



**MINUTES OF TOWN COUNCIL MEETING FOR THE TOWN  
OF CROSS ROADS MONDAY, MAY 17, 2021 at 7:00 P.M.**

**LOCATION: VIRTUAL and IN PERSON at  
1401 FM 424, CROSSROADS, TEXAS 76227  
Or by Zoom**

1. Called to Order at **7:00 P.M.**
2. Roll Call: **Mayor Tompkins, Council Members Phillips, Meek, Gaalema, and White-Stevens. Roberson was absent.**
3. ~~Invocation – Karen Black~~
4. Pledge of Allegiance – **Kristi Gilbert led the Pledge.**
5. Presentation to Outgoing Council Member Duke Roberson  
**Council Member Phillips accepted a gift for Outgoing Council Member Duke Roberson.**
6. Issuance of Certificate of Election and Administration of Oath of Office to:
  - a. Dave Meek
  - b. Wendy White-Stevens
  - c. Ron King

**Mayor Tompkins administered the ceremonial Oath of Office and issued a Certificate of Election to Council Members Meek, White-Stevens, and King. Council Member Ron King took his place at the dais.**
7. Council Member's announcements and updates.
8. Mayor's announcements and updates.
9. Committee and Commissions Announcements and Updates.
10. Citizens Input (Items on the agenda and not on the agenda)  
**Via Zoom: Ella Welch, Harley McGraw, Herman Oosterwijk, Mrs. Aubrey, Janet Conrad, Lincoln McGraw, and John Knox.**  
**In-person Comments: Tammy Sweeney, Randy Wallace, Virginia Nichols, Sharon Baca, Kathryn Langley, and Cody Clark.**  
**Email: Shauna Bohren, Marc Sweeney, Connie Lipscomb, William Berry, Patsy Smith, Heather Mize, Kelly Berry, Jason Sims, Tanya Perlick, Wendy Slaughter, Brayden Sweeney, Garrett Smith, Rafael Castro, Colette Olivieri, Karen Aguilar, and Bob Gorton.**
11. Updates; Discussion of Same.
  - Town Administrator Announcements and Updates – Kristi Gilbert
  - Building Permits and Development
  - Finance Director – Susan Zambrano
  - Law Enforcement – Chief Edland
  - High Speed Internet – Sharon Baca
12. Presentation on the status of police services for the Town of Cross Roads.

**Mayor Tompkins gave a presentation.**

13. Discuss and consider appointment of the Mayor Pro Tem.  
**Motion to appoint Council Member Meek made by Gaalema;**  
**Second by King;**  
**Roll Call Vote:**  
**Phillips – No**  
**Meek – Yes**  
**King – Yes**  
**Gaalema – Yes**  
**White-Stevens – Yes**  
**Passed 4 to 1.**
14. CONDUCT A PUBLIC HEARING, discuss and consider approval of an Ordinance approving a request by applicant Eikon Consulting Group on behalf of owner Rustic Furniture Warehouse, LLC for a change in zoning from AG – agricultural and C-2 Commercial to PD-Planned Development with a C-2 commercial base zoning for Tracts 69, 69A and 69C, of the RJ Moseley Abstract A0803A, being approximately 14.038 acres generally located at 11701, 11801 and 11901 US 380, Cross Roads, Denton County, Texas.  
**Convened into Public Hearing – 8:49 P.M. to 9:11 P.M.**  
**Motion to approve made by Meek;**  
**Second by Phillips;**  
**Roll Call Vote:**  
**Phillips – Yes**  
**Meek – Yes**  
**King – Yes**  
**Gaalema – Yes**  
**White-Stevens – Yes**  
**Passed unanimously.**
15. CONDUCT A PUBLIC HEARING, discuss and consider approval of a request a replat of Lots 1-3, Block C of Stone Mountain Estates, Phase 1 into Lot 1R, Block C of Stone Mountain Estates, Phase 1 being comprised of 2.0 acres and Lot 3R, Block C of Stone Mountain Estates, Phase 1 being comprised of 1.352 acres.  
**Convened into Public Hearing 9:12 P.M. to 9:15 P.M.**  
**Motion to approve made by White-Stevens;**  
**Second by Phillips;**  
**Roll Call Vote:**  
**Phillips – Yes**  
**Meek – Yes**  
**King – Yes**  
**Gaalema – Yes**  
**White-Stevens – Yes**  
**Passed unanimously.**
16. Discuss and consider approval of a final plat application for the Oak Hill Ranch, Phase 2 located with the Town of Cross Roads. (2021-0405-13FPLAT)  
**Motion to approve with construction of road made by Phillips;**  
**Second by Meek;**  
**Roll Call Vote:**  
**Phillips – Yes**  
**Meek – Yes**  
**Gaalema – Yes**  
**White-Stevens – Yes**  
**Passed unanimously.**

**Convened into Executive Session – 9:25 P.M. to 9:45 P.M.**

17. Discuss and consider an appeal to a civil penalty in the amount of \$53,550 assessed on Mr. Margarito Espinoza and Imperial Products Supply, LLC. For removing protected trees without a permit on property located at 8801 E US 380.  
**Item tabled.**
18. Discuss and consider an amendment to the architectural elevations for a commercial building permit application for property generally located at the northeast corner of FM 424 and US 380 for Bank of America. (2021-0308-04C)  
**Motion to approve made by Phillips;**  
**Second by White-Stevens;**  
**Roll Call Vote:**  
**Phillips – Yes**  
**Meek – Yes**  
**King – Yes**  
**Gaalema – Yes**  
**White-Stevens – Yes**  
**Passed unanimously.**
19. Discuss and consider action on an amended technical and site plan/landscape plan for 3000 Moseley Road for 29 Acres. (2021-0308-08TSP)  
**Motion to approve pending final verification by engineer made by White-Stevens;**  
**Second by Phillips;**  
**Roll Call Vote:**  
**Phillips – Yes**  
**Meek – Yes**  
**King – Yes**  
**Gaalema – Yes**  
**White-Stevens – Yes**  
**Passed unanimously.**
20. Discuss and consider action on building permit plans for 3000 Moseley Road, Building #900 and #1000. (2021-0308-01C and 2021-0308-02C)  
**Motion to approve made by Meek;**  
**Second by Gaalema;**  
**Roll Call Vote:**  
**Phillips – Yes**  
**Meek – Yes**  
**King – Yes**  
**Gaalema – Yes**  
**White-Stevens – Yes**  
**Passed unanimously.**
21. Discuss and consider an application for a tree removal permit submitted by Kerry Ainsworth, representing property owner Mike Koenig, for property located at 6755 Mountain Lake Parkway. (2021-0406-03TREE)  
**Motion to approve made by Phillips;**  
**Second by Meek;**  
**Roll Call Vote:**  
**Phillips – Yes**  
**Meek – Yes**  
**King – Yes**  
**Gaalema – Yes**  
**White-Stevens – Yes**

**Passed unanimously.**

22. Consider a resolution appointing individuals to the Planning and Zoning Commission.  
**Motion to appoint Gary Daniels made by Meek;**  
**Second by Gaalema;**  
**Roll Call Vote:**  
**Phillips – Yes**  
**Meek – Yes**  
**King – Yes**  
**Gaalema – Yes**  
**White-Stevens – Yes**  
**Passed unanimously.**
23. Discuss and consider action on a resolution relating to the Town of Cross Roads appointed representatives to the Northeast Police Department Commission, including the possibility of replacing current appointed members.  
**Motion to appoint Diane Bartek, Steven Zuczek, and Greg Gaalema made by Meek; Interim Town Administrator Kristi Gilbert asked if this included leaving Mayor Tompkins on the board. Council Member Meek indicated it did.**  
**Second by King;**  
**Roll Call Vote:**  
**Phillips – No**  
**Meek – Yes**  
**King – Yes**  
**Gaalema – Abstained**  
**White-Stevens – No**  
**Mayor Tompkins – Yes**  
**Passed 3-2-1 with Mayor breaking a tied vote due to Council Member Gaalema's abstention.**
24. Discuss and consider approval of a resolution establishing a regular meeting schedule for 2021.  
**Motion to approve made by White-Stevens;**  
**Second by King;**  
**Roll Call Vote:**  
**Phillips – Yes**  
**Meek – Yes**  
**King – Yes**  
**Gaalema – Yes**  
**White-Stevens – Yes**  
**Passed unanimously.**

#### **CONSENT AGENDA**

25. Consider approval of the Town monthly financial reports.
26. Consider approval of Town Council Meeting Minutes:  
a. April 5, 2021 Regular Meeting  
b. April 8, 2021 Joint Meeting with Krugerville  
c. April 12, 2021 Visioning Meeting  
d. April 19, 2021 Regular Meeting
27. Consider approval of a resolution denying the Distribution Cost Recovery Factor application proposed by Oncor.
28. Consider approval of a resolution denying the rate change application proposed by CoServ.
29. Consider approval of an ordinance providing for the creation of the Cross Roads Police Department.

30. Consider a request from Volunteer Enterprises IV, LLC to extend the construction drawings and final plat for Volunteer Enterprises Addition for an additional 180 days.
31. Discuss and consider approval of a preliminary plat application for the Pohlman Addition located within the Town of Cross Roads. (2021-0405-10PPLAT)
32. ~~Discuss and consider approval of a final plat application for the Oak Hill Ranch, Phase 2 located within the Town of Cross Roads. (2021-0405-13FPLAT)~~

**Motion to approve the Consent Agenda made by Meek;**

**Second by King;**

**Roll Call Vote:**

**Phillips – Yes**

**Meek – Yes**

**King – Yes**

**Gaalema – Yes**

**White-Stevens – Yes**

**Passed unanimously.**

#### **EXECUTIVE SESSION – 10:46 P.M. to 12:54 P.M.**

33. The Town Council will convene into Executive Session pursuant to the following:
  - a. Texas Government Code, Section 551.071 (Consultation with Town Attorney) to consult and receive legal advice from the Town Attorney relating to the establishment of the Cross Roads Police Department.
  - b. Texas Government Code, Section 551.072 - Deliberation Regarding Real Property; to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
  - c. Texas Government Code, Section 551.074 (Personnel) to deliberate the appointment, employment, evaluation, resignation and duties of:
    1. Town Administrator
    2. Town Engineer
    3. Police Chief
    4. Town Attorney
34. Take action as may be necessary or appropriate on matters discussed in Executive session.

**Motion to approve police chief job description as presented made by Meek;**

**Second by Gaalema;**

**Roll Call Vote:**

**Phillips – No**

**Meek – Yes**

**King – Yes**

**Gaalema – Yes**

**White-Stevens – Yes**

**Passed 4 to 1.**

**Motion to ratify Max Westbrook Consultants maximum expense to an amount not to exceed**

**\$10,000.00 made by Meek;**

**Second by King;**

**Roll Call Vote:**  
**Phillips – No**  
**Meek – Yes**  
**King – Yes**  
**Gaalema – Yes**  
**White-Stevens – Yes**  
**Passed 4 to 1.**

**Motion to authorize the Mayor to negotiate prospective lease space for Town facilities and sign a letter of intent made by Meek;**

**Second by Gaalema;**

**Roll Call Vote:**

**Phillips – Yes**

**Meek – Yes**

**King – Yes**

**Gaalema – Yes**

**White-Stevens – Yes**

**Passed unanimously.**

**Motion to approve a lateral transfer of salary and benefits for any officer made by Phillips;**  
**Friendly amendment to specify any NEPD officer that transfers to Cross Roads made by White-Stevens;**

**Motioner accepted friendly amendment;**

**Second by King;**

**Roll Call Vote:**

**Phillips – Yes**

**Meek – Yes**

**King – Yes**

**Gaalema – Yes**

**White-Stevens – Yes**

**Passed unanimously.**

**Motion to hire Kristi Gilbert as a full-time employee made by Meek;**

**Second by White-Stevens;**

**Roll Call Vote:**

**Phillips – Yes**

**Meek – Yes**

**King – Yes**

**Gaalema – Yes**

**White-Stevens – Yes**

**Passed unanimously.**

**Motion to hire Halff and Associates as the Town engineering firm made by Meek;**

**Second by Phillips;**

**Roll Call Vote:**

**Phillips – Yes**

**Meek – Yes**

**King – Yes**

**Gaalema – Yes**

**White-Stevens – Yes**

**Passed unanimously.**

**Motion to allow the Mayor and Town Administrator to find and hire a registered sanitarian made by Meek;**

**Second by Phillips;**

**Roll Call Vote:**

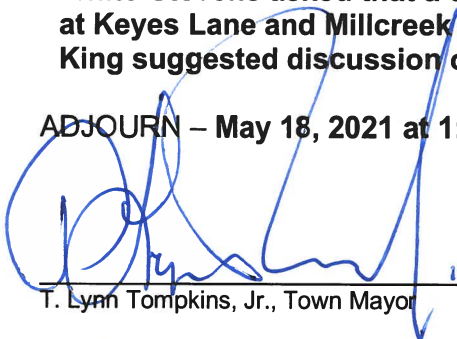
**Phillips – Yes  
Meek – Yes  
King – Yes  
Gaalema – Yes  
White-Stevens – Yes  
Passed unanimously.**

**Motion to hire Boyle and Lowry as Town Attorney Firm made by Meek;  
Second by Gaalema;  
Roll Call Vote:  
Phillips – No  
Meek – Yes  
King – Yes  
Gaalema – Yes  
White-Stevens – Yes  
Passed 4 to 1.**


35. Request for future agenda items.

**White-Stevens asked that a contaminated stock pond off of Highway 377 and a drainage issue at Keyes Lane and Millcreek Road be investigated.  
King suggested discussion of citizens' patrol.**

**ADJOURN – May 18, 2021 at 1:03 A.M.**



T. Lynn Tompkins, Jr., Town Mayor



Donna Butler, Town Secretary