



**NOTICE OF TOWN COUNCIL MEETING
FOR THE TOWN OF CROSS ROADS
TUESDAY, February 22, 2021 at 7:00 P.M.
LOCATION: Virtual Meeting Only**

1. Call to Order – **7:01 P.M.**
2. Roll Call:
Mayor Tompkins, Council Members Greg Gaalema, Bobby Phillips, Dave Meek, Wendy White-Stevens, and Duke Roberson
3. Invocation – **John Eaton, Relate Church.**
4. Pledge of Allegiance – **Kristi Gilbert.**
5. Mayor's announcements and updates.
6. Council Member's announcements and updates.
7. Citizens Input for Items ON the Agenda
None.
8. Citizens Input for Items NOT on the Agenda
None.
9. Receive a presentation and consider acceptance of the Fiscal Year 2020 Audited Financial Statements for the Town of Cross Roads and Northeast Municipal Court.
Motion to accept made by Phillips;
Second by Gaalema;
Roll Call Vote:
Gaalema – Yes
Phillips – Yes
Meek – Yes
White-Stevens – Yes
Roberson – Yes
Passed unanimously.
10. Receive a presentation and acceptance of the 2020 and 2019 Amended Annual Report by the Northeast Police Department.
Motion to accept made by Phillips;
Second by Gaalema;
Roll Call Vote:
Gaalema – Yes

Phillips – Yes
Meek – Yes
White-Stevens – Yes
Roberson – Yes
Passed unanimously.

11. Discuss and consider action on application 2021-0104-04C for a building permit, civil/landscape plan and technical site plan for property generally located at 11700 US HWY 380 for Raising Cane's.

Motion to table made by Phillips;
Second by Roberson;
Roll Call Vote:
Gaalema – Yes
Phillips – Yes
Meek – Yes
White-Stevens – Yes
Roberson – Yes
Passed unanimously.

12. Discuss and consider action on an amended landscape plan for property located at 901 Moseley Road for The Hillside Estate.

Motion to approve with contingency no trees be eliminated made by Meek;
Second by Phillips;
Roll Call Vote:
Gaalema – Yes
Phillips – Yes
Meek – Yes
White-Stevens – Yes
Roberson – Yes
Passed unanimously.

13. Discuss and consider action on a landscape plan for property located at 3401 US HWY 377 for Atwood's Ranch and Home.

Motion to approve contingent on 1 through 5 of engineer's recommendations [attached to the minutes for reference], and pending calculations from applicant required in item 4, and compliance with town's dumpster ordinance in item 5 made by Meek;
Second by White-Stevens;
Roll Call Vote:
Gaalema – Yes
Phillips – Yes
Meek – Yes
White-Stevens – Yes
Roberson – Yes
Passed unanimously.

14. Discuss and consider action on a resolution establishing the number of members on the Parks and Recreation Board.
Motion to keep previous resolution;
Second by Gaalema;
Roll Call Vote:
Gaalema – Yes
Phillips – No
Meek – Yes
White-Stevens – Yes
Roberson – Yes
Passed 4 to 1.
15. Discuss and consider action on appointing individuals as full and/or alternate members of the Parks and Recreation Board.
Motion to appoint Ron Zohfeld and Blanche Dillon as regular members, and Steven Killfoil and Lisa Dominy as alternate members made by Meek;
Second by Galeema;
Roll Call Vote:
Gaalema – Yes
Phillips – Yes
Meek – Yes
White-Stevens – Yes
Roberson – Yes
Passed unanimously.

Item 18. Removed from Consent Agenda.

18. Consider action on a Joint Election Agreement and Contract for Election Services between the Town of Cross Roads as a participating authority and the Denton County Elections Administrator.
No action.

CONSENT AGENDA

16. Consider action on authorizing the Mayor to execute an engagement letter for auditing financial statements of Fiscal Year 2021 for the Town of Cross Roads and Northeast Municipal Court (NEMC).
17. Consider approval of a contract with John Glover for environmental inspection services.
19. Consider action on the Town monthly financial reports.
20. Consider action on Northeast Police Department quarterly financial reports.

21. Consider and take appropriate action regarding the January 19th, 2020 Town Council Meeting Minutes.
22. Consider and take appropriate action regarding the February 1st, 2020 Town Council Work Session Minutes.

Motion to approve Consent Agenda made by Phillips;

Second by Meek;

Roll Call Vote:

Gaalema – Yes

Phillips – Yes

Meek – Yes

White-Stevens – Yes

Roberson – Yes

Passed unanimously.

23. Request for future agenda items.

Gaalema would like to discuss a shared vision for the town.

White-Stevens would like to review and discuss architectural guidelines of Town Ordinance Section 14.03.008 and overnight parking in relation to town ordinance and public safety.

ADJOURN – 9:01 P.M.

CERTIFICATION

T. Lynn Tompkins, Jr., Town Mayor

Donna Butler, Town Secretary



Town of Cross Roads

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Civil Engineer Comments

**3401 US HWY 377
Atwood's Ranch and Home
02-05-2021**

The plan as presented looks to be mostly in compliance with our landscape ordinance. Below are some items of note and deficiencies:

1. Plan calls out a 6 ft wood fence between differing adjacent zoning districts. Definition of a Screening Device per 14.03.003 is at least 8 ft in height.
2. Frontage parking landscape buffer calls out five large canopy trees that appear to be in an existing Mustang SUD water easement. Mustang is not currently allowing new planting of large canopy trees in their easements. These few trees will need to be swapped for ornamentals to avoid project close out issues with MSUD.
3. One parking island looks to not have a required tree (north west island near the building). Others appear to be doubled up with ornamentals.
4. No calculation is provided for the percentage of interior parking field landscaping (7% required). Parking field and irrigation sleeves are already in place in the field. Should this percentage be off, correction at this point is challenging.
5. Dumpster area shows no screening devices or plantings.
6. Trees are required to be measured 4.5 ft above grade per ordinance. I was unable to find any reference to high measurement specification.
7. Plan notes reference an irrigation system, and a separate irrigation plans was provided.

Jason Pool, P.E.

Tx Lic #92623, Tx Firm #11096

TCEQ #OS0033361 DR