based on "Discretionary Service Charges" shall be calculated on an annual calendar year basis, i.e. from January 1 through December 31 of each calendar year.
 2. The franchise fee amounts that are due based on "Discretionary Service Charges"

shall be paid at least once annually on or before April 30 each year based on the total “Discretionary Service Charges”, as set out in Section 6B, received during the preceding calendar year. The initial Discretionary Service Charge franchise fee amount will be paid on or before April 30, 2022 and will be based on the calendar year January 1, 2021 through December 31, 2021. The final Discretionary Service Charge franchise fee amount will be paid on or before April 30, 2042 and will be based on the calendar year of January 1, 2041 through December 31, 2041.

3. Company may file a tariff or tariff amendment(s) to provide for the recovery of the franchise fee on Discretionary Service Charges.
4. Town agrees (i) to the extent the Town acts as regulatory authority, to adopt and approve that portion of any tariff which provides for 100% recovery of the franchise fee on Discretionary Service Charges; (ii) in the event the Town intervenes in any regulatory proceeding before a federal or state agency in which the recovery of the franchise fees on such Discretionary Service Charges is an issue, the Town will take an affirmative position supporting the 100% recovery of such franchise fees by Company and; (iii) in the event of an appeal of any such regulatory proceeding in which the Town has intervened, the Town will take an affirmative position in any such appeals in support of the 100% recovery of such franchise fees by Company.
5. Town agrees that it will take no action, nor cause any other person or entity to take any action, to prohibit the recovery of such franchise fees by Company.
6. In the event of a regulatory disallowance of the recovery of the franchise fees on the Discretionary Service Charges, Company will not be required to continue payment of such franchise fees.

SECTION 7. This Ordinance shall become effective upon Company's written acceptance hereof, said written acceptance to be filed by Company with the Town within sixty (60) days after final passage and approval hereof by Town. The right, privilege and franchise granted hereby shall expire on December 31, 2041; provided that, unless written notice of cancelation is given by either party hereto to the other not less than sixty (60) days before the expiration of this franchise agreement, it shall be automatically renewed for an additional period of six (6) months from such expiration date and shall be automatically renewed thereafter for like periods until canceled by written notice given not less than sixty (60) days before the expiration of any such renewal period.

SECTION 8. This Ordinance shall supersede any and all other franchises granted by the Town to Company, its predecessors and assigns.

SECTION 9. The sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable. If any portion of this Ordinance is declared illegal or unconstitutional by the valid final non-appealable judgment or decree of any court of competent jurisdiction, such illegality or unconstitutionality shall not affect the legality and enforceability of any of the remaining portions of this Ordinance.

SECTION 10. In order to accept this franchise, Company must file with the Town Secretary its written acceptance of this franchise ordinance within sixty (60) days after its final passage and approval by Town.

SECTION 11. It is hereby officially found that the meeting at which this Ordinance is passed is open to the public and that due notice of this meeting was posted by Town, all as required by law.

PASSED AND APPROVED at a regular meeting of the Town Council of Cross Roads, Texas, on this the ____ day of _____, 2021.

Mayor
The Town of Cross Roads

ATTEST:

Town Secretary

STATE OF TEXAS §
COUNTY OF DENTON §
TOWN OF CROSS ROADS §



Macy Lamb
Regulatory Manager,
External Affairs

Oncor Electric Delivery
1616 Woodall Rodgers Fwy
Suite 6C-019
Dallas, TX 75202-1234

Tel: 214-486-3556
Fax: 214-486-2180
Macy.Lamb@oncor.com

July 14, 2021

Hon. Lynn Tompkins
Mayor
Town of Cross Roads
1041 FM 424
Cross Roads, TX 76227

Dear Mayor Tompkins:

As you are aware, the Town of Cross Roads electric franchise with Oncor Electric Delivery will expire on December 31, 2021. Enclosed is a proposed electric franchise renewal ordinance for the Town of Cross Roads. The proposed franchise has been prepared utilizing our standard franchise language and incorporates existing payment provisions as contained in the current franchise and franchise amendments. In addition, the franchise proposes a term of 20 years and expires on December 31, 2041.

We will be contacting you within the next few weeks to determine how you would like to proceed to finalize the franchise. If you have any questions or comments concerning the proposed franchise, please feel free to call me at 214-486-3556 or you may also reach me via e-mail at Macy.Lamb@oncor.com.

Sincerely,

A handwritten signature in black ink that reads "Macy Lamb". The signature is written in a cursive, flowing style.

Enclosure
cc: Aaron Patterson

May a volunteer fire department or volunteer emergency service provider provide a cash prize?

No. State law prohibits the use of money as a prize for a raffle.³⁹³ Money is defined as “coins, paper currency, or a negotiable instrument that represents and is readily convertible to coins or paper currency.”³⁹⁴

RIGHT-OF-WAY RENTAL FEES

What are right-of-way rental fees?

“Right-of-way rental fees,” also called “franchise fees,” are the rental costs paid by utilities that use the city’s rights-of-way or other city property to transmit their services. Rights of way, just like other land interests, are valuable to a city and cannot be given away to private companies free of charge.³⁹⁵

How are right-of-way rental fees calculated?

When the practice of franchising and receiving right-of-way compensation began, most fees were calculated by cities like any rental of rights-of-way would be, typically on a cost per linear foot of right of way or per pole methodology. Soon, that practice was replaced with one based on a gross receipts basis, which more accurately reflects the value of the use of the right of way to the utility occupying it. The gross receipts methodology was codified by federal law for cable television providers, and by state law for gas, electric, and water utilities.

Since the mid-1990s, however, telecommunications, electric, and cable/video industries have successfully lobbied for legislation that ties their right-of-way rental fees to other statutory formulas or methodologies. At present, electric, telecommunication, gas, water, cable television, and video service providers each have their own legal framework with regard to how the fee is calculated and assessed.

³⁹³ TEX. OCC. CODE § 2002.056.

³⁹⁴ Op. Tex. Att’y Gen. No. GA-0341 (2005).

³⁹⁵ TEX. CONST. art. III, § 52.

RIGHT-OF-WAY RENTAL FEES ON CABLE TELEVISION AND OTHER VIDEO SERVICES

Are cities entitled to compensation for use of rights-of-way by cable and other video services providers?

Yes, although legislation passed in 2019 could limit right-of-way rental fees for cable paid by a company providing both cable and telecommunications services. For many years, cable companies were the sole provider of wire-based video programming to city residents. Until 2005, a cable company that wanted to serve customers within a Texas city did so by obtaining a local franchise agreement from that city. Federal law requires a local authority (e.g., a state or local government) to issue a franchise agreement, and Texas law provides for compensation for the use of a city's rights-of-way.

In 2005, the legislature passed Senate Bill 5, which created a new Chapter 66 of the Texas Utilities Code. Chapter 66 has several provisions, some of which are complex. Essentially, the law:

1. creates a state-issued cable and video franchise (known as a state-issued certificate of franchise authority or SICFA) to be administered by the Public Utility Commission (PUC);³⁹⁶
2. requires the holder of the SICFA to make a quarterly franchise payment to each city in which it provides service and that the payment be equal to five percent of gross revenues, as that term is defined in the law, earned by the franchise holder in that city;³⁹⁷ and
3. requires the holder of a SICFA to pay each city a public, educational, and government (PEG) channel support fee an amount equal to one percent of the provider's gross revenue or, at the city's election, the per-subscriber line fee that was paid under previous franchise agreements.³⁹⁸

Every Texas city should now be compensated pursuant to a SICFA from each provider. However, due to recent legislation, cities might not receive right-of-way rental fees from certain providers in a given year. In 2019, the legislature passed S.B. 1152, which authorizes a "bundled" cable and telecommunications provider to stop paying the lesser of its state cable right-of-way rental fees or telephone access line fees, whichever is less for the company statewide.³⁹⁹ By October 1st of each year, the provider must file a written notification with each city of which fee will be eliminated.⁴⁰⁰

³⁹⁶ TEX. UTIL. CODE § 66.003.

³⁹⁷ TEX. UTIL. CODE § 66.005.

³⁹⁸ TEX. UTIL. CODE § 66.006.

³⁹⁹ TEX. UTIL. CODE § 66.005(d).

⁴⁰⁰ TEX. UTIL. CODE § 66.005(f)

How must the fees be spent?

The quarterly five-percent franchise fee can be spent in any manner a city council chooses. However, state law imposes limitations on the use of and accounting related to the one-percent PEG fee. Under Chapter 66, the PEG fee is paid quarterly in the same manner as the five percent franchise fee. The law requires:

1. the holder of a SICFA to specifically identify the amount of the PEG fee when it is paid;⁴⁰¹ and
2. a city to: (a) establish a separate account for the PEG fee revenue; and (b) maintain “a record of each deposit to and disbursement from [the PEG fee] the separate account, including a record of the payee and purpose of each disbursement.”⁴⁰²

Note that a city must have only one separate PEG fee account, not necessarily a separate account for each provider in the city. It is advisable that a city keep the PEG fee account entirely separate from its general fund to comply with the law, which states that the city “may not comingle” PEG fees “with any other money.”⁴⁰³

What if my city has no PEG channels and doesn’t anticipate having any in the near future?

Under Chapter 66, a PEG fee may be spent only as permitted by federal law.⁴⁰⁴ Federal law provides that the fee must be used for “capital costs for PEG facilities.”⁴⁰⁵ This means that a city may not spend PEG fee revenue on general expenditures or PEG channel operational or other, non-capital costs. Some cities may not have enough PEG fee revenue now—or in the foreseeable future—to operate a PEG channel. Other cities may not desire to operate a PEG channel. Cities in either situation may choose to accumulate the PEG fee revenue in anticipation of spending it on allowable expenditures in the future, or may choose to “opt out” of the PEG fee by resolution or ordinance. Any city considering “opting out” of the PEG fee should consult with legal counsel on the matter prior to taking any action.

RIGHT-OF-WAY RENTAL FEES ON ELECTRICITY

May cities charge for the use of rights-of-way by electric utilities?

Yes. Prior to 1999, electric right-of-way rental fees were calculated in much the same way that water and gas franchise fees were calculated (based on gross receipts). In 1999, the electric restructuring bill, S.B. 7, altered the right-of-way rental fee methodology for electric providers.

⁴⁰¹ TEX. UTIL. CODE § 66.006(c-1).

⁴⁰² TEX. UTIL. CODE § 66.006(c-2).

⁴⁰³ TEX. UTIL. CODE § 66.006(c-2)(2).

⁴⁰⁴ TEX. UTIL. CODE § 66.006(c).

⁴⁰⁵ 47 U.S.C. § 521, *et seq.* (Federal Cable Law).

Under S.B. 7, cities retain the right to manage public rights-of-way and to collect compensation for use of rights-of-way and public property for the delivery of electric service, albeit under a different compensation methodology.

How are electric right-of-way rental fees calculated?

Compensation for use of rights-of-way and city land by electric providers is based on kilowatt hours of electricity delivered within the city. The rate per kilowatt hour is based on the amount of compensation that the city received in calendar year 1998 for its then-existing electric right-of-way rental fee, divided by the number of kilowatt hours delivered to retail customers in the city during 1998. In other words, 1998 is a “baseline” year from which cities calculate future fees based on usage. As electric consumption grows within the city, so will the total amount of compensation.⁴⁰⁶ (Note: Some cities may still collect a gross receipts franchise fee from electric cooperatives and municipal electric utilities.⁴⁰⁷)

Are per kilowatt right-of-way rental fees automatically due the city?

No, the statute provides that a city is “entitled to collect” the fees, but does not provide for automatic payment by the electric utility.⁴⁰⁸ A city should adopt an electric franchise ordinance providing for collection of the fees to which it is entitled. Copies of sample electric right-of-way rental fee ordinances can be obtained from the TML Legal Department at 512-231-7400.

What about franchise agreements providing for different fees that are already in effect?

Generally, the per kilowatt hour methodology of right-of-way rental fees replace any franchise agreement fee provision in effect prior to January 1, 2002.⁴⁰⁹

What about existing franchise agreement provisions relating to matters other than fees?

Provisions in franchise agreements in existence as of January 1, 2002, that are not related to fees continue in effect after the new per kilowatt hour methodology of SB 7.⁴¹⁰

What about cities that are newly incorporated since the 1998 base year?

Cities that are recently incorporated, or cities that have not previously collected electric right-of-way rental fees, may adopt a franchise ordinance that collects fees at the same per kilowatt hour

⁴⁰⁶ TEX. UTIL. CODE § 33.008(b).

⁴⁰⁷ TEX. UTIL. CODE § 33.008(f).

⁴⁰⁸ TEX. UTIL. CODE § 33.008(b).

⁴⁰⁹ TEX. UTIL. CODE § 33.008(d).

⁴¹⁰ TEX. UTIL. CODE § 33.008(d).

rate that is collected by any other city in the same county that is served by the same electric utility.⁴¹¹

May cities collect right-of-way rental fees by any methodology other than per kilowatt hour?

If a city had a franchise agreement in effect as of September 1, 1999, at the expiration of that agreement the city and the electric utility could agree to a different franchise fee methodology.⁴¹² If such a rate methodology is not negotiated at that time, the per kilowatt hour methodology goes into effect.

How can a city make sure it is receiving all the electric franchise fees it is entitled to?

A city collecting per kilowatt hour right-of-way rental fees may audit an electric utility concerning any payment made within the past two years prior to the start of the audit.⁴¹³

RIGHT-OF-WAY RENTAL FEES ON GAS AND WATER

May cities charge for the use of rights-of-way by gas and water utilities?

Yes, Section 182.025 (a) and (b) of the Texas Tax Code provide that:

(a) An incorporated city or town may make a reasonable lawful charge for the use of a city street, alley, or public way by a public utility in the course of its business.

(b) The total charges, however designated or measured, may not exceed two percent of the gross receipts of the public utility for the sale of gas or water within the city.

These sections are the original right-of-way rental fee statutes that applied to more than just gas and water franchises. Since these sections were adopted, other franchises—electric, telecommunications, and so on—have adopted more specialized rate methodologies. The result is that by default the Tax Code provisions now apply just to water and gas.

⁴¹¹ TEX. UTIL. CODE § 33.008(g).

⁴¹² TEX. UTIL. CODE § 33.008(f).

⁴¹³ TEX. UTIL. CODE § 33.008(e).



COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

November 15, 2021

Agenda Item:

CONDUCT A PUBLIC HEARING, discuss, and consider a request by Larry Coker on behalf of owner Anthony Cimino for a change in zoning from A-Agricultural to C2-Commerical 2 for Tract 87B, of the J. Bridges Abstract A0036A, generally located at 5400 FM 424, Cross Roads, Denton County, Texas. (2021-0809-01ZC)

Prepared by:

Kristi Gilbert, Town Administrator

Description:

On August 9, 2021, applicant Larry Coker submitted three applications related to 5400 FM 424 for the purpose of building a structure for Ewing Irrigation which included outdoor retail sales. This activity is currently only permitted through a Special Use Permit (SUP) in the C2-Commercial or LI-Light Industrial zoning districts. The applications included an amendment to the Future Land Use Map to change the designation from C-1 to C-2; a zoning change from A-Agricultural to C-2 Commercial and a SUP to allow for outdoor retail sales. Prior to consideration of the zoning change and the SUP, the Planning and Zoning Commission and Town Council had to consider the amendment to the Future Land Use Map.

At the September 20, 2021, Council meeting, the request to change the Future Land Use Map designation from C-1 to C-2 was approved by a vote of two to one with Mayor Pro Tem Meek and Council Member Phillips voting in favor, Council Member Gaalema voting against and Council Members King and White-Stevens absent.

The request under consideration for this item is to rezone the property from A-Agricultural to C-2 Commercial. A notice of public hearing was published in the newspaper and was also mailed to property owners within 200 feet of the subject property. As of the date the packet was published, no comments have been received.

A change in zoning districts is discretionary in nature. When determining whether a zoning change is appropriate, the request should be reviewed for compliance with the Future Land Use Plan, the impact on neighboring properties, the suitability of the tract for the requested zoning district and whether the change in zoning would be against the public health, safety, and general welfare of the Town.

The property is surrounded by the following current zoning designations:

North:	A-Agricultural – vacant land
East:	A-Agricultural – Denton ISD Agricultural Facility
South:	A-Agricultural – Single Family Residence and vacant land
West:	A-Agricultural – FM 424, Single Family Residence and agricultural buildings



COUNCIL AGENDA BRIEFING SHEET

The Future Land Use Plan indicates that the property is planned for C2-Commercial, which is a higher density, sales tax producing zoning district. The surrounding properties are parcels with agricultural uses under both public and private ownership. The C2-Commercial zoning is the highest and best use of the property, however there are concerns as to how the use would impact surrounding properties. Since no property owners within two hundred feet (200') have submitted comments, staff is making a recommendation to the Planning and Zoning Commission and the Town Council that the rezoning request be approved.

Staff Recommended Action:

Staff recommends approval of the request to rezone the property from A-Agricultural to C-2 Commercial.

Planning and Zoning Recommendation

The Planning and Zoning Commission considered the proposed plan at their November 2, 2021, meeting and recommended approval by a vote of four to one.

Attachments:

Staff Review – 8/23/21

Applicants Response to Staff Review – 8/30/21

Application

Legal Description

Site Layout

Proposed Ordinance



Town of Cross Roads

3201 US Hwy 380, Suite 105

Cross Roads, Texas 76227

940-365-9693 office | 469-375-5905 fax

town-information@crossroadstx.gov / crossroadstx.gov

Staff Review Comments

Project: Ewing Irrigation – Request for Zoning Change for A-Agricultural to C-2 Commercial 2

Location: 5400 FM 424 (Parcel ID 179425)

Date of Review: August 23, 2021

Reviewer: Kristi Gilbert, Town Administrator

Recommendation: The application cannot move forward until the Town Council approves an amendment to the Future Land Use Map.

Deadline to Submit Revisions or comments: August 30, 2021 by 4:00 p.m.

Comments:

The Town is in receipt of an application assigned Permit No 2021-0809-01ZC by applicant Larry Coker on behalf of owner Anthony Cimino to request a change in zoning from A-Agricultural to C-2 Commercial 2 for a 13.024-acre tract of land currently zoned A-Agricultural.

The text of the 2015 Comprehensive Plan with 2021 Map Updates includes policy language. Page 5-1, Policy 1 states the following:

“When a request for a change in zoning district classification is inconsistent with the Future Land Use Map (FLUM), the applicant shall first request an amendment to the Future Land Use Map from the Town Council, and then, if the revision to the FLUM is approved by the Town Council, the application for the change in zoning may be submitted for consideration through the existing processes.”



Saber Construction
CORPORATE

12201 Cutten Rd.
Houston, TX 77066

August 30, 2021

Kristy Gilbert
Town Administrator
Town of Cross Roads
3201 US Hwy 380 Suite 105
Cross Roads, Texas 76227

RE: Request for Amendment to Future Land Use Map
5400 FM 424

Dear Ms. Gilbert,

I am responding to the Staff Review Comments regarding the request to amend the FLUM for the benefit of Anthony Cimino. As Staff is aware, Ewing Irrigation Products, Inc (Ewing) has entered into a purchase money contract for the above referenced property. It has been my experience over the years to observe small towns experiencing rapid suburbanization to use 'AG' as a 'place holder' and come up with a future land use plan that is a best guess of what the future will look like, or how the planners would want it to be. I was involved in developing a couple of these plans while an Urban and Regional Planning grad student at A&M. A future land use plan, like every plan, anticipates changes. That is why we are here – to present the reasons we believe the FLUM should be amended to recognize the market evolution since the plan was adopted. And why Ewing would be a positive change.

For a town of Cross Roads' size it is fortunate to have an almost disproportionate length of 'retail corridor' with USE 380, US 377 and FM 424 forming an enclosed triangle that lends itself to the development of various types of commercial uses – both C1 and C2. As development occurs 'the market' pattern has unfolded with the major big box players and their 'shadow' centers concentrating along US380. This mix of retail businesses, both large and small, benefit from high traffic counts along this major thoroughfare. The less intensive traffic generating 'medium sized' businesses, who may or not be regional or national businesses but need a regional customer base for support, are locating on US 377. Currently FM 424 has not seen any commercial development but for the corners at 380 and 377. At this time no particular retail/commercial pattern has evolved along 424. But there is no doubt that it will. But with customer traffic generators like The Tractor Supply and Allgood's on 377 being a catalyst for this type of use, there is more of likelihood that commercial development along 424 will be standalone business or small non-anchored tenant retail centers.

It is the intent of Ewing to convert the existing 12,000 SF riding area into a retail store:

- Building is located 470 feet from the highway
- Enclose all four sides
- Paint exterior in earth tone colors with Ewing green stripe around perimeter
- Install glass storefront and windows
- Install a standing seam canopy with columns
- Apply stucco/EFIS/stone wainscot to front façade wall forward of the fence
- Apply stucco/EFIS/stone wainscot to north end wall.
- Install landscape screening along the outside of the fence facing FM 424

Although the common perception is Ewing is a wholesale operation, the facts are:

- Primary customers are irrigators and landscape contractors.
- Over 98% of sales are taxable
- Annual sales projection expect to reach \$5M in year 4 or 5
- Create approximately 10 fulltime equivalent jobs

Nearly all of Ewing stores are located in a C2 zoning district or an LI district. Their occupancy classification is considered to be 'Mercantile' (M). Though not as broad a product mix nor as traffic driven, much of the exterior display of building material at the two existing businesses on 377 are similar to Ewing; but Ewing will be better screened.

Sincerely,



Larry Coker

TOWN OF CROSS ROADS
DEVELOPMENT APPLICATION



DATE: 08-09-2021
APPLICATION # 2021-08-09-012C
PROJECT: Ewing Irrigation

Completed applications will be considered received on the due date specified on the yearly Submission Schedule.
PLEASE VERIFY MEETING DATES.

DEVELOPMENT APPLICATION

ZONE CHANGE TECHNICAL SITE PLAN
GRADING MISCELLANEOUS

PLEASE SPECIFY THE PRIMARY CONTACT

Land Owner Name Anthony Cimino Signature [Signature]
Applicant Name Larry Coker Signature [Signature]
Project Contact Mailing Address 12201 Cutten Road, Houston, TX 77066
Project Contact Phone 512 431-5730 Email lcoker@sabercon

Proposed Project Name Ewing Irrigation Production Location 5400 FM 424
Lot/Block Abstract A0036A J Bridges, TR 87B, 13,024 acres
DCAD ID 179425
Current Zoning AG Requested Zoning C-2

SUBMISSION DOCUMENTS

Fee \$500 Legal Description
Map List of Neighbors
Site Plan (Commercial) Stamped/Addressed Envelopes
A0036A J Bridges, TR 87B, 13,024 acres Drawings (4 full, 6 half, CD)
OTHER (Specify)

- 1) Legal Description and plat of the subject site typed and attached separately or the subdivision name with lot and block number. Separate Sheet
- 2) Map A location map clearly showing the site in relation to adjacent streets and distance to nearest thoroughfare.
- 3) Filing Fee – Application Fee – Review Fee
ZONE CHANGE AND RESIDENTIAL REPLAT ONLY:
- 4) Names and Addresses of legal property owners within 200 feet of property and the property ID number.
- 5) Stamped addressed envelopes of the property owners within 200 feet.

ADDITIONAL INFORMATION

Before submitting an application, the applicant should consult with the Town Administrator to discuss the feasibility of the request and any additional requirements.

LEGAL DESCRIPTION
OF
5400 FM 424

A0036A
J. Bridges, TR 87B
13.024 Acres

Revised	By	Date

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EWING IRRIGATION PRODUCTS, INC.
5400 FM 424, CROSS ROADS, TX 78227



Project #: XX-XXX

Date: XX/XX/2021

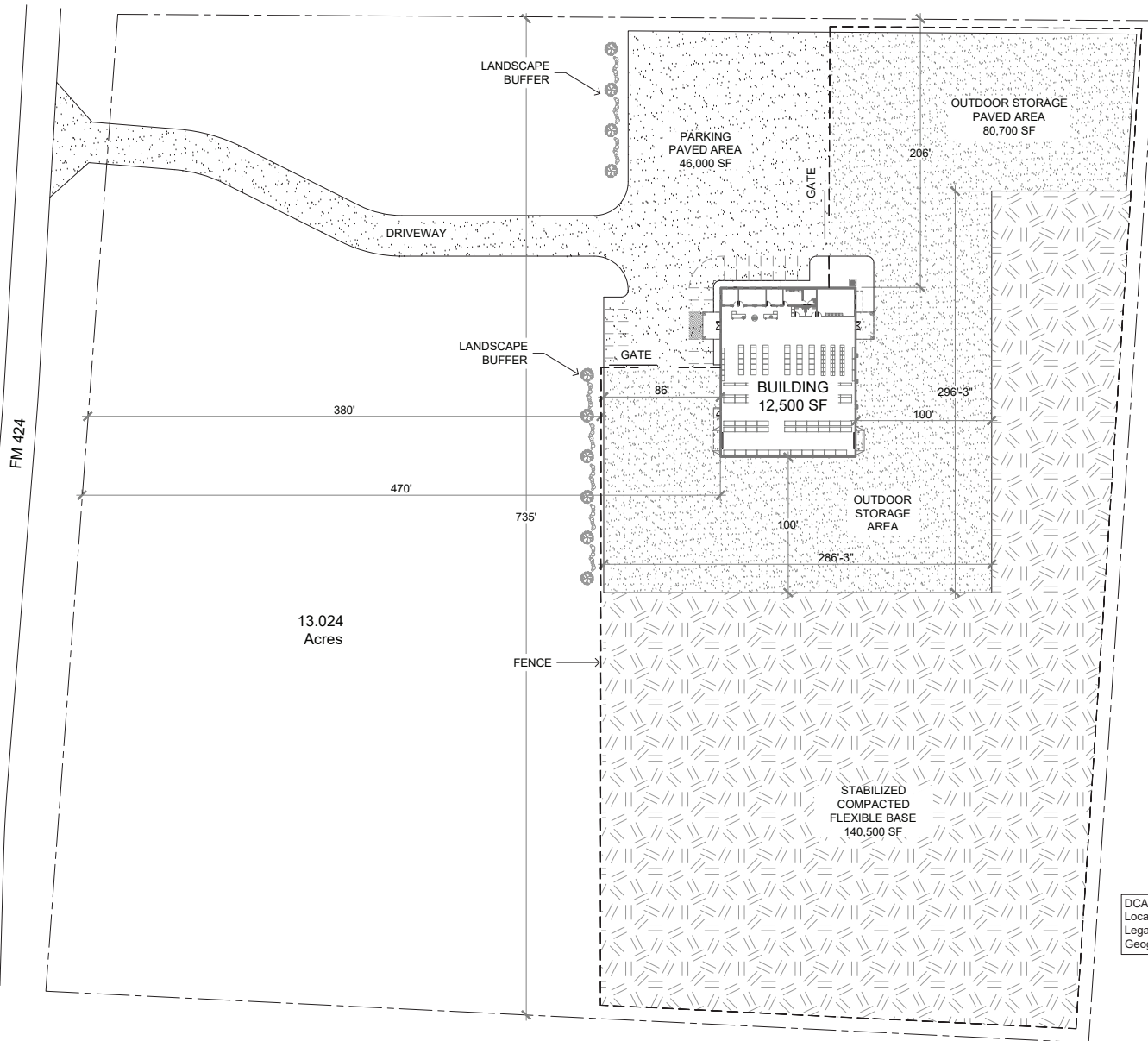
Drawn by: AD

Checked by: SUTM

Drawing title: PROPOSED SITE PLAN

Drawing number:

A0.2



DCAD ID - 179425
Location: 5400 FM 424
Legal Description: A0036A J. BRIDGES, TR 87B, 13.024 ACRES
Geographic ID - A0036A-000-0087-000B



1 PROPOSED SITE PLAN
A0.2 SCALE: 1/32" = 1'-0"

Revised	By	Date

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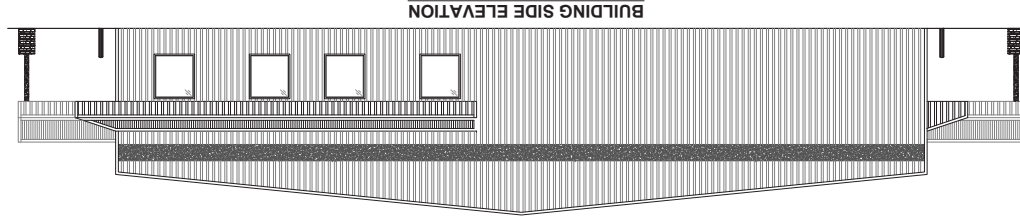
EWING IRRIGATION PRODUCTS, INC.
5400 FM 424, CROSS ROADS, TX 76227



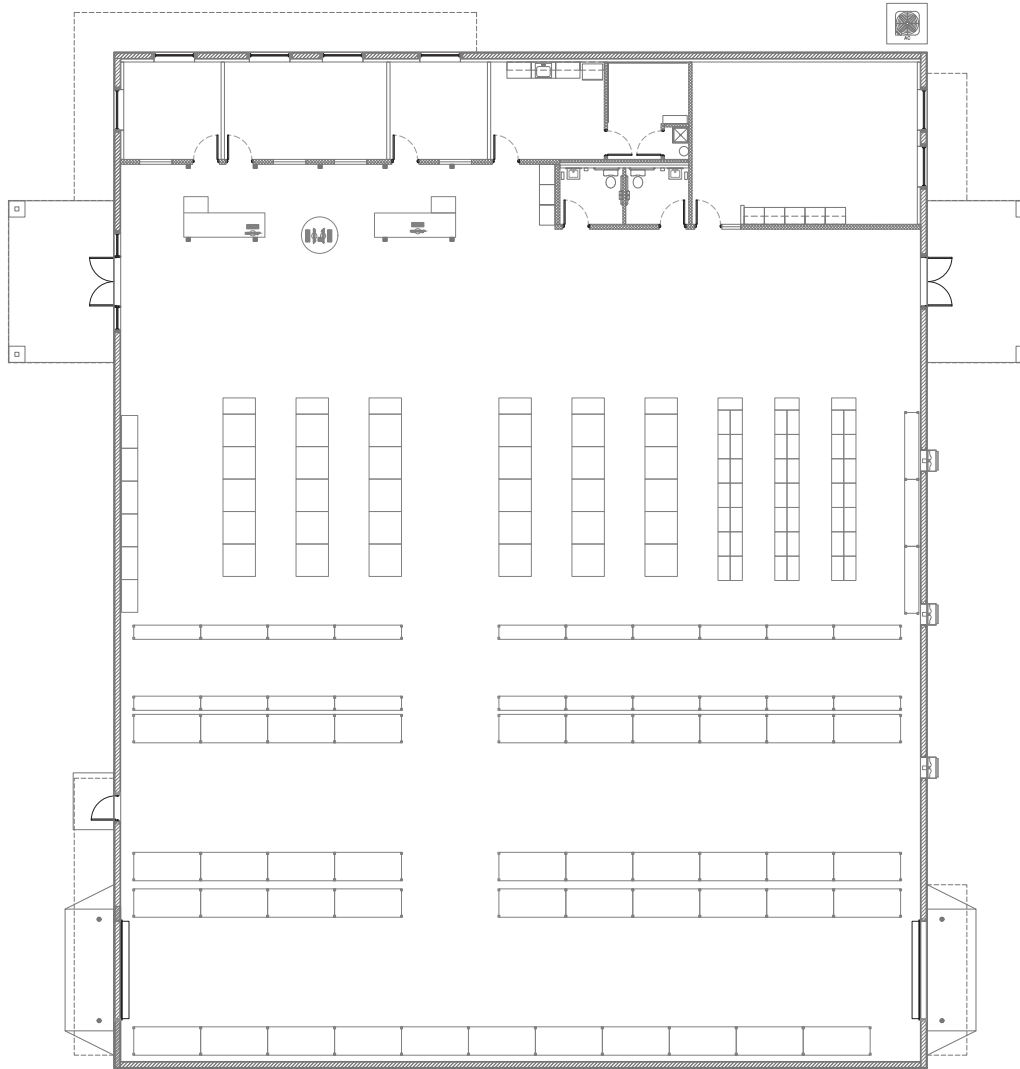
PROJECT #: XX.XXX
DATE: XX/XX/2021
DRAWN BY: AD
CHECKED BY: SUITM
DRAWING TITLE:
BUILDING FLOOR PLAN & ELEVATIONS

DRAWING NUMBER:

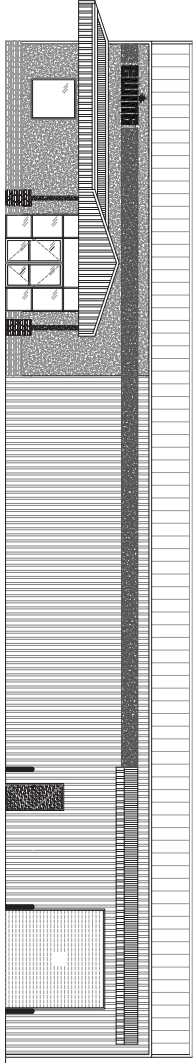
A0.3



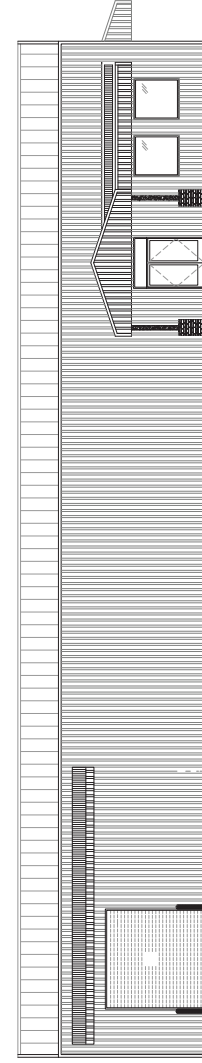
BUILDING SIDE ELEVATION



BUILDING FLOOR PLAN



BUILDING FRONT ELEVATION



BUILDING BACK ELEVATION

**TOWN OF CROSS ROADS
ORDINANCE NO. 2021-1115-___**

AN ORDINANCE OF THE TOWN OF CROSS ROADS, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE TOWN OF CROSS ROADS, TEXAS, AS HERETOFORE, AMENDED, BY GRANTING A CHANGE IN ZONING FROM AGRICULTURAL-A TO COMMERCIAL 2 – C2 FOR APPROXIMATELY 13.024 +/- ACRES OF LAND SITUATED AT 5400 FM 424, CROSS ROADS, DENTON COUNTY, TEXAS DESCRIBED AS TRACT 87B OF THE J. BRIDGES ABSTRACT NO. A0036A, TOWN OF CROSS ROADS, DENTON COUNTY, TEXAS, AND BEING DEPICTED IN EXHIBIT “A”; PROVIDING DEVELOPMENT STANDARDS; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE, PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND (\$2,000.00) DOLLARS FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas, the Planning and Zoning Commission of the Town of Cross Roads and the governing body of the Town of Cross Roads, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally, the governing body of the Town of Cross Roads is of the opinion that said zoning ordinance should be amended as provided herein, Now, Therefore,

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CROSSROADS,

TEXAS:

SECTION 1. That the Comprehensive Zoning Ordinance and Map of the Town of Cross Roads, Texas, heretofore duly passed by the governing body of the Town of Cross Roads, as heretofore amended, be and the same are hereby amended by granting a change in zoning from Agricultural-A to Commercial 2 - C2 for approximately 13.024 +/- acres of land situated 5400 FM 424, Cross Roads, Denton County, Texas, being described as Tract 87B of the J. Bridges Abstract No. A0036A, in the Town of Cross Roads, Denton County, Texas, and being described in Exhibit “A” and depicted in Exhibit “B”, attached hereto and incorporated herein (hereinafter the “Property”).

SECTION 2. That the above described Property shall be used only in the manner and for the purposes provided herein and by the ordinances of the Town of Cross Roads, Texas, as heretofore amended, and as amended herein.

SECTION 3. That all provisions of the ordinances of the Town of Cross Roads in conflict with the provisions of this ordinance as applicable to the Property be and the same are hereby repealed and all other provisions of the ordinances of the Town of Cross Roads not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 4. An offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Comprehensive Zoning Ordinance, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 5. That should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid the same shall not affect the validity of this ordinance as a whole or any part or provision hereof other than the part so decided to be invalid, illegal, or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 6. That any person, firm, or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the Town of Cross Roads, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand (\$2,000.00) Dollars for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 7. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

PASSED AND APPROVED this **15th** day of **November, 2021**.

APPROVED:

MAYOR

ATTEST:

TOWN SECRETARY

APPROVED AS TO FORM:

TOWN ATTORNEY

EXHIBIT A
LEGAL DESCRIPTION

J.Bridges Abstract A0036, Tract 87B being 13.024 acres of land.

**EXHIBIT B
PROPERTY DEPICTION**





COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

November 15, 2021

Agenda Item:

CONDUCT A PUBLIC HEARING, discuss, and consider a request by Larry Coker on behalf of owner Anthony Cimino for a special use permit to allow for outdoor retail sales for Tract 87B, of the J. Bridges Abstract A0036A, generally located at 5400 FM 424, Cross Roads, Denton County, Texas. (2021-0809-03SUP)

NOTE: This request was tabled by the Planning and Zoning Commission, therefore, Council is unable to take action. This item is being posted for informational purposes only as it was advertised for a public hearing.

Prepared by:

Kristi Gilbert, Town Administrator

Description:

No action will be taken with regard to this item as it is currently still under consideration by the Planning and Zoning Commission.

Attachments:

None



COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

November 15, 2021

Agenda Item:

Discuss and consider a recommendation on a preliminary plat application for property located at 7557 US HWY 377, within the Town of Cross Roads. (2021-0907-01PPLAT)

Prepared by:

Kristi Gilbert, Town Administrator

Description:

Applicant Kelvin Gomez submitted a preliminary plat application on behalf of property owners Jeff Low and Mary Low for the Low Addition on September 7, 2021, to plat a previously unplatted 4.811 acre tract of land generally located 7557 US Hwy 380 to create a single commercial lot.

The Town Engineer performed a technical review of the preliminary plat application and construction drawings on September 15, 2021. There were significant comments outstanding, so the applicant requested that the item be considered at the November Planning and Zoning and Town Council meetings instead. A resubmittal was provided on October 14, 2021 which was reviewed by the Town Engineer on October 29, 2021.

While the plat document addresses the comments of the Town Engineer, there are outstanding drainage issues that need to be addressed as part of the Town's preliminary plat process. The Town Engineer has indicated that it is appropriate to approve the preliminary plat pending acceptance of the drainage with the caveat that the developer understands that the drainage comments may result in significant changes to the Site Plan.

Staff Recommended Action:

Staff recommends approval contingent on providing drainage information as requested by the Town Engineer prior to approval of the final plat and civil construction plans.

Planning and Zoning Recommendation

The Planning and Zoning Commission is conducting a special meeting to consider this item due to an error in the agenda posting for the November 2, 2021 Regular Meeting. Staff will provide the Commission's recommendation at the Council meeting.

Attachments:

Engineer Comments – October 29, 2021

Final Plat Application

Legal Description



October 29, 2021
AVO 43608.001

Ms. Kristi Gilbert
Town Administrator
Town of Cross Roads

Re: **Briggs Equipment Drainage Study/Downstream Assessment – 1st Review**

Dear Ms. Gilbert,

Halff Associates, Inc. was requested by the Town of Cross Roads to provide a review of the drainage study and downstream assessment in support of the preliminary plat for the Briggs Equipment development. The drainage study prepared KRG Civil Engineers Inc. was submitted on October 14, 2021.

We have completed our review and offer the following comments. Please refer to the Denton County Subdivision Rules and Regulations dated July 2009 for drainage criteria; hereafter referred to as Criteria Manual.

1. Please provide an existing conditions drainage area map. Show onsite and offsite directional flow arrows and show flow paths. Show and label existing infrastructure (ie existing culverts, etc)
2. Provide composite C values calculations for existing conditions
3. Provide calculations for existing time of concentration. Refer to Denton Co Criteria Manual Section IV.1.2. When calculating time of concentration, show calculations for overland (sheet), shallow concentrated, pipe and channel flow. Reference Section IV.1.3 Travel Time Estimation from the Denton County Subdivision Rules and Regulations, page 54 thru 57. Please use $n=0.15$ for grass. Please note that the length of overland flow distance should be limited to 50 (developed) to 100 feet (undeveloped).
4. Please account for offsite area entering site from the west. See attached markup. The runoff from adjacent property does not need to be detained, but it needs to be conveyed thru the property without causing adverse impacts. Indicate how offsite runoff entering site is conveyed thru proposed development. Please provide channel cross sections with hydraulic parameters for any proposed swales
5. It appears the natural existing swale conveying offsite runoff will be blocked with proposed grading. Please provide pre- and post- cross sections with hydraulic parameters to demonstrate no significant increase in water surface elevation on upstream property and no overflow into south property.
6. Calculated required detention pond volume appears underestimated. Please use equations IV.1.10a and 10b from the Criteria Manual. Use adjustment factors to the calculated

storage volume to account for under sizing. Refer to Modified Rational section IV.1.4. See attached spreadsheet that uses the required equations.

7. Proposed pond embankment appears to create a swale at the northeast property line. Please delineate drainage area reaching this swale and provide cross sections with hydraulic parameters. Verify 100-yr is contained within the site.
8. Please address comments on attached markups and provide annotated responses.

Address the following comments with future drainage study to support construction plans:

9. Provide a Pond sheet showing all relevant design information such as elevation storage rating curves, elevation discharge rating curves, results for all required flood event including inflow, outflow, peak storage, peak elevation, etc. Provide details and profile of outflow pipe and account for tailwater from receiving roadside ditch. Provide and label an emergency spillway with 6" of freeboard to top of pond under clogged conditions. Label side slopes.
10. Provide existing ditch cross section
11. Is driveway culvert existing or proposed? If proposed, please use a min of 15" and provide calculations. Design to pass the 100-yr flood event.
12. The modeled proposed fill, driveway culverts, pond, etc. included in the drainage study to support the preliminary plat will be reviewed again once the construction plans are available. Update calculations as necessary to correspond to plans.

The Engineer shall revise the hydrologic study and/or plans in accordance with the above comments and/or provide a written response that addresses each comment. If you have any questions or need additional information, please do not hesitate to call me at (817) 764-7466.

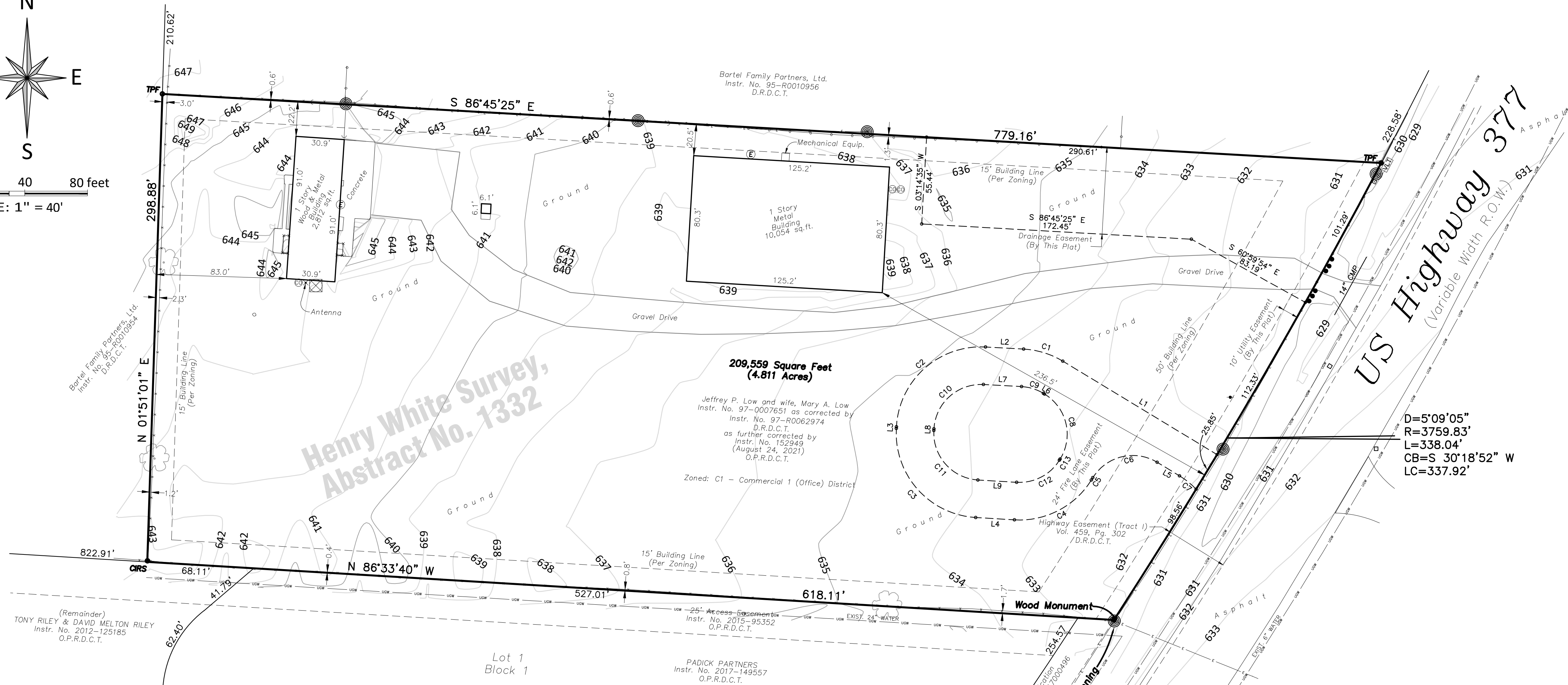
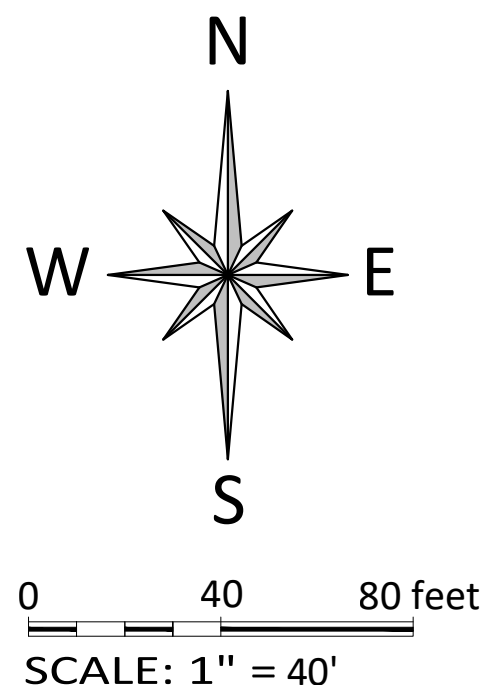
Sincerely,

HALFF ASSOCIATES, INC.

Firm No. 0312



Emilia Yanagi, P.E., CFM
Drainage Review Consultant for the Town of Cross Roads



**Henry White Survey,
Abstract No. 1332**

**209,559 Square Feet
(4.811 Acres)**

**D=5'09'05"
R=3759.83'
L=338.04'
CB=S 30°18'52" W
LC=337.92'**

OWNER'S DEDICATION AND ACKNOWLEDGEMENT

STATE OF TEXAS)
COUNTY OF DENTON)

BEING a 209,559 square foot (4.811 acre) tract of land situated in the HENRY WHITE SURVEY, Abstract Number 1332, Town of Cross Roads, Denton County, same being that certain tract of land conveyed to Jeffrey P. Low and wife, Mary A. Low by Warranty Deed recorded in Instrument Number 97-0007651, as corrected by Deed recorded in Instrument Number 97-R0062974, Deed Records, Denton County, Texas (D.R.D.C.T.), as further corrected by Deed recorded in Instrument Number 152949, and being more particularly described by metes and bounds as follows:

BEGINNING at a Power Pole for the southeast corner of the herein described tract of land, from which a Wood Monument bears, North 04 degrees 11 minutes 07 seconds East, for 1.54 feet, same being the northwest corner of a 20 foot right-of-way Dedication, recorded in Instrument Number 20171117000496, Official Public Records, Denton County, Texas (O.P.R.D.C.T.), further being on the northwest right-of-way line of U.S. Highway 377;

THENCE North 86 degrees 33 minutes 40 seconds West, departing said northwest right-of-way line, along the north line of said 20 foot right-of-way Dedication, and along the north line of Lot 1, Block 1 of the TRACTOR SUPPLY ADDITION, recorded in Instrument Number 2017-149557, O.P.R.D.C.T., and passing the northwest corner of said PADICK PARTNERS tract, at a distance of 527.01 feet, continuing along the north line of a certain remainder tract of land conveyed to TONY RILEY & DAVID MELTON RILEY by Deed recorded in Instrument Number 2012-125185, O.P.R.D.C.T. for a total distance of 618.11 feet to a capped iron rod with purple plastic cap stamped "RPLS 6451" set on said north line of TONY RILEY & DAVID MELTON RILEY tract;

THENCE North 01 Degree 51 Minutes 01 Seconds East, departing said north line of TONY RILEY & DAVID MELTON RILEY tract, along the east line of that certain tract of land conveyed to Bartel Family Partners, Ltd. by Warranty Deed recorded in Instrument Number 95-R0010954, D.R.D.C.T., for a distance of 298.88 feet, to a T post found on said east line;

THENCE South 86 Degrees 45 Minutes 25 Seconds East, departing said east line, along the south line of that certain tract of land conveyed to Bartel Family Partners, Ltd. by Warranty Deed recorded in Instrument Number 95-R0010956, D.R.D.C.T., for a distance of 779.16 feet to, a T post found on the aforementioned northwest right-of-way line, same being the beginning of a curve to the right, having a radius of 3759.83 feet, whose chord bears South 30 Degrees 18 Minutes 52 Seconds West, for a chord distance of 337.92 feet;

THENCE continuing along said curve to the right, through a central angle of 05 Degrees 09 Minutes 05 Seconds, for an arc distance of 338.04 feet to the POINT OF BEGINNING, containing 209,559 square feet or 4.811 acres of land, more or less.

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS:

THAT WE, Jeffrey P. Low & Mary A. Low, DO HEREBY ADOPT THIS PLAT DESIGNATING THE HEREIN DESCRIBED PROPERTY AS **LOW ADDITION**. AN ADDITION WITHIN THE TOWN OF CROSS ROADS CORPORATE LIMITS, DENTON COUNTY, TEXAS, AND DO HEREBY DEDICATE TO THE PUBLIC USE FOREVER THE STREETS AND EASEMENTS SHOWN HEREON. THIS PLAT DOES NOT ALTER OR REMOVE ANY EXISTING DEED RESTRICTIONS OR COVENANTS, IF ANY, ON THIS PROPERTY.

(OWNER) DATE

(OWNER) DATE

STATE OF TEXAS)
COUNTY OF DENTON)

BEFORE ME, the undersigned authority, a Notary Public in and for Denton County, Texas, on this day personally appeared Jeffrey P. Low, known to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for purposes and considerations therein expressed and in the capacity therein stated.

Given under my hand and seal of office, this _____ day of _____ 2021.

NOTARY PUBLIC in and for the State of Texas

STATE OF TEXAS)
COUNTY OF DENTON)

BEFORE ME, the undersigned authority, a Notary Public in and for Denton County, Texas, on this day personally appeared Mary A. Low, known to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for purposes and considerations therein expressed and in the capacity therein stated.

Given under my hand and seal of office, this _____ day of _____ 2021.

NOTARY PUBLIC in and for the State of Texas

**PRELIMINARY PLAT
LOT 1, BLOCK 1
LOW ADDITION**
Being a 4.811 Acre Tract of land in the
HENRY WHITE SURVEY, ABSTRACT NO. 1332
Out of the
Town of Cross Roads, Denton County, Texas

SCALE 1" = 40'
October 15, 2021

DUENES LAND SURVEYING, LLC



2112 Blackfoot Trail
Mesquite, Texas 75149
Ph: (214) 210-1836
Surveying Firm #10194446

SURVEYOR'S CERTIFICATE

STATE OF TEXAS)
COUNTY OF DALLAS)

KNOW ALL MEN BY THESE PRESENTS:

THAT I, Dustin D. Davison, do hereby certify that I have prepared this plat from an actual survey of the land and that the corner monuments shown thereon were properly placed under my personal supervision in accordance with the platting Rules and Regulations of the Town of Crossroads, Texas.

PRELIMINARY
RELEASED 10/15/21 FOR REVIEW PURPOSES ONLY. THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

Dustin D. Davison
Registered Professional Land Surveyor No. 6451

STATE OF TEXAS)
COUNTY OF DALLAS)

BEFORE ME, the undersigned authority, a Notary Public in and for Dallas County, Texas, on this day personally appeared Dustin D. Davison, known to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for purposes and considerations therein expressed and in the capacity therein stated.

Given under my hand and seal of office, this _____ day of _____ 2021.

NOTARY PUBLIC in and for the State of Texas

RECOMMENDED FOR APPROVAL

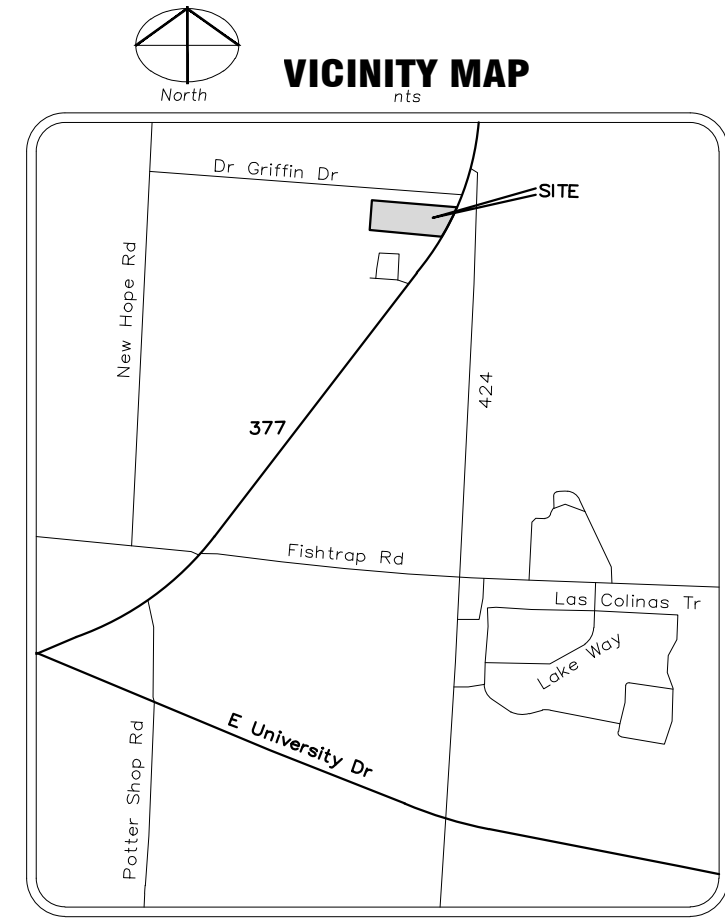
Chairperson
Planning and Zoning Commission
Town of Cross Roads, Texas

APPROVED FOR PREPARATION OF FINAL PLAT

Mayor
Town of Cross Roads

LINE	BEARING	DISTANCE
L1	N 58°47'11" W	115.08'
L2	N 86°52'09" W	24.39'
L3	S 03°07'51" W	1.05'
L4	S 86°33'40" E	24.76'
L5	S 58°47'11" E	16.72'
L6	N 58°47'11" W	0.89'
L7	N 86°52'09" W	24.39'
L8	S 03°07'51" W	1.05'
L9	S 86°33'40" E	24.76'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	54.00'	26.47'	26.20'	N 72°49'40" W	28°04'59"
C2	54.00'	84.82'	76.37'	S 48°07'51" W	90°00'00"
C3	54.00'	84.53'	76.16'	S 41°42'55" E	89°41'30"
C4	54.00'	58.05'	55.29'	N 62°38'39" E	61°35'22"
C5	3699.82'	1.78'	1.78'	N 31°50'09" E	0°01'39"
C6	30.00'	46.81'	42.20'	N 76°31'04" E	89°23'31"
C7	50.00'	13.65'	13.61'	S 50°58'03" E	15°38'19"
C8	30.00'	47.45'	42.66'	N 13°28'51" W	90°37'20"
C9	30.00'	14.70'	14.56'	N 72°49'40" W	28°04'59"
C10	30.00'	47.12'	42.43'	S 48°07'51" W	90°00'00"
C11	30.00'	46.96'	42.31'	S 41°42'55" E	89°41'30"
C12	30.00'	32.25'	30.72'	N 62°38'39" E	61°35'22"
C13	3675.86'	0.87'	0.87'	N 31°50'34" E	0°00'49"



NOTES:

- TPF = T Post Found
- CIRS = 5/8" iron rod with Purple plastic cap stamped, "RPLS 6451" set
- Instr. No. = Instrument Number
- D.R.D.C.T. = Deed Records, Denton County, Texas
- R.O.W. = right-of-way
- Sq. Ft. = Square Feet
- All drainage facilities shall be owned, operated, and maintained by the Owner.

LEGEND

- electric meter
- a/c
- trees
- power pole
- fiber-optic cable box
- clean out
- underground fiber-optic marker
- electric box
- sign
- wood post
- wire fence
- chain link fence
- overhead electric line
- guy wire

Basis of Bearings: STATE PLANE COORDINATE SYSTEM, NORTH TEXAS CENTRAL ZONE 4202, NORTH AMERICAN DATUM OF 1983. ADJUSTMENT REALIZATION 2011.

No portion of the subject property lies within any area of 100-year flood according to FEMA's Flood Insurance Rate Map No. 481210405 G, dated April 18, 2011. Property is in zone X.

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ENGINEER
KRG Civil Engineers, Inc.
2150 South Central Expy., Suite 200
McKinney, Texas 75072
Contact: Kelvin R. Gomez, P.E.
469-219-3137
kelly@krgcivil.com

OWNER
Jeffrey P. Low & Mary A. Low
7557 S. Highway 377
Aubrey, Texas 76227

SURVEYOR
Duenes Land Surveying, LLC
2112 Blackfoot Trail
Mesquite, Texas 75149
Contact: Dustin D. Davison, RPLS
214-317-0685
dustin@dueneslandsurveying.com

1. Provide existing conditions DA map
 2. Show on site and offsite flow arrows for both existing and proposed drainage area map

It appears pond embankment creates a swale. Please provide cross sections with hydraulic parameters and demonstrate 100-yr is contained within the site

Delineate offsite drainage area

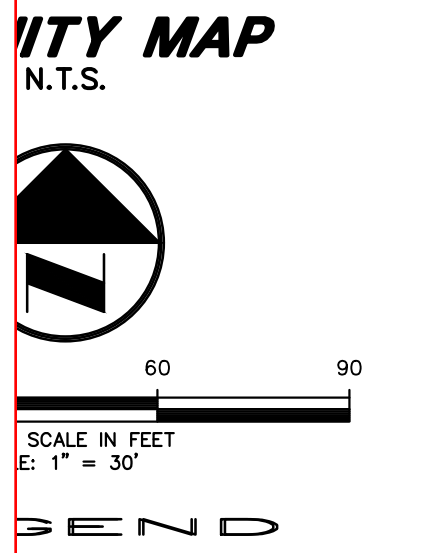
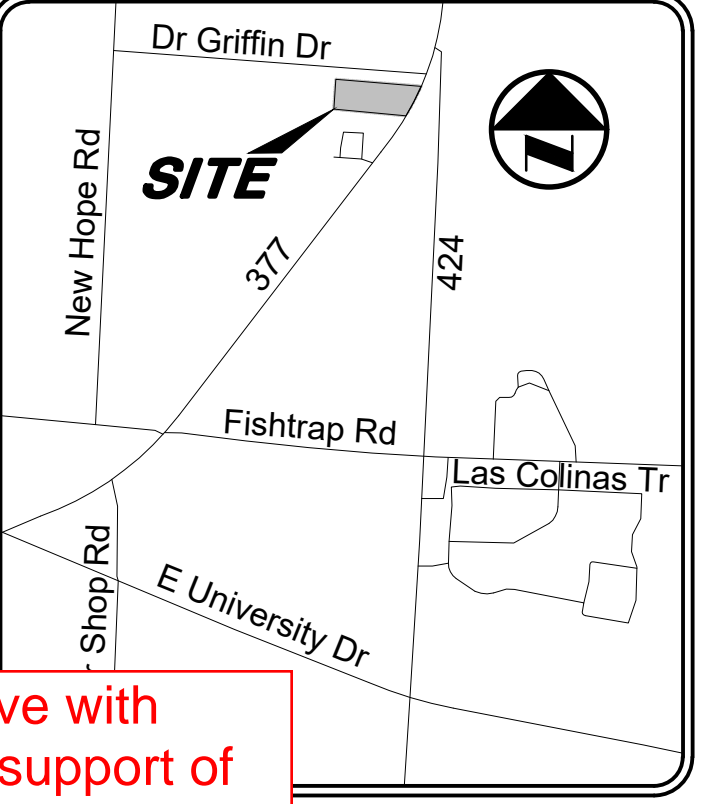
Provide rating curve with drainage study in support of final plat.
 Iterate until outflow balances with required volume water surface elevation for all required events. Mark all flood event on the elevation-volume-flow rating curve.
 (Address with DS in support of final plat/plans)

Provide cross section with hydraulic parameters to calculate backwater for pond outfall

Account for offsite area. It does not need to be detained but needs to be conveyed thru the site without causing adverse impacts.

Is this existing or proposed?
 Min 15" if proposed and needs to convey the 100-yr.
 Provide culvert calculations with the drainage study in support of final plat/construction plans

Natural existing swale appears to be blocked here. Provide pre and post cross sections with hydraulic parameters to demonstrate no adverse impacts

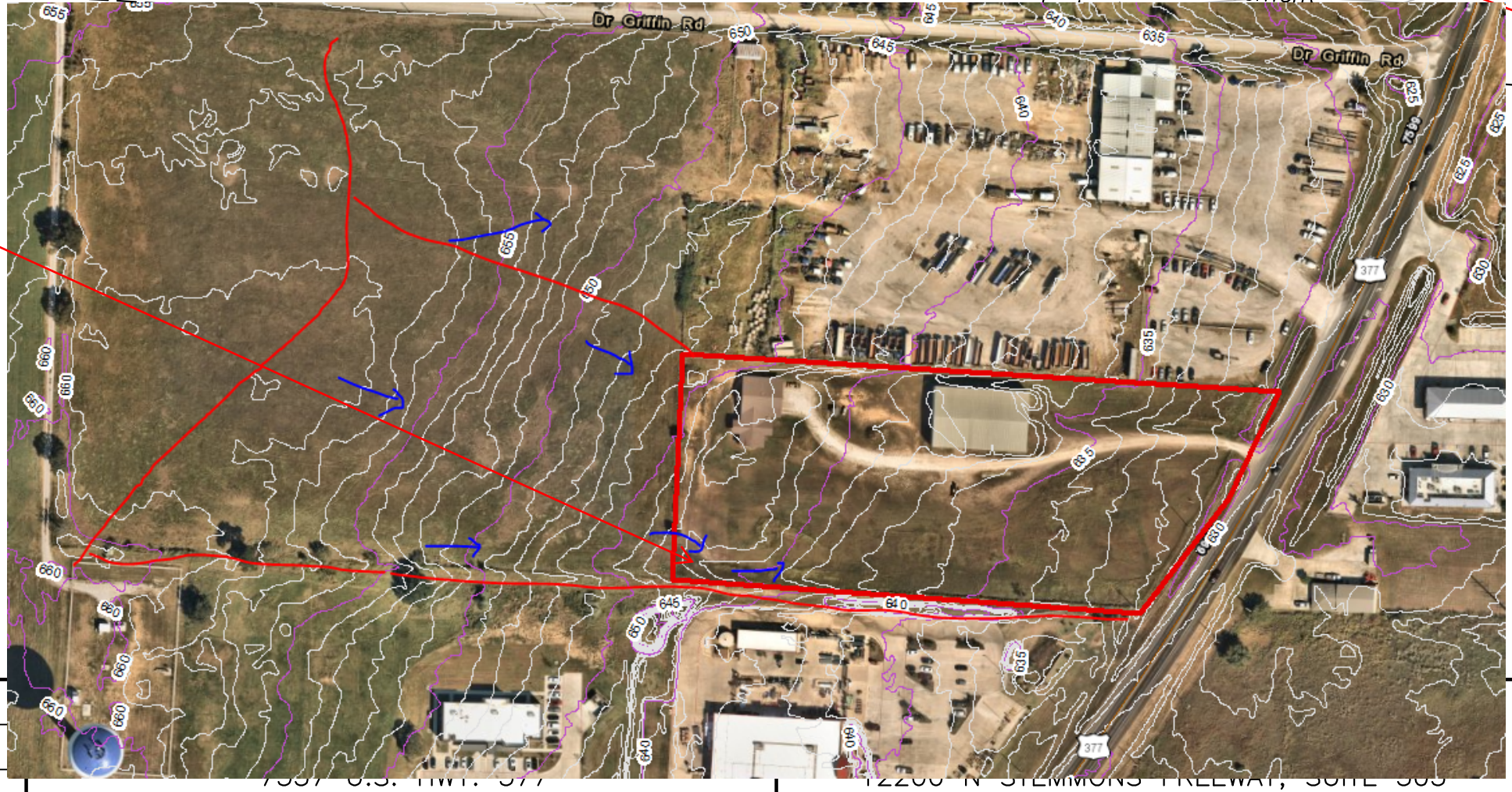
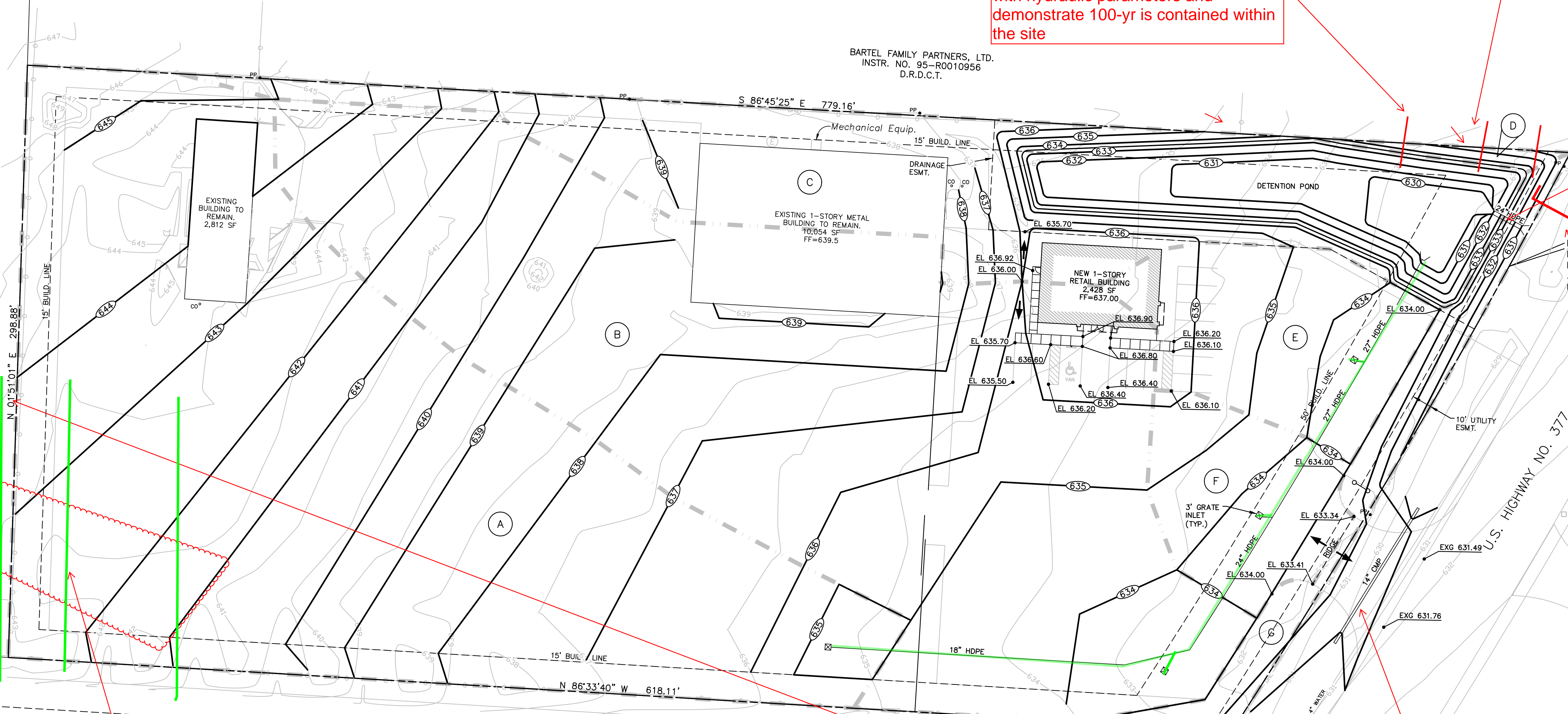


- BOLLARD
- ELECTRIC METER
- POWER POLE
- LIGHT STANDARD
- WATER METER
- WATER VALVE
- IRRIGATION CONTROL VALVE
- FIRE HYDRANT
- FIRE DEPARTMENT CONNECTION
- CLEAN OUT
- MANHOLE
- GAS METER
- TRAFFIC SIGNAL CONTROL
- TRAFFIC SIGNAL POLE
- TELEPHONE BOX
- TV BOX
- FLAG POLE
- VALLEY GUTTER

NOTE: MAXIMUM SLOPE FOR ALL ADA PATHS 5%; MAX. CROSS FALL IS 2%; FOR THE FIRST FIVE FEET FROM THE DOOR A 2% SLOPE (MAX.) MUST BE MAINTAINED

NOTE: ALL DRAINAGE FACILITIES SHALL BE OWNED, OPERATED, AND MAINTAINED BY THE OWNER.

DRAINAGE AREA TABLE/CALCULATIONS					
DA #	AREA	C	$I_{100}DEV.$	Q_{100}	REMARKS
A	1.84	0.80	9.24	13.60	3' GRATE INLET
B	1.67	0.80	9.24	12.34	3' GRATE INLET
C	0.73	0.80	9.24	5.40	TO DETENTION POND
D	0.02	0.80	9.24	0.15	TO OFFSITE NORTH
E	0.26	0.80	9.24	1.92	3' GRATE INLET
F	0.18	0.80	9.24	1.33	3' GRATE INLET
G	0.14	0.80	9.24	1.03	TO HWY 377



NO.	DATE	REVISION / DESCRIPTION		
DESIGN	DRAWN	DATE	SCALE	NOTES
KRG	KRG	5-24-21	AS SHOWN	-

CROSS ROADS, TEXAS
 DENTON COUNTY
 HENRY WHITE SURVEY
 ABSTRACT No. 1332

12200 N. STEMMONS FRELWAY, SUITE 300
 DALLAS, TEXAS 75234
 MS. LEIGH ANN HILL
 (972) 232-7500 PHONE

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KRG Civil Engineers, Inc.
 2150 SOUTH CENTRAL EXPY., SUITE 200
 MCKINNEY, TEXAS 75072
 (469) 219-3137 PHONE
 (469) 219-3201 FAX
 KELLY@KRGCVL.COM
 FIRM REGISTRATION F-9131

PRELIMINARY GRADING & DRAINAGE PLAN
 SITEPRO EQUIPMENT
 7577 U.S. HWY. 377
 CITY OF CROSS ROADS
 DENTON COUNTY, TEXAS

SHEET NO.
C1.0

Provide composite C calculations and existing time of concentration calculations and show existing conditions flow path on existing drainage area map

OVERALL SITE DETENTION REQUIREMENTS 2 YR EVENT						
GIVEN:		RESULT:				
Area =	4.81	Maximum Required				
Prop C =	0.80	Storage =		8,156 cf		
Prop Tc =	10 min					
Max Q =	8.44 cfs					
Exist C =	0.45					
Exist Tc =	15 min					
STORM DURATION DATA:						
MIN	I-2YR	C	AREA	TOTAL CFS	TOTAL FLOW CF	REQUIRED STORAGE CF
10	4.71	0.80	4.81	18.12	10,874	5,065
15	3.90	0.80	4.81	15.01	13,506	6,331
20	3.35	0.80	4.81	12.89	15,469	7,597
30	2.64	0.80	4.81	10.16	18,286	8,156
40	2.19	0.80	4.81	8.43	20,225	12,662
50	1.89	0.80	4.81	7.27	21,818	15,195
60	1.67	0.80	4.81	6.43	23,134	17,727

OVERALL SITE DETENTION REQUIREMENTS 5 YR EVENT						
GIVEN:		RESULT:				
Area =	4.81	Maximum Required				
Prop C =	0.80	Storage =		10,745 cf		
Prop Tc =	10 min					
Max Q =	10.50 cfs					
Exist C =	0.45					
Exist Tc =	15 min					
STORM DURATION DATA:						
MIN	I-5YR	C	AREA	TOTAL CFS	TOTAL FLOW CF	REQUIRED STORAGE CF
10	5.75	0.80	4.81	22.13	13,276	6,299
15	4.85	0.80	4.81	18.66	16,797	7,873
20	4.21	0.80	4.81	16.20	19,440	9,952
30	3.37	0.80	4.81	12.97	23,342	12,597
40	2.83	0.80	4.81	10.89	26,136	15,747
50	2.45	0.80	4.81	9.43	28,283	18,896
60	2.17	0.80	4.81	8.35	30,061	22,045

VOLUME CALCULATIONS: 100-YR DETENTION AREA			
ELEV.	AREA (SF)	STORAGE (CF)	CUMULATIVE STORAGE (CF)
629.30	0	0	0
630.00	1849	647	647
631.00	4687	3268	3915
632.00	7599	6143	10058
633.00	9850	8875	18933
633.50	11030	5220	24153 (0.5' FREEBOARD)
VOLUME REQUIRED =		18,832 CF	
VOLUME PROVIDED =		24,153 CF	

OVERALL SITE DETENTION REQUIREMENTS 10 YR EVENT						
GIVEN:		RESULT:				
Area =	4.81	Maximum Required				
Prop C =	0.80	Storage =		12,381 cf		
Prop Tc =	10 min					
Max Q =	11.90 cfs					
Exist C =	0.45					
Exist Tc =	15 min					
STORM DURATION DATA:						
MIN	I-10YR	C	AREA	TOTAL CFS	TOTAL FLOW CF	REQUIRED STORAGE CF
10	6.50	0.80	4.81	25.01	15,007	7,143
15	5.50	0.80	4.81	21.16	19,048	8,929
20	4.79	0.80	4.81	18.43	22,118	10,714
30	3.85	0.80	4.81	14.81	26,667	14,286
40	3.24	0.80	4.81	12.47	29,922	17,857
50	2.82	0.80	4.81	10.85	32,554	21,429
60	2.50	0.80	4.81	9.62	34,632	25,000

OVERALL SITE DETENTION REQUIREMENTS 50 YR EVENT						
GIVEN:		RESULT:				
Area =	4.81	Maximum Required				
Prop C =	0.80	Storage =		16,714 cf		
Prop Tc =	10 min					
Max Q =	15.45 cfs					
Exist C =	0.45					
Exist Tc =	15 min					
STORM DURATION DATA:						
MIN	I-50YR	C	AREA	TOTAL CFS	TOTAL FLOW CF	REQUIRED STORAGE CF
10	8.36	0.80	4.81	32.17	19,302	9,273
15	7.14	0.80	4.81	27.47	24,727	11,591
20	6.27	0.80	4.81	24.13	28,852	13,909
30	5.09	0.80	4.81	19.59	35,255	18,545
40	4.32	0.80	4.81	16.62	39,896	23,182
50	3.77	0.80	4.81	14.51	43,521	27,818
60	3.36	0.80	4.81	12.93	46,545	32,455

Required storage underestimated. Use equation IV.1-10a and 10b to calculate required storage

Please refer to Denton Co Subdivision Rules and Regulations, Section IV.1.4. for Modified Rational method calculations. Please use adjustment factors.

OVERALL SITE DETENTION REQUIREMENTS 100 YR EVENT						
GIVEN:		RESULT:				
Area =	4.81	Maximum Required				
Prop C =	0.80	Storage =		18,832 cf		
Prop Tc =	10 min					
Max Q =	17.12 cfs					
Exist C =	0.45					
Exist Tc =	15 min					
STORM DURATION DATA:						
MIN	I-100YR	C	AREA	TOTAL CFS	TOTAL FLOW CF	REQUIRED STORAGE CF
10	9.24	0.80	4.81	35.56	21,333	10,273
15	7.91	0.80	4.81	30.44	27,394	12,841
20	6.96	0.80	4.81	26.78	32,138	15,409
30	5.66	0.80	4.81	21.78	39,203	20,545
40	4.82	0.80	4.81	18.55	44,514	25,682
50	4.22	0.80	4.81	16.24	48,716	30,818
60	3.77	0.80	4.81	14.51	52,225	35,955

OVERALL SITE DETENTION REQUIREMENTS 100 YR EVENT						
GIVEN:		RESULT:				
Area =	4.81	Maximum Required				
Prop C =	0.80	Storage =		18,832 cf		
Prop Tc =	10 min					
Max Q =	17.12 cfs					
Exist C =	0.45					
Exist Tc =	15 min					
STORM DURATION DATA:						
MIN	I-100YR	C	AREA	TOTAL CFS	TOTAL FLOW CF	REQUIRED STORAGE CF
10	9.24	0.80	4.81	35.56	21,333	10,273
15	7.91	0.80	4.81	30.44	27,394	12,841
20	6.96	0.80	4.81	26.78	32,138	15,409
30	5.66	0.80	4.81	21.78	39,203	20,545
40	4.82	0.80	4.81	18.55	44,514	25,682
50	4.22	0.80	4.81	16.24	48,716	30,818
60	3.77	0.80	4.81	14.51	52,225	35,955

NO.	DATE	REVISION / DESCRIPTION
DESIGN	DRAWN	DATE
SCALE	NOTES	
KRG	KRG	5-24-21
AS SHOWN	-	

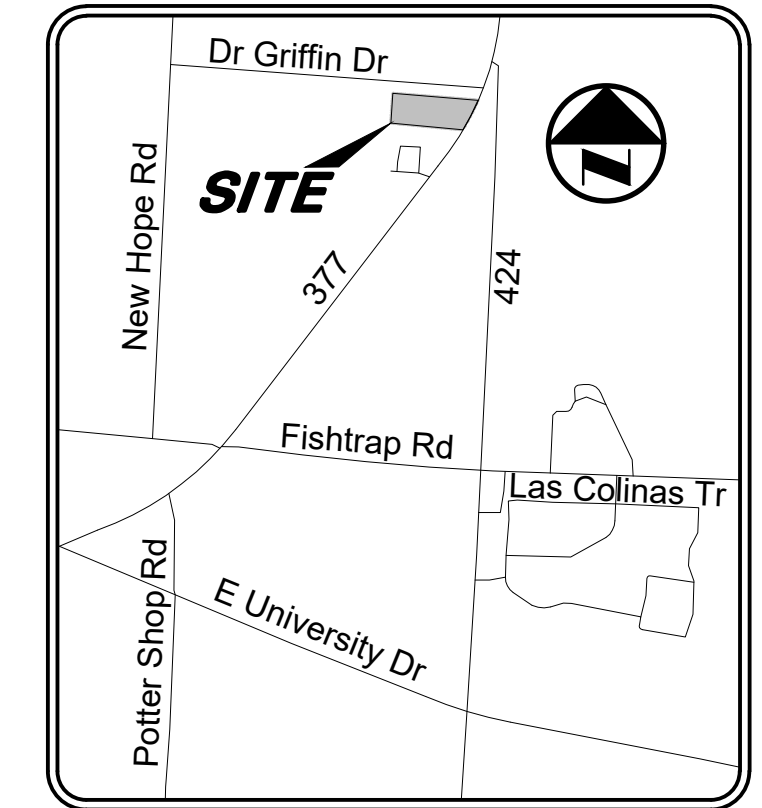
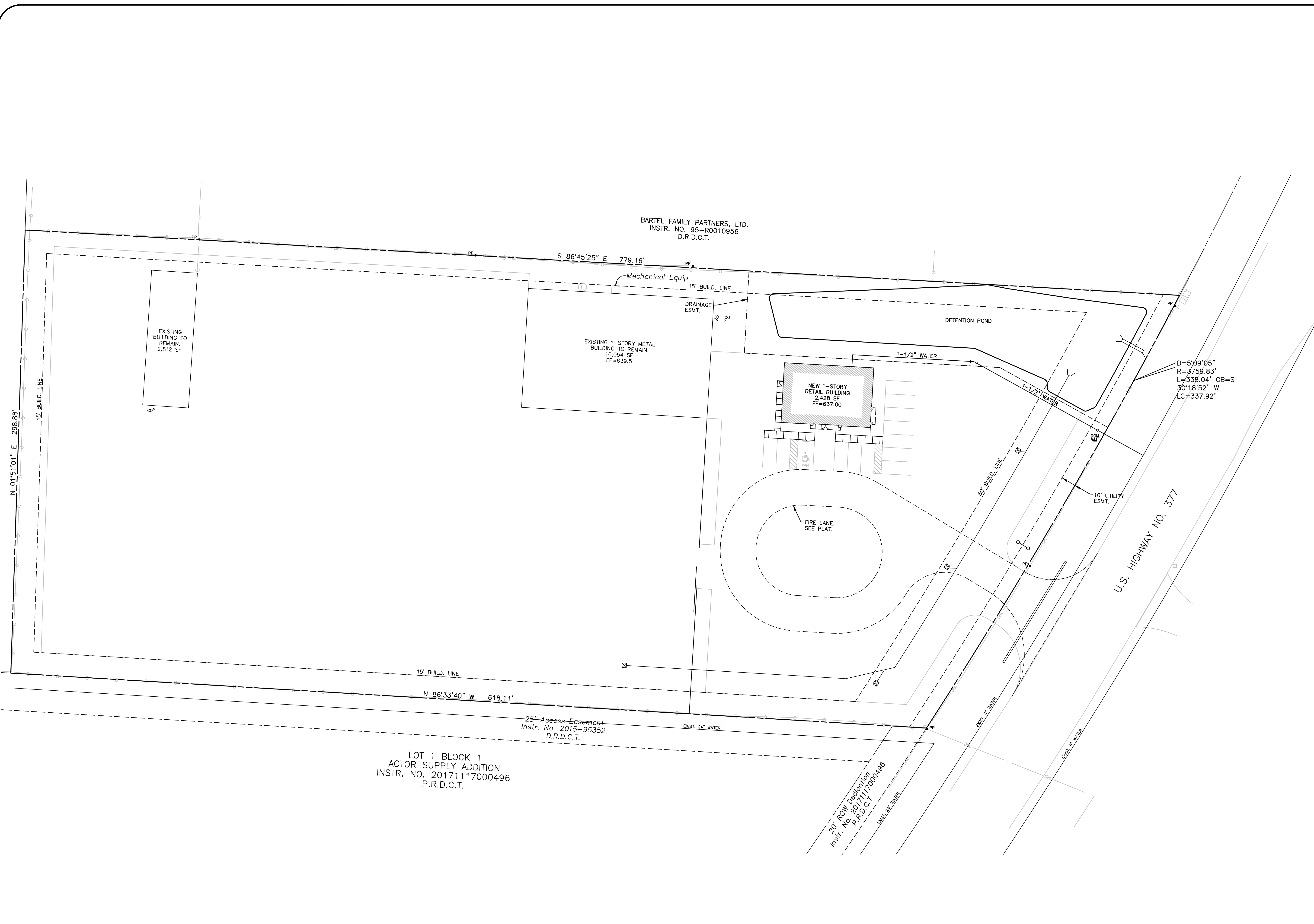
PROJECT INFORMATION
 4.81 ACRE TRACT
 7557 U.S. HWY. 377
 CROSS ROADS, TEXAS
 DENTON COUNTY
 HENRY WHITE SURVEY
 ABSTRACT No. 1332

CLIENT
 GOLDEN SANDS GENERAL CONTRACTORS, INC.
 12200 N STEMMONS FREEWAY, SUITE 305
 DALLAS, TEXAS 75234
 MS. LEIGH ANN HILL
 (972) 232-7500 PHONE

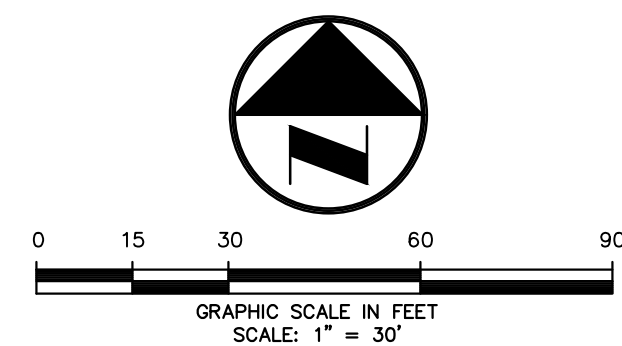
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KRG Civil Engineers, Inc.	
2150 SOUTH CENTRAL EXPY., SUITE 200 MCKINNEY, TEXAS 75072	(469) 219-3137 PHONE (469) 219-3201 FAX KELLY@KRGCVL.COM
FIRM REGISTRATION F-9131	

DETENTION CALCS. SITEPRO EQUIPMENT 7577 U.S. HWY. 377 CITY OF CROSS ROADS DENTON COUNTY, TEXAS	SHEET NO. C1.1
--	-------------------------------------



VICINITY MAP
N.T.S.



LEGEND

- B. BOLLARD
- EM ELECTRIC METER
- PP POWER POLE
- LS LIGHT STANDARD
- WM WATER METER
- WV WATER VALVE
- ICV IRRIGATION CONTROL VALVE
- FH FIRE HYDRANT
- FDC FIRE DEPARTMENT CONNECTION
- CQ CLEAN OUT
- MH MANHOLE
- GM GAS METER
- TSC TRAFFIC SIGNAL CONTROL
- TSP TRAFFIC SIGNAL POLE
- TE TELEPHONE BOX
- TV TV BOX
- FP FLAG POLE
- VG VALLEY GUTTER
- PROPERTY LINE
- O.H. POWER LINES
- U/G TELEPHONE LINES
- WATER
- U/G WATER LINE
- GAS
- U/G GAS LINE
- FENCE
- EXISTING CONTOURS
- PROPOSED CONTOURS
- xxx.xx EXISTING SPOT GRADES
- TC xxx.xx PROPOSED SPOT GRADES
- g xxx.xx PROPOSED EROSION CONTROL
- PROPOSED DRAINAGE DIVIDES

NOTE:
SEPTIC DESIGN FOR THIS
SITE TO BE PROVIDED BY
A REGISTERED SANITARIAN.

NO.	DATE	REVISION / DESCRIPTION
DESIGN	DRAWN	DATE
KRG	KRG	5-24-21
		SCALE
		AS SHOWN
		NOTES
		-

PROJECT INFORMATION
4.81 ACRE TRACT
7557 U.S. HWY. 377
CROSS ROADS, TEXAS
DENTON COUNTY
HENRY WHITE SURVEY
ABSTRACT No. 1332

CLIENT
GOLDEN SANDS GENERAL CONTRACTORS, INC.
12200 N STEMMONS FREEWAY, SUITE 305
DALLAS, TEXAS 75234
MS. LEIGH ANN HILL
(972) 232-7500 PHONE

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MCKINNEY, TEXAS 75072

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KELLY@KRGCVL.COM

FIRM REGISTRATION F-9131

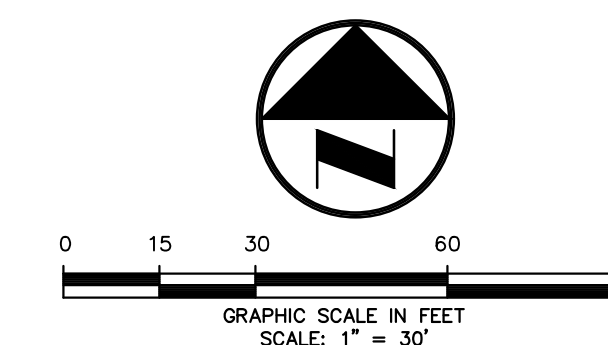
PRELIMINARY WATER & WASTEWATER PLAN

SITEPRO EQUIPMENT
7577 U.S. HWY. 377
CITY OF CROSS ROADS
DENTON COUNTY, TEXAS

SHEET NO. C2.0

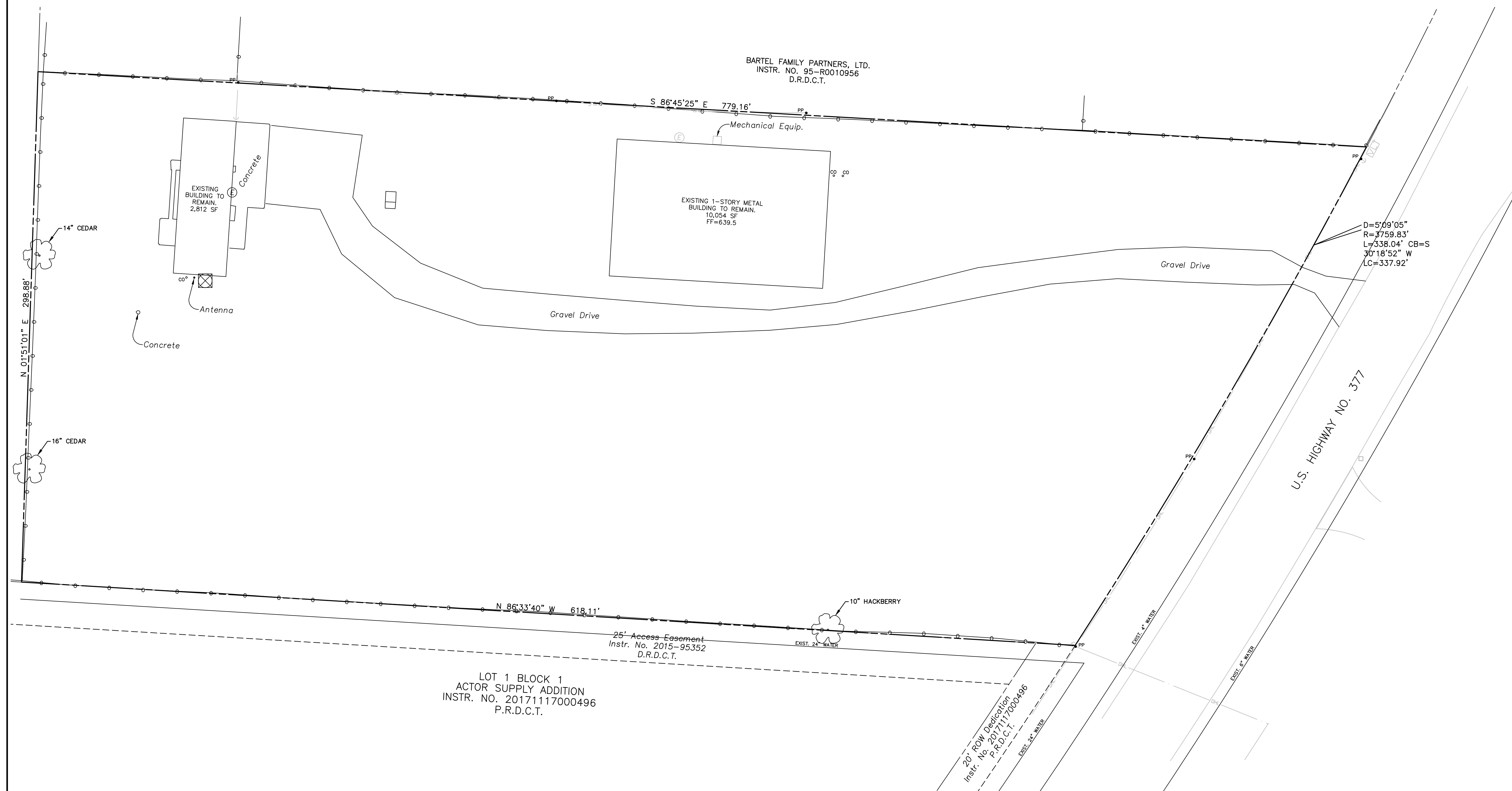


VICINITY MAP
N.T.S.



LEGEND

- B. BOLLARD
- EM ELECTRIC METER
- PP POWER POLE
- LS LIGHT STANDARD
- WM WATER METER
- WV WATER VALVE
- ICV IRRIGATION CONTROL VALVE
- FH FIRE HYDRANT
- FDC FIRE DEPARTMENT CONNECTION
- CO CLEAN OUT
- MH MANHOLE
- GM GAS METER
- TSC TRAFFIC SIGNAL CONTROL
- TSP TRAFFIC SIGNAL POLE
- TELE TELEPHONE BOX
- TV TV BOX
- FP FLAG POLE
- VG VALLEY GUTTER
- PROPERTY LINE
- O.H. POWER LINES
- U/G TELEPHONE LINES
- WATER
- U/G WATER LINE
- GAS
- U/G GAS LINE
- FENCE
- EXISTING CONTOURS
- PROPOSED CONTOURS
- xxx.xx EXISTING SPOT GRADES
- TC xxx.xx PROPOSED SPOT GRADES
- G xxx.xx PROPOSED EROSION CONTROL
- PROPOSED DRAINAGE DIVIDES



NO.	DATE	REVISION / DESCRIPTION
DESIGN	KRG	5-24-21
DRAWN	KRG	AS SHOWN
SCALE		AS SHOWN
NOTES		-

PROJECT INFORMATION
 4.81 ACRE TRACT
 7557 U.S. HWY. 377
 CROSS ROADS, TEXAS
 DENTON COUNTY
 HENRY WHITE SURVEY
 ABSTRACT No. 1332

CLIENT
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 DALLAS, TEXAS 75234
 MS. LEIGH ANN HILL
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 MCKINNEY, TEXAS 75072

(469) 219-3137 PHONE
 (469) 219-3201 FAX
 KELLY@KRGCVL.COM

FIRM REGISTRATION F-9131

TREE SURVEY
 SITEPRO EQUIPMENT
 7577 U.S. HWY. 377
 CITY OF CROSS ROADS
 DENTON COUNTY, TEXAS

SHEET NO.
 C3.0

**TOWN OF CROSS ROADS
PLATTING APPLICATION**



DATE: 09-07-2021

APPLICATION # 2021-0907-01PPLAT


PROJECT: Briggs Equipment

Completed applications will be considered received on the due date specified on the yearly Submission Schedule.
PLEASE VERIFY MEETING DATES.

TYPE OF PLAT

Preliminary _____ Replat _____
 Final _____ Administrative/Amending _____

PLEASE SPECIFY THE PRIMARY CONTACT

Land Owner Name Jeff Low, Mary Low Signature 
 Applicant Name Kelvin Gomez Signature Kelvin Gomez Digitally signed by Kelvin Gomez
Date: 2021.09.01 13:50:04 -05'00'

Project Contact Mailing Address 2150 South Central Expy., Suite 200, McKinney, TX 75072

Project Contact Phone 972-345-5469 Email kelly@krgcivil.com

Proposed Project Name Briggs Equipment Location 7557 Hwy 377
 Lot/Block _____ Abstract 1332
 DCAD ID 52602
 Number of Lots Created 1

SUBMISSION DOCUMENTS

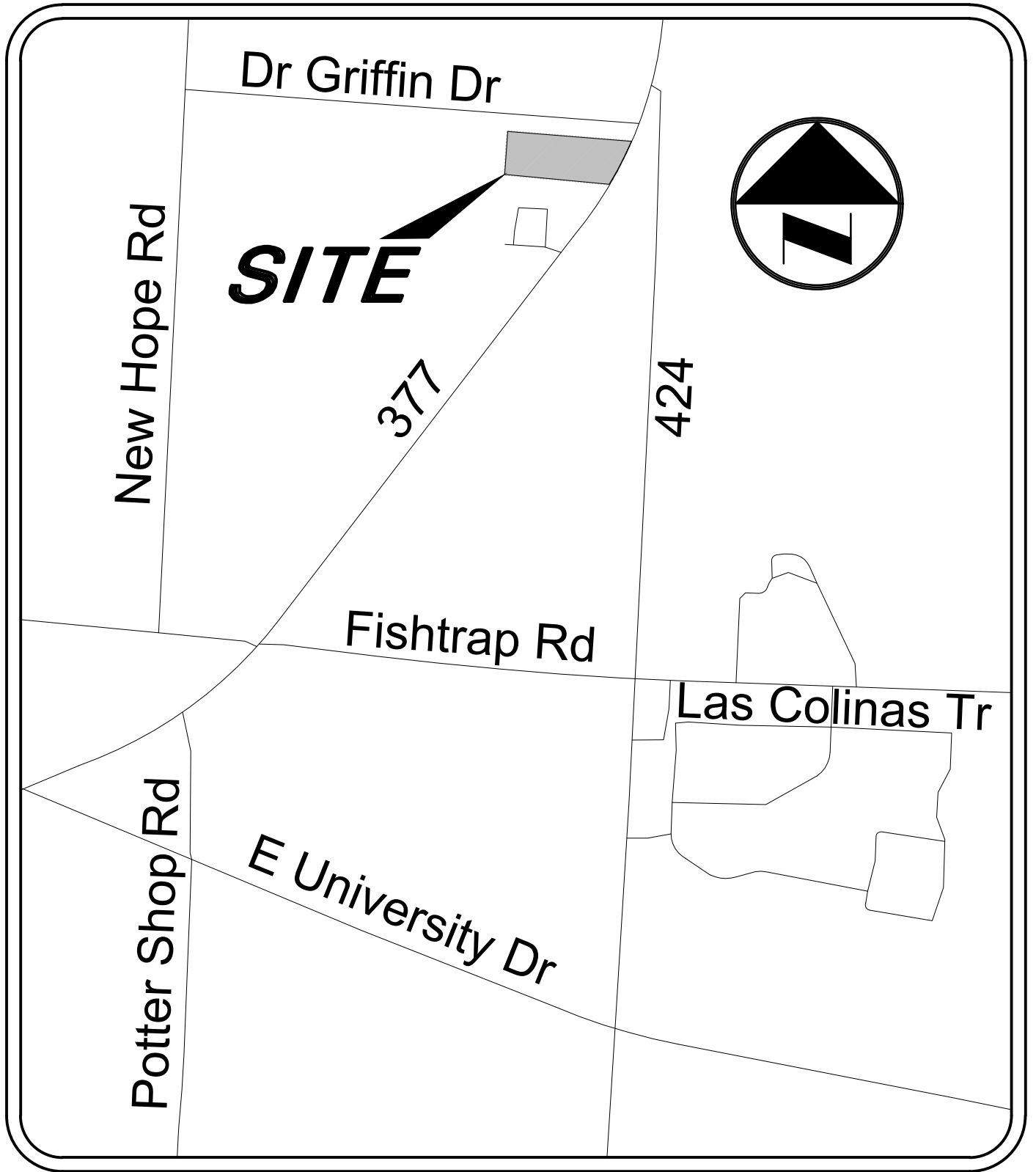
Fee _____ Legal Description _____
 Map _____ List of Neighbors _____
 Site Plan (Commercial) _____ Stamped/Addressed _____
 Envelopes _____
 Drawings (4 full, 2 half) _____
 OTHER (Specify) _____

APPLICATION EXPLANATION

Explanation and Description of Request or Project

It's our understanding that platting is required to redevelop this tract.

Before submitting an application, the applicant should consult with the Town Administrator to discuss the feasibility of the request and any additional requirements.



VICINITY MAP

N.T.S.

SCHEDULE A

(Continued)

4. Legal description of land:

All that certain tract of land situated in the Henry White Survey, Abstract No. 1332, being a part of an aggregate of a called 28.093 acre tract of land described in Exhibit "A" to a Deed from Griffin Properties, Inc., Profit Sharing Plan, to Buster Chandler and Pete Hoilar recorded in [Volume 1603 Page 180] of the Real Property Records, Denton County Texas, as recognized and occupied on the ground the subject tract being more particularly described as follows:

BEGINNING at a wooden right-of-way monument found for the Southeast corner of said 28.093 acre tract in the West right-of-way line of U.S. Highway No. 377;

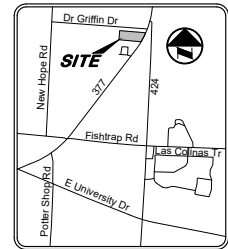
THENCE North 89 Degrees 45 minutes 43 Seconds West with the South line of said 28.093 acre tract a distance of 618.11 feet to a 1/2" iron pipe found for the corner a East line of a called 14.938 acre tract described in the Deed to Bartel Family Partners, Ltd. Recorded in clerks File No. 95-ROOJ0954 of the Real Property Records of Denton County, Texas;

THENCE North 01 Degrees 21 Minutes 59 Seconds West with the East line of said 14.938 acre tract a distance of 298.88 feet to a 1/2" iron rod found for corner at the Southwest corner of a called 4.00 acre tract described in the Deed to Frank Bartel et ux recorded in Clerks File No. 93-R0040727 of the Real Property Records of Denton County, Texas;

THENCE South 89 Degrees 57 Minutes 28 Seconds East with the South line of said 4.00 acre tract a distance of 779.16 feet a 1/2" iron rod found for corner in the East line of said 28.093 acre tract and in the West right-of-way line of said Highway;

THENCE Southwesterly with the West right-of-way line of said Highway and the East line of said 28.093 acre tract along a curve to the right having a radius of 3759.83 an arc length of 338.00 feet and a chord bearing and distance of South 27 degrees 00 minutes 02 seconds West 337.89 feet to the POINT OF BEGINNING.

NOTE: The Company is prohibited from insuring the area or quantity of the land described herein. Any statement in the legal description contained in Schedule "A" as to area or quantity of land is not a representation that such area or quantity is correct, but is made only for informal identification purposes and does not override Item 2 of Schedule "B" hereof.



VICINITY MAP
N.T.S.



GRAPHIC SCALE IN FEET
SCALE: 1" = 30'

LEGEND

- ⊙ BOLLARD
- ⊕ ELECTRIC METER
- ⊖ POWER POLE
- ⊙ LIGHT STANDARD
- ⊕ WATER METER
- ⊖ WATER VALVE
- ⊕ IRRIGATION CONTROL VALVE
- ⊖ FIRE HYDRANT
- ⊕ FIRE DEPARTMENT CONNECTION
- ⊖ CLEAN OUT
- ⊕ MANHOLE
- ⊖ GAS METER
- ⊕ TRAFFIC SIGNAL CONTROL
- ⊖ TRAFFIC SIGNAL POLE
- ⊕ TELEPHONE BOX
- ⊖ TV BOX
- ⊕ FLAG POLE
- ⊖ VALLEY GUTTER
- PROPERTY LINE
- C/A POWER LINES
- U/G TELEPHONE LINES
- WATER
- U/G WATER LINE
- GAS
- U/G GAS LINE
- FENCE
- EXISTING CONTOURS
- PROPOSED CONTOURS
- EXISTING SPOT GRADES
- PROPOSED SPOT GRADES
- PROPOSED EROSION CONTROL
- PROPOSED DRAINAGE DIVIDES

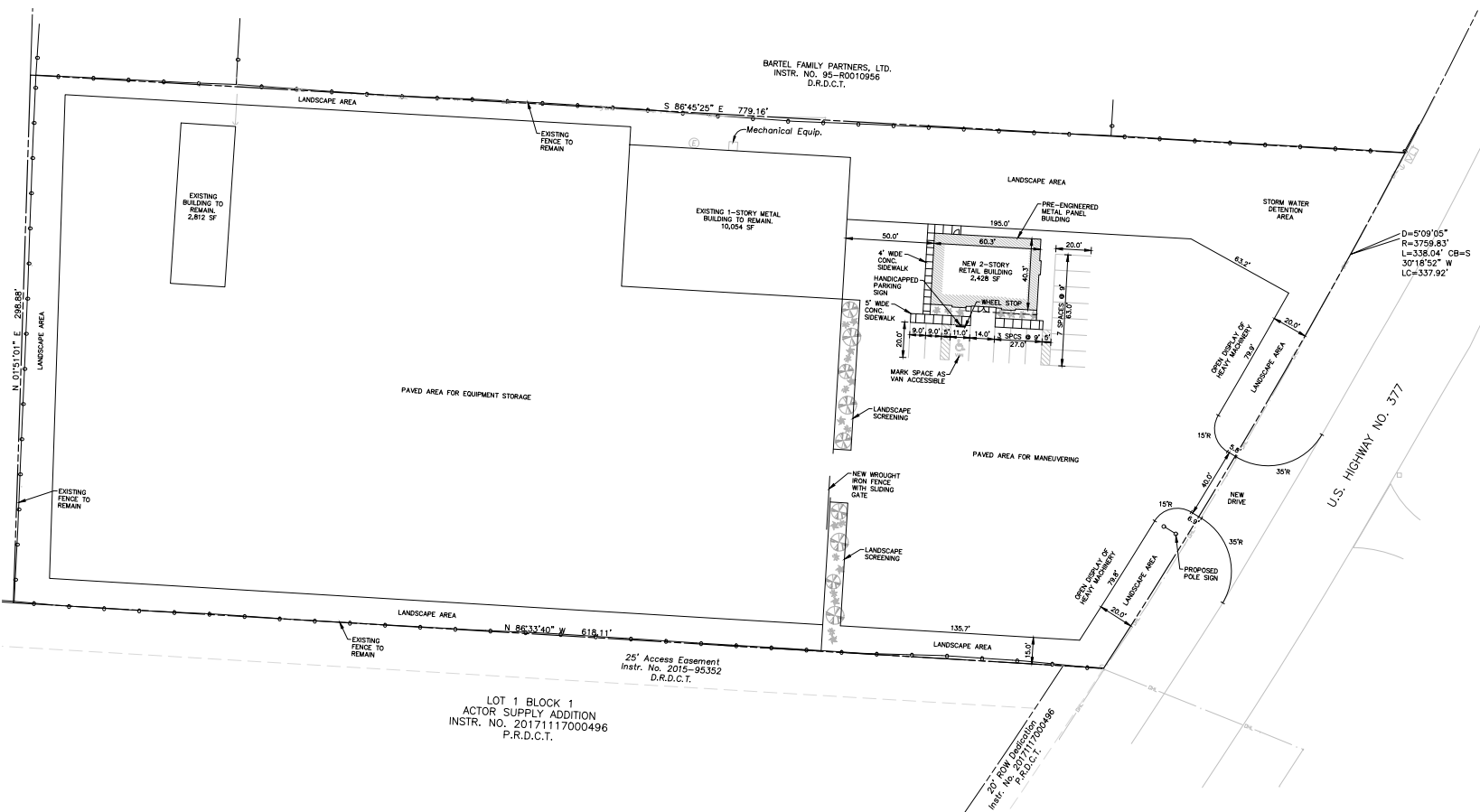
PARKING TABULATION:

PARKING RATIOS:
RETAIL: 1 SPACE / 200 SF

PROPOSED BUILDING:
RETAIL: 2,428 SF

REQUIRED PARKING:
2,428 SF / 200 SF = 13

PARKING PROVIDED:
12 REGULAR PARKING SPACES
13 HANDICAPPED PARKING SPACES
13 TOTAL PARKING SPACES PROVIDED



NO.	DATE	REVISION / DESCRIPTION		
DESIGN	DRAWN	DATE	SCALE	NOTES
KRG	KRG	5-24-21	AS SHOWN	-

PROJECT INFORMATION
4.81 ACRE TRACT
7557 U.S. HWY. 377
CROSS ROADS, TEXAS
DENTON COUNTY
HENRY WHITE SURVEY
ABSTRACT No. 1332

CLIENT
GOLDEN SANDS GENERAL CONTRACTORS, INC.
12200 N STEMMONS FREEWAY, SUITE 305
DALLAS, TEXAS 75234
MS. LEIGH ANN HILL
(972) 232-7500 PHONE

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2017 ROW DIVISION
Instr. No. 2017117000498
P.R.D.C.T.

KRG Civil Engineers, Inc.

2150 SOUTH CENTRAL EXP., SUITE 200
IRVING, TEXAS 75038

(469) 219-3137 PHONE
(469) 219-3201 FAX
WWW.KRG-CIVIL.COM

FIRM REGISTRATION E-9131

SITE PLAN
BRIGGS EQUIPMENT
7577 U.S. HWY. 377
CITY OF CROSS ROADS
DENTON COUNTY, TEXAS

SHEET NO.
C1.01



COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

November 15, 2021

Agenda Item:

Receive a presentation, discuss and consider the Preliminary CIP Street Ranking and Estimate Report.

Prepared by:

Kristi Gilbert, Town Administrator

Description:

On August 2, 2021, the Town Council authorized Halff & Associates to prepare a CIP Street Ranking and Estimate Report to guide the Town in determining the order of priority in repairing the roads over the next five years. For the report, Staff provided Halff & Associates with the street ranking data generated by former Town Engineer Jason Pool in 2020 ("Previous Rank" data in the report). Staff performed a cursory review of the report with Leigh Hollis on October 19, 2021 and asked for additional information to be provided prior to Council review. The additional information included a list of roads to be presented to Denton County for inclusion in their upcoming bond package and an estimate of dollars to be budgeted for preventative road maintenance each year to include crack sealing and chip.

Leigh Hollis will be in attendance at the meeting to present the report and answer any questions Council may have.

Staff Recommended Action:

Staff is seeking direction from Council on this item.

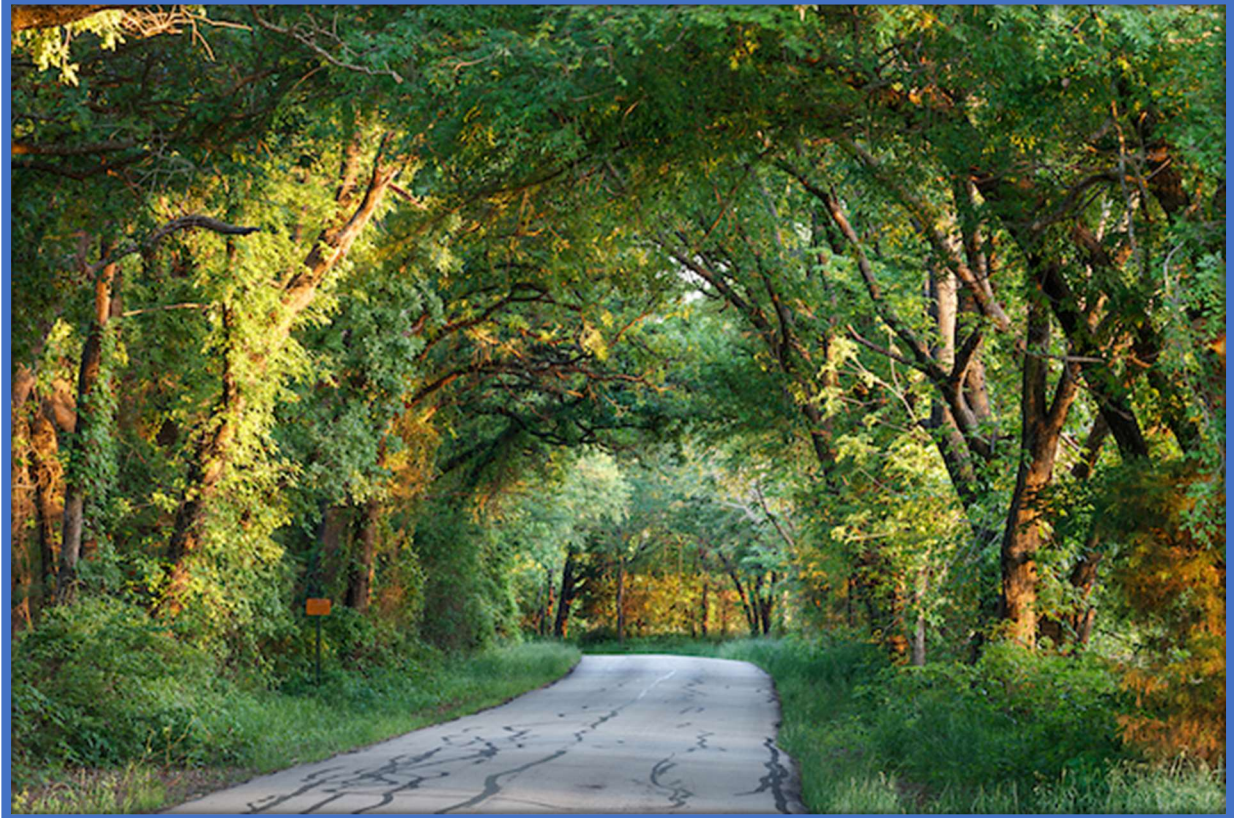
Attachments:

Preliminary Report

FINAL DESIGN REPORT

CIP Street Ranking and Estimates

Prepared for Town of Cross Roads, Texas



HALFF ASSOCIATES, INC.
ENGINEERS • SURVEYORS • SCIENTISTS
TBPELS ENGINEERING FIRM #F-312

PRELIMINARY - FOR INTERIM REVIEW ONLY

These documents are for Interim Review and not intended for Construction, Bidding, or Permit Purposes. They were prepared by, or under the supervision of:

LEIGH A. HOLLIS	103573	11/5/2021
	PE#	Date



3803 Parkwood Blvd. Suite 800

Frisco, Texas 75034-8641

November 2021

AVO 43608.002

FINAL DESIGN REPORT

CIP Street Ranking and Estimates

I. Introduction

The Town of Cross Roads roadway network is comprised mainly of asphalt pavement roadways with a wide range of traffic volumes. Like all asphalt pavement, over time these roadways have experienced pavement distresses such as fatigue cracking, rutting, raveling and potholing. These signs will require maintenance repairs such as crack sealing, resurfacing or full depth reconstruction. The purpose of this preliminary design report is to examine all public roadways within the Town of Cross Roads and provide a condition assessment to determine priority order for a repair schedule spanning the next five years. This full street ranking list is as follows:

RANK	Roadway	Trend	Previous RANK	Roadway
1	Moseley Road	+4	1	Oak Grove Road
2	New Hope Road	+5	2	Historic Lane
3	Dr. Griffin Road	+13	3	Fishtrap Road (West)
4	Potter Shop Road (North)	+15	4	Tipps Road (Low Water Crossing)
5	Oak Shores Circle (Oak Shores Subdivision)	+1	5	Moseley Road
6	Spring Mountain Road (Spring Mountain Subdivision)	+8	6	West Oak Shores Drive (Oak Shores Subdivision)
7	Keyes Lane (Outside of Oak Shores)	+4	6	Oak Point Drive (Oak Shores Subdivision)
8	Fishtrap Road (East)	+16	6	Oak Shores Court (Oak Shores Subdivision)
9	Mill Creek Road	+8	6	Oak Shores Circle (Oak Shores Subdivision)
10	Potter Shop Road (South)	+5	7	New Hope Road
11	West Oak Shores Drive (Oak Shores Subdivision)	-5	8	Keyes Lane (Oak Shores Subdivision)
12	Tipps Road (Low Water Crossing)	-8	8	East Oak Shores Drive (Oak Shores Subdivision)
13	Hidden Creek Court (Spring Mountain Subdivision)	-1	8	Oak View Drive (Oak Shores Subdivision)
14	Fishtrap Road (West)	-11	8	Oak Hill Court (Oak Shores Subdivision)
15	Oak Point Drive (Oak Shores Subdivision)	-9	9	Fishtrap Road (Center)
16	Oak Shores Court (Oak Shores Subdivision)	-10	10	Tipps Road
17	Tipps Road	-7	11	Keyes Lane (Outside of Oak Shores)
18	Oak Hill Court (Oak Shores Subdivision)	-10	12	Hidden Creek Court (Spring Mountain Subdivision)
19	Keyes Lane (Oak Shores Subdivision)	-11	13	Mossy Rock Circle (Spring Mountain Subdivision)
20	Mossy Rock Circle (Spring Mountain Subdivision)	-7	14	Spring Mountain Road (Spring Mountain Subdivision)
21	Oak View Drive (Oak Shores Subdivision)	-13	15	Potter Shop Road (South)
22	East Oak Shores Drive (Oak Shores Subdivision)	-14	15	Bridle Ridge Ranch Road (Bridle Ridge Ranch Subdivision)
23	Bridle Ridge Ranch Road (Bridle Ridge Ranch Subdivision)	-8	16	Dr. Griffin Road
24	Naylor Road	-1	17	Mill Creek Road
25	Oak Grove Road	-24	18	Liberty Road
26	Dr. Sanders Road	-2	19	Potter Shop Road (North)
27	Clear Spring Trail (Spring Mountain Subdivision)	-3	20	South Collector/Boundary Road (East)
28	Turner Road (Oak View Addition Phase 1)	-4	21	South Collector/Boundary Road (Center)
29	Fishtrap Road (Center)	-20	22	South Collector/Boundary Road (West)
30	Historic Lane	-28	23	Naylor Road
31	Liberty Road	-13	NR	Dr. Sanders Road
32	Oak Grove Road (Little Elm)	-8	NR	Fishtrap Road (East)
33	South Collector/Boundary Road (West)	-11	NR	Oak Grove Road (Little Elm)
34	South Collector/Boundary Road (East)	-14	NR	Turner Road (Oak View Addition Phase 1)
35	South Collector/Boundary Road (Center)	-14	NR	Clear Spring Trail (Spring Mountain Subdivision)

As seen in previous table, two ranking lists have been provided for comparison. The list on left is the proposed full street ranking, the list on right is the previous street ranking list provided by the Town of Cross Roads. The change in position from the previous list to current ranking list is shown in trend column. A map of all roadway locations and their assigned street classifications can be seen in **Appendix A**, Figure 1. This report provides estimates of probable cost only for the reconstruction of top ten roadways on ranking list. Detailed estimates of probable cost for these roadways can be found in **Appendix B**.

II. Methodology

Halff personnel walked each roadway within the Town of Cross Roads to observe their current condition, measure length of repair with measuring wheel and take periodic digital photographs. Halff personnel then drove each street to assess its ride quality and assign it a ranking from one to five, one being unsatisfactory and five being satisfactory. After field observations were concluded Halff personnel then assigned each street a traffic class. Traffic classes were first determined by the Town of Cross Roads Thoroughfare Plan street designations. If not listed, traffic classes were then determined by the role each street played in traffic movement throughout its respective area. Halff assembled a spreadsheet to generate the priority ranking for each roadway as shown on page one of this report. The asphalt repair measures, traffic classification, and ride quality were combined to generate a score for each roadway, with the higher scores receiving repair priority. Computations for roadway rankings with multipliers and field findings can be viewed in **Appendix C**. For priority ranking purposes, the lengths and associated type of repair seen in **Appendix C** were exact field observation lengths and not meant to be used verbatim for cost estimation. Halff assembled historical cost information for asphalt pavement repair projects comparable to the scope of work contemplated by this study. Unit prices were applied uniformly to each street. Halff prepared estimates of probable cost for the top ten roadways on ranking list. The estimates include the cost for mobilization, general site preparation, clean-up, SW3P, traffic control, asphalt repair measures, edge repair and pavement markings if necessary.

Two items of asphalt repair were considered for estimates, Full Depth Reconstruction and a 2-Inch Mill and Overlay. Detailed cross sections of these repairs can be seen below:

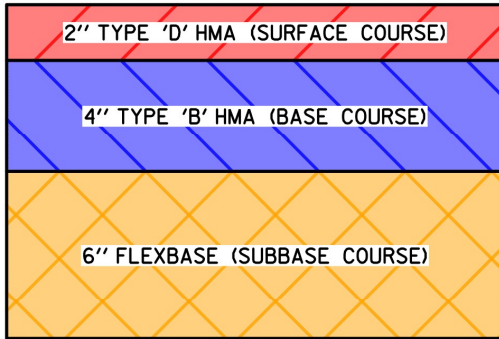


FIGURE 2 - FULL DEPTH RECONSTRUCTION
N.T.S.

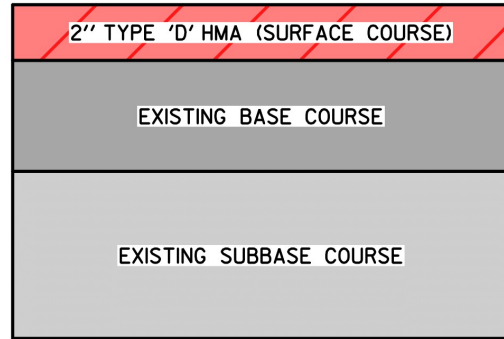


FIGURE 3 - 2" MILL AND OVERLAY
N.T.S.

III. Recommendation

It is our recommendation that roadways be reconstructed in order of necessity as identified in Section I of this report. We believe that the severity of the disrepair for the top ten roadways on our priority list warrants their priority over the rest of the candidate roadways. The total estimated cost of construction for the top ten roadways on our priority list is \$3,687,000, as shown in table below:

RANK	ROADWAY	ESTIMATE OF PROBABLE COST
1	MOSELEY ROAD	\$559,000
2	NEW HOPE ROAD	\$622,000
3	DR. GRIFFIN ROAD	\$345,000
4	POTTER SHOP ROAD (NORTH)	\$160,000
5	OAK SHORES CIRCLE (OAK SHORES SUBDIVISION)	\$72,000
6	SPRING MOUNTAIN ROAD (SPRING MOUNTAIN SUBDIVISION)	\$369,000
7	KEYES LANE (OUTSIDE OF OAK SHORES)	\$315,000
8	FISHTRAP ROAD (EAST)	\$365,000
9	MILL CREEK ROAD	\$395,000
10	POTTER SHOP ROAD (SOUTH)	\$485,000
	TOTAL ESTIMATED COST FOR TOP 10 ROADWAY PROJECTS	\$3,687,000

Preventative maintenance is not included in the top ten roadway estimates and should be considered separately. Estimated costs for preventative maintenance can be found in Section IV of this report. Field observation photos with typical repair recommendations for the top ten roadways on priority list can be found in **Appendix D**. Halff has provided separately a KMZ geospatial file to the Town of Cross Roads which includes additional field observation photos for each roadway analyzed in this street rankings report. These photos document current roadway conditions with coordinate location and bearing angle information.

It is also our recommendation the following 5 collector roadways be considered in the following order for Denton County Bond priority:

1. Moseley Road
2. New Hope Road
3. Dr. Griffin Road
4. Potter Shop Road (North)
5. Keyes Lane (Outside of Oak Shores)

Additional consideration should include Potter Shop Road (South) in discussions with Denton County. Denton County Bond cost estimates and project particulars (limits, lane widths, repair recommendations) will be provided separately from this analysis after further discussion with the Town of Cross Roads and Denton County.

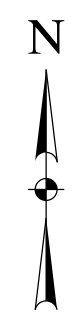
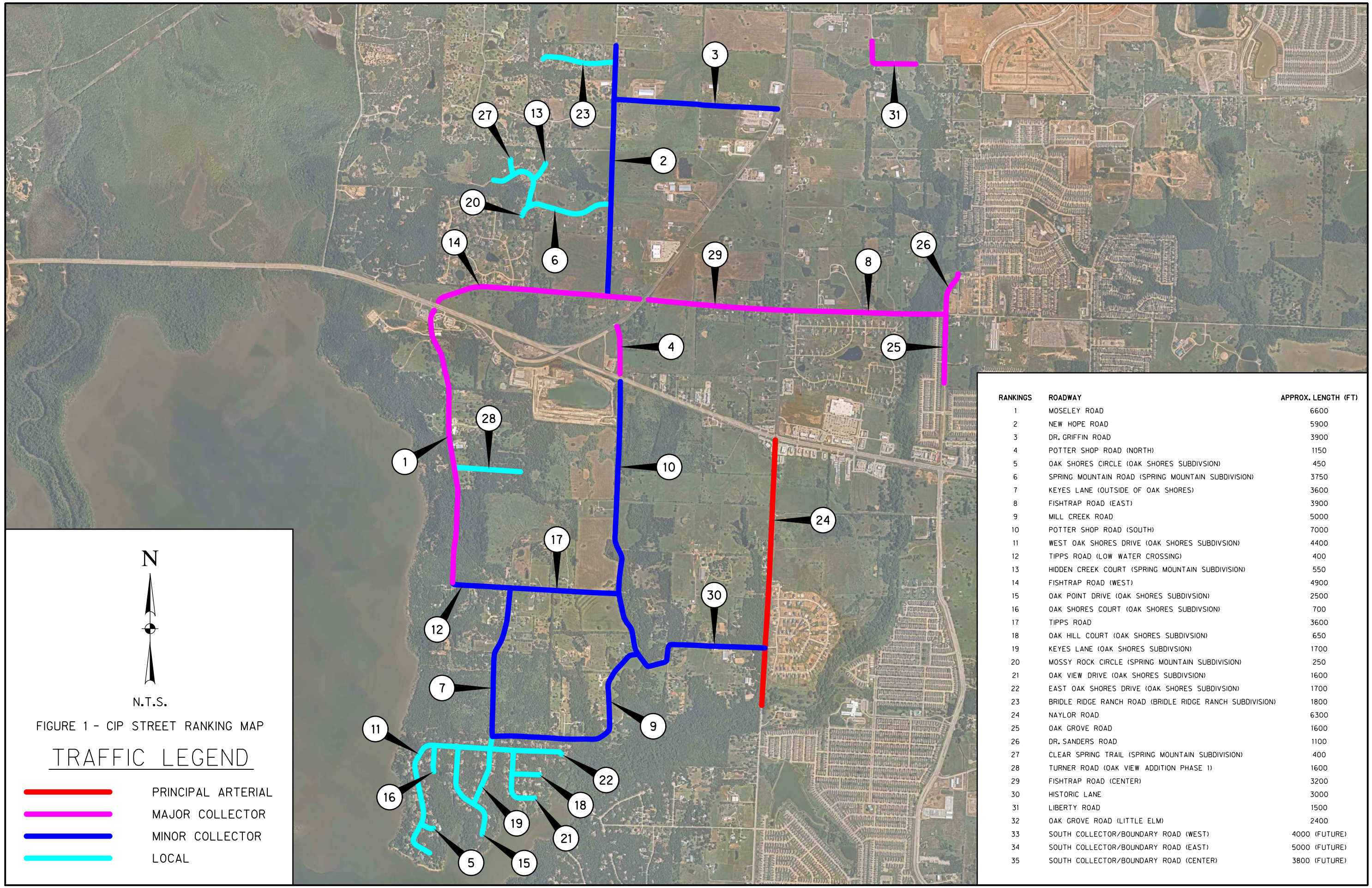
IV. Preventative Maintenance

After appropriate pavement repairs have been conducted, preventative maintenance must be followed to extend pavement life before minor issues become major issues. Dollars spent in preventative maintenance will therefore avoid more costly repairs in the future. A rolling maintenance plan should be utilized for all public roadways in the Town of Cross Roads. Crack sealing should be conducted every 3-years and chip sealing conducted every 7-years. Costs include the future value of each maintenance activity based on the life of the road. The cost also includes the yearly investment that would be required for each targeted roadway.

Maintenance costs were considered based on a 21-year life of pavement, which is consistent with industry standards for asphalt pavement. Detailed estimated costs of these maintenance measures are provided for the top ten roadways on priority list and can be found in **Appendix E**. The 21-year maintenance total cost summary can be seen below:

Road	21-Year Maintenance		
	21-Year TOTAL COST	\$/year	\$/mile/year
Mosely Road	\$509,661.09	\$24,269.58	\$19,371.63
New Hope Road	\$438,584.36	\$20,884.97	\$18,830.71
Dr. Griffin Road	\$280,579.26	\$13,360.92	\$18,486.80
Potter Shop Road, North	\$121,553.10	\$5,788.24	\$27,117.94
Oak Shores Circle (Oak Shores Subdivision)	\$38,505.92	\$1,833.62	\$21,903.82
Spring Mountain Road (Spring Mountain Subdivision)	\$284,059.35	\$13,526.64	\$19,183.63
Keyes Lane (Outside of Oak Shores)	\$306,723.18	\$14,605.87	\$21,338.95
Fishtrap Road, East	\$329,401.03	\$15,685.76	\$21,236.11
Mill Creek Road	\$363,258.82	\$17,298.04	\$18,336.41
Potter Shop Road, South	\$529,670.80	\$25,222.42	\$18,786.06

APPENDIX A



N.T.S.

FIGURE 1 - CIP STREET RANKING MAP

TRAFFIC LEGEND

- PRINCIPAL ARTERIAL
- MAJOR COLLECTOR
- MINOR COLLECTOR
- LOCAL

RANKINGS	ROADWAY	APPROX. LENGTH (FT)
1	MOSELEY ROAD	6600
2	NEW HOPE ROAD	5900
3	DR. GRIFFIN ROAD	3900
4	POTTER SHOP ROAD (NORTH)	1150
5	OAK SHORES CIRCLE (OAK SHORES SUBDIVISION)	450
6	SPRING MOUNTAIN ROAD (SPRING MOUNTAIN SUBDIVISION)	3750
7	KEYES LANE (OUTSIDE OF OAK SHORES)	3600
8	FISHTRAP ROAD (EAST)	3900
9	MILL CREEK ROAD	5000
10	POTTER SHOP ROAD (SOUTH)	7000
11	WEST OAK SHORES DRIVE (OAK SHORES SUBDIVISION)	4400
12	TIPPS ROAD (LOW WATER CROSSING)	400
13	HIDDEN CREEK COURT (SPRING MOUNTAIN SUBDIVISION)	550
14	FISHTRAP ROAD (WEST)	4900
15	OAK POINT DRIVE (OAK SHORES SUBDIVISION)	2500
16	OAK SHORES COURT (OAK SHORES SUBDIVISION)	700
17	TIPPS ROAD	3600
18	OAK HILL COURT (OAK SHORES SUBDIVISION)	650
19	KEYES LANE (OAK SHORES SUBDIVISION)	1700
20	MOSSY ROCK CIRCLE (SPRING MOUNTAIN SUBDIVISION)	250
21	OAK VIEW DRIVE (OAK SHORES SUBDIVISION)	1600
22	EAST OAK SHORES DRIVE (OAK SHORES SUBDIVISION)	1700
23	BRIDLE RIDGE RANCH ROAD (BRIDLE RIDGE RANCH SUBDIVISION)	1800
24	NAYLOR ROAD	6300
25	OAK GROVE ROAD	1600
26	DR. SANDERS ROAD	1100
27	CLEAR SPRING TRAIL (SPRING MOUNTAIN SUBDIVISION)	400
28	TURNER ROAD (OAK VIEW ADDITION PHASE 1)	1600
29	FISHTRAP ROAD (CENTER)	3200
30	HISTORIC LANE	3000
31	LIBERTY ROAD	1500
32	OAK GROVE ROAD (LITTLE ELM)	2400
33	SOUTH COLLECTOR/BOUNDARY ROAD (WEST)	4000 (FUTURE)
34	SOUTH COLLECTOR/BOUNDARY ROAD (EAST)	5000 (FUTURE)
35	SOUTH COLLECTOR/BOUNDARY ROAD (CENTER)	3800 (FUTURE)

APPENDIX B

ESTIMATE OF PROBABLE COSTS

CIP - Top 10 Roadway Ranking
Cross Roads, Texas

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
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1 MOSELEY ROAD

1.1	Mobilization & General Site Preparation	1	LS	\$ 20,800.00	\$ 20,800.00
1.2	Cleanup	1	LS	\$ 2,500.00	\$ 2,500.00
1.3	Barricades, Warning and Detour Signs, Traffic Handling	1	LS	\$ 5,000.00	\$ 5,000.00
1.4	Joint Storm Water Pollution Prevention Plan	1	LS	\$ 2,500.00	\$ 2,500.00
1.5	Remove Reclaimable Asphalt (2-Inch Depth) and Replace with 2-Inch Asphalt Overlay	13,060	SY	\$ 19.50	\$ 254,670.00
1.6	Remove and Replace Asphalt Pave (Full Depth Repair)	1,970	SY	\$ 75.00	\$ 147,750.00
1.7	Pavement Edge Repair	1.25	MI	\$ 40,000.00	\$ 50,113.64
1.8	Pavement Markings	1	LS	\$ 2,500.00	\$ 2,500.00
SUBTOTAL					\$ 485,833.64
CONTINGENCY (15%)					\$ 72,875.05
TOTAL					\$ 558,708.68
SAY					\$ 559,000.00

2 NEW HOPE ROAD

2.1	Mobilization & General Site Preparation	1	LS	\$ 23,700.00	\$ 23,700.00
2.2	Cleanup	1	LS	\$ 2,500.00	\$ 2,500.00
2.3	Barricades, Warning and Detour Signs, Traffic Handling	1	LS	\$ 5,000.00	\$ 5,000.00
2.4	Joint Storm Water Pollution Prevention Plan	1	LS	\$ 2,500.00	\$ 2,500.00
2.5	Remove Reclaimable Asphalt (2-Inch Depth) and Replace with 2-Inch Asphalt Overlay	9,330	SY	\$ 19.50	\$ 181,935.00
2.6	Remove and Replace Asphalt Pave (Full Depth Repair)	3,740	SY	\$ 75.00	\$ 280,500.00
2.7	Pavement Edge Repair	1.11	MI	\$ 40,000.00	\$ 44,363.64
SUBTOTAL					\$ 540,498.64
CONTINGENCY (15%)					\$ 81,074.80
TOTAL					\$ 621,573.43
SAY					\$ 622,000.00

3 DR. GRIFFIN ROAD

3.1	Mobilization & General Site Preparation	1	LS	\$ 12,300.00	\$ 12,300.00
3.2	Cleanup	1	LS	\$ 2,500.00	\$ 2,500.00
3.3	Barricades, Warning and Detour Signs, Traffic Handling	1	LS	\$ 5,000.00	\$ 5,000.00
3.4	Joint Storm Water Pollution Prevention Plan	1	LS	\$ 2,500.00	\$ 2,500.00
3.5	Remove Reclaimable Asphalt (2-Inch Depth) and Replace with 2-Inch Asphalt Overlay	6,720	SY	\$ 19.50	\$ 131,040.00
3.6	Remove and Replace Asphalt Pave (Full Depth Repair)	1,570	SY	\$ 75.00	\$ 117,750.00
3.7	Pavement Edge Repair	0.72	MI	\$ 40,000.00	\$ 28,909.09
SUBTOTAL					\$ 299,999.09
CONTINGENCY (15%)					\$ 44,999.86
TOTAL					\$ 344,998.95
SAY					\$ 345,000.00

4 POTTER SHOP ROAD (NORTH)

4.1	Mobilization & General Site Preparation	1	LS	\$ 6,200.00	\$ 6,200.00
4.2	Cleanup	1	LS	\$ 2,500.00	\$ 2,500.00
4.3	Barricades, Warning and Detour Signs, Traffic Handling	1	LS	\$ 5,000.00	\$ 5,000.00
4.4	Joint Storm Water Pollution Prevention Plan	1	LS	\$ 2,500.00	\$ 2,500.00
4.5	Remove Reclaimable Asphalt (2-Inch Depth) and Replace with 2-Inch Asphalt Overlay	3,900	SY	\$ 19.50	\$ 76,050.00
4.6	Remove and Replace Asphalt Pave (Full Depth Repair)	470	SY	\$ 75.00	\$ 35,250.00
4.7	Pavement Edge Repair	0.21	MI	\$ 40,000.00	\$ 8,537.88
4.8	Pavement Markings	1	LS	\$ 2,500.00	\$ 2,500.00
SUBTOTAL					\$ 138,537.88
CONTINGENCY (15%)					\$ 20,780.68
TOTAL					\$ 159,318.56
SAY					\$ 160,000.00

Notes:

THIS STATEMENT WAS PREPARED UTILIZING STANDARD COST AND OR QUANTITY ESTIMATE PRACTICES. IT IS UNDERSTOOD AND AGREED THAT THIS IS AN ESTIMATE ONLY, AND THAT THE ENGINEER SHALL NOT BE LIABLE TO OWNER OR TO A THIRD PARTY FOR ANY FAILURE TO ACCURATELY ESTIMATE THE COST AND/OR QUANTITIES FOR THE PROJECT, OR ANY PART THEREOF.

ESTIMATE OF PROBABLE COSTS

CIP - Top 10 Roadway Ranking
Cross Roads, Texas

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
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5 OAK SHORES CIRCLE (OAK SHORES SUBDIVISION)

5.1	Mobilization & General Site Preparation	1	LS	\$ 2,800.00	\$ 2,800.00
5.2	Cleanup	1	LS	\$ 2,500.00	\$ 2,500.00
5.3	Barricades, Warning and Detour Signs, Traffic Handling	1	LS	\$ 5,000.00	\$ 5,000.00
5.4	Joint Storm Water Pollution Prevention Plan	1	LS	\$ 2,500.00	\$ 2,500.00
5.5	Remove Reclaimable Asphalt (2-Inch Depth) and Replace with 2-Inch Asphalt Overlay	920	SY	\$ 19.50	\$ 17,940.00
5.6	Remove and Replace Asphalt Pave (Full Depth Repair)	370	SY	\$ 75.00	\$ 27,750.00
5.7	Pavement Edge Repair	0.08	MI	\$ 40,000.00	\$ 3,348.48
SUBTOTAL					\$ 61,838.48
CONTINGENCY (15%)					\$ 9,275.77
TOTAL					\$ 71,114.26
SAY					\$ 72,000.00

6 SPRING MOUNTAIN ROAD (SPRING MOUNTAIN SUBDIVISION)

6.1	Mobilization & General Site Preparation	1	LS	\$ 14,000.00	\$ 14,000.00
6.2	Cleanup	1	LS	\$ 2,500.00	\$ 2,500.00
6.3	Barricades, Warning and Detour Signs, Traffic Handling	1	LS	\$ 5,000.00	\$ 5,000.00
6.4	Joint Storm Water Pollution Prevention Plan	1	LS	\$ 2,500.00	\$ 2,500.00
6.5	Remove Reclaimable Asphalt (2-Inch Depth) and Replace with 2-Inch Asphalt Overlay	6,770	SY	\$ 19.50	\$ 132,015.00
6.6	Remove and Replace Asphalt Pave (Full Depth Repair)	1,820	SY	\$ 75.00	\$ 136,500.00
6.7	Pavement Edge Repair	0.71	MI	\$ 40,000.00	\$ 28,204.55
SUBTOTAL					\$ 320,719.55
CONTINGENCY (15%)					\$ 48,107.93
TOTAL					\$ 368,827.48
SAY					\$ 369,000.00

7 KEYES LANE (OUTSIDE OF OAK SHORES)

7.1	Mobilization & General Site Preparation	1	LS	\$ 11,800.00	\$ 11,800.00
7.2	Cleanup	1	LS	\$ 2,500.00	\$ 2,500.00
7.3	Barricades, Warning and Detour Signs, Traffic Handling	1	LS	\$ 5,000.00	\$ 5,000.00
7.4	Joint Storm Water Pollution Prevention Plan	1	LS	\$ 2,500.00	\$ 2,500.00
7.5	Remove Reclaimable Asphalt (2-Inch Depth) and Replace with 2-Inch Asphalt Overlay	9,200	SY	\$ 19.50	\$ 179,400.00
7.6	Remove and Replace Asphalt Pave (Full Depth Repair)	600	SY	\$ 75.00	\$ 45,000.00
7.7	Pavement Edge Repair	0.68	MI	\$ 40,000.00	\$ 27,378.79
SUBTOTAL					\$ 273,578.79
CONTINGENCY (15%)					\$ 41,036.82
TOTAL					\$ 314,615.61
SAY					\$ 315,000.00

8 FISHTRAP ROAD (EAST)

8.1	Mobilization & General Site Preparation	1	LS	\$ 13,700.00	\$ 13,700.00
8.2	Cleanup	1	LS	\$ 2,500.00	\$ 2,500.00
8.3	Barricades, Warning and Detour Signs, Traffic Handling	1	LS	\$ 5,000.00	\$ 5,000.00
8.4	Joint Storm Water Pollution Prevention Plan	1	LS	\$ 2,500.00	\$ 2,500.00
8.5	Remove Reclaimable Asphalt (2-Inch Depth) and Replace with 2-Inch Asphalt Overlay	9,470	SY	\$ 19.50	\$ 184,665.00
8.6	Remove and Replace Asphalt Pave (Full Depth Repair)	1,020	SY	\$ 75.00	\$ 76,500.00
8.7	Pavement Edge Repair	0.74	MI	\$ 40,000.00	\$ 29,545.45
8.8	Pavement Markings	1	LS	\$ 2,500.00	\$ 2,500.00
SUBTOTAL					\$ 316,910.45
CONTINGENCY (15%)					\$ 47,536.57
TOTAL					\$ 364,447.02
SAY					\$ 365,000.00

Notes:

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ESTIMATE OF PROBABLE COSTS

CIP - Top 10 Roadway Ranking
Cross Roads, Texas

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
9 MILL CREEK ROAD					
9.1	Mobilization & General Site Preparation	1	LS	\$ 13,900.00	\$ 13,900.00
9.2	Cleanup	1	LS	\$ 2,500.00	\$ 2,500.00
9.3	Barricades, Warning and Detour Signs, Traffic Handling	1	LS	\$ 5,000.00	\$ 5,000.00
9.4	Joint Storm Water Pollution Prevention Plan	1	LS	\$ 2,500.00	\$ 2,500.00
9.5	Remove Reclaimable Asphalt (2-Inch Depth) and Replace with 2-Inch Asphalt Overlay	9,330	SY	\$ 19.50	\$ 181,935.00
9.6	Remove and Replace Asphalt Pave (Full Depth Repair)	1,330	SY	\$ 75.00	\$ 99,750.00
9.7	Pavement Edge Repair	0.94	MI	\$ 40,000.00	\$ 37,734.85
SUBTOTAL					\$ 343,319.85
CONTINGENCY (15%)					\$ 51,497.98
TOTAL					\$ 394,817.83
SAY					\$ 395,000.00

10 POTTER SHOP ROAD (SOUTH)					
10.1	Mobilization & General Site Preparation	1	LS	\$ 17,600.00	\$ 17,600.00
10.2	Cleanup	1	LS	\$ 2,500.00	\$ 2,500.00
10.3	Barricades, Warning and Detour Signs, Traffic Handling	1	LS	\$ 5,000.00	\$ 5,000.00
10.4	Joint Storm Water Pollution Prevention Plan	1	LS	\$ 2,500.00	\$ 2,500.00
10.5	Remove Reclaimable Asphalt (2-Inch Depth) and Replace with 2-Inch Asphalt Overlay	13,650	SY	\$ 19.50	\$ 266,175.00
10.6	Remove and Replace Asphalt Pave (Full Depth Repair)	990	SY	\$ 75.00	\$ 74,250.00
10.7	Pavement Edge Repair	1.34	MI	\$ 40,000.00	\$ 53,704.55
SUBTOTAL					\$ 421,729.55
CONTINGENCY (15%)					\$ 63,259.43
TOTAL					\$ 484,988.98
SAY					\$ 485,000.00

TOTAL ESTIMATED COST FOR TOP 10 ROADWAY PROJECTS					\$ 3,687,000
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Notes:

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APPENDIX C

Roadway	Length (ft)	Full Depth Reconstruction			2" Mill & Overlay			Chip Seal			No Maintenance Required			Repair Score	Traffic	Traffic Multiplier	Ride	Ride Multiplier	Adjusted Score	RANK
		Length (ft)	%	Multiplier	Length (ft)	%	Multiplier	Length (ft)	%	Multiplier	Length (ft)	%	Multiplier							
Dr. Griffin Road	3816	737	19%	1.15	696	18%	1.10	2383	62%	1.05	0	0%	1.00	1.078	3	1.02	3	1.02	1.122	3
Dr. Sanders Road	1110	100	9%	1.15	0	0%	1.10	0	0%	1.05	1010	91%	1.00	1.014	2	1.04	5	1.00	1.054	26
Fishtrap Road (Center)	3139	22	1%	1.15	109	3%	1.10	0	0%	1.05	3008	96%	1.00	1.005	2	1.04	5	1.00	1.045	29
Fishtrap Road (East)	3900	380	10%	1.15	777	20%	1.10	1386	36%	1.05	1357	35%	1.00	1.052	2	1.04	4	1.01	1.105	8
Fishtrap Road (West)	4892	63	1%	1.15	1197	24%	1.10	2825	58%	1.05	807	16%	1.00	1.055	2	1.04	5	1.00	1.097	14
Historic Lane	3004	100	3%	1.15	237	8%	1.10	351	12%	1.05	2316	77%	1.00	1.019	3	1.02	5	1.00	1.039	30
Keyes Lane (Outside of Oak Shores)	3614	223	6%	1.15	1269	35%	1.10	2123	59%	1.05	0	0%	1.00	1.074	3	1.02	4	1.01	1.106	7
Liberty Road	1550	0.4	0%	1.15	90	6%	1.10	0	0%	1.05	1460	94%	1.00	1.006	3	1.02	5	1.00	1.026	31
Mill Creek Road	4981	630	13%	1.15	1879	38%	1.10	2473	50%	1.05	0	0%	1.00	1.082	3	1.02	5	1.00	1.103	9
Moseley Road	6615	842	13%	1.15	2788	42%	1.10	2753	42%	1.05	232	4%	1.00	1.082	2	1.04	3	1.02	1.148	1
Naylor Road	6300	100	2%	1.15	0	0%	1.10	0	0%	1.05	6200	98%	1.00	1.002	1	1.06	5	1.00	1.063	24
New Hope Road	5856	1680	29%	1.15	2422	41%	1.10	1755	30%	1.05	0	0%	1.00	1.100	3	1.02	4	1.01	1.133	2
Oak Grove Road	1630	0	0%	1.15	297	18%	1.10	0	0%	1.05	1333	82%	1.00	1.018	2	1.04	5	1.00	1.059	25
Oak Grove Road (Little Elm)	2400	0.05	0%	1.15	0	0%	1.10	0	0%	1.05	0	0%	1.00	0.000	2	1.04	5	1.00	0.000	32
Potter Shop Road (North)	1127	146	13%	1.15	331	29%	1.10	650	58%	1.05	0	0%	1.00	1.078	3	1.02	3	1.02	1.121	4
Potter Shop Road (South)	7089	445	6%	1.15	2570	36%	1.10	3570	50%	1.05	504	7%	1.00	1.071	3	1.02	4	1.01	1.103	10
South Collector/Boundary Road (Center)	3800	0.02	0%	1.15	0	0%	1.10	0	0%	1.05	0	0%	1.00	0.000	1	1.06	5	1.00	0.000	35
South Collector/Boundary Road (East)	5000	0.03	0%	1.15	0	0%	1.10	0	0%	1.05	0	0%	1.00	0.000	1	1.06	5	1.00	0.000	34
South Collector/Boundary Road (West)	4000	0.04	0%	1.15	0	0%	1.10	0	0%	1.05	0	0%	1.00	0.000	1	1.06	5	1.00	0.000	33
Tipps Road	3542	0	0%	1.15	1099	31%	1.10	2443	69%	1.05	0	0%	1.00	1.066	3	1.02	5	1.00	1.087	17
Tipps Road (Low Water Crossing)	419	56	13%	1.15	116	28%	1.10	157	37%	1.05	90	21%	1.00	1.066	3	1.02	4	1.01	1.099	12
Bridle Ridge Ranch Road (Bridle Ridge Ranch Subdivision)	1960	128	7%	1.15	312	16%	1.10	1521	78%	1.05	0	0%	1.00	1.065	4	1.00	5	1.00	1.065	23
Turner Road (Oak View Addition Phase 1)	1640	0	0%	1.15	0	0%	1.10	1640	100%	1.05	0	0%	1.00	1.050	4	1.00	5	1.00	1.050	28
West Oak Shores Drive (Oak Shores Subdivision)	4456	948	21%	1.15	1486	33%	1.10	2023	45%	1.05	0	0%	1.00	1.088	4	1.00	4	1.01	1.099	11
Oak Point Drive (Oak Shores Subdivision)	2469	451	18%	1.15	846	34%	1.10	1172	47%	1.05	0	0%	1.00	1.085	4	1.00	4	1.01	1.096	15
Oak Shores Court (Oak Shores Subdivision)	720	78	11%	1.15	229	32%	1.10	414	58%	1.05	0	0%	1.00	1.078	4	1.00	4	1.01	1.089	16
Oak Shores Circle (Oak Shores Subdivision)	442	140	32%	1.15	200	45%	1.10	102	23%	1.05	0	0%	1.00	1.104	4	1.00	4	1.01	1.115	5
Keyes Lane (Oak Shores Subdivision)	1674	151	9%	1.15	357	21%	1.10	1167	70%	1.05	0	0%	1.00	1.070	4	1.00	4	1.01	1.081	19
East Oak Shores Drive (Oak Shores Subdivision)	1732	41	2%	1.15	287	17%	1.10	1404	81%	1.05	0	0%	1.00	1.061	4	1.00	4	1.01	1.071	22
Oak View Drive (Oak Shores Subdivision)	1590	50	3%	1.15	251	16%	1.10	1289	81%	1.05	0	0%	1.00	1.061	4	1.00	4	1.01	1.072	21
Oak Hill Court (Oak Shores Subdivision)	650	70	11%	1.15	161	25%	1.10	419	64%	1.05	0	0%	1.00	1.073	4	1.00	4	1.01	1.084	18
Clear Spring Trail (Spring Mountain Subdivision)	451	22	5%	1.15	145	32%	1.10	111	25%	1.05	173	38%	1.00	1.052	4	1.00	5	1.00	1.052	27
Hidden Creek Court (Spring Mountain Subdivision)	564	110	20%	1.15	202	36%	1.10	252	45%	1.05	0	0%	1.00	1.087	4	1.00	4	1.01	1.098	13
Mossy Rock Circle (Spring Mountain Subdivision)	253	0	0%	1.15	90	36%	1.10	164	65%	1.05	0	0%	1.00	1.072	4	1.00	5	1.00	1.072	20
Spring Mountain Road (Spring Mountain Subdivision)	3723	819	22%	1.15	1304	35%	1.10	1600	43%	1.05	0	0%	1.00	1.090	4	1.00	3	1.02	1.111	6

Criteria	Class	Multiplier
Traffic Classes		
Principal Arterial	1	1.06
Major Collector (Other traffic (i.e. schools, churches, parks))	2	1.04
Minor Collector (Neighborhood Traffic)	3	1.02
Local (Homeowner Traffic)	4	1.00
Ride Quality		
Bad	1	1.04
Bad/Tolerable	2	1.03
Tolerable	3	1.02
Tolerable/Good	4	1.01
Good	5	1.00

Note: For priority ranking purposes, the lengths and associated type of repair listed were exact field observation lengths and not meant to be used verbatim for cost estimation

APPENDIX D

Moseley Road

Sample Field Observation Photos with Typical Repair Recommendation

BRG: 5°N (T) POS: 33°14'0"N, 97°0'56"W ±13ft ALT: 630ft



Moseley Rd 10-01-2021

Chip Seal

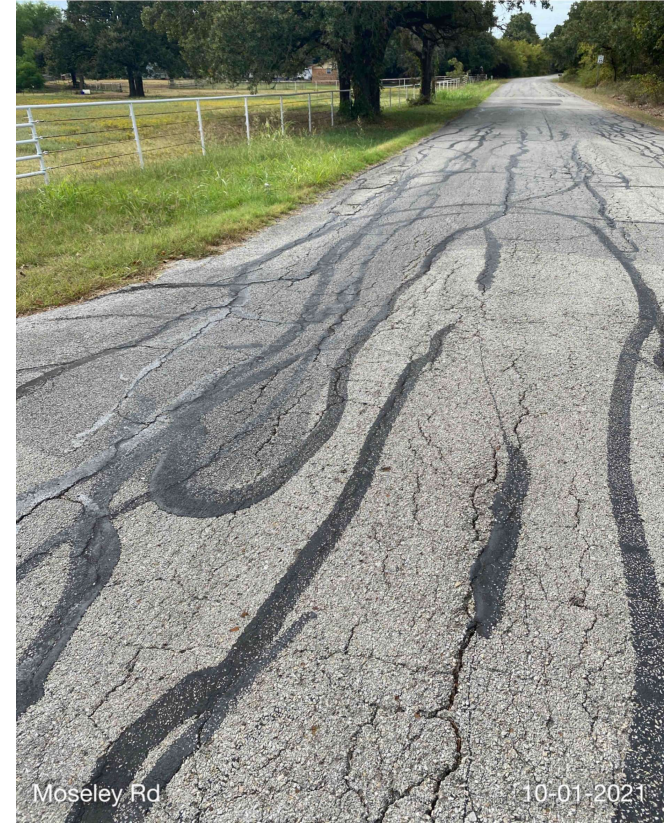
BRG: 345°N (T) POS: 33°13'32"N, 97°0'51"W ±13ft ALT: 597ft



Moseley Rd 10-01-2021

2" Mill and Overlay

BRG: 153°SE (T) POS: 33°13'27"N, 97°0'50"W ±13ft ALT: 581ft



Moseley Rd 10-01-2021

Full Depth Reconstruction

Note: Additional photos for each roadway analyzed in street rankings report can be located in separate KMZ file provided

New Hope Road

Sample Field Observation Photos with Typical Repair Recommendation

BRG: 176°S (T) POS: 33°14'18"N, 97°0'6"W ±13ft ALT: 621ft



New Hope Rd

09-30-2021

Chip Seal

BRG: 181°S (T) POS: 33°15'0"N, 97°0'4"W ±13ft ALT: 624ft

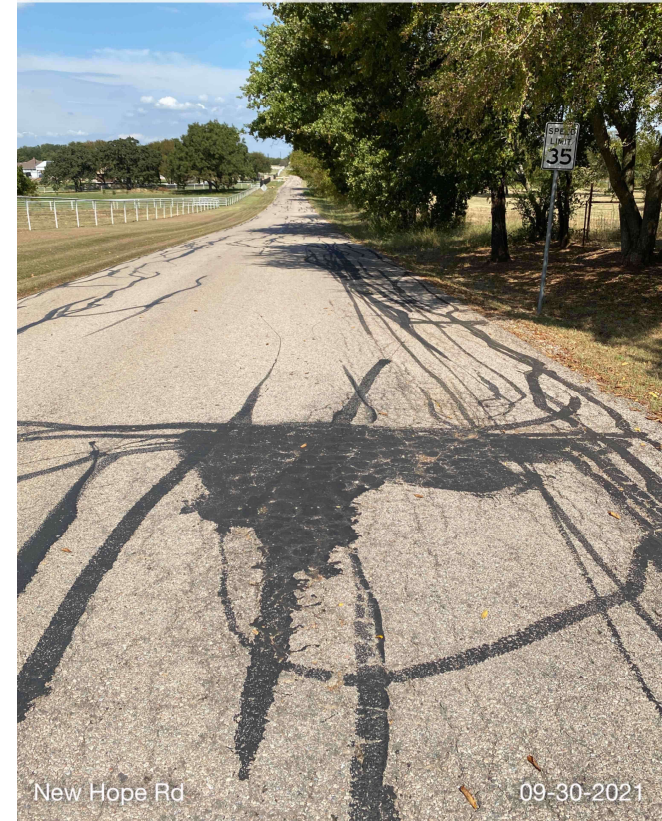


New Hope Rd

09-30-2021

2" Mill and Overlay

BRG: 14°N (T) POS: 33°14'48"N, 97°0'5"W ±13ft ALT: 629ft



New Hope Rd

09-30-2021

Full Depth Reconstruction

Note: Additional photos for each roadway analyzed in street rankings report can be located in separate KMZ file provided

Dr. Griffin Road

Sample Field Observation Photos with Typical Repair Recommendation

BRG: 85°E (T) POS: 33°14'51"N, 96°59'33"W ±13ft ALT: 659ft



Dr Griffin Rd

09-30-2021

Chip Seal

BRG: 109°E (T) POS: 33°14'52"N, 96°59'50"W ±13ft ALT: 627ft



Dr Griffin Rd

09-30-2021

2" Mill and Overlay

BRG: 92°E (T) POS: 33°14'52"N, 96°59'49"W ±13ft ALT: 632ft



Dr Griffin Rd

09-30-2021

Full Depth Reconstruction

Note: Additional photos for each roadway analyzed in street rankings report can be located in separate KMZ file provided

Potter Shop Road (North)

Sample Field Observation Photos with Typical Repair Recommendation

BRG: 177°S (T) POS: 33°13'52"N, 97°0'4"W ±13ft ALT: 607ft



Potter Shop Rd, North

09-30-2021

Chip Seal

BRG: 7°N (T) POS: 33°13'57"N, 97°0'3"W ±13ft ALT: 615ft



Potter Shop Rd, North

09-30-2021

2" Mill and Overlay

BRG: 182°S (T) POS: 33°13'50"N, 97°0'4"W ±13ft ALT: 603ft



Potter Shop Rd, North

09-30-2021

Full Depth Reconstruction

Note: Additional photos for each roadway analyzed in street rankings report can be located in separate KMZ file provided

Oak Shores Circle (Oak Shores Subdivision)

Sample Field Observation Photos with Typical Repair Recommendation

BRG: 80°E (T) POS: 33°12'4"N, 97°1'1"W ±13ft ALT: 550ft



Oak Shores Circle

10-01-2021

Chip Seal

BRG: 96°E (T) POS: 33°12'3"N, 97°0'58"W ±13ft ALT: 550ft



Oak Shores Circle

10-01-2021

2" Mill and Overlay

BRG: 286°W (T) POS: 33°12'3"N, 97°0'59"W ±13ft ALT: 551ft



Oak Shores Circle

10-01-2021

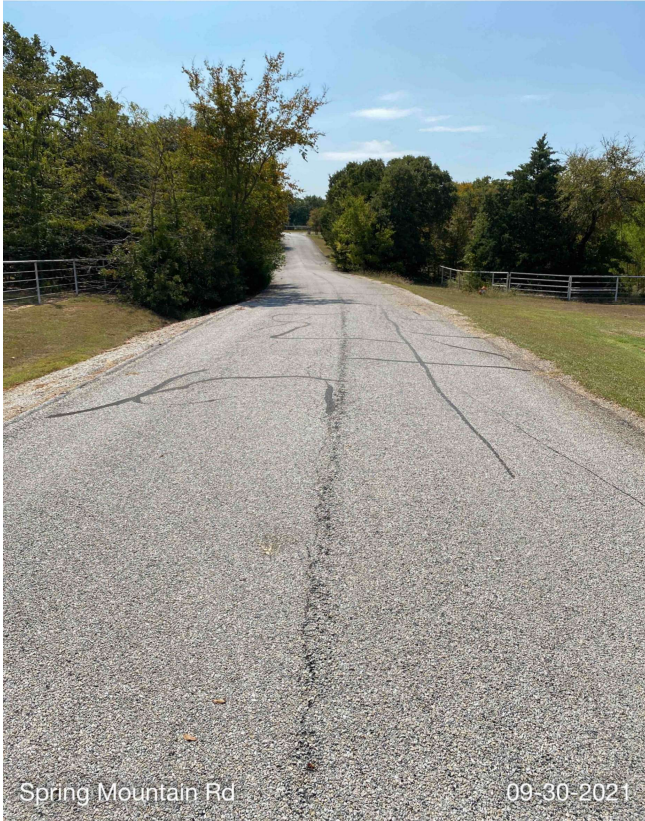
Full Depth Reconstruction

Note: Additional photos for each roadway analyzed in street rankings report can be located in separate KMZ file provided

Spring Mountain Road (Spring Mountain Subdivision)

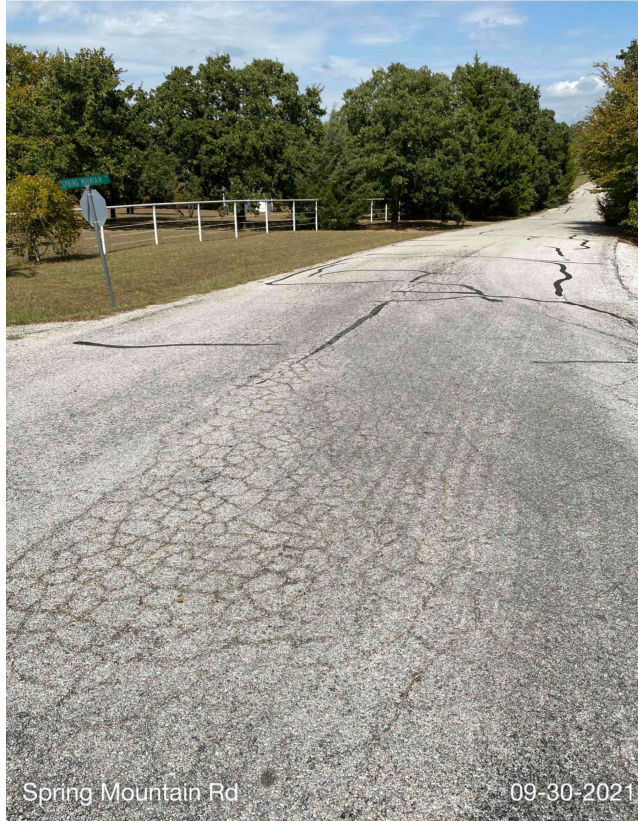
Sample Field Observation Photos with Typical Repair Recommendation

BRG: 197°S (T) POS: 33°14'33"N, 97°0'27"W ±13ft ALT: 627ft



Chip Seal

BRG: 352°N (T) POS: 33°14'28"N, 97°0'29"W ±13ft ALT: 628ft



2" Mill and Overlay

BRG: 249°W (T) POS: 33°14'27"N, 97°0'13"W ±13ft ALT: 619ft



Full Depth Reconstruction

Note: Additional photos for each roadway analyzed in street rankings report can be located in separate KMZ file provided

Keyes Lane (Outside of Oak Shores)

Sample Field Observation Photos with Typical Repair Recommendation

BRG: 349°N (T) POS: 33°12'35"N, 97°0'40"W ±13ft ALT: 581ft



Keyes Rd (Outside
Subdivision)

10-01-2021

Chip Seal

BRG: 2°N (T) POS: 33°12'37"N, 97°0'40"W ±16ft ALT: 580ft



Keyes Rd (Outside
Subdivision)

10-01-2021

2" Mill and Overlay

BRG: 3°N (T) POS: 33°12'39"N, 97°0'40"W ±13ft ALT: 579ft



Keyes Rd (Outside
Subdivision)

10-01-2021

Full Depth Reconstruction

Note: Additional photos for each roadway analyzed in street rankings report can be located in separate KMZ file provided

Fishtrap Road (East)

Sample Field Observation Photos with Typical Repair Recommendation

BRG: 121°SE (T) POS: 33°14'2"N, 96°58'56"W ±13ft ALT: 596ft



Fishtrap Rd. East

09-30-2021

Chip Seal

BRG: 255°W (T) POS: 33°14'2"N, 96°58'34"W ±13ft ALT: 597ft

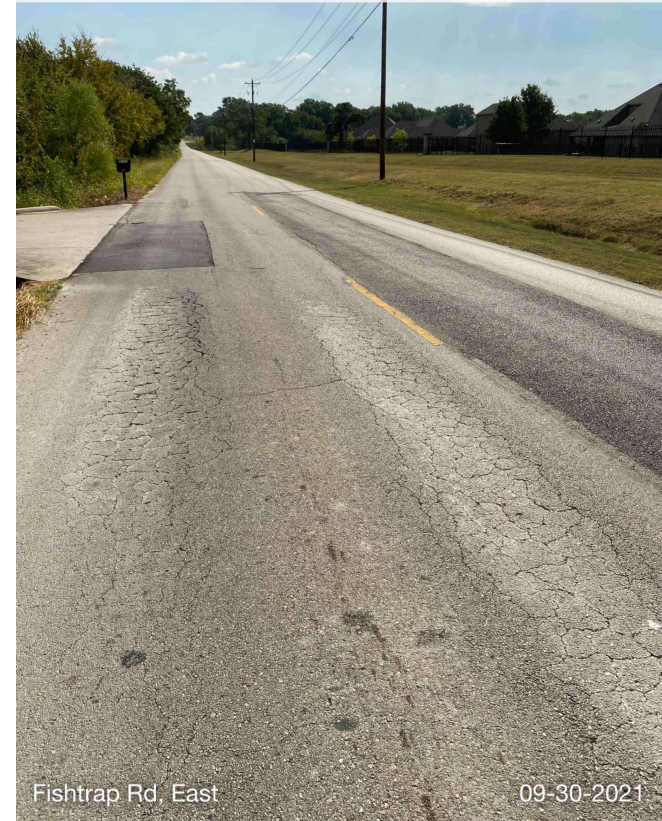


Fishtrap Rd. East

09-30-2021

2" Mill and Overlay

BRG: 113°SE (T) POS: 33°14'2"N, 96°58'53"W ±13ft ALT: 595ft



Fishtrap Rd. East

09-30-2021

Full Depth Reconstruction

Note: Additional photos for each roadway analyzed in street rankings report can be located in separate KMZ file provided

Mill Creek Road

Sample Field Observation Photos with Typical Repair Recommendation

BRG: 210°SW (T) POS: 33°12'25"N, 97°0'8"W ±13ft ALT: 553ft

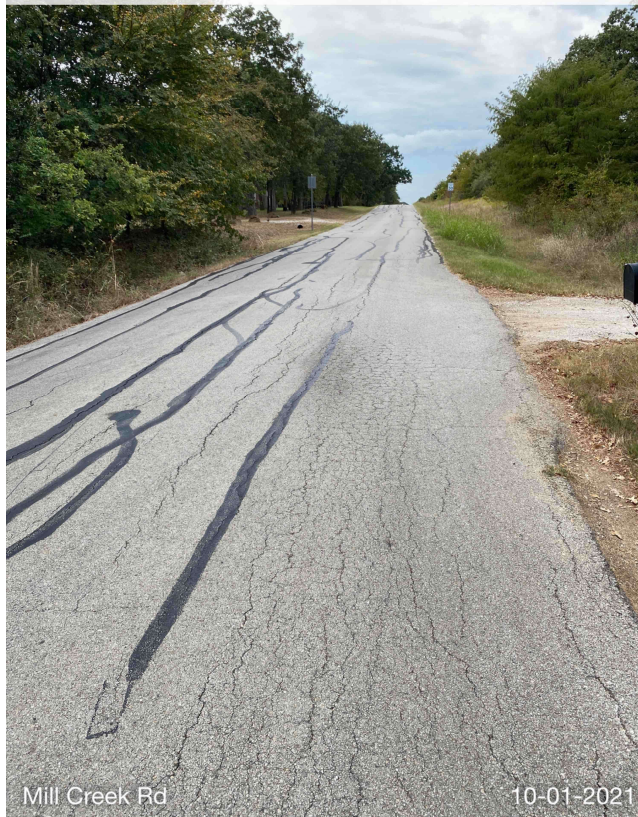


Mill Creek Rd

10-01-2021

Chip Seal

BRG: 269°W (T) POS: 33°12'23"N, 97°0'24"W ±55ft ALT: 563ft

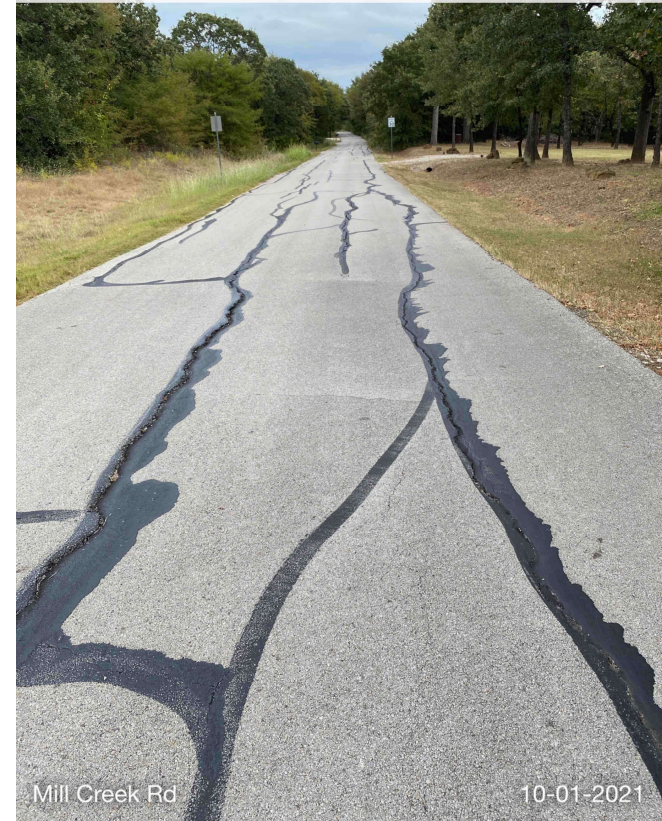


Mill Creek Rd

10-01-2021

2" Mill and Overlay

BRG: 97°E (T) POS: 33°12'24"N, 97°0'27"W ±13ft ALT: 570ft



Mill Creek Rd

10-01-2021

Full Depth Reconstruction

Note: Additional photos for each roadway analyzed in street rankings report can be located in separate KMZ file provided

Potter Shop Road (South)

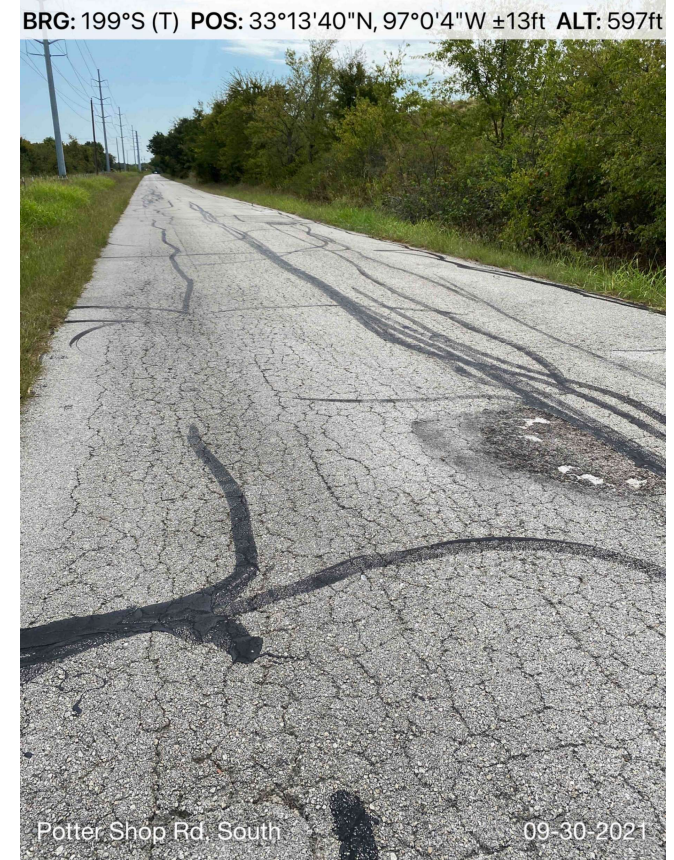
Sample Field Observation Photos with Typical Repair Recommendation



Chip Seal



2" Mill and Overlay



Full Depth Reconstruction

Note: Additional photos for each roadway analyzed in street rankings report can be located in separate KMZ file provided

APPENDIX E

CROSS ROADS, TEXAS ROADWAY MAINTENANCE PLAN

ECONOMICS

Inflation Rate	1.50%
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Start Year	2022
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MAINTENANCE

Chip Seal		
Binder	Prime Coat	Surface Treatment
	MC-30	AC-20-5TR
Application Rate	GAL/SY 0.2	0.4
Price	\$/GAL \$5.00	\$4.10

Aggregate		Type B Grade 3
Application Rate	CY/SY 0.0118	
Price	\$/CY \$200.00	

Life	Years	21
Chip Seal Frequency	Years	7
Crack Seal	LMI	\$1,000
Crack Seal Frequency	Years	3
Edge Repair	\$/Mile	\$40,000
Edge Repair Frequency	Years	21

Road	Width (FT)	Length (FT)	Length (MI)	Surface Area (SY)	Additional Surface Area (SY)	Chip Seal Material Cost							
						Total Surface Area (SY)	Prime Coat Quantity (GAL)	Surface Treatment Quantity (GAL)	Aggregate Quantity (CY)	Prime Coat Cost	Surface Treatment Cost	Aggregate Cost	2022 PRESENT COST
Mosely Road	21	6615	1.25	15435.00	0.00	15435.00	3087.00	6174.00	182.13	\$15,435.00	\$25,313.40	\$36,426.60	\$77,175.00
New Hope Road	20	5856	1.11	13013.33	56.00	13069.33	2613.87	5227.73	154.22	\$13,069.33	\$21,433.71	\$30,843.63	\$65,346.67
Dr. Griffin Road	19	3816	0.72	8056.00	234.00	8290.00	1658.00	3316.00	97.82	\$8,290.00	\$13,595.60	\$19,564.40	\$41,450.00
Potter Shop Road, North	29	1127	0.21	3631.44	739.00	4370.44	874.09	1748.18	51.57	\$4,370.44	\$7,167.53	\$10,314.25	\$21,852.22
Oak Shores Circle (Oak Shores Subdivision)	18	442	0.08	884.00	406.00	1290.00	258.00	516.00	15.22	\$1,290.00	\$2,115.60	\$3,044.40	\$6,450.00
Spring Mountain Road (Spring Mountain Subdivision)	20	3723	0.71	8273.33	317.00	8590.33	1718.07	3436.13	101.37	\$8,590.33	\$14,088.15	\$20,273.19	\$42,951.67
Keyes Lane (Outside of Oak Shores)	24	3614	0.68	9637.33	163.00	9800.33	1960.07	3920.13	115.64	\$9,800.33	\$16,072.55	\$23,128.79	\$49,001.67
Fishtrap Road, East	24	3900	0.74	10400.00	90.00	10490.00	2098.00	4196.00	123.78	\$10,490.00	\$17,203.60	\$24,756.40	\$52,450.00
Mill Creek Road	19	4981	0.94	10515.44	145.00	10660.44	2132.09	4264.18	125.79	\$10,660.44	\$17,483.13	\$25,158.65	\$53,302.22
Potter Shop Road, South	20	7089	1.34	15753.33	0.00	15753.33	3150.67	6301.33	185.89	\$15,753.33	\$25,835.47	\$37,177.87	\$78,766.67

Road	Width (FT)	Length (FT)	Length (MI)	Edge Repair	Chip Seal + Edge Repair 21-Year Cost Schedule				
				2022 PRESENT COST	2029 FUTURE COST	2036 FUTURE COST	2043 FUTURE COST	21-Year TOTAL COST	
				Mosely Road	21	6615	1.25	\$50,113.64	\$141,371.57
New Hope Road	20	5856	1.11	\$44,363.64	\$121,848.41	\$135,329.45	\$150,302.00	\$407,479.85	
Dr. Griffin Road	19	3816	0.72	\$28,909.09	\$78,143.46	\$86,789.08	\$96,391.24	\$261,323.79	
Potter Shop Road, North	29	1127	0.21	\$8,537.88	\$33,752.39	\$37,486.68	\$41,634.13	\$112,873.21	
Oak Shores Circle (Oak Shores Subdivision)	18	442	0.08	\$3,348.48	\$10,882.57	\$12,086.59	\$13,423.82	\$36,392.98	
Spring Mountain Road (Spring Mountain Subdivision)	20	3723	0.71	\$28,204.55	\$79,028.78	\$87,772.35	\$97,483.28	\$264,284.41	
Keyes Lane (Outside of Oak Shores)	24	3614	0.68	\$27,378.79	\$84,831.02	\$94,216.53	\$104,640.44	\$283,688.00	
Fishtrap Road, East	24	3900	0.74	\$29,545.45	\$91,067.25	\$101,142.73	\$112,332.94	\$304,542.91	
Mill Creek Road	19	4981	0.94	\$37,734.85	\$101,109.21	\$112,295.71	\$124,719.86	\$338,124.78	
Potter Shop Road, South	20	7089	1.34	\$53,704.55	\$147,127.53	\$163,405.40	\$181,484.21	\$492,017.14	

Road	Width (FT)	Length (FT)	Length (MI)	Crack Seal	Crack Seal 21-Year Cost Schedule							
				2022 PRESENT COST	2025 FUTURE COST	2028 FUTURE COST	2031 FUTURE COST	2034 FUTURE COST	2037 FUTURE COST	2040 FUTURE COST	2043 FUTURE COST	21-Year TOTAL COST
				Mosely Road	21	6615	1.25	\$4,384.94	\$4,586.64	\$4,797.62	\$5,018.31	\$5,249.14
New Hope Road	20	5856	1.11	\$3,696.97	\$3,867.02	\$4,044.90	\$4,230.96	\$4,425.58	\$4,629.15	\$4,842.08	\$5,064.81	\$31,104.51
Dr. Griffin Road	19	3816	0.72	\$2,288.64	\$2,393.91	\$2,504.03	\$2,619.21	\$2,739.69	\$2,865.71	\$2,997.53	\$3,135.41	\$19,255.48
Potter Shop Road, North	29	1127	0.21	\$1,031.66	\$1,079.12	\$1,128.75	\$1,180.67	\$1,234.98	\$1,291.79	\$1,351.21	\$1,413.36	\$8,679.89
Oak Shores Circle (Oak Shores Subdivision)	18	442	0.08	\$251.14	\$262.69	\$274.77	\$287.41	\$300.63	\$314.46	\$328.92	\$344.05	\$2,112.94
Spring Mountain Road (Spring Mountain Subdivision)	20	3723	0.71	\$2,350.38	\$2,458.49	\$2,571.58	\$2,689.87	\$2,813.60	\$2,943.02	\$3,078.39	\$3,219.99	\$19,774.95
Keyes Lane (Outside of Oak Shores)	24	3614	0.68	\$2,737.88	\$2,863.82	\$2,995.55	\$3,133.34	\$3,277.47	\$3,428.23	\$3,585.92	\$3,750.87	\$23,035.18
Fishtrap Road, East	24	3900	0.74	\$2,954.55	\$3,090.45	\$3,232.61	\$3,381.30	\$3,536.84	\$3,699.52	\$3,869.70	\$4,047.70	\$24,858.11
Mill Creek Road	19	4981	0.94	\$2,987.34	\$3,124.76	\$3,268.49	\$3,418.83	\$3,576.10	\$3,740.59	\$3,912.65	\$4,092.63	\$25,134.05
Potter Shop Road, South	20	7089	1.34	\$4,475.38	\$4,681.24	\$4,896.57	\$5,121.80	\$5,357.40	\$5,603.83	\$5,861.60	\$6,131.22	\$37,653.66

Road	Width (FT)	Length (FT)	Length (MI)	21-Year Maintenance		
				21-Year TOTAL COST	\$/year	\$/mile/year
Mosely Road	21	6615	1.25	\$509,661.09	\$24,269.58	\$19,371.63
New Hope Road	20	5856	1.11	\$438,584.36	\$20,884.97	\$18,830.71
Dr. Griffin Road	19	3816	0.72	\$280,579.26	\$13,360.92	\$18,486.80
Potter Shop Road, North	29	1127	0.21	\$121,553.10	\$5,788.24	\$27,117.94
Oak Shores Circle (Oak Shores Subdivision)	18	442	0.08	\$38,505.92	\$1,833.62	\$21,903.82
Spring Mountain Road (Spring Mountain Subdivision)	20	3723	0.71	\$284,059.35	\$13,526.64	\$19,183.63
Keyes Lane (Outside of Oak Shores)	24	3614	0.68	\$306,723.18	\$14,605.87	\$21,338.95
Fishtrap Road, East	24	3900	0.74	\$329,401.03	\$15,685.76	\$21,236.11
Mill Creek Road	19	4981	0.94	\$363,258.82	\$17,298.04	\$18,336.41
Potter Shop Road, South	20	7089	1.34	\$529,670.80	\$25,222.42	\$18,786.06



COUNCIL AGENDA BRIEFING SHEET

Meeting Date:

November 15, 2021

Agenda Item:

Discuss and consider action on a request from City Sign Service Inc., on behalf of Firehouse Subs, appealing the Building Official's denial of a sign permit and requesting a variance from the sign regulations to allow for approximately 25 total square feet of signage on the rear of a strip building.

Prepared by:

Rodney Patterson, Building Official

Description:

The applicant, City Sign Service Inc. is requesting a variance on behalf of their tenant, Firehouse Subs. The tenant, located at 11750 US Hwy 380 Suite #210, would like to install a 25 sq. ft. sign on the rear of the building adjacent to their suite. The application was denied due to the fact that it exceeded the maximum allowed sign area for the rear of the building.

In accordance with Section 4.05.011, the Applicant has the ability to appeal the decision of the Building Official and request a variance. The Town Council shall have the power to authorize upon appeal in specific cases such variances from the terms of this article as will not be contrary to the public interest, where owing to special conditions, a literal enforcement of the provisions of this section will result in unnecessary hardship, and so that the spirit of this article shall be observed and substantial justice done

Recommended Action:

Staff is recommending denial.

Attachments:

Building Official Review Letter – 10/11/21
Application
Plans



Town of Cross Roads

1401 FM 424

Cross Roads, Texas 76227

940-365-9693 office | 469-375-5905 fax

town-information@crossroadstx.gov / crossroadstx.gov

Plan Review Comments for Sign on North Wall at 11750 Hwy 380
#210 (Firehouse Subs)

10-11-21

Denied

1. Comments cover an in-depth look at plans as submitted. However, omission of specific plan comments does not absolve the contractor of the responsibility for insuring that all construction complies with the Sign Ordinance for the Town of Cross Roads.
2. Final inspection for sign required prior to calling for final for tenant finish-out.
3. **Max allowed square footage of wall signs on the rear wall is no greater than 2 sq. ft. This sign is 33 sq. ft.**

Variance Required: Sign exceeds maximum size for rear of building per development regs.

If you have any questions or comments, please feel free to contact me at the Town of Cross Roads at (940)365-9693.

Thank You,

Rodney Patterson
Building Official
Town of Cross Roads



Universal Variance Application

Date of Application: 10-27-2021 Property Address: 11750 US Hwy 380, #10210

Duration of Request: TEMPORARY (Dates: _____) PERMANENT

Land Owner: Irish Tiger Investments, LLC Phone No: 2143654644

Email: sgreer@crestviewcompanies.com Mailing Address: 12720 Hillcrest Road, #650, Dallas, TX 75230

If you are not the Land Owner, Status of Applicant (Owner/Agent): Agent

Applicant's Name: Kenneth Waits Phone No: 2147932670

Applicant's Email: css1956@aol.com Applicant's Address: 3914 Elm St.

Description and reason for request: To install a 25 sq foot sign on the rear of the lease space when a 2' max is all that is allowed by code. Competing business in same center was granted a variance for a sign that is approx the same size sign as we are requesting.

Signature of Owner: *Dominick Bartolotta* Date: 10/29/2021

Signature of Applicant: *Kenneth Waits* Date: 10/29/21

The following must be submitted before processing and scheduling for Board of Adjustment.

1. Application and fee with any drawings, maps, etc. to support the request
2. Site plan or graphic depiction of what the variance is for

For Office Use Only		
Section of Code	_____	
Description of Variance Sought	_____	
Completed Application (Date)	Check #	Receipt #
Approval Date	Signature	



TOWN OF CROSS ROADS
SIGN PERMIT APPLICATION

Office: 940-365-9693 Fax: 469-375-5905
1401 FM 424, Cross Roads, Texas 76227

Email completed application to applications@crossroadstx.gov



Date Submitted: 9-29-21

ONE APPLICATION PER SIGN IS REQUIRED
ALL BLANKS MUST BE FILLED IN FOR APPLICATION TO BE COMPLETE

SIGN INFORMATION

Address/Location of Proposed Sign: 11700 Hwy 380

Temporary: []

Permanent: [x]

Type of Sign:

Style of Sign:

Commercial: []

Construction: []

Free Standing (\$155): [] Wall (\$85): [x]

Political: []

Special Event: []

Monument (\$155): []

Real Estate: []

Banner (Temporary only, no charge): []

BUSINESS / PROPERTY INFORMATION

Business Name: Firehouse Subs

Daytime Phone: 469-289-7499

Owners Address: 11700 Hwy 380

City, State & Zip: Crossroads, TX 76227

Email Address: jay.robinson@firehousesubs.com

APPLICANT INFORMATION

Name: City Sign Service, Inc.

Daytime Phone: 214-793-2670

Address: 3914 Elm St.

City, State & Zip: Dallas, TX 75224

Email Address: CSS1956@aol.com

Status of Applicant: Owner []

Agent [x]

ITEMS NEEDED AT TIME OF SUBMISSION

- Map. A 1/4" scaled location map clearly showing the placement of the proposed sign in relation to adjacent streets and distance to adjacent streets
1/4" Scaled colored drawing with dimensions, including wall dimensions for wall signs
Description of materials used in construction of sign
Digital Copy of ALL submitted items
Application Fee

Application Fee is due, in full, at time of submission.

Application Fee is non-refundable.

Signature of Applicant

Date: 9/29/21

Town of Cross Roads' Use Only

Date completed application received:

Amount Due:

Receipt Number:

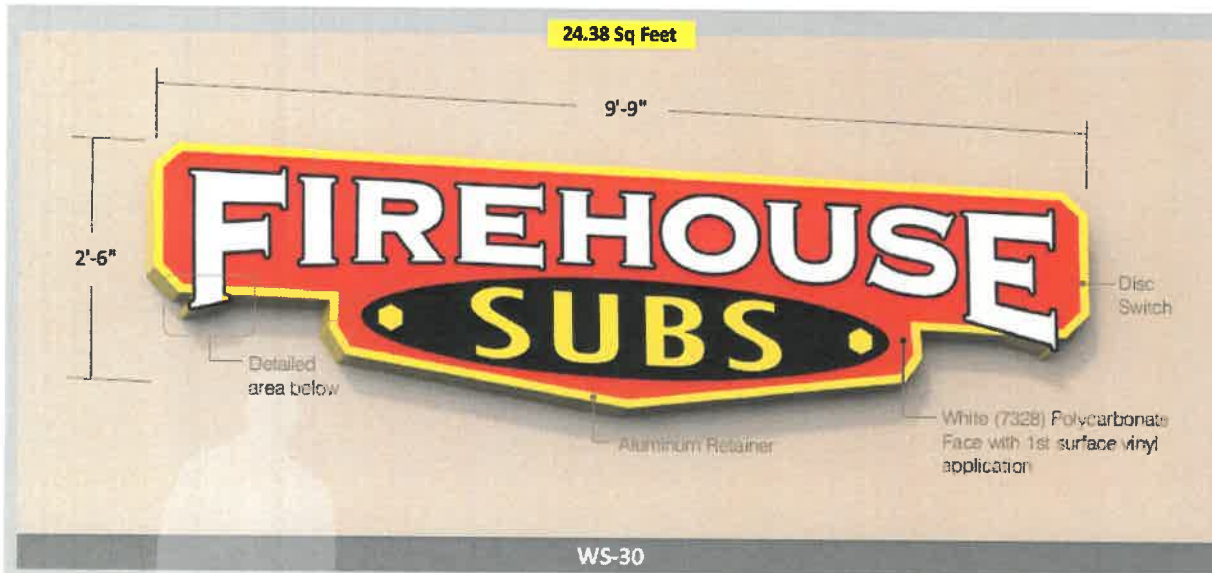
Expiration Date:

Permit Number:

DETAIL: INTERNALLY ILLUMINATED BUILDING SIGN

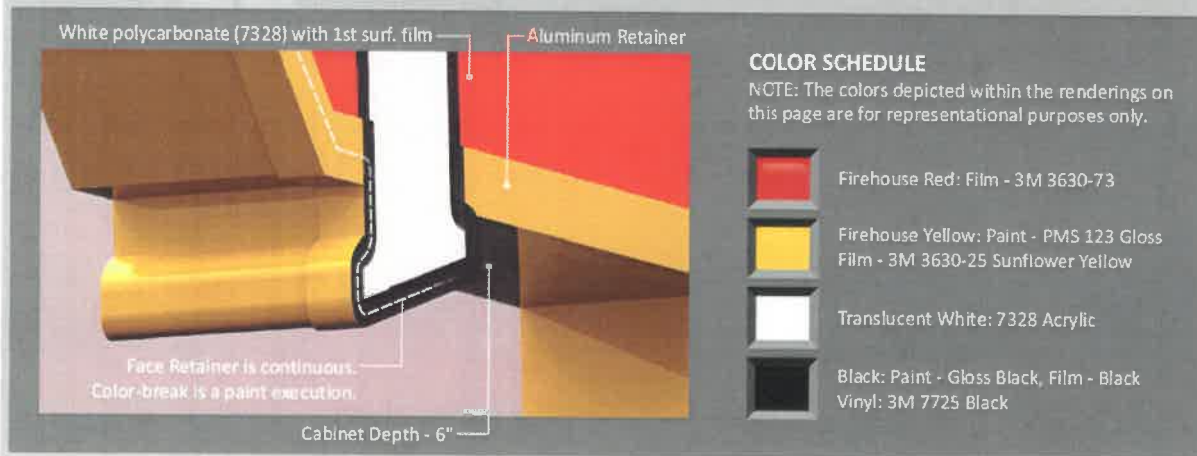
- DESIGN/LIGHTING: LIGHTED CHANNEL LETTERS CABINET

FIREHOUSE SUBS
11700 HWY 380
CROSSROADS, TX 76227



WS-30

- Single face cabinet constructed of aluminum & finished in acrylic urethane enamel (gloss).
- Internal illumination by energy efficient L.E.D. modules: white GE LED system powered by GE power supplies. All wiring UL approved.
- Face of white polycarbonate (7328). All colors applied to first surface via translucent films (see color chart below).
- Cabinet installed flush to various fascias via non-corrosive fasteners



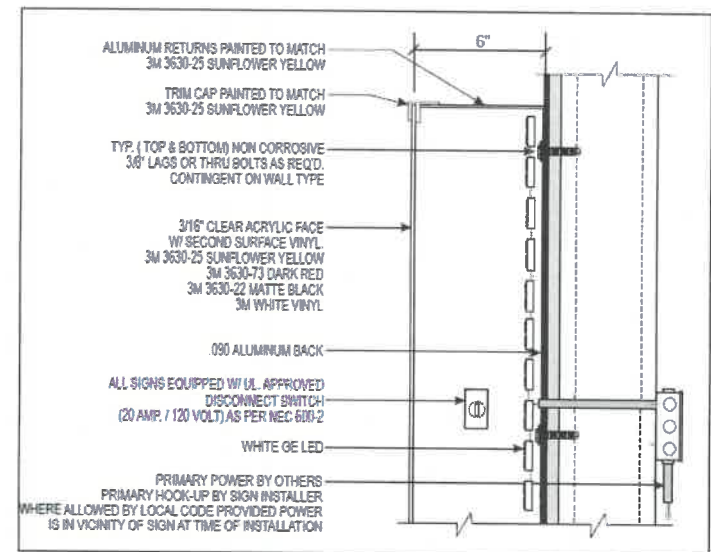
COLOR SCHEDULE

NOTE: The colors depicted within the renderings on this page are for representational purposes only.

- Firehouse Red: Film - 3M 3630-73
- Firehouse Yellow: Paint - PMS 123 Gloss Film - 3M 3630-25 Sunflower Yellow
- Translucent White: 7328 Acrylic
- Black: Paint - Gloss Black, Film - Black Vinyl: 3M 7725 Black

FIREHOUSE LETTERS RANGE IN HEIGHT FROM 10" - 19" HIGH

SUBS LETTERS ARE 9" HIGH



CITY SIGN SERVICES, INC.
 3914 ELM ST. - DALLAS, TX 75226

214-826-4475 citysignservices.com
 CONTACT: Kenneth Waits
 EMAIL: css1956@aol.com

01

EXTERIOR ELEVATION: NORTH ELEVATION
 SCALE: SCALE: 1/8" = 1' 0"

DETAIL: INTERNALLY ILLUMINATED BUILDING SIGN

- DESIGN/LIGHTING: LIGHTED CHANNEL LETTERS CABINET

FIREHOUSE SUBS
11700 HWY 380
CROSSROADS, TX 76227



21' 6"
STOREFRONT WIDTH

01

EXTERIOR ELEVATION: SOUTH ELEVATION

SCALE: SCALE: 3/16" = 1' 0"



**CITY SIGN
SERVICES, INC.**

3914 ELM ST. - DALLAS, TX 75226

214-826-4475 citysignservices.com

CONTACT: Kenneth Waits

EMAIL: css1956@aol.com