



Universal Variance Application

Date of Application: _____ Property Address: _____

Duration of Request: TEMPORARY (Dates: _____) PERMANENT

Land Owner: _____ Phone No: _____

Email: _____ Mailing Address: _____

If you are not the Land Owner, Status of Applicant (Owner/Agent): _____

Applicant's Name: _____ Phone No: _____

Applicant's Email: _____ Applicant's Address: _____

Description and reason for request: _____

Signature of Owner: _____ Date: _____

Signature of Applicant: _____ Date: _____

The following must be submitted before processing and scheduling for Board of Adjustment.

1. Application and fee with any drawings, maps, etc. to support the request
2. Site plan or graphic depiction of what the variance is for

For Office Use Only

Section of Code _____

Description of Variance Sought _____

Completed Application (Date) _____ Check # _____ Receipt # _____

Approval Date _____ Signature _____